

Minutes of
Okeechobee County School Board Meeting
November 12, 2013

The Okeechobee County School Board met for reorganization and regular session on the above date with the following members present: David Williams, Chairman (District #5); India Riedel, Vice Chairman (District #4); Joe Arnold (District #1); Gay Carlton (District #3); and Malissa Morgan (District #2). Also present were Ken Kenworthy, Superintendent of Schools, and Tom Conely, School Board Attorney.

Chairman Williams called the meeting to order. Tom Conely, School Board Attorney, opened the meeting with prayer. Girl Scout Troops #60599 and #60497 presented the Colors and led the Pledge of Allegiance.

The Superintendent and School Board recognized and congratulated Scott Nichols, Social Studies Teacher at Okeechobee High School, for receiving the District Golden Mouse Award given by the Instructional Technology Department.

Chairman Williams turned the meeting over to Superintendent Kenworthy for reorganization of the Board. Mr. Kenworthy explained that according to Florida Statute 1001.371, the Board is required to reorganize each November by electing a Chairman and Vice Chairman and establishing the schedule and location for regular meetings.

Superintendent Kenworthy, acting as Secretary to the Board for the purpose of reorganization and in accordance with Statute, declared the floor open for nominations for Chairman of the School Board. India Riedel nominated Joe Arnold as Chairperson, and Malissa Morgan seconded the motion. Superintendent Kenworthy asked for any other nominations and hearing none, ceased nominations. The Board voted unanimously to elect Joe Arnold as Chairperson of the School Board of Okeechobee County.

Superintendent Kenworthy declared the floor open for nominations for Vice Chairman of the School Board. A motion was made by Malissa Morgan nominating Gay Carlton as Vice Chairman. The motion was seconded by Joe Arnold. Superintendent Kenworthy asked for any other nominations and hearing none, ceased nominations. The Board voted unanimously to elect Gay Carlton as Vice Chairman of the School Board of Okeechobee County.

India Riedel made a motion that the School Board continue to hold regular meetings on the 2nd Tuesday of each month at 6:00 p.m. in the District School Board Administration Office, Room #303, located at 700 S.W. 2nd Avenue, Okeechobee, Florida, unless otherwise advertised. The motion was seconded by Joe Arnold, and the Board voted unanimously to continue the regular meeting schedule and location as stated. The meeting was then turned over to newly-elected Chairman Arnold for continuance of the agenda.

On a motion by India Riedel, seconded by Gay Carlton, the Board voted unanimously to approve the Minutes of the regular meeting held on October 8, 2013.

On a motion by David Williams, seconded by Gay Carlton, the Board voted unanimously to approve the Minutes of the strategic planning workshop held on October 22, 2013.

Chairman Arnold invited presentation of School Improvement Plans for Everglades Elementary School, North Elementary School, South Elementary School, and Yearling Middle School. Superintendent Kenworthy commented that over the past few years, presentations of the School Improvement Plans to the Board were discontinued. However, at this time, Superintendent Kenworthy stated that he feels it is important to reinstate the presentation of goals and highlights of each school's plan. The goals of each School Improvement Plan were presented for the following schools:

- North Elementary School – presented by Pat McCoy, Principal, and Joseph Stanley, Assistant Principal
- Everglades Elementary School – presented by Leslie Lundy, Principal
- South Elementary School – presented by Mike Radebaugh, Principal
- Yearling Middle School – presented by Sean Downing, Principal, and Donna Garcia, Assistant Principal

Chairman Arnold asked if there were any changes, additions, or deletions to the *Items for Action*. Superintendent Kenworthy requested that Item Q., Approval of Retainer for Legal Representation for the Superintendent, and Item R., Extension of Suspension Without Pay, be added to the agenda. Tom Conely, School Board Attorney, requested that the order be reversed so that Item R. go before Item Q. for consideration. A motion to approve the amended *Items for Action* was made by Gay Carlton and seconded by India Riedel. The Board voted unanimously to approve *Items for Action* with noted additions.

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On the recommendation of Superintendent Kenworthy and a motion by Malissa Morgan, seconded by India Riedel, the Board voted unanimously to adopt the following proclamation recognizing November 17, 2013, as Retired Educators Day for the School District of Okeechobee County, Florida. The proclamation was presented to President of the Association, Gay Carlton. Ms. Carlton spoke about the goals and charitable activities of the local Retired Educators Association.

**PROCLAMATION
FLORIDA RETIRED EDUCATORS DAY**

School District of Okeechobee County, Florida

Whereas, the educational system within our state and county is a vital part of our society, providing education for young and old alike; and

Whereas, at the heart of the educational system are educators who are devoted to sharing their knowledge and experience with their students; and

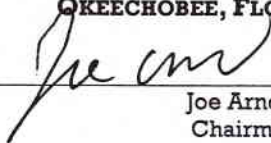
Whereas, in Okeechobee County, we have many retired educators who have spent most of their lives giving themselves to our education system and our students.

Now therefore, the School Board of Okeechobee County, Florida, extends its appreciation and gratitude to these valued educators and proclaims that November 17, 2013, be observed as:

RETIRED EDUCATORS DAY

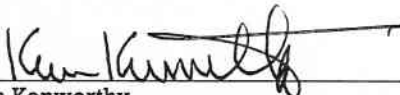
Passed and adopted this 12th day of November, 2013.

OKEECHOBEE COUNTY SCHOOL BOARD
OKEECHOBEE, FLORIDA



Joe Arnold
Chairman

ATTEST:



Ken Kenworthy
Superintendent of Schools



Superintendent Kenworthy recommended that the Board appoint two members to serve as Liaison and Alternate Liaison on the Florida School Boards Association (FSBA) Legislative Committee. Gay Carlton made a motion to appoint Joe Arnold as Liaison and Malissa Morgan as Alternate Liaison. The motion was seconded by India Riedel, and the Board voted unanimously to appoint Joe Arnold as Liaison and Malissa Morgan as Alternate Liaison on the FSBA Legislative Committee.

Superintendent Kenworthy recommended that the Board appoint a member to serve as Trustee for the Florida School Board Insurance Trust. Gay Carlton made a motion to appoint India Riedel as Trustee, and David Williams seconded the motion. The Board voted unanimously to appoint India Riedel as Trustee for the Florida School Board Insurance Trust.

Superintendent Kenworthy recommended that the Board appoint a member to serve on the Small School District Council Consortium (SSDCC) Board of Directors. Gay Carlton made a motion to appoint Joe Arnold, and David Williams seconded the motion. The Board voted unanimously to appoint Joe Arnold to serve on the Board of Directors for the SSDCC.

Superintendent Kenworthy recommended that the Board appoint a member to serve on the Okeechobee County Economic Council as an ex-officio member to serve through November, 2014. India Riedel nominated Joe Arnold to serve on the Economic Council, and Gay Carlton seconded the motion. The Board voted unanimously to appoint Joe Arnold as an ex-officio member of the Economic Council.

On the recommendation of Superintendent Kenworthy and a motion by Gay Carlton, seconded by India Riedel, the Board voted unanimously to approve advertisement to amend Board Policy 5.27 Homeless Students. Superintendent Kenworthy explained that the proposed revision updates Policy 5.27 to include a definition of *Certified Homeless Youth*.

On the recommendation of Superintendent Kenworthy and a motion by Malissa Morgan, seconded by India Riedel, the Board voted unanimously to approve advertisement to amend Board Policy 6.70 Personnel Files. Superintendent Kenworthy explained that the proposed revision of Policy 6.70 brings the policy into agreement with current statutes governing instructional personnel files.

On the recommendation of Superintendent Kenworthy and a motion by Gay Carlton, seconded by David Williams, the Board voted unanimously to approve advertisement to amend Board Policy 6.90 School Board Employees with HIV, AIDS, or Other Communicable Diseases. Superintendent Kenworthy explained that the proposed revision of Policy 6.90 brings the policy into agreement with current statutes regarding protection of employees from exposure to infectious diseases and accommodations for infected employees.

The School Board of Okeechobee County, Florida, hereby certifies that pursuant to a legal notice, a meeting for public hearing was held in Room 303 of the School Board Administrative Office, 700 S.W. 2nd Avenue, at 6:00 p.m. in the City of Okeechobee on the 12th day of November, 2013, for the purpose of discussing adoption of Board Policy 8.80 Online Information Services Use. The Board further certifies that it remained in session until 7:40 p.m. and there appeared no one at said hearing to oppose or discuss this policy change.

On the recommendation of Superintendent Kenworthy and a motion by Gay Carlton, seconded by Malissa Morgan, the Board voted unanimously to approve amendment of Board Policy 8.80 Online Information Services Use to agree with current practice regarding access to and the use of the District's online information services. Advertisement of intent to amend Policy 8.80 was approved by the School Board on October 8, 2013, and legally advertised to the public on October 11, 2013, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. Board Member India Riedel asked if there were any responses to the advertisement for amendment, and Superintendent Kenworthy responded that he received no responses or questions regarding the amendment.

On the recommendation of Superintendent Kenworthy and a motion by India Riedel, seconded by David Williams, the Board voted unanimously to approve the Okeechobee County School District Strategic Plan for 2013-14 including a revised Mission statement as follows:

"The School District of Okeechobee County will prepare all students to be college and career ready and to possess the attitudes and values necessary to function as productive members of our society."

Superintendent Kenworthy thanked the Board for their attendance and input at a Strategic Plan workshop on October 22, 2013. Chairman Arnold stated that the Board appreciates the opportunity to discuss the Plan in detail and the future direction for the District.

On the recommendation of Superintendent Kenworthy and a motion by India Riedel, seconded by Malissa Morgan, the Board voted unanimously to approve an agreement with Henkels & McCoy, Inc./Youth Connections, via Workforce Solutions, Inc. for Okeechobee County Schools to participate in the Workforce Investment Act (WIA) Youth Employment Program. Superintendent Kenworthy explained that this program will provide youth work experience opportunities within Okeechobee County Schools and/or district offices. Youth participants will earn a stipend paid through the WIA Program based on accomplished tasks as part of the work experience training. The District will provide supervised work experience activities for the youth participants.

On the recommendation of Superintendent Kenworthy and a motion by Gay Carlton, seconded by David Williams, the Board voted unanimously to approve an agreement with Workforce Solutions, Inc. to enable Okeechobee County Schools to participate in the Region 20 Welfare Transition Program – Community Work Experience Program. Superintendent Kenworthy explained that this program provides work experience opportunities within Okeechobee County Schools and/or district offices for Welfare Transition participants. Adult participants will complete community service hours within the district while receiving training and essential skills development opportunities. The District will provide the approved training and supervised work experience activities for the adult participants. Chairman Arnold asked if the adult participants will be screened and subject to the Jessica Lunsford Act as well. Superintendent Kenworthy responded that they will.

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On the recommendation of Superintendent Kenworthy and a motion by India Riedel, seconded by Gay Carlton, the Board voted unanimously to approve the 2013-14 District Assessment Schedule. Superintendent Kenworthy commented that approval of the Assessment Schedule is now required by statute as well as the posting of the schedule on the District's website. Board Member India Riedel asked if the scheduled assessments will be easily visible on the website for parents. Superintendent Kenworthy said that the schedule will be posted under Departments: Accountability & Assessment.

On the recommendation of Superintendent Kenworthy and a motion by Malissa Morgan, seconded by David Williams, the Board voted unanimously to appoint Lonnie Steiert as Coordinator of Grants & Special Programs effective September 30, 2013, for the 2013-14 fiscal year.

On the recommendation of Superintendent Kenworthy and a motion by India Riedel, seconded by Gay Carlton, the Board voted unanimously to approve the following revisions to personnel allocations for the 2013-14 fiscal year:

Instructional Personnel

Action		#	Position	Location	Effective Date
Add	Delete				
✓		1	Teacher, ESE	Yearling Middle School	10-18-2013
	✓	1	Teacher, ESE	Exceptional Student Education	10-18-2013

On the recommendation of Superintendent Kenworthy and a motion by Gay Carlton, seconded by Malissa Morgan, the Board voted unanimously to approve rescheduling the January School Board meeting from Tuesday, January 14, to Tuesday, January 21, 2014, at 6:00 p.m. in the School Board Office, Room 303, 700 S.W. 2nd Avenue, to accommodate the preparation of an agenda after the holiday break.

On the recommendation of Superintendent Kenworthy and a motion by India Riedel, seconded by Gay Carlton, the Board voted unanimously to extend a suspension of employment without pay for Stephanie Rowley, 1st Grade Teacher at Everglades Elementary School, effective November 7, 2013, through December 10, 2013.

On the recommendation of Superintendent Kenworthy and a motion by Malissa Morgan, seconded by Gay Carlton, the Board voted unanimously to approve a letter of agreement with Fox, Wackeen, Dungey, Beard, Bush, Goldman, Kilbride, Waters & McCluskey, L.L.P., to retain the legal services of Robert L. Kilbride to represent the Superintendent in a personnel suspension and termination matter.

Chairman Arnold asked if any Board member or the Superintendent wished to pull any item from the Consent Agenda. There were no requests. On the recommendation of Superintendent Kenworthy and a motion by David Williams, seconded by Gay Carlton, the Board voted unanimously to approve the remaining Consent Agenda as follows:

The Board approved employment of the following:

Name	Position	School or Center	Effective Date
Bodenmiller, Eric	Teacher, VE	South Elementary School	09-30-2013
Coleman, Demario	Teacher, Physical Education	Osceola Middle School	11-04-2013
Mitchell, Bonnie	Bus Driver	Transportation	10-07-2013

The following temporary personnel were employed as needed:

Name	Position	Effective Date
Allen, Darryl	Assistant Varsity Football Coach	08-01-2013
Anuez, Jackie	Extended Daycare	09-23-2013
Guerrero, Ruben	JV/9 th Grade Football Coach	08-01-2013
Huff, Mary	Head Varsity Softball Coach	01-07-2014
Mitchell, Bonnie	Sub – Bus Driver	09-30-2013
Navejar, Josephine	Sub – Food Service	10-17-2013
Smith, Joseph	JV/9 th Grade Football Coach	08-01-2013
Throop, Lauren	Osceola Middle School Head Volleyball Coach	08-01-2013

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Resignations were accepted from the following personnel:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Leon, Maria	Paraprofessional, ESOL	Everglades Elementary School	11-04-2013
McNeil, Jimmie (Retirement)	Custodian I	Okeechobee High School	12-06-2013
White, Lori	Bus Driver	Transportation	10-02-2013

The following personnel transfers were approved:

<u>Name</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Effective Date</u>
Carrier, Karen	Teacher, Reading Okeechobee High School	Teacher, Reading Coach Everglades Elementary School	11-04-2013
Stewart, Derek	Teacher, Elementary Seminole Elementary School	Teacher, Math/Science Coach EES/NES/SES/YMS	11-04-2013
Justus, Steven	Teacher, EBD Okeechobee Achievement Academy	Teacher, VE Osceola Middle School	10-28-2013

The following leaves of absence were approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Alderman, Lisa	South Elementary School	Personal Without Pay	10-28-2013	10-27-2014
Brown, Teresa	Transportation	Short Term	09-06-2013	12-06-2013
Price, Sharon	Transportation	Short Term	Beginning October 18, 2013 and continuing for a total not to exceed 12 days and not extending beyond April 6, 2014.	

The following personnel were added to the Substitute Teacher List for the 2013-14 school year:

<u>Name</u>	<u>Rank</u>	<u>Name</u>	<u>Rank</u>
Erwin, Rex Jr.	III	Leon, Maria Carmen	III
Ferrell, Rose-G4S only	II	Nieto, Ricardo	II
Giles, Karen	III	Shockley, Anna	II
Irizarry, Patricia	II	Thornton, Amber	II
Jones, Jimmeria	I	Yocum, Justin	II

The Board approved the following payments to personnel:

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
Kim Quinlin	Facilitate Common Core Alignment at Everglades Elementary School	\$24.00 Per Hour	42 Hours	#4431 – Title I Schoolwide
Jay Adler	Facilitate Excel, PowerPoint, and Word Training	\$24.00 Per Hour	6 Hours	#4190 – Race to the Top

The Board approved all instructional and non-instructional staff employed by the Okeechobee County School Board for the 2013-14 fiscal year to be eligible for employment, as needed and qualified, in after-school programs/tutorials from July 1, 2013, through June 30, 2014. Rates of pay will be determined by each program's specifications and/or Salary Schedules 30 and 33. Funding will be from the following programs:

- Title I, Part C, Project 4417
- Title I, Part A, Project 4431
- Indian Education Formula Grant, Project 4488
- Title III, English Language Acquisition, Project 4401
- IDEA, Project 4449
- Title I School Improvement Initiative Grant, Project 4435

The Board approved reimbursement to teachers in Title I schools for the costs of the necessary certification exams to become highly qualified.

The Board approved the Course of Study for Grades 9-12 for the 2013-14 school year.

The Board approved a revised Business Associate Agreement (BAA) with Healthstat, Inc. enabling Blue Cross/Blue Shield to share patient information with the Employee Wellness Center.

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The Board approved an E-Rate Forms Processing Contract with eRate 360 Solutions, LLC for project management of the E-Rate application at a total cost of \$6,825.00.

The Board approved a Memorandum of Understanding with RSVP of Okeechobee County, sponsored by United Way of Martin County, to utilize the Retired and Senior Volunteer Program (RSVP).

The Board approved the Title I, Part A, Grant application for Improving the Academic Achievement of the Disadvantaged in the amount of \$2,766,035.00 for the 2013-14 project year.

The Board approved the Title I, Part C, Migrant Education Grant in the amount of \$614,431.00 for the 2013-14 project year.

The Board approved the Title I, Part D, Subpart 2, Grant application in the amount of \$153,891.00 for the 2013-14 project year.

The Board approved the Title VI, Part B, Rural & Low Income Schools Program Grant application in the amount of \$114,521.00 for the 2013-14 project year.

The Board approved the Formula Grant application for Indian Education in the amount of \$12,500.00 for the 2013-14 project year.

The Board approved the Carl D. Perkins Rural and Sparsely Populated Grant application in the amount of \$71,108.00 for the 2013-14 project year.

The Board approved the Carl D. Perkins Secondary Career and Technical Education Grant application in the amount of \$73,068.00 for the 2013-14 project year.

The Board approved the Carl D. Perkins Department of Juvenile Justice Grant application for Okeechobee Intensive Halfway House Juvenile Residential Facility in the amount of \$34,356.99 for the 2013-14 school year.

The Board approved a Technology Transformation Grant Application for Rural School Districts in the amount of \$245,991.00 for the 2013-14 project year.

The items listed on Property Disposal List #4 for the 2013-14 fiscal year were declared as surplus, no longer usable for educational purposes, and to be removed from property records; and the Superintendent was authorized to donate or sell such items in accordance with state statute.

OKEECHOBEE COUNTY SCHOOL BOARD				
Property Disposal				
2013-14 #4				
<u>Property Number</u>	<u>Description</u>	<u>Cost</u>	<u>Condition</u>	<u>School/Cost Center</u>
18601	3 Com Switch	1,756.56	Obsolete	IT
18720	3 Com Switch	5,340.80	Obsolete	IT
18881	3 Com Switch	2,149.89	Obsolete	IT
18885	3 Com Switch	2,273.83	Obsolete	IT
18893	3 Com Switch	2,227.67	Obsolete	IT
18894	3 Com Switch	2,227.67	Obsolete	IT
18895	3 Com Switch	2,227.67	Obsolete	IT
18903	3 Com Switch	2,278.07	Obsolete	IT
18905	3 Com Switch	2,278.06	Obsolete	IT
18920	3 Com Switch	2,398.32	Obsolete	IT
18923	3 Com Switch	4,638.40	Obsolete	IT
19675	3 Com Switch	1,078.23	Obsolete	IT
19681	3 Com Switch	1,078.23	Obsolete	IT
19683	3 Com Switch	3,326.00	Obsolete	IT
19932	Computer, Gateway	2,749.00	Unrepairable	IT
20009	Dell Computer	907.38	Obsolete	OHS
20105	Computer, Gateway Laptop	2,758.00	Unrepairable	IT
20319	Computer, Gateway Laptop	2,459.00	Unrepairable	IT
20388	Computer, Gateway Laptop	2,548.00	Unrepairable	IT

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<u>Property Number</u>	<u>Description</u>	<u>Cost</u>	<u>Condition</u>	<u>School/Cost Center</u>
20400	Computer, Gateway Laptop	2,548.00	Unrepairable	IT
20496	Computer, Lenovo Laptop	2,477.00	Unrepairable	IT
20535	Hyrely Server	3,176.33	Unrepairable	IT
20539	Hyrely Server	3,176.33	Unrepairable	IT
20547	Computer, Laptop D620	2,183.00	Unrepairable	IT
20602	Computer, Laptop D620	2,016.00	Unrepairable	IT
20611	Computer, Laptop D620	2,016.00	Unrepairable	IT
20678	Computer, Laptop D620	2,128.00	Unrepairable	IT
20744	Computer, Lenovo Laptop	2,115.00	Unrepairable	IT
20751	Computer, Laptop D620	1,881.00	Unrepairable	IT
20765	Dell Computer	1,075.00	Obsolete	OHS
20823	Dell Computer	2,068.00	Unrepairable	IT
20888	Computer, Lenovo Laptop	2,699.78	Unrepairable	IT
21181	Belkin Switch	839.56	Obsolete	IT
21182	Lacy Server	1,325.00	Unrepairable	IT
21329	Computer, Laptop D620	1,466.00	Unrepairable	IT
21378	Canon, Scanfront	1,485.57	Unrepairable	IT
21380	Computer, Lenovo Laptop	1,471.00	Unrepairable	IT
21772	Computer, Lenovo Laptop	1,307.25	Unrepairable	IT
2320F	3 Com Switch	1,229.82	Obsolete	IT
2755F	Computer, Gateway	940.00	Obsolete	ESE located @ EES
2869F	Computer, Gateway Laptop	2,499.00	Unrepairable	IT
3014F	Computer, Gateway	1,059.00	Obsolete	EES
3030F	Computer, Gateway	1,059.00	Obsolete	EES
3163F	Computer, Gateway Laptop	1,400.00	Unrepairable	IT
3407F	Computer, Gateway Laptop	1,275.00	Unrepairable	IT
3914F	Computer, Laptop D620	1,548.00	Unrepairable	IT
4059F	Computer, Laptop D620	1,451.00	Unrepairable	IT
4126F	Computer, Lenovo Laptop	2,702.00	Unrepairable	IT
4148F	Computer, Lenovo Laptop	2,583.00	Unrepairable	IT
	Total	\$ 101,900.42		

The monthly financial statement for the period ending September, 2013, was accepted and filed as part of public record.

Budget Amendment #3 for September, 2013, was approved.

The Warrant Register for October, 2013, was approved as follows:

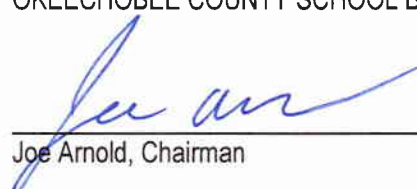
General Disbursement Account – Warrants #149002 thru #149292

Operating General Fund	\$1,051,574.72
Federal Programs Fund	71,488.79
Food Service Fund	172,886.16
Capital Improvement Fund	95,864.57
Total	\$1,391,814.24


Information Items - None

There being no further business to discuss, on a motion by Gay Carlton, seconded by David Williams, the Board adjourned at 7:40 p.m. The next regular meeting of the Board is scheduled for 6:00 p.m. on Tuesday, December 10, 2013, at 700 S.W. 2nd Avenue, Okeechobee, Florida.

OKEECHOBEE COUNTY SCHOOL BOARD



Joe Arnold, Chairman



Ken Kenworthy
Superintendent of Schools