

**I. Call to Order**

Call to Order: Chairman Holcomb

- Present: District 1 – Joe Arnold  
 District 2 – Malissa Morgan  
 District 3 – Dixie Ball, Vice Chairman  
 District 4 – Amanda Riedel  
 District 5 – Jill Holcomb, Chairman  
  
 Ken Kenworthy, Superintendent of Schools  
 Tom Conely, School Board Attorney

Invocation: Doug Ryan, Treasure Island Baptist Church  
 Pledge of Allegiance: Led by Chairman Holcomb

**II. Opening Items**

**A. Community Recognition**

- ★ OHS Football Field Renovation

**B. Staff Recognition**

- ★ Jingle Bell Jog 5K Walk/Run

-----Scheduled Recess-----

**III. Presentation: Florida School Boards Insurance Trust.....** David Stephens, Executive Director  
 Mr. Stephens shared a power point, Okeechobee vs Suwannee, The Workers Comp Bowl. The presentation compared Suwannee to Okeechobee’s performance in several areas, including: locations (frequency and severity), areas of injury, nature of injury, claims by claimant age, claims by day of week and average claim paid per year. Mr. Stephens stated that employees, statewide, over age forty are far more susceptible to injury as are transportation employees. Superintendent Kenworthy stated that a strategy in the District’s five-year plan is to reduce the number of worker comp claims.

**IV. Presentation: Accreditation.....**Toni Wiersma, Director of Student Services  
 Mrs. Wiersma shared several documents with the Board relating to Accreditation. She first reviewed the schedule. The visitation committee will arrive Sunday and work through Wednesday. The Superintendent and Board members will participate in interviews on Monday, as will parents and community members, Principals and District Leadership. All schools will be visited. Mrs. Wiersma reviewed the Performance Standards and domains. She also explained the initials on the Strategic Plan fit into the seven quality factors.

**V. Presentation of School Improvement Plans**

- Okeechobee Achievement Academy
- Okeechobee Freshman Campus
- Okeechobee High School

**VI. Approval of Minutes**

- Minutes of Meeting on December 12, 2017

Motion:	Dixie Ball
Second:	Malissa Morgan
Vote:	5-0 In Favor

**VII. Items for Action**

Chairman Holcomb asked if there were any changes, additions, or deletions to the Items for Action. There were no requests.

Approval of Items for Action Agenda:	
Motion:	Joe Arnold
Second:	Dixie Ball
Vote:	5-0 In Favor

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6:00 p.m.

A. RATIFICATION OF MOA WORK HOURS FOR CLASSIFIED PERSONNEL IN THE TRANSPORTATION DEPARTMENT

Superintendent's Recommendation: That the Board ratify a Memorandum of Agreement regarding work hours for January 8, 2018, for Classified Personnel at the Transportation Department.

Motion:	Malissa Morgan
Second:	Joe Arnold
Discussion/Additional Information	Superintendent Kenworthy stated that due to Hurricane Irma the transportation department had one extra day off, the make-up day was January 8, 2018. The Classified Personnel Unit of the Okeechobee County Education Association #1604 ratified the Memorandum of Agreement on December 20, 2017, with a vote of 57 in favor and 10 opposed.
Vote:	5-0 In Favor

B. EXPENDITURE OF SCHOOL RECOGNITION FUNDS FOR SOUTH ELEMENTARY SCHOOL

Superintendent's Recommendation: That the Board approve a one-time stipend to 59 staff members of South Elementary School as listed below, totaling \$36,027.00. Funding was awarded through the School Recognition Program.

Motion:	Joe Arnold
Second:	Amanda Riedel

Discussion/Additional Information

\$19,308.94	32 Teachers and 2 Administrators @ \$567.91
\$7,950.74	8 Paraprofessionals/ 1 Advocate/ 5 Office Staff @ \$567.91
\$567.91	1 School Nurse @ \$567.91
\$5,679.10	5 Custodians and 5 Food Service Employees @ \$567.91
\$2,520.31	Taxes
\$36,027.00	\$36,027.00

*\*Reminder: Social Security and taxes must be taken out of bonuses.*

BACKGROUND INFORMATION:

The School Recognition Program recognizes schools that have received an "A" or improved at least one letter grade. The program allows for nonrecurring bonuses for faculty and staff, nonrecurring expenditures for educational equipment and materials, or temporary personnel to assist in maintaining and improving student performance. School staff and the School Advisory Council are required to make the decision together regarding expenditure of the funds. The total award of \$48,036.00 will be expended as follows:

\$36,027.00	Nonrecurring Bonuses for faculty and staff
\$4,803.60	Nonrecurring expenditures for educational equipment, materials, and supplies
\$7,205.40	Nonrecurring expenditures for student incentives, rewards, awards, and trips
\$48,036.00	<b>Total</b>

Superintendent Kenworthy congratulated South Elementary School for earning an "A".

Vote:	5-0 In Favor
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C. EMERGENCY CONSULTING SERVICES AGREEMENT WITH DAVID M. SHAPIRO DISASTER PLANNING & RECOVERY DMSS, INC.

Superintendent's Recommendation: That the Board approve the Emergency Services Agreement with David M. Shapiro Disaster Planning & Recovery DMSS, Inc.

Motion:	Dixie Ball
Second:	Joe Arnold
Discussion/Additional Information	Superintendent Kenworthy stated that the agreement is for disaster management. This three-year agreement is in advance of work that may be required immediately after a storm.
Vote:	5-0 In Favor

D. ADVERTISEMENT TO AMEND BOARD POLICY 5.30 STUDENT ATTENDANCE.

Superintendent's Recommendation: That the Board approve advertisement to amend Board Policy 5.30 Student Attendance.

Motion:	Joe Arnold
Second:	Malissa Morgan
Discussion/Additional Information	Superintendent Kenworthy stated that the revisions bring the policy into compliance with Florida Statutes.
Vote:	5-0 In Favor

**VIII. Consent Agenda**

Chairman Holcomb asked if there were any changes, additions, or deletions to the Consent Agenda. Superintendent Kenworthy asked that Item A. Out-of-Field Teachers and Item B. DJJ Out-of-Field Teachers be pulled for revision.

Motion To Approve the Consent Agenda pulling Items A. and B. for revision:	
Motion:	Dixie Ball
Second:	Joe Arnold
Vote:	5-0 In Favor

A. 2017-18 OUT-OF-FIELD TEACHERS – PULLED FOR REVISION

B. 2017-18 DJJ OUT-OF-FIELD TEACHERS – PULLED FOR REVISION

C. EMPLOYMENT OF PERSONNEL

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Carrier, Brittany Out of Field	Teacher, Science Senior High	Okeechobee High School	12/21/2017
Casey, Mary	Teacher, 5 <sup>th</sup> Grade	Central Elementary School	12/04/2017
Gaucin, Caitlyn	Teacher, Math-M/J	Yearling Middle School	12/19/2017
Guijosa, Ana Huerta	Recruiter Migrant Advocate	Everglades Elementary School	01/09/2018
Higginbotham, Sherri	Bus Driver, 6 Hour	Transportation	12/14/2017
Marsh, Chasity	Teacher, 5 <sup>th</sup> Grade	South Elementary School	12/20/2017
Robertson, Ashley	Paraprofessional, Title I-Elementary	Everglades Elementary School	11/27/2017
Stanley, Zachary	Teacher, 8 <sup>th</sup> Grade, Math	Yearling Middle School	12/19/2017
Stephens, Katie	Aide ESE Guidance/Clerical	Central Elementary School	12/14/2017

D. EMPLOYMENT OF TEMPORARY PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Phillips, Eric	Osceola Middle School, Head Girls' Basketball Coach	11/01/2017
Skeen, Barbara Joleyne	Osceola Middle School, Assistant Volleyball Coach	08/15/2017

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E. RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

<b>Name</b>	<b>Position</b>	<b>School or Center</b>	<b>Effective</b>
Aragon, Shirley	Food Service Manager	South Elementary School	02/05/2018
Buchanan, Kelly	Paraprofessional, ISS	Okeechobee High School	01/09/2018
Hendrix, Janet	Food Service, 6 Hour	Okeechobee Freshman Campus	02/01/2018

That the resignation of James Fusco, Custodian I, Everglades Elementary School, be accepted with prejudice effective January 15, 2018, due to lack of sufficient notice.

That the resignation of Heather Nichols, Teacher Local Site Coordinator, Okeechobee Achievement Academy, be accepted with prejudice effective January 9, 2018, due to lack of sufficient notice.

F. LEAVE REQUESTS

<b>Name</b>	<b>School</b>	<b>Leave Type</b>	<b>From</b>	<b>Through</b>
Castaneda, Maribel	Everglades Elementary School	Personal without pay	12/05/2017	03/23/2018
Clyburn, Jessie Mae	Transportation	Short Term	12/04/2017	02/26/2018
Mitchell, Bonnie	Transportation	Short Term	11/28/2017	02/28/2018
Robledo, Eunice	Osceola Middle School	Short Term	11/14/2017	01/16/2018

G. ADDITIONS TO SUBSTITUTE TEACHER LIST FOR 2017-18

Boney, Jared	I
Boggs, Richard	III
Faison, Abigail	II
Murphy, Destany	I
Ridley, Nettira	I

Rank I – Less than 60 college credit hours

Rank II – 60 or more college credit hours

Rank III – Bachelor's degree or higher

H. PAYMENTS TO PERSONNEL

<b>Name/Group</b>	<b>Purpose</b>	<b>Rate of Pay</b>	<b>Time Period (Maximum)</b>	<b>Funding Source</b>
5 Guidance Counselors	Schedule incoming 11th & 12th Grade students	\$23.00 Per Hour	15 Hours	OFC/OHS Budget
5 Guidance Counselors	Schedule incoming 10th Grade students	\$23.00 Per Hour	9 Hours	OFC/OHS Budget
8 Teachers/ Guidance Counselors	Schedule incoming 9th Grade students	\$23.00 Per Hour	12 Hours	OFC/OHS Budget
All Personnel Employed in 2017-2018	Eligible to Work as Sub Bus Drivers, Sub Custodians, Sub Food Service Workers	Per Salary Schedule No. 1A	As Needed in 2017 - 2018	General Funds Transportation Budget Food Service Budget
Arnold, Sandra	Final Recruitment Bonus for Recruiting Bus Driver (SD)	\$350.00 Less Deductions	N/A	Transportation Budget
Carollo, Kelly	ESOL Endorsement – 300 Hours	\$1,000.00 Less Deductions	July 2017- November 2017	#1837 - ESOL Training
Hartley, Charles	ESOL Course – 60 Hours	\$250.00 Less Deductions	November 2017	#1837 - ESOL Training
Jennings, Trish	Tutorial Facilitator	\$24.00 Per Hour	11/14/17 – 06/12/18	#4817 - Title I Migrant
Maggard, Sara	ESOL Course – 60 Hours	\$250.00 Less Deductions	November 2017	#1837 - ESOL Training

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Whitaker, Lauren	ESOL Course – 60 Hours	\$250.00 Less Deductions	November 2017	#1837 – ESOL Training
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Correction from the 06-13-17 Payments to Personnel:

Giles, Karen	Industry Certification Bonus: Microsoft Office Specialist (MOS) Bundle Certification	\$50.00 Certified Student (-.2 FTE)	10 Students \$500.00	#1708—Industry Certification Program
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Note: All professional development shall comply with provisions in the negotiated personnel contracts.

I. CONTRACT WITH BIOWASTE, LLC FOR HAZARDOUS WASTE DISPOSAL

The Board approved a contract with Biowaste, LLC to provide infectious and hazardous waste pick-up and disposal from District schools, including the Employee Wellness Center, effective January 1, 2018, through December 31, 2018, for a total yearly cost of \$2,550.00.

J. TITLE I, PART A, SCHOOL IMPROVEMENT FUND 1003(G) COHORT 4 (SIG4)

The Board approved the Title I, Part A, School Improvement Grant application for Local Programs based on 2013-14 data resulting in South Elementary being awarded additional funds in the amount of \$459,272.00 for the 2017-18 project year.

K. TITLE I, PART C, GRANT APPLICATION FOR EDUCATION OF MIGRATORY CHILDREN

The Board approved the Title I, Part C, Grant application for Education of Migratory Children in the amount of \$591,272.00 for the 2017-18 project year.

L. TITLE I, PART D, SUBPART 2, GRANT APPLICATION FOR LOCAL PROGRAMS FOR NEGLECTED AND DELINQUENT

The Board approved the Title I, Part D, Subpart 2, Grant application for Local Programs for Neglected and Delinquent in the amount of \$153,191.00 for the 2017-18 project year.

M. MONTHLY FINANCIAL STATEMENT FOR NOVEMBER, 2017

The Board approved the Monthly Financial Statement for November, 2017, be accepted and filed as part of public record.

N. PROPERTY DISPOSAL LIST #4 FOR THE 2017-18 FISCAL YEAR

The Board approved the items listed on the attached Property Disposal List #4 for the 2017-18 fiscal year and declared them as surplus, and removed from property records, and that the Superintendent be authorized to donate or sell such items in accordance with state statute.

Property Number	Description	Cost	Condition	School/Cost Center
2570F	LCD Projector	1,183.68	Unrepairable	OHS
20012	Dell Computer	907.38	Unrepairable	OHS
20020	Dell Computer	907.38	Unrepairable	OHS
20768	Dell Desktop	1,219.00	Unrepairable	OHS
20769	Dell Desktop	1,219.00	Unrepairable	OHS
20998	Dell Desktop	1,079.53	Unrepairable	OHS
21014	Dell Desktop	1,079.53	Unrepairable	OHS
21021	Dell Desktop	1,079.53	Unrepairable	OHS
21036	Dell Desktop	1,079.53	Unrepairable	OHS
21037	Dell Desktop	1,079.53	Unrepairable	OHS
21056	Dell Desktop	1,079.53	Unrepairable	OHS
21076	Dell Desktop	1,144.00	Unrepairable	OHS
21664	Remote Ice Maker	4,274.00	Unrepairable	OHS
20820	Kyocera 2550 Copier	2,549.58	Unrepairable	Wellness Clinic
6269F	Smart Board	1,748.00	Obsolete	YMS
20523	Laser Jet HP Printer	2,118.00	Unrepairable	YMS
		23,747.20		

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O. BUDGET AMENDMENT #5 FOR NOVEMBER, 2017

The Board approved Budget Amendment #5 for November, 2017.

P. WARRANT REGISTER FOR DECEMBER, 2017

The Board approved the Warrant Register for December, 2017, as follows:

General Disbursement Account – Warrants #166138 thru #166487

Operating General Fund	\$ 1,078,682.45
Federal Programs Fund	43,223.50
Food Service Fund	184,177.99
Capital Improvement Fund	46,996.88
Total	\$ 1,353,080.82

Items Pulled for Revision:

A. 2017-18 OUT-OF-FIELD TEACHERS

The Board approved the following Out-of-Field Teachers for the 2017-18 February FTE Survey:

<b>Everglades Elementary School</b>	
Annis, Sarah	ESOL
Brookhart, Megan	ESOL
Chamberlain, Bobbie	ESOL
Delagall, Danyta	ESOL
Mackey, Sydney	ESOL
Hanna, Joy	ESOL
Migliaccio, Jayme	ESOL
Mrozowski, Samantha	ESOL
Rhoden, Deann	ESOL
Snook, Maggie	ESOL
Waldron, Debbie	Reading
<b>North Elementary School</b>	
Brinson, Cynthia	ESOL
Leach, Patricia	Guidance
Lovett, Shanique	ESOL
Mills, Linda Sue	ESOL
Murphy, Morgan	ESOL
Nolte, Kristi	Gifted/ESOL
<del>Nunez, Kimberley</del>	<del>ESOL</del>
<del>Pickett, Jamie</del>	<del>ESOL</del>
Sanders, Michelle	ESOL
Suarez, Leah	ESOL
<b>Seminole Elementary School</b>	
Armstrong, Krystal	ESOL
Bishop, Michelle	ESE/ESOL
Clark, Amanda	ESOL
Hicks, Morgan	ESOL
Hubbard, Stephanie	ESOL
Lydic, Kara	ESOL
Oliver, Cassandra	ESOL
Owen, Sandra	ESOL
Shockley, Leigh Ann	ESOL
Wooten, Christen	ESOL
<b>South Elementary School</b>	
<del>AmmensBenbow</del> , Meagan	ESOL
Beigle, Jeff	ESOL
Brown, Julie	ESOL
Dobbins, <del>Corey</del> Cory	ESOL
Higgins, Tamara	ESOL
Lammermeier, Amanda	ESOL
Marsh, Chasity	ESOL
Melcer, Lori	ESOL
Taylor, Devon	Elementary/ESOL
Weigum, Cindy	ESOL

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<b>Osceola Middle School</b>	
<a href="#">Blevens, Robert</a>	<a href="#">ESOL</a>
Botello, Jorje	ESE
Brooks, Sally	ESE
Causier, Tami	English
Cottage, Jennifer	Math/ESOL
Daschke, Christina	ESE
Denney, John	ESE
Doyle-White, Jordyn	ESOL
Felix, Jamie	Math
Hernandez, Monica	ESOL
<a href="#">Hudson, Pamela</a>	<a href="#">ESOL</a>
Hughes, Jennifer	English
Jaynes, Alaine	ESE/ <del>ESOL</del> /MS Science
Lepere, Alexus	ESE/ <a href="#">ESOL</a>
<del>Maggard, Sarah</del>	<del>ESOL</del>
Miller, Adriel	ESOL/Reading
Nielson, Taylor	<del>Language arts</del> <a href="#">ESOL</a>
Perman, Justin	English
Quillin, Austin	ESOL
Stripling, Shannon	Math/ <a href="#">ESOL</a>
Vinson, Barbara	Math
Walker, Kyle	ESOL
Warthen, Tesa	ESOL/Reading
Wendt, Tamara	ESE/ <a href="#">ESOL</a>
Wise, Harold	Guidance
Worf, James	ESOL
Zequera, Carlos	ESOL
<b>Yearling Middle School</b>	
Allen, Alethea	ESOL
Bosworth, Hunter	ESOL
Breaux, Deanna Kelci	Math/Social Studies/ESOL
Close, Byron	Science/ESOL
Conner, Julie	ESOL/Elementary
<a href="#">Danese, Laureen</a>	<a href="#">ESOL</a>
Dickey, Theresa	ESOL
Gaucin, Caitlyn	ESOL
Guerin, Jackie	ESOL/Reading
Keaton, John	ESOL
LeFevre, Heidi	ESOL
Machado, Thomas	ESOL
Medrano, Maria	Guidance/Counseling
Mitchum, Andrea	English Language Arts
Mrozowski, Nicholas	ESOL
Mulvey, Jennifer	ESOL
Stanley, Zachary	ESOL
<b>Okeechobee Freshman Campus/Okeechobee High School</b>	
<del>Arana, Hilary</del>	<del>ESOL</del>
Bates, Angela	Reading/ESOL
Brewer, William	ESOL
Gray-Lagos, Gena	English
Newsome, Aaron	ESE
Zorich, Jean	<a href="#">English</a>
<b>Okeechobee High School</b>	
Carrier, Brittany	Science/ <a href="#">ESOL</a>
<del>Hartley, Charles</del>	<del>ESOL</del>
Kidd, Ashley	ESOL
Leonard, Amorita	ESOL
McQueen, Roneka	ESOL
Skeen, Victoria	ESOL
Wagner, Elizabeth	Guidance
<del>Whitaker, Lauren</del>	<del>ESOL</del>
<b>Okeechobee Achievement Academy</b>	
Brown, Janine	Elementary/ESOL
Guerrero, Ruben	ESE/ESOL

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Kim, Okkyol (Jenny)	ESE/ESOL
<del>Peressee</del> Peresse, Marla	Early Childhood/ESOL
Woyak, Joseph	ESE/ESOL
<b>Central Elementary School</b>	
Casey, Mary	ESOL
Davis, Morgan	Guidance
Fessl-Leonard, Amber	ESOL
Holt, Giselle	ESOL
<del>Knight, Anisa</del>	<del>ESOL</del>
Pickles, Julee	ESOL
Wynkoop, Taylor	ESOL

Motion:	Joe Arnold
Second:	Dixie Ball
Discussion/Additional Information	Superintendent Kenworthy stated that additions and corrections have been made to the Out-of-Field teachers list.
Vote:	5-0 In Favor

**B. 2017-18 DJJ OUT-OF-FIELD TEACHERS**

The Board approved the following DJJ Out-of-Field Teachers for the 2017-18 February FTE Survey:

**Cypress (9106)**

Desarro, Angela	Math, Science, Vocational	Earned 0/60 hours
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**Tantie (9101)**

Talavera, Jairo	Math	Earned 0/60 hours
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**OIHH (8017)**

Noble-Adams, Janice	Math/Science	Earned 0/60 hours
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Motion:	Malissa Morgan
Second:	Amanda Riedel
Discussion/Additional Information	Superintendent Kenworthy stated that January was changed to February and some language was deleted.
Vote:	5-0 In Favor

**IX. Information Items**

**A. SUPERINTENDENT**

- Reminded members that Night of the Stars is Friday, 7:00 p.m.
- Invited members and guests to the Health and Safety Expo, Saturday, January 27.
- Reminded members that Accreditation will start on Monday.

**B. SCHOOL BOARD MEMBERS**

- Member Morgan reminded members that the Sodexo visit to Hendry County will take place February 2.
- Vice Chairman Ball asked the Superintendent if lunchroom managers could attend the Sodexo tour. Superintendent Kenworthy stated he will reach out to Ms. Bell, Supervisor of Food Service, to invite representative managers.

**C. SCHOOL BOARD ATTORNEY**

- Happy New Year

**D. PUBLIC - NONE**

**X. Adjournment**

There being no further business to discuss, on a motion by Joe Arnold, seconded by Dixie Ball, the Board adjourned at 7:30 p.m. The next regular meeting of the School Board is scheduled for 6:00 p.m. on Tuesday, February 13, 2018, at 700 S.W. 2<sup>nd</sup> Avenue, Okeechobee, Florida.

OKEECHOBEE COUNTY SCHOOL BOARD

Signature on File \_\_\_\_\_  
Jill Holcomb  
Chairman

Signature on File \_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools