



**SCHOOL BOARD OF OKEECHOBEE COUNTY**

**AGENDA FOR REGULAR MEETING  
MAY 10, 2016  
6:00 P.M.**

**Chairperson**  
Malissa Morgan  
**Vice Chairperson**  
Jill Holcomb  
**Members**  
Joe Arnold  
Dixie Ball  
India Riedel

**Vision**

*Achieving Excellence:  
Putting Students First*

**Mission**

*To prepare all students  
to be college and career  
ready and function as  
productive citizens.*

**Core Values**

Perseverance

Respect

Integrity

Dependability

Ethics

**I. Call to Order**

- A. Prayer
- B. Pledge of Allegiance

**II. Recognition Items**

- A. Community Recognition
  - ★ MidFlorida Credit Union
- B. Student Recognition
  - ★ Top Elementary Readers of the Year
  - ★ IRSC Creative Writing Contest Winners
  - ★ OHS - FFA Meat Judging Team – State Champion High School
  - ★ OMS - FFA Meat Judging Team – State Champion Middle School
  - ★ 4-H Meat Judging Team – 3<sup>rd</sup> Place
  - ★ YMS Vegetable Judging Team – 4<sup>th</sup> in State
  - ★ OHS Vegetable Judging Team – 6<sup>th</sup> in State
  - ★ Spirit of Atlanta Drum and Bugle Corps Participant
  - ★ 2016 Electric Cooperative Youth Tour Participant
  - ★ 2016 Sunshine State Scholar
- C. Staff Recognition
  - ★ ESE Making a Difference Award
    - Sharon Whitaker, Reading Coach, Okeechobee Achievement Academy
  - ★ Retirements
    - Joni Ard, Assistant Superintendent for Administrative Services
    - Brenda Betts, 3<sup>rd</sup> Grade Teacher, North Elementary School
    - Robert Caves, Math Teacher, Okeechobee High School
    - Christine Fuller, Media Specialist, Everglades Elementary School
    - Cheryl Hollin, 1<sup>st</sup> Grade Teacher, Everglades Elementary School
    - Janie Kirby, 2<sup>nd</sup> Grade Teacher, Everglades Elementary School
    - Pam McCranie, 3<sup>rd</sup> Grade Teacher, Seminole Elementary School
    - Roger McWaters, Agriculture Teacher, Okeechobee High School
    - Barbara Quam, Social Studies Teacher, OHS Freshman Campus
    - Marie Root, Language Arts Teacher, Yearling Middle School
    - Ricky Root, Math Teacher, Yearling Middle School
    - Jan Watford, 2<sup>nd</sup> Grade Teacher, Everglades Elementary School
    - Darcy Ferneau, Paraprofessional, Everglades Elementary School
    - Vicki Harris, Paraprofessional, Everglades Elementary School
    - Bertha Lowry, Title I Paraprofessional, Everglades Elementary School
    - Thelma Matchett, Bus Driver, Transportation Department
    - Rose Waldron, Instructional Paraprofessional, Seminole Elementary

**SCHEDULED RECESS**

**III. Approval of Minutes**

- Meeting of April 12, 2016

**IV. AVID Presentation ..... Toni Wiersma, Director of Student Services**

SCHOOL BOARD OF  
OKEECHOBEE COUNTY

AGENDA FOR  
REGULAR MEETING  
MAY 10, 2016

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**VII. Information Items:**

- A. Superintendent
- B. School Board Members
- C. School Board Attorney
- D. Public

*The next regular School Board meeting is Tuesday, June 14, 2016, at 6:00 p.m.*

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

**TO:** The Okeechobee County School Board

**FROM:** Ken Kenworthy, Superintendent of Schools

**SUBJECT:** **ADVERTISEMENT TO AMEND BOARD POLICY 6.16 SUBSTITUTE TEACHERS**

**DATE:** May 10, 2016

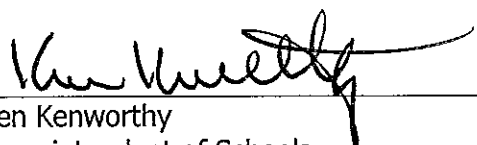
RECOMMENDATION:

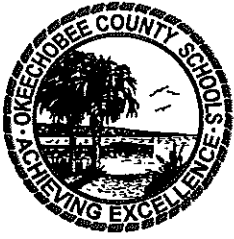
That the Board approve advertisement to amend Board Policy 6.16 Substitute Teachers.

BACKGROUND INFORMATION:

Revision of Policy 6.16 has been recommended by the consultant for School Board Policies. The proposed revision replaces V. regarding employment of a retired member of the Florida Retirement System as a substitute teacher. Policy 6.16, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools



# THE SCHOOL BOARD OF OKEECHOBEE COUNTY

## Chapter 6.00: Personnel

6.16\*

### ***SUBSTITUTE TEACHERS***

#### **POLICY**

- I. Each school principal is authorized to employ a substitute teacher when an instructional staff member is unable to perform assigned duties. The principal shall obtain substitute teachers from the approved list published by the Human Resources Department.
- II. Applicants who seek employment as substitute teachers shall meet the following minimum qualifications and provide the appropriate materials as required by the Department of Human Resources;
  - A. Hold a high school diploma or equivalent;
  - B. Be at least twenty (20) years of age;
  - C. Submit a complete set of fingerprints taken by a law enforcement agency or properly trained District personnel and the appropriate processing fee to obtain a records check by the Florida Department of Law Enforcement (FDLE) and the Federal Bureau of Investigation (FBI);
  - D. Applicants who do not hold a Bachelor's degree or higher shall be required to obtain a score of 12.0 or higher on the T.A.B.E. that is administered through Indian River Community College.
  - E. Complete an initial orientation/training program and other training required by Florida Statutes.
- III. The Human Resources Department shall approve applicants as substitute teachers provided their qualifications are found to be satisfactory. Applicants shall not be eligible for substitute teaching until approved.
- IV. The compensation for substitute teachers shall be for services rendered in accordance with the salary schedule adopted annually by the School Board.
- V. ~~Any member of the Florida Retirement System who has been retired for at least one (1) calendar month from any state administered retirement system may be employed as a substitute or hourly teacher on a non-contractual basis.~~ A retired member of a Florida state-administered retirement system may be employed as a substitute teacher as allowed by law.
- VI. Substitute teachers shall:
  - A. Hold a valid Florida Educator Certificate, or
  - B. Be approved by the Director of Human Resources in accordance with Section 2 herein.

STATUTORY AUTHORITY:	1001.41, 1012.22, 1012.23, F.S.	
LAWS IMPLEMENTED:	121.091, 1001.43, 1012.32, 1012.35, 1012.36, 1012.39, 1012.55, 1012.56, F.S.	
STATE BOARD OF EDUCATION RULES:	6A-4.028260S-4.012	
HISTORY:	Adopted:	07/14/1998
	Revision Date(s):	03/09/2004, 04/13/2006
	Formerly:	New
©EMCS		

**To:** The Okeechobee County School Board

**FROM:** Ken Kenworthy, Superintendent of Schools

**SUBJECT:** **ADVERTISEMENT TO AMEND BOARD POLICY 6.56 PROFESSIONAL ETHICS**

**DATE:** May 10, 2016

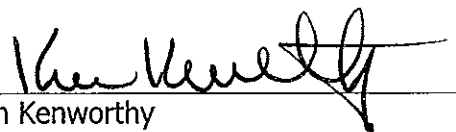
**RECOMMENDATION:**

That the Board approve advertisement to amend Board Policy 6.56 Professional Ethics.

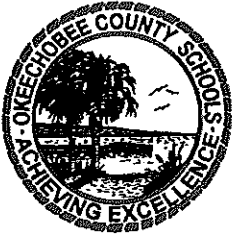
**BACKGROUND INFORMATION:**

Revision of Policy 6.56 has been recommended by the consultant for School Board Policies. The proposed revision reflects the repeal of a State Board of Education rule. Policy 6.56, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy  
Superintendent of Schools



# THE SCHOOL BOARD OF OKEECHOBEE COUNTY

## Chapter 6.00: Personnel

6.56\*

### **PROFESSIONAL ETHICS**

#### **POLICY**

- I. An effective educational program requires the services of personnel of integrity, high ideals, and human understanding. All employees shall be expected to maintain and promote these qualities. The Board shall also expect all administrative, instructional and support staff members to adhere to ~~the Code of Ethics of the Education Profession in Florida and the Principles of Professional Conduct for the Education Profession in Florida.~~
- II. Administrative and instructional personnel, as defined by Florida Statute, shall be required to complete training on these ethical standards. All other employees shall be encouraged to participate in training related to professional ethics.
- III. The Superintendent and School Board members shall complete annual ethics training as required by law.
- IV. All employees shall be responsible for reporting misconduct by School Board employees that affects the health, safety, or welfare of a student.

STATUTORY AUTHORITY:	1001.41, 1001.42, F.S.	
LAWS IMPLEMENTED:	112.313, 112.3142, 1001.42, 1012.01, 1012.22, 1012.27, 1012.796, F.S.	
STATE BOARD OF EDUCATION RULES:	<del>6B-1.001, 6B-1.006</del> 6A-10.081	
HISTORY:	Adopted:	03/10/2009
	Revision Date(s):	
	Formerly:	New
©EMCS		

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **ADVERTISEMENT FOR TEXTBOOK ADOPTION**  
**DATE:** May 10, 2016

RECOMMENDATION:

That the Board approve advertisement of adoption of the following textbooks for the District:

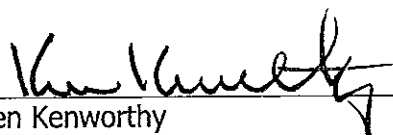
Publisher	Text	Course	Grades	Cost per Class set
Pearson	Construction Technology, 3 <sup>rd</sup> Ed.	Building Construction	9-12	\$3,675.00 (25)
Pearson	Core Curriculum, Intro Craft Skills, 5 <sup>th</sup> Edition	Building Construction	9-12	\$1,417.50 (25)
Pearson	Health Science Fundamentals, 2 <sup>nd</sup> Ed.	Health Science 2	11-12	\$2,621.43 (30)
Pearson	Anatomy, Physiology and Disease Publishing	Anatomy, Physiology and Disease	9-12	\$2,848.23 (30)
Pearson	Automotive Maintenance and Light Repair	Automotive Maintenance and Light Repair	10-12	\$3,457.76 (30)
Delmar	Science of Animal Agriculture	Agriculture Foundations	8-12	\$3,762.50 (25)
Delmar	Lab Manual for Animal Agriculture	Agriculture Foundations	8-12	\$2,312.50 (25)
Davis	The Visual Experience	2-D Art	9-12	Digital \$1,672.75 (30) Text \$1,823.75 (25)
McGraw Hill	Florida Music Studio—Spotlight on Music	Music	K-1 Digital 2-5 Digital Print Combo	K \$1,013.46 (75) 1 \$1,013.46 (75) 2 \$1,1422.15 (75) 3 \$1,431.96 (75) 4 \$1,444.11 (75) 5 \$1,537.89 (75)

All adoptions include a combination of Print and Digital materials with one set of teacher materials included for each class/group set. Any consumables are replaced each year at no cost for the five year adoption period.

BACKGROUND INFORMATION:

Administrators, teachers and parents have completed the process for textbook adoption and have recommended the textbooks listed above. The recommended selections are available for review on the District website. All documentation of the recommended textbook selections is available upon request from the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools



**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **EDUCATIONAL PLANT FIVE YEAR SURVEY**  
**DATE:** May 10, 2016

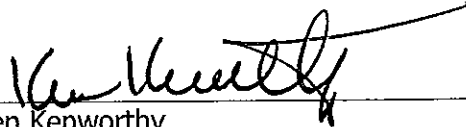
RECOMMENDATION:

That the Board approve the Educational Plant Five Year Survey for Fiscal Years 2016-2021.

BACKGROUND INFORMATION:

The plan is included in School Board member agendas and is available upon request in the office of the Director of Operations.

RECOMMENDED BY:

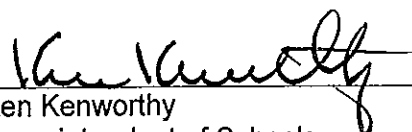
  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** APPOINTMENT OF ASSISTANT SUPERINTENDENT FOR ADMINISTRATIVE SERVICES  
**DATE:** May 10, 2016

RECOMMENDATION:

That Pat McCoy be appointed as Assistant Superintendent for Administrative Services effective June 1, 2016, for the remainder of the 2015-16 school year.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

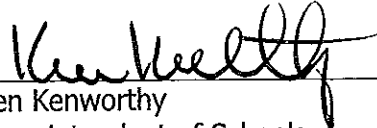
**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **APPOINTMENT OF BEHAVIOR ANALYST**  
**DATE:** May 10, 2016

RECOMMENDATION:

That the following Behavior Analyst be appointed for the 2015-16 fiscal year:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kim, Michelle	Behavior Analyst	04-01-2016

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: APPOINTMENT OF INSTRUCTIONAL PERSONNEL ON ANNUAL CONTRACT

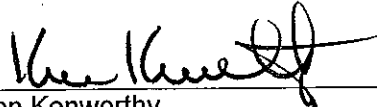
DATE: May 10, 2016

RECOMMENDATION:

That the following Instructional personnel be appointed for the 2016-2017 school year on Annual Contract.

<u>Central Elementary</u>	<u>South Elementary</u>	<u>Everglades Elementary</u>	<u>North Elem. (cont'd)</u>	<u>Okee. Achievement Acad.</u>
Adler, Megan	Ammons, Meagan	Annis, Sara	Murphy, Morgan	Finch, Christine
Alexander, Heather	Burk, Jennifer	Burns, Brittany	Wallace, Chelsea	Maggio, Christina
Biddle, Carrie	Copeland, Andrew	Courtney, Nicole	Walpole, Kathy Jo	Smith, Steven
Cox, Maria	Davis, Ashley	Duncan, Christina	Williams, Rachel	Snowden, Tamecia
Daniel, Pauline	Ellis, Jennifer	Ellinger, Reid	Williamson, Megan	Zapata, Alejandra
Davis, Julie	Harris, Krischell	Mathy, Kaitlyn	<u>Okeechobee High School</u>	<u>Osceola Middle</u>
Hedrick, Nicole	Keller, Elaine	Medrano, Maria	Alford, Daniel	Arnold, Madonna
Hotmire, Carol	Lapointe, Michelle	Morris, Emily	Anderson, Jason	Barnes, Randi
LaForest, Ashley	Neal, Kathleen	Page, Samantha	Bowen, Jennifer	Borcherding, Lindsey
Maes, Danielle	Nichols, Heather	Regan, Alyssa	Burkes, Kimberly	Brown, Shirley
McKinley, Laura	Queen, Colleen	Ronkko, Debra	Burkes, Renna	Denney, John
Miller, Kristi	Stanley, Lara	Snook, Maggie	Garcia, Maria D.	Eak, Nicole
Miller, Trisha	Swanson, Nicole	Striebel, Myranda	Gary, Bertheia	Ellis, Robert
Padrick, Taylor	Weigum, Cynthia	Trent, Rachel	Hale, Staci	Felix, Jamie
Potter, Kerry	<u>Seminole Elementary</u>	White, Ann	Harper-Kyle, Lori	Granger, Heather
Sapp, Samantha	Altman, Sandra	Yates, Kathryn	Harvey, Rebecca	Griffin, Jane
Strickland, Amanda	Anselmo, Lucina	<u>OHS Freshman Campus</u>	Kidd, Ashley	Hudoff, Jessica
Tribble, Nicole	Brown, Melody	Burnham, Jamie	Kuipers, Susan	Jackson, Paul
White, Ashley	Fenner, Nicoleta	Clark III, James	Laurenzano, Dylan	Jones, Angela
<u>Yearling Middle</u>	Gammill, Alyson	Devereux, Elizabeth	Lawson, Kati	Perman, Justin
Borcherding, Luke	Gonzalez, Maribel	Fairchild, Kendra	Locklear, Donavan	Platt, Jeffry
Box, Elizabeth	Harris, Mya	Farmer, Dionna	McCall, Joshua	Robinson, Sylvia
Breaux, Deanna	Jones, Judith	McKane, Kasey	McQueen, Roneka	Sanchez, Manuel
Bryner, Britani	Lowe, Jessica	Morgan, Rosemary	Meisel, Amanda	Shirley, Alyson
Butler, Lauren	Lydic, Kara	Newsom, Aaron	Moore, Douglas	Smith, Sonya
Campbell, Kellyann	Moore, Heidi	Radebaugh, Mike	Neafsey, Stephen	Tabbert, Melanie
Caves, Walter	Peaden, Cassie	Stuart, David Brent	Nichols, Scott	Talavera, Jessica
Claypool, Cort	Pereira, Addys	<u>North Elementary</u>	Rowland, Kimberly	Tedders, Dana
Cowan, Nathaniel	Porter, Rachel	Cook, Katrina	Swant, Eric	Todd, Ana
Gamez, Mariela	Quinlin, Lisa	Davis, Morgan	Szentmartoni, Steve	Wise, Harold
Jennings, Trisha	Rodriguez, Claudia	Duke, Melissa	Talas, Brynne	Zerquera, Carlos
Kinty, Aaron	Schneider, Shana	Hales, Erin	Thompson, Clinton	<u>Exceptional Student Educ.</u>
Mangold, Jennifer	Syple, Kimberly	Huff, Andrea	Treamer, Celine	Keith, Cassandra
McGee, Kathleen		Koch, Gail	Ungerott, Morgan	Talavera, Carlos
Santangelo, Jennifer	<u>District Office</u>	Levins, Blanche	Wagner, Elizabeth	Massie, Marianne
Starr, Ashley	Streelman, Emily	Lowe, Lori	Whitlock, Jeffery	Viens, Scott

RECOMMENDED BY:

  
Ken Kenworthy  
Superintendent of Schools

**TO:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **APPOINTMENT OF INSTRUCTIONAL/EXTENDED DROP PERSONNEL**  
**DATE:** May 10, 2016

RECOMMENDATION:


That the following Instructional personnel be appointed on Annual Contract effective July 1, 2016:

<u>Name</u>	<u>School</u>	<u>Extension Year</u>
Boggs, Carla	OFC Okeechobee High School	1 <sup>st</sup> Year

BACKGROUND INFORMATION:

The Superintendent has authorized a one-year extension of the DROP program for the above per Florida Statutes Section 121.091(13)(b)(1):

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: **REAPPOINTMENT OF INSTRUCTIONAL PERSONNEL ON PROFESSIONAL SERVICES CONTRACT**

DATE: May 10, 2016

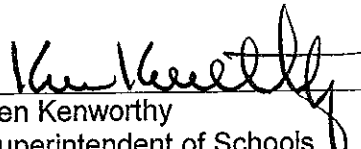
RECOMMENDATION:

That the following instructional personnel be reappointed for the 2016-2017 school year on Professional Services contract.

<b>Central Elementary School</b>			
Bostwick, Angie	Fullea, Stella	Lopez, Jennifer	Stough, Margaret
DelPrete, Martha	Garcia, Damaris	Medrano, Concepcion	Torres, Dolores
Eldred, Daniel	Gumz, Cheryl	Rodriguez, Luz	VanBeek, Karen
Enfinger, Vickie	Howard, Lori	Snyder, Angela	Whiteside, Rae Ann
Entry, Rebekah	Jones, Rachel	Spearow, Phillip	
<b>Seminole Elementary School</b>			
Bolan, Patricia	Gaucin, Pam	Kielbasa, Deanna	Reed, Judy
Buehrly, Bridgette	Greeson, Lynn	Lewis, Christal	Rucks, Nancy
Coldiron, Suzann	Guerette, Colleen	Morrow, Erin	Sickels, Shelly
Erwin, Rex	Harwas, Lisa	Peterson, Sabrina	Vaughn, Erlinda
Freeman, Emily	Johnson, Heather	Pope, Heather	Walsh, Jacinda
Fulwider, Jennifer	Kenney, Patricia	Prado, Laura	White, Laura
<b>OHS/Freshman Campus</b>			
Adler, Jay	Fox, Elisabeth	Jahner, Bruce	Raulerson, Jeri
Dryden, Brian	Gray-Lagos, Gena	Manson, Richonda	Thomas, Daniel
Field, Rodney	Ingram, Bobbie	McCain, Susanne	Zorich, Jean
<b>South Elementary School</b>			
Bricker, Tammy	Hamblen, Nancy	Nichols, Eileen	Thomas, Tammy
Carver, Amanda	Hawk, Heather	Priewe, Jessica	Thompson, Carrie
Collins, Kim	Johns, Janelle	Stewart, Anne	VanWormer, Joshua
Greseth, Alicia	Lozano, Amelia	Stewart, Derek	VanWormer, Kimberly
<b>Okeechobee Achievement Academy</b>			
Kersey, Donna	Kaufman, Diane	Simpson, Judith	Whitaker, Sharon
			Whiteside, Albert
<b>Exceptional Child Education</b>			
Barnhill, Doni	Baum, Kathleen	Conrad, Sherry	Spangler, Christy
Mavernik, Regina		Hancock, Pamela	Williams, Katharine
<b>Yearling Middle School</b>			
Adler, Judith	Conrad, Bruce	Letcher, Cynthia	Sears, Lonnie
Altice, Ronald	Farrell, Marcie	Maxwell, Rebecca	Streelman, Karen
Bandi, Lori	Gibbs, Jessica	Mayernik, Allen	VanNess, Regan
Bandi, Sylvia	Goff, Jeremy	Melear, Jenni	Wharin, Michael
Botello, Brandi (.50)	Heineman, Carrie	Mitchum, Andrea	Wright, Tammy
Carpenter, Cathleen	King, Brian	Pritchard, Janette	
Claypool, Joyce	Kinty, Emma	Rios, Erick (.60)	

<b>Everglades Elementary School</b>			
Brady, Melissa	Dodson, Amanda	Perviss, Vanessa	Stinnett, Melanie
Campbell, Deborah	Enrico, Hilda	Peterson, Jenna	Stokes, Darlene
Campbell, Donna	Forde, Theresa	Quinlin, Kimberly	Walsh, Robert
Cassels, Karen	Laskey, Robin	Rathbun, Kimberly	Washington, Patience
Damora, Lisa	Moore, Rebecca	Reno, Melissa	Wright, Dorothy
Davis, Linda	Murrish, Stephanie	Robertson, Linda	Wright, John
<b>North Elementary School</b>			
Cobb, Brande	Hackett, Kacy	McWaters, Mary	Smith, Tyrone
Cotton, Karen	Hall, Gwen	Newberry, Tina	Steiert, Kari
Eldred, Amie	Kennedy, Victoria	Norman, Christina	Thomas, Lynn
Flood, Jacquelyn	Kirton, Samantha	Perviss, Alicia	Walker, Alicia
Garcia, Eida	Leach, Patti	Phillips, Tracy	Ward, Jerilynn
Gonzalez, Marlene	Linn, Carol	Rucks, Glenna	Whitlock, Andrea
Hackett, Ann	Luaces-Moreno, Wendy	Smith, Colleen	Wilcox, Deanne
<b>Okeechobee High School</b>			
Branham, Chris	Harris, David	LaFlam, Courtney	Reister, Wendy
Brewer, Drema	Harris, Weena	Leidy, James	Roehm, Daryl
Bryant, Carol	Hays, Shawn	Lozano, James	Sanders, Patrick
Buckner, Kenneth	Hyde, Catherine	Matchett, Eddie	Sherlock, Anthony
Carrier, Karen	Ingram, Mike	McKee, Frances	Sherlock, Jean
Coleman, Michelle	Jones, Todd	McWaters, Roger	Sherrill, Connie
Egli, Jason	Joyner, Sonda	Mullins, Patti	Sills, Tracy
Enrico, Jon	Koff, Linda	Pritchard, Brendan	Szentmartoni, Samantha
Garcia, Robert	Kruger, Cindy	Pung, Carey	Talas, Michael
Gibson, Valprisia	LaFlam, Clinton	Raulerson, Deborah	Ward, Mark
			Welch, Willie
<b>District Wide:</b>	Kubit, Cynthia		
<b>Osceola Middle School</b>			
Botello, Brandi (.50)	Causier, Tami	Hughes, Jennifer	Tomlinson, Larenda
Botello, Jorje	Denney, Pamela	Jarriel, Glenda	Trimble, Brian
Bowen, Christopher	Hardy, Kristi	Leonard, Amorita	Walsh, Kelly
Brooks, Sally	Hudson, Jeffrey	Rios, Erick (.40)	
<b>TBA:</b>	Lunt, Debra		

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **APPOINTMENT OF MANAGERIAL PERSONNEL**  
**DATE:** May 10, 2016

RECOMMENDATION:

That the following Managerial Personnel be appointed for the 2016-2017 fiscal year:

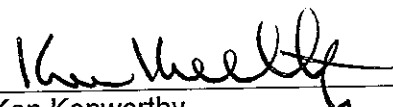
<b><u>Food Service Managers</u></b>	
<b><u>Name</u></b>	<b><u>Center</u></b>
Aragon, Shirley	South Elementary School
Bass, Julie	Okeechobee High School
Bigford, Jamie	Seminole Elementary School
Castillo, Hilda	Everglades Elementary School
Dryden, Jerry	OHS/Freshman Campus
Faulkner, Gwen	Yearling Middle School
Moore, Rhonda	Okeechobee Achievement Academy
Smith, Rebecca	Osceola Middle School
Wharin, Rosemarie	North Elementary School
Zeller, Tomi	Central Elementary School

<b><u>Food Service Quality Assurance Manager-At-Large</u></b>	
<b><u>Name</u></b>	<b><u>Center</u></b>
Bouly, Dana	Food Service

<b><u>Maintenance Foreman</u></b>	
<b><u>Name</u></b>	<b><u>Center</u></b>
Moore, Mark	Maintenance

<b><u>Assistant Director of Finance</u></b>	
<b><u>Name</u></b>	<b><u>Center</u></b>
Hodges, Angela	Finance

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools



**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** REAPPOINTMENT OF NON-INSTRUCTIONAL PERSONNEL  
**DATE:** May 10, 2016

RECOMMENDATION:

That the following non-instructional personnel be reappointed for the 2016-2017 school year:

<b>OHS/Freshman Campus</b>	Bauldie, Onel	Custodian II
	Clyburn, Jessie	Food Service Assistant
	Coreas, Jose	Custodian II
	Fonseca, Laura	Secretary
	Garcia, Martin	Custodian I
	Hendrix, Janet	Food Service Assistant
	Henry, Isaura (.50)	Advocate
	Hyatt, Heather	Food Service Assistant
	Morse, Hilda	Data Processor
	Mullis, Ladonna	Aide, Clerical
	Orozco, Joselin (.50)	Aide, ESE Guidance/Clerical
	Shuey, Gretchen	Aide, Health
	Tillotson, Traci	Assistant Food Service Mgr.
	<b>Central Elementary School</b>	Barlow, Lori
Bautista, Ruth		Paraprofessional, Title I
Cabezas, Kenia		Custodian II
Clay, Dana		Custodian II
Collins, Samantha		Paraprofessional
Coyne, Lisa		Data Processor
Dreher, Ginger		Aide, Health
Garcia, Christine		Custodian I
Kane, Tiffany		Assistant Food Service Mgr.
Kotula, Teresa (.50)		Aide, ESE Guidance/Clerical
LaFlam, Judy		Paraprofessional, Title I
Liscomb, Amanda		Secretary
Padgett, Vianka		Paraprofessional, ESOL
Pineda, Marcela		Food Service Assistant
Runyon, Brittany		Paraprofessional
Skinner, Jacqueline		Bookkeeper
Stewart, Jerome		Custodian II
Urbina, Elmo	Advocate	
Williams, Katrina	Food Service Assistant	
<b>Okeechobee High School</b>	Adams, Michael	Custodian I
	Algarin, Florida	Advocate
	Ayala, Elizabeth	Data Processor
	Bishop, Katrina	Paraprofessional, ESE
	Calzada, Oscar	Custodian I
	Causey, Amanda	Custodian II
	Cisco, Debra	Food Service Assistant
	Cisneros, Maria	Receptionist
	Denisuk, Jean	Assistant Food Service Mgr.

<b>Okeechobee High (cont'd)</b>	Ernst, Candie	Food Service Assistant	
	Ernst, Todd	Custodian II	
	Erwin, Rafe	Paraprofessional, ISS	
	Faulkner, Janet	Bookkeeper	
	Ferguson, Cecilia	Paraprofessional, ESOL	
	Fowler, Martha	Food Service Assistant	
	Gaucin, Joe	Maint. Specialist II	
	Gerhardt, Faith	Food Service Assistant	
	Glennon, Patricia	Food Service Assistant	
	Goodman, Carol	Food Service Assistant	
	Guadarrama de Ruiz, Lilia	Custodian II	
	Harwas, Oliver	Paraprofessional	
	Jansen, Tammy	Paraprofessional, ESE	
	Lipfert, Margaret	Food Service Assistant	
	Love, Maggie	Custodian II	
	Moore, Michelle	Food Service Assistant	
	Orozco, Joselin (.50)	Aide, ESE Guidance/Clerical	
	Peterson, Shane	Custodian II	
	Pharr, Laura	Aide, Health	
	Raulerson, Kellie	Paraprofessional, ESE	
	Ruiz, Elizabeth	Advocate	
	Shiple, Donald	Custodian II	
	Smith, Jarren	Custodian II	
	Story, Mordie	Custodian II	
	Szentmartoni, Jennifer	Aide, Clerical	
	Thomas, Barbara	Paraprofessional, ESE	
	Vlkojan, Cathy	Secretary, Guidance	
	Wilderman, Traci	Secretary	
	<b>South Elementary School</b>	Alfrey, Patricia	Aide, Health
		Algarin, Deliris	Paraprofessional, ESOL
		Archibald, Randi	Bookkeeper
Coker, Nicola		Paraprofessional, Title I	
Crowell, Marilyn		Custodian II	
Durham, Alisa		Paraprofessional, ESE	
Field, Joy		Data Processor	
Fraser, Donald		Custodian II	
Henry, Isaura (.50)		Advocate	
Jolly, Valerie		Food Service Assistant	
Kaufman, Jane		Paraprofessional	
Kotula, Teresa (.50)		Aide, ESE Guidance/Clerical	
Maes, Brad		Custodian II	
McGee, Tracy		Secretary	
Murphy, Michelle		Paraprofessional, ESE	
Rodriguez, Andrea		Paraprofessional	
Smith, Barbara		Food Service Assistant	
Stiles, Freida		Aide, Media	
Tijerina, Rosa		Food Service Assistant	
Wolski, Susan		Paraprofessional, ESE	
Yates, Cecilia	Assistant Food Service Mgr.		
<b>Okee. Achievement Academy</b>	Boswell, Vivian	Paraprofessional, ESE	
	Browning, Karen	Paraprofessional	
	Crisino, Leonard	Custodian II	
	Douglas, Taylor	Paraprofessional, ESE	

<b>Okee. Achievement (cont'd)</b>	English, Ruby	Aide, ESE
	Gammill, Kathi	Aide, ESE
	Harden, Jennifer	Secretary
	Hare, Nancy	Paraprofessional, Schl Readiness Pre-K
	Jones, Donielle	Paraprofessional, ESE
	Milliken, Paul	Custodian II
	Muller, Shelby	Paraprofessional, ESE
	Ortega, Ramona	Para, Schl Readiness Pre-K Ldr
	Peresse, Marla	Aide, ESE
	Quinlin, Bruce	Data Processor
	Raulerson, Rebecca	Paraprofessional, Schl Readiness Pre-K
	Rhuda, Jimmie	Food Service Assistant
	Rose, Brandon	Paraprofessional
	Sauceda, Jennifer	Paraprofessional, Schl Readiness Pre-K
	Stanley, Sue	Paraprofessional, Title I
	Szentmartoni, Carol	Para, Schl Readiness Pre-K Ldr
	Tagle, Frank	Custodian I
	Whitten, Kayla	Para, Schl Readiness Pre-K Ldr
<b>Yearling Middle School</b>	Adams, Nancy	Food Service Assistant
	Bass, Kristy	Food Service Assistant
	Brewer, Melissa	Paraprofessional, ESE
	Cabrera, Maria	Food Service Assistant
	Cordero, Marilyn	Paraprofessional, ESOL
	Eng, Sue	Paraprofessional
	Garcia, Elia	Secretary
	Garrett, Thomas	Custodian II
	Gaucin, Caitlyn	Paraprofessional, ESE
	Goggans, Jacqueline	Data Processor
	Hardy, Pam	Aide, Health
	Jones, Willie	Custodian II
	Lamb, Connie	Assistant Food Service Mgr.
	Marion, Brian	Custodian I
	Medrano, Hilda	Bookkeeper
	Peterson, Juanita	Food Service Assistant
	Preisler, Roberto	Custodian II
	Purvis, Phillip	Custodian II
	Wagoner, Patty	Paraprofessional, ESE
	Waldron, Ana	Advocate
	Whidden, Joy (.50)	Aide, ESE Guidance/Clerical
<b>North Elementary School</b>	Autrey, Joyce	Paraprofessional, Title I
	Carpio, Norma	Custodian II
	Fraser, Camren	Food Service Assistant
	Fraser, Lauren	Food Service Assistant
	Freeman, Tabatha	Data Processor
	Garces, Joaquin	Custodian II
	Garduno, Rufina	Custodian II
	Helton, Robert	Paraprofessional
	Jolly, Regina	Paraprofessional
	Jones, Stephanie	Food Service Assistant
	Lopez, Shayne	Paraprofessional
	Robbins, April	Food Service Assistant
	Roehm, Bonnie	Bookkeeper
	Rumbaugh, Evelyn	Assistant Food Service Mgr.

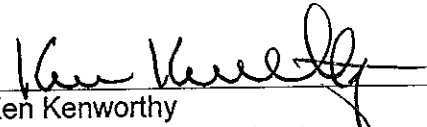
<b>North Elementary (cont'd)</b>	Sanchez, Guadalupe	Advocate
	Storey, Cathy	Aide, ESE Guidance/Clerical
	Straight, Dana	Food Service Assistant
	Talavera, Victor	Custodian I
	Velasquez-Pineda, Rosalva	Secretary
	Warburton, Toni	Aide, Health
	Whitehead, Rebecca	Paraprofessional
<b>Everglades Elementary</b>	Arnold, Roland	Custodian II
	Bailey, Sherrie	Food Service Assistant
	Blount, Gail	Paraprofessional, ESE
	Broderick, Dana	Custodian II
	Castaneda, Maribel	Paraprofessional, ESOL
	Cook, Linda	Food Service Assistant
	Coyne-Cornell, Patti	Data Processor
	Daniel, Dawn	Aide, ESE Guidance/Clerical
	Fusco, James	Custodian I
	Horvath, Pacita	Paraprofessional
	Leon, Maria	Advocate
	Lopez, Coralys	Paraprofessional
	Ramirez, Alejandra	Food Service Assistant
	Ratliff, Virginia	Assistant Food Service Mgr.
	Rulong, Vanessa	Aide, Health
	Solorzano, Ramona	Food Service Assistant
	Sparks, Sara	Bookkeeper
	Spiess, Caren	Paraprofessional
	Swant, Erica	Secretary
	Van Metre, Michelle	Custodian II
<b>Seminole Elementary</b>	Aguirre, Angela	Paraprofessional
	Anuez, Jackie	Paraprofessional, ESE
	Arnold, Shannon	Aide, ESE Guidance/Clerical
	Clark, Amanda	Paraprofessional, ESE
	Davenport, Vickie	Paraprofessional, Title I
	Dye, Mary	Custodian II
	Ebanks, Cynthia	Food Service Assistant
	Gaucin, Emily	Paraprofessional
	Gosa, Kimberly	Food Service Assistant
	Jones, Jimmeria	Paraprofessional, Title I
	Kemp, Jimmy	Custodian I
	Lopez, Patricia	Paraprofessional, ESOL
	McKinney, Chevela	Paraprofessional, ESE
	Mungaray, Celica	Secretary
	Nunez, Tamara	Data Processor
	Patrick, Vivian	Assistant Food Service Mgr.
	Ruiz, Rosa	Advocate
	Sparkman, Nancy	Food Service Assistant
	Thompson, Judy	Food Service Assistant
	Walker, Joyce	Bookkeeper
	Watson, Kimberly	Aide, Health
	Whitlon, Leda	Custodian II
	Wittey, Louise	Custodian II
	Wooten, Cristen	Paraprofessional, ESE
Yeo, Kenneth	Custodian II	
<b>Osceola Middle School</b>	Alaniz, Ami	Paraprofessional, ESOL

<b>Osceola (cont'd)</b>	Ayala, Irma	Custodian II
	Calzada, Lucina	Custodian II
	Davis, Shenna	Custodian II
	Demelo, Tracey	Food Service Assistant
	Douglas, Teresa	Secretary
	Ellis, Glenetta	Aide, Clerical
	Hair, Brittany	Food Service Assistant
	Hill, Debbie	Bookkeeper
	Jarriel, Mandy	Data Processor
	Lamb, Curtis	Custodian II
	McGee, Karen	Food Service Assistant
	Miles, Debra	Food Service Assistant
	Moore, LaTonya	Aide, Health
	Ochsenbine, Richard	Custodian II
	Overstreet, Shaun	Paraprofessional, ESE
	Phipps, Parlene	Food Service Assistant
	Rivera, Rebeca	Custodian II
	Sanders, Julie	Aide, Clerical
	Sheedy, Myla	Paraprofessional
	Talavera, Mayra	Advocate
	Turbeville, Terry	Custodian I
	Whidden, Joy (.50)	Aide, ESE Guidance/Clerical
	Yates, Marlana	Assistant Food Service Mgr.
<b>District Office and ESE</b>	Arnold, Brenda	Payroll Specialist
	Bernst, Beverly	Executive Secretary, Finance
	Coker, Dorina	Secretary, Title I/Migrant
	Davis, Alicia	ESE-Deaf Interpreter
	Davis, Amy	Technology Specialist
	Fraser, Debra	Bookkeeper, Finance
	Gammill, Mary	Secretary, Title I/Migrant
	Hickman, Faye	Secretary, Operations/Maintenance
	Holmes, Linda	Bookkeeper, Finance
	Jimenez, Maria	Adm. Assistant, IT
	Jimenez, Raul	Custodian II
	Julian, Patricia	Aide, TAP
	Kendall, Rose	Secretary, County Office
	Kubit, Ryan	Technology Specialist
	Lawrence, Elizabeth	Sec.K-12 Account/Student Services
	Lawrence, Theresa	Secretary, ESE
	Lyng, Jessica	Technology Specialist
	Massie, Scott	ESE-Deaf Interpreter
	Matthews, Karen	Adm. Assistant, IT
	Meigs, Cheryl	Technology Specialist
	Moore, Erin	Adm. Assistant, Shared Services
	Morton, Rhonda	Secretary, Asst. Supt Instr. Services
	Pearce, Peyton	Secretary, Asst. Supt Admin Services
	Pierce, Stephanie	ESE-Deaf Interpreter
	Stephenson, Patricia	Technology Specialist
	Stephenson, Steven	Adm. Assistant, IT
	Stevens, Janis	Adm. Assistant, Finance
	Stratton, Denise	Secretary, ESE
	Turbeville, Jenni	Technology Specialist
	Vinson, Sharon	Executive Secretary, Superintendent

<b>District Office and ESE (cont'd)</b>	Wagoner, Ben	Technology Specialist		
	Wilson, Rene'	Secretary, Human Resources		
	Wolff, Kim	Technology Specialist		
<b>Maintenance</b>	Goodman, Sherman	Maint. Specialist I		
	Hubbard, Joseph	Maint. Specialist II		
	Lay, Robert	Maint. Specialist I		
	Maxwell, Carl	Maint. Specialist I		
	Raulerson, Jody	Maint. Specialist I		
	Raulerson, Michael	Maint. Specialist I		
	Ryan, Mike	Maint. Specialist II		
	Stokes, David	Maint. Specialist I		
	Thomas, Donna	Warehouseman		
	Tijerina, Robert	General Maintenance		
<b>Transportation Department</b>	Raulerson, Misty	Executive Secretary, Transportation		
	Snowden, Marie	Route Specialist		
	Watson, Lorraine	Training and Safety Specialist		
	Racine, Michael	Mechanic Helper/Perm Sub		
	Todd, Christina	Mechanic Helper/Perm Sub		
	Sellers, Benjamin	Mechanic I		
	Trent, Michael	Mechanic I		
	Williams, Dennis	Mechanic I		
	Wohlschlegel, Richard	Mechanic I		
	<b>Bus Drivers</b>			
Arnold, Sandy	Loredo, Merita	Sheffield, Terry		
Barney, Pearl	Love, Dianne	Sheppard, Melisa		
Brazil, Samuel	McCormack, Mary	Silvas, Jesus		
Brazil, Sharon	Mize, Jerri Lynn	Smith, Lisa		
Brickhouse, Tina	Montoya, Janette	Soto, Brenda		
Campbell, Donna	Moore, Michelle	Stephens, Ruth		
Cannon, Linda	Murdoch, Mary-Anne	Tankersley, Tamara		
Christensen, Eric	Nealis, John	Taylor, Debra		
Clyburn, Jessie	Otto, Katharina	Thomas, Rita		
Collins, Theresa	Pattison, Jacqueline	Umstead, Melody		
Cortez, Elisa	Peaden, Mellissa	Van Metre, Patricia		
Goodman, Carol	Perry, Janet	Vazquez, Jenelba		
Hurlbert, Shelly	Price, Sharon	Watts, Sharon		
Jarrell, Kathy	Roberson, Sandra	Weeks, Brandi		
Jovi, Christine	Sanchez, Kathleen	Whitlock, Cheryl		
Lipfert, Margaret	Scott, Aegis	Wolski, Mike		
<b>ESE Bus Aides</b>	Cope, Georgia	Godwin, John	Hernandez, Patty	Knowles, Deanna
	Lynn, Sandra	Neely, Valerie	Watson, John	Wehde, Elizabeth
<b>Food Service</b>	Garcia, Patricia-Perm Sub	Perez, Maria-Van Driver		
	Wheeler, Greta-Secretary	Yeo, Frances-Bookkeeper		

TBA: Farr, Charlene
TBA: Higgins, Tamara

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** MEMORANDUM OF UNDERSTANDING WITH SOUTH FLORIDA STATE COLLEGE/  
PANTHER YOUTH PARTNER PROGRAM  
**DATE:** May 10, 2016

RECOMMENDATION:

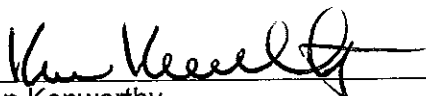
That the Board approve a Memorandum of Understanding with South Florida State College for Okeechobee County Schools to participate in the Panther Youth Partners Program for out-of-school youth services.

BACKGROUND INFORMATION:

This is a new Memorandum of Understanding that provides out-of-school youth the opportunity to gain recognized work credentials, secure employment and understand the career pathways concept that will allow them to gain a high school diploma and eventually lead to postsecondary education.

A copy of the Memorandum of Understanding is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**TO:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** KAGAN PROFESSIONAL DEVELOPMENT  
**DATE:** May 10, 2016

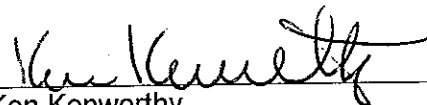
RECOMMENDATION:

That the Board approve an agreement with Kagan Professional Development, to provide consulting support services to South Elementary on programmatic professional development and services on Kagan Structures which are research-based instructional strategies.

BACKGROUND INFORMATION:

This is a new agreement. Kagan Structures are research-based instructional strategies that have a track record of improving academic achievement and social outcomes. The agreement is included in Board member agendas and is available upon request in the office of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy  
Superintendent of Schools



**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** AGREEMENT WITH IRSC FOR THE RESEARCH COAST CAREER PATHWAYS CONSORTIUM  
**DATE:** May 10, 2016

RECOMMENDATION:

That the Board approve a Contractual Service Agreement with Indian River State College for membership in the Research Coast Career Pathways Consortium at a cost of \$1,155.00 for the 2016-17 school year.

BACKGROUND INFORMATION:

This is a renewal agreement that includes a \$47.00 decrease in annual membership cost. The District has been a partner in this consortium for a number of years. The associated cost contributes to the goals and objectives of the consortium and is funded through the Carl D. Perkins Career and Technical Education Grants. The agreement is attached and is available upon request in the office of the Coordinator of Special Programs.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **SCHEDULING OF BOARD MEETINGS TO MEET TRIM REQUIREMENTS**  
**DATE:** May 10, 2016

RECOMMENDATION:

That the Board approve scheduling two additional School Board meetings in July and rescheduling of the regular September School Board meeting to meet TRIM (Truth in Millage) requirements. All meetings will be held at 6:00 p.m. in the School Board Office, Room 303, 700 S.W. 2<sup>nd</sup> Avenue, Okeechobee.

Additional July Meetings (in addition to the July 12 regularly scheduled meeting):

- Thursday, July 21, 2016 – Approval of Tentative Millage Rates and Tentative Budget for Advertisement
- Thursday, July 28, 2016 – First Public Hearing for Tentative Millage Rates and Tentative Budget

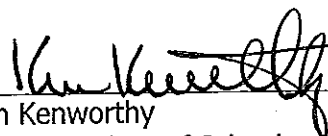
Rescheduled September Meeting:

- Thursday, September 8, 2016 – Final Public Hearing for Millage Rates and Budget and Regular Business Meeting

BACKGROUND INFORMATION:

A regularly scheduled School Board meeting will be held on Tuesday, August 9, 2016. Additional and rescheduled School Board meetings will be advertised to the public as required by Florida Statute.

RECOMMENDED BY:

  
Ken Kenworthy  
Superintendent of Schools

**TO:** The Okeechobee County School Board

**FROM:** Ken Kenworthy, Superintendent of Schools

**SUBJECT:** **DESIGNATION OF REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO SERVE ON  
FSBA LEGISLATIVE COMMITTEE**

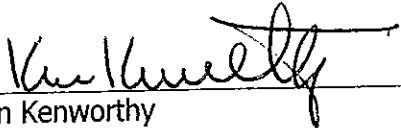
**DATE:** May 10, 2016

RECOMMENDATION:

That the Board designate members to serve as Liaison and Alternate Liaison on the Florida School Boards Association (FSBA) Legislative Committee.

This is an annual appointment. Last year's appointees were Joe Arnold as Liaison and Malissa Morgan as Alternate Liaison.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** REVISIONS TO PERSONNEL ALLOCATIONS FOR 2016-17  
**DATE:** May 10, 2016

RECOMMENDATION:

That the Board approve the following revisions to personnel allocations for the 2016-2017 fiscal year:

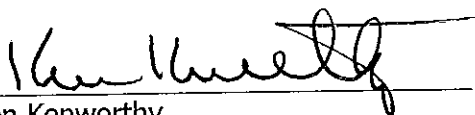
Instructional Personnel

Action		#	Position	Location	Effective Date
Add	Delete				
✓		1	Teacher, Gifted	North Elementary School	08-01-2016
✓		1	Teacher, Specials	Everglades Elementary School	08-01-2016

Non-Instructional Personnel

Action		#	Position	Location	Effective Date
Add	Delete				
	✓	1	Paraprofessional	Everglades Elementary School	08-03-2016

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools

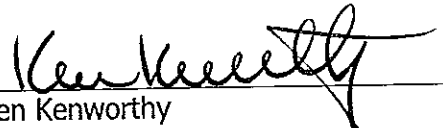
**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **EMPLOYMENT OF PERSONNEL**  
**DATE:** May 10, 2016

RECOMMENDATION:

That the following personnel be employed:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Catalan, Marlen	Paraprofessional	North Elementary School	03-28-2016
Conner, Julie- Out of Field	Teacher, Elementary	Everglades Elementary School	04-08-2016
Hagin, Gerald	Bus Driver	Transportation	03-30-2016
Heater, Linda	Bus Driver	Transportation	04-05-2016
Jewell, Tonya	Food Service Assistant	Everglades Elementary School	04-14-2016
McNeil, La'Ike	Paraprofessional, ESE	Okeechobee Achievement Academy	04-22-2016
Szentmartoni, Joseph- Out of Field	Teacher, ESE/Science	Okeechobee Achievement Academy	04-27-2016

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools

**TO:** The Okeechobee County School Board

**FROM:** Ken Kenworthy, Superintendent of Schools

**SUBJECT:** RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

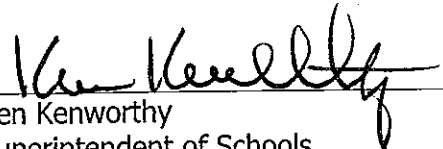
**DATE:** May 10, 2016

RECOMMENDATION:

That resignations for the following personnel be accepted:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Arnold, Pamela	Teacher, Science	Osceola Middle School	06-08-2016
Betts, Brenda-Retirement	Teacher, Elementary	North Elementary School	06-08-2016
Black, Sue	Aide, Clerical	Okeechobee High School	06-08-2016
Chandler, Pamela-Retirement	School Psychologist	Exceptional Child Education	06-29-2016
Childs, Andrea-Retirement	Teacher, Social Science	Osceola Middle School	06-08-2016
Day, Linda	Aide, Security Monitor	Okeechobee High School	06-08-2016
Ferneau, Darcy-Retirement	Paraprofessional	Everglades Elementary School	06-01-2016
Hollin, Cheryl-Retirement	Teacher, Elementary	Everglades Elementary School	06-01-2016
Krautbauer, Kallie	Teacher, Elementary	South Elementary School	06-08-2016
Morton, Rhonda-Retirement	Secretary, Assistant Supt. Instr. Services	District Office	09-01-2016
Naymik, Tracey	Guidance Counselor	Osceola Middle School	06-22-2016
Naymik, Zachary	Teacher, Social Science	Osceola Middle School	06-08-2016
Olivarez, Charity	Teacher, PE	Yearling Middle School	06-08-2016
Quam, Barbara-Retirement	Teacher, Reading/Soc. Sci.	OFC Okeechobee High School	06-01-2016
Root, Marie-Retirement	Teacher, Language Arts	Yearling Middle School	06-01-2016
Root, Ricky-Retirement	Teacher, Math	Yearling Middle School	06-01-2016
Royal, Allison	Teacher, Elementary	Seminole Elementary School	06-08-2016
Thacker, Sydney	Teacher, ESE	Okeechobee Achievement Academy	06-08-2016
Watford, Jan-Retirement	Teacher, Elementary	Everglades Elementary School	06-08-2016

RECOMMENDED BY:

  
Ken Kenworthy  
Superintendent of Schools

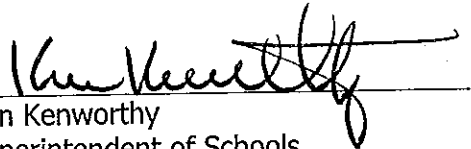
**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **TRANSFER OF PERSONNEL**  
**DATE:** May 10, 2016

RECOMMENDATION:

That the following personnel transfers be approved:

<u>Name</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Effective Date</u>
Demelo, Tracey	Perm Sub Food Service	Food Service Assistant Osceola Middle School	04-18-2016
Kubit, Ryan	Custodian II Okeechobee Achievement Academy	IT Tech IT Department	04-25-2016
Lyng, Jessica	Bookkeeper Everglades Elementary School	IT Tech IT Department	03-14-2016
Stratton, Cynthia	Paraprofessional, ESE South Elementary School	Secretary, Medicaid Exceptional Student Education	04-13-2016
Tillotson, Traci	Food Service Assistant Osceola Middle School	Asst. Mgr., Food Service OFC OHS	04-18-2016

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools

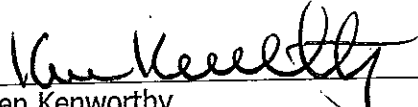
**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** LEAVE REQUESTS  
**DATE:** May 10, 2016

RECOMMENDATION:

That the following leave of absence be approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Annis, Sara	Everglades Elementary School	Short Term	05-02-2016	06-07-2016
Bricker, Tammy	South Elementary School	Short Term	04-18-2016	05-18-2016
Higgins, Tamara	South Elementary School	Personal Without Pay	08-03-2016	12-16-2016
Lee, Gina	Transportation	Personal Without Pay	03-21-2016	06-03-2016
Trent, Rachel	Everglades Elementary School	Short Term	04-11-2016	05-27-2016
Wilson, Rene	District Office	Personal Without Pay	04-11-2016	05-06-2016

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools



**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **ADDITIONS TO SUBSTITUTE TEACHERS FOR 2015-16**  
**DATE:** May 10, 2016

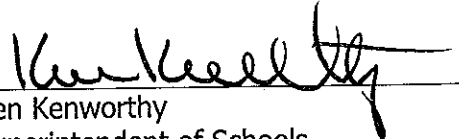
RECOMMENDATION:

That the following personnel be added to the Substitute Teacher List for the 2015-16 school year:

<u>Name</u>	<u>Rank</u>
Harrington, Sarah	I
Maixner, Sarah	II
Whidden, Bryce	III

Rank I – Less than 60 college credit hours  
Rank II – 60 or more college credit hours  
Rank III – Bachelor's degree or higher

RECOMMENDED BY:

  
Ken Kenworthy  
Superintendent of Schools

**TO:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** PAYMENTS TO PERSONNEL  
**DATE:** May 10, 2016

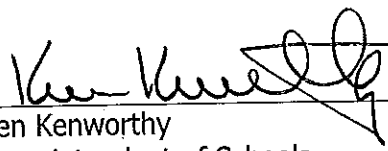
RECOMMENDATION:

That the Board approve the following payments to personnel:

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
Benjamin Sellers	Additional Bonus for Bus Driver Recruitment (TB)	\$350.00	NA	Transportation Budget
Elizabeth Wehde	Initial Recruitment Bonus for Recruiting Bus Driver (GH)	\$350.00	NA	Transportation Budget.00
Instructional Personnel	Facilitate C@mp IT Trainings/Workshops (as approved by Coordinator of Instructional Technology)	\$24.00 Per Hour	8 Hours Per Day June 9th & 10th	#16770 – Digital Classroom Plan (Approx. \$1500)
8 Teachers South Elementary	Standards-Based Instruction Curriculum Mapping Summer Project 2016	\$13.50 Per Hour	Up to 50 Hours Each 6/8/16-7/15/16	#4635 - School Improvement, Title I, Part A 1003(a)
1 Reading Coach 2 Teachers South Elementary	Standards-Based Instruction Curriculum Mapping Summer Project 2016	\$13.50 Per Hour	Up to 100 Hours Each 6/8/16-7/15/16	#4635 - School Improvement, Title I, Part A 1003(a)

**Note:** All professional development shall comply with provisions in the negotiated personnel contracts.

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: **INDUSTRY CERTIFICATION BONUSES FOR CAREER & TECHNICAL TEACHERS**

DATE: May 10, 2016

RECOMMENDATION:

That the Board approve Industry Certification bonuses to Career & Technical Education teachers based on direct instruction provided for students to attain an industry certification as required by Florida Statute 1011.62(1)(o)(3).

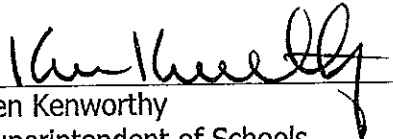
Jay Adler	Industry Certification Bonus: Microsoft Office Specialist (MOS) Bundle Certification	\$50.00 Per Certified Student (.2 FTE)	58 Students \$2,000.00 (Maximum Bonus Reached)	#1608 - Industry Certification Program
Carey Pung	Industry Certification Bonus: Adobe Certified Associate (ACA) Photoshop, Premiere Pro, Illustrator or InDesign	\$25.00 Per Certified Student (.1 FTE)	100 Students \$2,000.00 (Maximum Bonus Reached)	#1608 - Industry Certification Program
Carey Pung	Industry Certification Bonus: Microsoft Office Specialist (MOS) Bundle Certification or Adobe Certified Associate (ACA) Flash	\$50.00 Per Certified Student (.2 FTE)	9 Students (Maximum Bonus Reached Above)	#1608 - Industry Certification Program
Karen Giles	Industry Certification Bonus: Microsoft Office Specialist (MOS) Bundle Certification	\$50.00 Per Certified Student (.2 FTE)	10 Students \$500.00	#1608 - Industry Certification Program
Kim Rowland	Industry Certification Bonus: Certified Nursing Assistant (CNA)	\$25.00 Per Certified Student (.1 FTE)	18 Students \$450.00	#1608 - Industry Certification Program
Jason Anderson	Industry Certification Bonus: Florida Automobile Dealers Association (FADA) Certified Technician or ASE Auto Maintenance or Light Repair or Auto & Light Truck Certs- Electrical/Electronic Systems, Brakes	\$25.00 Per Certified Student (.1 FTE)	33 Students \$825.00	#1608 - Industry Certification Program
Jason Anderson	Industry Certification Bonus: ASE Auto & Light Truck Certs- Brakes, Heating/AC, Steering/Suspension	\$50.00 Per Certified Student (.2 FTE)	19 Students \$950.00	#1608 - Industry Certification Program
Roger McWaters	Industry Certification Bonus: Agricultural Technician Certification	\$25.00 Per Certified Student (.1 FTE)	18 Students \$450.00	#1608 - Industry Certification Program
Brian Dryden	Industry Certification Bonus: Agricultural Technician Certification	\$25.00 Per Certified Student (.1 FTE)	18 Students \$450.00	#1608 - Industry Certification Program
Brian Dryden	Industry Certification Bonus: NCCER Welder - Level 1	\$25.00 Per Certified Student (.1 FTE)	6 Students \$150.00	#1608 - Industry Certification Program

BACKGROUND INFORMATION:

Teachers who provide instruction in courses that have industry certification linked to them receive bonuses based on that certification. If a teacher does not have an industry certification linked to the course he or she teaches, they receive a bonus based on instruction provided in a course that leads to attainment of industry certification.

Funding for the bonuses is provided from Project 1608 Industry Certification Program.

RECOMMENDED BY:

  
Ken Kenworthy  
Superintendent of Schools

**TO:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **2016 SUMMER SCHOOL SCHEDULE**  
**DATE:** May 10, 2016

RECOMMENDATION:

That the Board approve the following Summer School schedule.

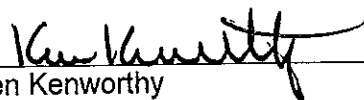
Program	Location	Time	Planning Date	First Student Date	Ending Date
3 <sup>rd</sup> Grade Summer Reading Camp Extended Year Elementary ESE students	Everglades Elementary	8:00 - 1:00	June 10	June 13	July 14
Extended Year 6 <sup>th</sup> - 12 <sup>th</sup> Grade ESE students	Okeechobee High	9:00-2:00	June 10	June 13	July 14

- Programs will operate Monday through Thursday.
- Transportation will be provided. Routes will be streamlined with limited stops.
- Students will be served breakfast and lunch.

BACKGROUND INFORMATION:

The district is required to offer Third Grade Reading Camp for all third grade students who scored Level 1 (as identified by DOE) on the FSA in ELA. ESE students are offered the opportunity to attend summer school in order to limit the regression students experience over the summer break.

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools

**TO:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** FIRST AMENDMENT TO THE ADMINISTRATIVE SERVICES AGREEMENT WITH CONTINUON SERVICES, LLC  
**DATE:** May 10, 2016

RECOMMENDATION:

That the Board approve a first amendment to the Administrative Services Agreement with Continuum Services, LLC, effective May 13, 2017 for third party administration of the District's employee benefits.

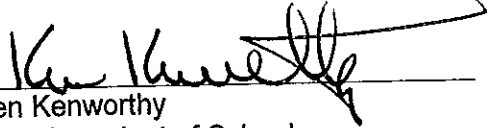
BACKGROUND INFORMATION:

The current agreement with Continuum for third party administration was originally approved May 13, 2014. The agreement renews annually thereafter unless cancelled by either party according to the terms stated in the agreement. This is an amendment to our current agreement extending the guaranteed rate for services with Continuum Services, LLC for third party administration of:

- COBRA Administration
- Flexible Spending Account Administration
- Retiree Billing Administration
- Other Administration: General Employee Benefits Administration

The original agreement included a rate guarantee for 36 months through May 13, 2017. This amendment extends the rate guarantee to 48 months through May, 2018. Services under this agreement are paid by WILLIS TOWER WATSON, the District's insurance broker. The agreement is attached and is available upon request from the Assistant Superintendent for Administrative Services.

RECOMMENDED BY:

  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **AMENDMENTS TO AGREEMENT WITH TSA CONSULTING GROUP, INC.**  
**DATE:** May 10, 2016

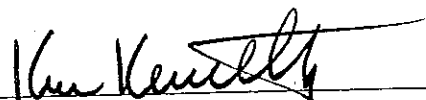
RECOMMENDATION:

That the Board approve two amendments to the Plan Administration Agreement with TSA reducing the Plan Sponsor Fee from \$5.76 per employee per year to \$4.08 per employee per year, and increasing the Investment Provider Fee from \$1.00 per month per account to \$1.50 per month per account.

BACKGROUND INFORMATION:

TSA is the District's retirement plan compliance consultant and plan administrator. The District's fee as noted above is reduced by \$1.68 per employee per year. The fee for investment providers will increase \$.50 per month per account. Copies of the amendments are in the Board members agendas and are available upon request from the Director of Finance.

RECOMMENDED BY:

  
Ken Kenworthy  
Superintendent of Schools

**TO:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** STANDARD PURCHASE AND LICENSE TERMS AGREEMENT WITH EDMENTUM, INC.  
**DATE:** May 10, 2016

RECOMMENDATION:

That the Board approve a Standard Purchase and License Terms Agreement with Edmentum, Inc., for software license rights and professional development for web-based computer-assisted curriculum at all secondary schools at a cost of \$83,965.50 per year for a 3-year period.

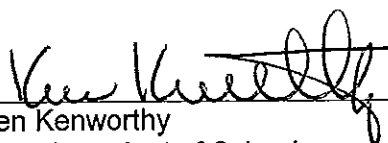
BACKGROUND INFORMATION:

This is a renewal agreement. Funding for this agreement is from District funds.

All professional development shall comply with provisions in the negotiated personnel contracts.

A copy of the agreement is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** AGREEMENT WITH SEMINOLE COUNTY SCHOOL BOARD FOR ECTAC SERVICES  
**DATE:** May 10, 2016

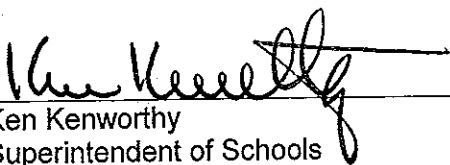
RECOMMENDATION:

That the Board approve an agreement with Seminole County School Board for the services of East Coast Technical Assistance Center (ECTAC) for the 2016-2017 school year at a cost of \$6,000.00.

BACKGROUND INFORMATION:

This is a renewal contract. ECTAC provides technical assistance and support to the district for the Title I, Parts A and C programs. The assessed fee of \$6,000.00 is based on the Title I student population of the district. Funding for the agreement comes from Title I, Part A, Project 4631 and Title I, Part C, Project 4617. The agreement is included in Board member agendas and is available upon request in the office of the Coordinator of Grants & Special Programs.

RECOMMENDED BY:

  
Ken Kenworthy  
Superintendent of Schools



**To:** The Okeechobee County School Board

**FROM:** Ken Kenworthy, Superintendent of Schools

**SUBJECT:** **AGREEMENT WITH SHERIFF'S OFFICE FOR SCHOOL RESOURCE OFFICER PROGRAM**

**DATE:** May 10, 2016

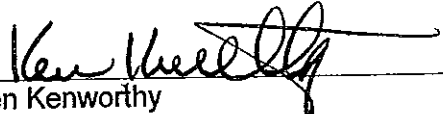
RECOMMENDATION:

That the Board approve an agreement with the Okeechobee County Sheriff's Office for the 2016-17 School Resource Officer program at a cost of \$179,835.40.

BACKGROUND INFORMATION:

This is a renewal agreement. The cost of the School Resource Officer program is based on six (6) officers and is shared with the Okeechobee County Sheriff's Office. The projected total cost to the School Board of \$179,835.40 represents an increase to the School District of \$979.80 due to a minimal adjustment in salaries, benefits and maintenance of vehicles. Funding is provided by the Safe Schools Project. The agreement is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** TRANSPORTATION AGREEMENTS WITH OUTSIDE AGENCIES  
**DATE:** May 10, 2016

RECOMMENDATION:

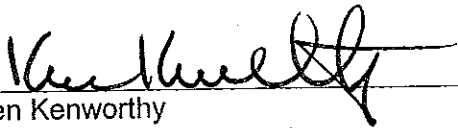
That the Board approve agreements for transportation services for bus trips, locally and out of town, from May 1 through December 31, 2016, with the following organizations:

- **Chaka's Stars Foundation** – The request is for activities trips for a summer program and for Men of Distinction involving approximately 100 children, ages 6 through 18, and their adult leaders. Chaka's Stars Foundation will pay the School District for services as stipulated in the agreement. A Certificate of Insurance must be provided prior to the first trip.
- **Okeechobee County Parks and Recreation** – The request is for activities trips for approximately 60 children, ages 6 through 12, and their adult leaders. The Parks and Recreation Department will pay the School District as stipulated in the agreement.
- **Okeechobee County Cooperative Extension Service 4/H** – The request is for activities trips for approximately 70 participants, including student campers, teen counselors, adult counselors, and adult camp coordinators. The Cooperative Extension Office will pay the School District as stipulated in the agreement.
- **Okeechobee Youth Football League** – The request is for buses for two community football teams comprised of 80 youth ages 9-15 to travel to games. The Okeechobee Youth Football League will pay the School District as stipulated in the agreement. A Certificate of Insurance must be provided prior to the first trip.
- **YMCA of the Treasure Coast** – The request is for one bus to transport approximately 50 Okeechobee children to the YMCA Camp in Indiantown, FL for camp activities. The YMCA will pay the district as stipulated in the agreement.
- **Okeechobee County Sheriff's Office** – This request is for one bus to transport approximately 60 youths to the Sheriff Youth Camp at Turkey Point in Okeechobee County. The Sheriff's Office will pay the School District as stipulated in the Agreement.

BACKGROUND INFORMATION:

These are annually recurring agreements. Copies of the agreements are included in Board member agendas and are available upon request in the Transportation Department.

RECOMMENDED BY:

  
Ken Kenworthy  
Superintendent of Schools

**TO:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** LETTER OF AGREEMENT WITH RAULERSON COMPANY CARE FOR OCCUPATIONAL HEALTH SERVICES  
**DATE:** May 10, 2016

RECOMMENDATION:

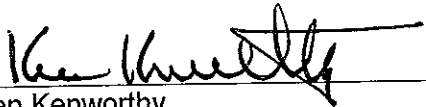
That the Board approve a Letter of Agreement with Raulerson Company Care effective June 1, 2016, through May 31, 2017, to provide occupational health services.

BACKGROUND INFORMATION:

This is a renewal agreement with Raulerson Company Care to perform occupational health services for the District including Workers' Comp physicals, fitness for duty exams, required annual DOT physicals for bus drivers, bus driver random alcohol and drug testing, and reasonable suspicion alcohol and drug testing. The cost of performing the services remains the same as the current year.

The agreement is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Administrative Services.

RECOMMENDED BY:

  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **AVID GRANT APPLICATION FOR 2015-16**  
**DATE:** May 10, 2016


RECOMMENDATION:

That the Board approve the Advancement Via Individual Determination (AVID) grant application in the amount of \$4,659.61 for 2015-16.

BACKGROUND INFORMATION:

This grant, if approved, will fund payment (at \$10.00 per hour) to college tutors to tutor high school and middle school students during the AVID tutorial. The grant application is included in Board member agendas and is available upon request in the office of the Director of Student Services.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **2016-17 INCOME ELIGIBILITY GUIDELINES FOR FREE AND REDUCED PRICE MEALS**  
**DATE:** May 10, 2016

RECOMMENDATION:

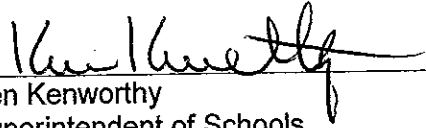
That Income Eligibility Guidelines for Free and Reduced Price Meals for the 2016-17 school year as determined by USDA for the Child Nutrition Program be accepted.

BACKGROUND INFORMATION:

The attached Income Eligibility Guidelines for School Year 2016-17 are set annually by the United States Department of Agriculture for use as the basis for determining student eligibility for Free/Reduced Price meals.

The 2016-17 Guidelines are included in Board member agendas and are available upon request from the Supervisor of Food Service.

RECOMMENDED BY:

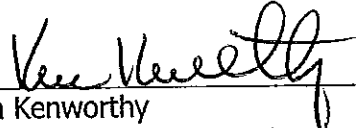
  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**TO:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **PROPERTY DISPOSAL LIST #6 FOR THE 2015-16 FISCAL YEAR**  
**DATE:** May 10, 2016

RECOMMENDATION:

That the items listed on the attached Property Disposal List #6 for the 2015-16 fiscal year be declared as surplus, to be removed from property records, and that the Superintendent be authorized to donate or sell such items in accordance with state statute.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **MONTHLY FINANCIAL STATEMENT FOR MARCH, 2016**  
**DATE:** May 10, 2016

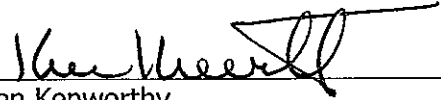
RECOMMENDATION:

That the Monthly Financial Statement for March, 2016, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **BUDGET AMENDMENT #9 FOR MARCH, 2016**  
**DATE:** May 10, 2016

RECOMMENDATION:

That Budget Amendment #9 for March, 2016, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy  
Superintendent of Schools



**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **WARRANT REGISTER FOR MARCH, 2016**  
**DATE:** May 10, 2016

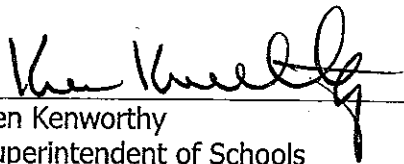
RECOMMENDATION:

That the Warrant Register for April, 2016, be approved as follows:

General Disbursement Account – Warrants #158285 thru #158605

Operating General Fund	\$1,360,295.79
Federal Programs Fund	77,674.30
Food Service Fund	133,259.11
Capital Improvement Fund	<u>374,611.55</u>
Total	\$ 1,945,840.75

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools