

I. Call to Order

Call to Order: Chairman Arnold

Present: District 1 – Joe Arnold, Chairman
District 2 – Malissa Morgan, Vice Chairman
District 3 – Dixie Ball
District 4 – India Riedel

Ken Kenworthy, Superintendent of Schools
Tom Conely, School Board Attorney

Absent: District 5 – Jill Holcomb

Invocation: Pastor Nancy Vaughn, First United Methodist Church
Pledge of Allegiance: Led by Chairman Arnold

II. Opening Items

Staff Recognition

- ★ Retirement
 - *Martha Clay*, Custodian, OHS Freshman Campus, 34 Years

III. Approval of Minutes

- Minutes of Meeting on July 23, 2015

Motion:	India Riedel
Second:	Malissa Morgan
Vote:	4-0 In Favor

Tom Conely, School Board Attorney, reported that two audience members submitted requests to speak to the Board regarding the refund of impact fees. Chairman Arnold stated that since the requests are not addressing an agenda item, the Board would normally hear the items at the end of the agenda under "Information Items." Chairman Arnold asked for the will of the Board to hear the requests. After discussion, the Board decided, as a matter of courtesy, to hear the requests at the beginning of the meeting.

Requests to Address the Board

Carol Cooper – Ms. Cooper stated that her impact fees were deemed not refundable and that she submitted an appeal of that decision within 30 days, but has not received a response. Ms. Cooper said that since she has not had a response from the School Board, she is again asking for a refund of her impact fees. She also reported that she recently appeared before the Board of County Commissioners and that they voted to refund the full amount of her impact fees. The Commissioners told Ms. Cooper that she would also need to have approval of the School Board for the refund of approximately \$2,100. Ms. Cooper asked the School Board to give approval for a refund, as did the Board of County Commissioners.

Bryant Culpepper – County Commissioner Culpepper stated that he was addressing the School Board as a citizen and was in no way representing the Board of County Commissioners. Mr. Culpepper stated that he believes the methodology used in refunding impact fees is extremely flawed and that impact fees should have been refunded on a pro rata basis rather than a first-in/first-out procedure. He also stated that the law intended that if all steps were followed, as Ms. Cooper did in filing an appeal, that she would receive either a response or a refund. Mr. Culpepper told the Board that he did not believe refunding Ms. Cooper's impact fees would open any kind of flood gates, since there were only 3-4 individuals who filed the required paperwork for appeal of the process. Mr. Culpepper asked the School Board to reconsider Ms. Cooper's request.

The Board requested that the Superintendent investigate the process used to refund unused impact fees and determine if Ms. Cooper is eligible for a refund of her impact fees.

IV. Items for Action

Chairman Arnold asked if there were any changes, additions, or deletions to the *Items for Action*. Superintendent Kenworthy requested that Item J., Scheduling of *Executive Session*, be added to Items for Action:

Motion to Approve Items for Action Agenda with Addition of Item J:	India Riedel
Second:	Malissa Morgan
Vote:	4-0 In Favor

The School Board of Okeechobee County, Florida, hereby certifies that pursuant to a legal notice, a meeting for public hearing was held in Room 303 of the School Board Administrative Office, 700 S.W. 2nd Avenue, at 6:00 p.m. in the City of Okeechobee on the 11th day of August, 2015, for the purpose of discussing adoption of Board Policy 5.40 Student Control (*Code of Student Conduct*). The Board further certifies that it remained in session until 7:10 p.m. and there appeared no one at said hearing to oppose or discuss changes to this policy.

A. AMENDMENT OF BOARD POLICY 5.40 STUDENT CONTROL

Superintendent's Recommendation: That the Board approve amendment of Board Policy 5.40 Student Control (*Code of Student Conduct*).

Motion:	Dixie Ball
Second:	India Riedel
Discussion/Additional Information	<p>Superintendent Kenworthy reviewed the following revisions to the Code of <i>Student Conduct</i>:</p> <ul style="list-style-type: none"> • Deletion of language regarding alternative placement in lieu of expulsion • Addition of Discipline Offense Codes listed on the offense charts to add clarification for parents and school staffs and to correct a disconnect between the code entered by the District and requirements of the School Environment Safety Incident Report (SESIR). • Addition of language clarifying school bus rules • Formatting and grammatical changes
Vote:	4-0 In Favor

B. 2015-16 DISTRICT ORGANIZATION CHART

Superintendent's Recommendation: That the Board approve the 2015-16 District Organization Chart.

Motion:	Malissa Morgan
Second:	Dixie Ball
Vote:	4-0 In Favor

C. SALARY SCHEDULE NO. 31, TRAVEL EXPENSE

Superintendent's Recommendation: That the Board approve Salary Schedule No. 31, *Travel Expense*, for the 2015-16 fiscal year.

Motion:	India Riedel
Second:	Malissa Mogan
Vote:	4-0 In Favor

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D. AGREEMENT WITH SKOOLLIVE, LLC

Superintendent's Recommendation: That the Board approve a sixty-month Media Placement & Management Services Agreement with SkoolLive, LLC to provide a digital interactive kiosk system for Okeechobee High School.

Motion:	Malissa Morgan
Second:	Dixie Ball
Discussion/Additional Information	<p>Superintendent Kenworthy explained that the interactive kiosk system consists of self-contained, wall-mounted structures which utilize a screen and licensed software for the purpose of providing programmed information and interactive services to students. The system is wireless and will be used to promote school events and to display promotional products and services. The kiosks would be located at the High School and Freshman Campus, and the school will receive 20% net of any revenue generated by the promotional fees. There are no plans to participate in the shop live feature.</p> <p>The Board expressed the following concerns:</p> <ul style="list-style-type: none"> • Although it may be a good system for announcements, students could be tempted to stand around watching the kiosk rather than proceeding to where they need to be in a timely manner. • There is no likely educational benefit in advertising to students. • The system will require monitoring of the ads to determine that they are placed according to school policies. • The contract is for five years with no clause to opt out. In addition, the contract prohibits engaging with any other provider in those five years. • The contract contains a Third Party Promotion Disclaimer stating that SkoolLive is "not responsible for illegality or any error, inaccuracy or other problems in the promotional content provided by third parties displayed on the kiosk system."
Vote:	<p>Joe Arnold – Opposed Malissa Morgan – Opposed Dixie Ball – In Favor India Riedel - Opposed</p>

E. DUAL ENROLLMENT AGREEMENT WITH INDIAN RIVER STATE COLLEGE

Superintendent's Recommendation: That the Board approve a Dual Enrollment Agreement with Indian River State College effective July 1, 2015, through June 30, 2016.

Motion:	Dixie Ball
Second:	Malissa Morgan
Discussion/Additional Information	<p>Superintendent Kenworthy explained that the District will see a significant increase in dual enrollment costs and that although the district is carrying the load in dual enrollment, he feels it is still a benefit to students. Member India Riedel asked if any colleges are returning funds back to school districts. Superintendent Kenworthy responded that some are. He stated that the District has been fortunate in that Russ Brown, Provost of the local IRSC campus, certifies qualified District teachers to teach a few dual enrollment courses at OHS, resulting in some savings for the District. However, many students take night courses at IRSC for which the district covers tuition and books, but does not receive any FTE funding.</p>
Vote:	<p>3-0 In Favor Abstained – Joe Arnold – Conflict of Interest</p>

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F. DUAL ENROLLMENT AGREEMENT WITH INDIAN RIVER STATE COLLEGE

Superintendent's Recommendation: That the Board approve a Dual Enrollment Agreement with Indian River State College for the Collegiate High School program effective July 1, 2015, through June 30, 2016, in accordance with 1007.273, F.S.

Motion:	Malissa Morgan
Second:	India Riedel
Vote:	3-0 In Favor Abstained – Joe Arnold – Conflict of Interest

G. MINIMUM JOB QUALIFICATIONS

Superintendent's Recommendation: That the Board approve the minimum Qualifications for the following positions:

- Route Specialist
- District Secretary
- Data Processor
- School Secretary
- Finance Bookkeeper
- School Bookkeeper
- School Receptionist
- Training and Safety Specialist

Motion:	India Riedel
Second:	Dixie Ball
Discussion/Additional Information	Superintendent Kenworthy commented that revisions to the qualifications are intended to broaden the pool of applicants. Also, a TABE test requirement was added to minimum qualifications for these positions.
Vote:	4-0 In Favor

H. APPOINTMENT OF ASSISTANT PRINCIPALS

Superintendent's Recommendation: That the following Assistant Principals be appointed for the 2015-16 fiscal year.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Goggans, Vicki	Assistant Principal, Yearling Middle School	07-27-2015
Van Camp, Bryan	Assistant Principal, South Elementary School	08-17-2015

Motion:	Dixie Ball
Second:	India Riedel
Vote:	4-0 In Favor

I. REVISIONS TO PERSONNEL ALLOCATIONS FOR 2015-16

Superintendent's Recommendation: That the Board approve the following revisions to personnel allocations for the 2015-16 fiscal year:

Administrative

<u>Action</u>		<u>#</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<u>Add</u>	<u>Delete</u>				
	✓	1	Assistant Principal	OHS Freshman Campus	08-17-2015

Instructional Personnel

<u>Action</u>		<u>#</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<u>Add</u>	<u>Delete</u>				
✓		1	Dean	OHS Freshman Campus	08-17-2015

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Motion:	India Riedel
Second:	Dixie Ball
Discussion/Additional Information	Superintendent Kenworthy explained that the requested allocation changes are for this school year only and that the change of the Assistant Principal to a Dean position at the Freshman Campus will be re-evaluated at the end of the year. Vice Chair Malissa Morgan noted a difference in salary between the two positions and asked if the Dean will have the same duties as the Assistant Principal. Superintendent Kenworthy responded that some duties may be similar and that the position receives a supplement to compensate the assignment.
Vote:	4-0 In Favor

J. EXECUTIVE SESSION

Superintendent's Recommendation: That the Board schedule an Executive Session on Wednesday, August 19, 2015, following the Strategic Planning workshop for consideration of bargaining issues for upcoming personnel contract negotiations.

Motion:	India Riedel
Second:	Malissa Morgan
Discussion/Additional Information	Superintendent Kenworthy announced the first bargaining session with the Okeechobee County Educational Association #1604, Instructional Unit, will occur on August 25 at 4:30 p.m. Classified negotiations will be scheduled at a later date. Two articles may be opened by both parties in addition to salary items.
Vote:	4-0 In Favor

V. Consent Agenda

Chairman Arnold asked if there were any changes, additions, or deletions to the *Consent Agenda*. Superintendent Kenworthy requested that Item A., Employment of Personnel, be pulled for replacement and separate consideration.

Motion To Approve Remainder of Consent Agenda:	India Riedel
Second:	Dixie Ball
Vote:	4-0 In Favor

B. RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Todd, Ana	Paraprofessional, ESOL	Osceola Middle School	06-10-2015
Delagall, Tony	Paraprofessional	Okeechobee High School	06-10-2015
Van Auken, Paul	Teacher, Math	Osceola Middle School	06-10-2015

C. TRANSFER OF PERSONNEL

<u>Name</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Effective Date</u>
Browning, Karen	Paraprofessional Osceola Middle School	Paraprofessional Okeechobee Achievement Academy	08-10-2015
Ebanks, Cynthia	Food Service Assistant Osceola Middle School	Food Service Assistant Seminole Elementary School	08-12-2015
Story, Mordie	Bus Driver Transportation	Custodian II Okeechobee High School	07-27-2015
Wheeler, Greta	Asst. Food Service Mgr. Central Elementary School	Secretary Food Service	08-03-2015

D. LEAVE REQUEST

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Clements, Jessina	Central Elementary School	Short Term	08-10-2015	09-21-2015

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E. ADDITIONS TO SUBSTITUTE TEACHER LIST FOR 2015-16

The following personnel were added to the Substitute Teacher List for the 2015-16 school year:

<u>Name</u>	<u>Rank</u>
Delagall, Tony	III
White, Dawn	III

Rank I – Less than 60 college credit hours
Rank II – 60 or more college credit hours
Rank III – Bachelor's degree or higher

F. PAYMENTS TO PERSONNEL

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
Harris, David Reister, Wendy Thompson, Clinton Allen	<u>Additional Class Period – 7th Period</u> Science Science Ag Foundations	Hourly Rate of Pay	2015-16	High School Budget
All Personnel Employed in 2015-16	Eligible to Work at School Athletic Program Events	Per Salary Schedule No. 34	As Needed in 2015-16	As Budgeted by Schools
Mayra Talavera	Spanish Translation of Documents	\$12.00 Per Hour	40 Hours in 2015-16	Student Services (9020)
Carol Hotmire	Family Summer Reading Program	\$20.00 Per Hour	2 Hours 07/02/15	#4631 – Title I Schoolwide
Mayra Talavera	Translate Documents	\$12.00 Per Hour	40 Hours in 2015-16	#4631 – Title I Schoolwide

Note: All professional development shall comply with provisions in the negotiated personnel contracts.

G. BONUS FOR ADVANCED PLACEMENT TEACHERS

The Advanced Placement teachers listed below were granted a bonus of \$50.00 for each student taught by the Advanced Placement teacher in each Advanced Placement course who received a score of 3 or higher on the College Board Advanced Placement examination in the 2014-15 school year per Florida Statute 1011.62(n)(1).

Alford, Daniel	\$ 150.00
Anselmo, Eduarda	1,150.00
Enrico, Jon	300.00
LaFlam, Clint	150.00
Leidy, James	650.00
Matchett, Eddie	450.00
Neafsey, Stephen	200.00
Nichols, Scott	600.00
Quam, Barbara	400.00
Reister, Wendy	450.00
Szentmartoni, Samantha	400.00

H. APPOINTMENT OF EXPULSION HEARING OFFICERS FOR THE 2015-16 SCHOOL YEAR

The Board approved the following personnel to serve as hearing officers to conduct expulsion hearings for the 2015-16 school year:

- Renée Geeting, Assistant Superintendent for Instructional Services
- Joni Ard, Assistant Superintendent for Administrative Services
- Andy Brewer, Principal, Yearling Middle School
- Tracy Downing, Principal, South Elementary School

I. APPROVAL OF GED TEST ADMINISTRATORS

The Board approved the following employees to administer the GED tests scheduled for the 2015-16 school year:

- Ruby English
- Joseph Stanley
- Sharon Whitaker

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J. AGREEMENT WITH TREASURE COAST THERAPEUTICS, P.A.

The Board approved a contract with Treasure Coast Therapeutics, P.A. to provide speech therapy services for students effective August 1, 2015, through July 31, 2016.

K. AGREEMENT WITH LORIE SCHULTZ BEHAVIOR ANALYSIS, INC.

The Board approved an agreement with Lorie Schultz Behavior Analysis, Inc. to perform functional behavior assessments for qualified ESE students effective August 1, 2015, through July 31, 2016.

L. CONTRACT WITH TREASURE COAST SPEECH-LANGUAGE PATHOLOGY, LLC

The Board approved a contract with Treasure Coast Speech-Language Pathology, LLC for the employment of one Speech Therapist under contract effective August 1, 2015, through July 31, 2016.

O. WARRANT REGISTER FOR JULY, 2015

The Board approved the Warrant Register for July, 2015 as follows:

General Disbursement Account – Warrants #155535 thru #155780

Operating General Fund	\$ 616,571.78
Federal Programs Fund	469,512.94
Food Service Fund	49,878.22
Capital Improvement Fund	<u>28,942.43</u>
Total	\$ 1,163,905.37

Item Pulled for Replacement

A. EMPLOYMENT OF PERSONNEL

Superintendent's Recommendation: That the following personnel be employed:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Adler, Megan	Teacher, Elementary	Central Elementary School	08-06-2015
Alexander, Heather	Teacher, Elementary	Central Elementary School	08-06-2015
Burnitt, Darien	Teacher, Elementary	South Elementary School	08-06-2015
Burns, Brittany	Teacher, Elementary	Everglades Elementary School	08-06-2015
Cavolo, Jillian (Out of Field)	Teacher, VE	South Elementary School	08-06-2015
Copeland, Andrew	Teacher, PE	South Elementary School	08-06-2015
Cox, Maria	Teacher, Elementary	Central Elementary School	08-06-2015
Cruz-Mejias, Yasmin	Teacher, Spanish	Okeechobee High School	08-06-2015
Douglas, Taylor	Paraprofessional, ESE	Okeechobee Achievement Academy	08-10-2015
Duke, Melissa	Teacher, Elementary	North Elementary School	08-06-2015
Duncan, Christina	Teacher, Reading Coach	Everglades Elementary School	08-03-2015
Felix, Jamie	Teacher, VE	Osceola Middle School	08-06-2015
Fraser, Camren	Perm Sub, Food Service	Food Service	08-12-2015
Griffin, Jane	Teacher, Science	Osceola Middle School	08-06-2015
Hale, Staci	Teacher, Health Science	Okeechobee High School	08-06-2015
Harrison, Kyle	Teacher, Elementary	Seminole Elementary School	08-06-2015
Helton, Robert	Paraprofessional	North Elementary School	08-10-2015
Hensley, Dawn	Teacher, Elementary	Central Elementary School	08-06-2015
Lanning, Sherry	Perm Sub, Food Service	Food Service	08-12-2015
Laurenzano, Dylan	Teacher, Math	Okeechobee High School	08-06-2015
Lehman, Catherine	Teacher, VE	Seminole Elementary School	08-06-2015
Lydic, Kara	Teacher, Elementary	Seminole Elementary School	08-06-2015
Maxwell, Angela	Teacher, Elementary	Seminole Elementary School	08-06-2015
McKinley, Laura	Teacher, Elementary	Central Elementary School	08-06-2015
McQueen, Roneka	Teacher, VE	Okeechobee High School	08-12-2015
Melcer, Lori	Teacher, Elementary	South Elementary School	08-06-2015
Mitchell, Colleen	Teacher, Science	Okeechobee High School	08-06-2015
Orozco, Joselin	Aide, ESE Guidance Clerical	Okeechobee High School	08-10-2015
Page, Samantha	Teacher, Elementary	Everglades Elementary School	08-06-2015
Regan, Alyssa	Teacher, Elementary	Everglades Elementary School	08-06-2015

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Schneider, Shana	Teacher, Elementary	Seminole Elementary School	08-10-2015
Smet, Jeannette (Out of Field)	Teacher, Elementary	North Elementary School	08-06-2015
Snook, Maggie	Teacher, Elementary	Everglades Elementary School	08-06-2015
Swanson, Nicole	Teacher, Elementary	South Elementary School	08-06-2015
Thompson, Clinton	Teacher, Vocational	Okeechobee High School	07-27-2015
Todd, Ana – (Out of Field)	Teacher, ESE	Osceola Middle School	08-06-2015
White, Ashley	Teacher, Elementary	Central Elementary School	08-06-2015
Whitehead, Rebecca	Paraprofessional	North Elementary School	08-10-2015
Wisecup, Robert	Teacher, Elementary	Central Elementary School	08-06-2015
Zerquera, Carlos	Teacher, Language Arts	Osceola Middle School	08-06-2015

Motion:	India Riedel
Second:	Malissa Morgan
Vote:	4-0 In Favor

VII. Information Items

A. SUPERINTENDENT

- Superintendent Kenworthy presented a draft letter requested by the Board expressing their concerns on the extra hour of instruction for the lowest 300 schools in the state. The Board requested that in addition to sending the letter to appropriate state legislators that Governor Scott and Commissioner Stewart be added as recipients.
- Superintendent Kenworthy informed the Board that South Fork High School no longer has a separate freshman campus on site at their new high school. The Board and Superintendent discussed possibilities of visiting another school that might have a freshman campus incorporated into the high school campus. The Board asked that the Superintendent investigate the possibility of a visit to such a campus. Superintendent Kenworthy commented that the closest location for a visit may be in Orlando. The Board agreed that they want to visit a high school with a freshman campus before making decisions regarding the Special Facilities project for Okeechobee High School. After further discussion and a motion by India Riedel, seconded by Dixie Ball, the Board voted 4-0 in favor of scheduling a visit on Monday, September 21, 2015, arriving at a proposed site at approximately 9:00 a.m.
- Superintendent Kenworthy reported that there are only five instructional vacancies at this time.

B. SCHOOL BOARD MEMBERS

- Member India Riedel expressed concern that the Board did not follow procedures at the beginning of the meeting regarding public speakers. The Board's policy requires that members of the public wishing to address the Board on an item not appearing on the agenda submit a request eight days in advance of the meeting, and the Board hears the request at the beginning of the agenda. If the request is to address an item on the agenda, that occurs at the time the Board addresses that item. There was discussion by the Board regarding when to hear public comments – whether all requests should be heard at the beginning of the meeting regardless of the subject matter, at the end of the meeting, or if the Board should continue its current policy. Ms. Riedel commented that it is important for the Board to follow their formal procedure unless it involves a very urgent matter. Vice Chairman Malissa Morgan stated that it might be better for the Board to hear all public comment at the beginning of the meeting while there are more people present and also for the convenience of the public. Chairman Arnold stated that it would be difficult for the Board to address public comment when they have no advance notification. School Board Attorney Tom Conely mentioned that the current procedure aids the Superintendent to be prepared with information the Board may need to respond, and he urged the Board to maintain their current policy for hearing public comment. Chairman Arnold asked the Superintendent to explore options for hearing public requests to address the Board.

C. SCHOOL BOARD ATTORNEY

- Mr. Conely stated a concern about procedural changes to their policy regarding hearing public requests to address the Board. He strongly urged the Board to keep the current procedure for hearing the public.

D. PUBLIC - NONE

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VIII. Adjournment

There being no further business to discuss, on a motion by India Riedel, seconded by Dixie Ball, the Board adjourned at 7:10 p.m. The final public hearing for 2015-16 millage rates and the budget will be held at 6:00 p.m. on Thursday, September 10, 2015. All meetings will be held at 700 S.W. 2nd Avenue, Okeechobee, Florida.

OKEECHOBEE COUNTY SCHOOL BOARD

(Signature on File)

Joe Arnold
Chairman

(Signature on File)

Ken Kenworthy
Superintendent of Schools