

Vision

Achieving Excellence: Putting Students First

Mission

To prepare all students to be college and career ready and function as productive citizens.

Core Values

Perseverance

Respect

Integrity

Dependability

Ethics

SCHOOL BOARD OF OKEECHOBEE COUNTY

AGENDA FOR REGULAR MEETING MARCH 13, 2018 6:00 p.m.

Chairperson
Jill Holcomb
Vice Chairperson
Dixie Ball
Members
Joe Arnold
Malissa Morgan
Amanda Riedel

	Co	II to Ordon
I.	<u>ca</u> A.	I <mark>ll to Order</mark> Prayer
	В.	Presentation of Colors and Pledge of AllegianceJROTC
	Ь.	Okeechobee High School
		Okeechobee High School
		<u>Scheduled Recess</u>
II.	Pr	esentationSchool Security
	_	
III.	_	proval of Minutes
	0	Special Meeting of February 2, 2018
	0	Meeting of February 13, 2018
IV.	Ite	ems for Action
		Recommendation for Expulsion
		1. #18-08, 8th Grade Student at Okeechobee Achievement Academy
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SCHOOL BOARD OF OKEECHOBEE COUNTY

AGENDA FOR REGULAR MEETING MARCH 13, 2018

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- A. Superintendent
- B. School Board Members
- C. School Board Attorney
- D. Public

The next regular School Board meeting is Tuesday, April 10, 2018, at 6:00 p.m.

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EXPULSION OF #18-08, 8TH GRADE STUDENT

DATE:

March 13, 2018

RECOMMENDATION:

That #18-08, 8th grade student at Okeechobee Achievement Academy, be expelled for the remainder of the 2017-18 school year and that a final order for expulsion of this student be issued based upon the following act of misconduct and violation of the *Code of Student Conduct*:

N. Violence

5. The physical use of force or violence by an individual against another.

B. Alcohol and Drugs

- 1. Possessing (including possession after use when the substance is still body)- using and/or procuring, selling or dispensing on school premises, buses, or at any school activity or school related function of:
 - b. Any substance controlled by F.S. 893 or 877-111 (available upon re-

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

2018-19 SCHOOL CALENDAR

DATE:

March 13, 2018

RECOMMENDATION:

That the Board approve the 2018-19 school calendar.

BACKGROUND INFORMATION:

A calendar committee prepared two calendar choices. On February 27-28, 2018, employees voted online for the calendar selection. The attached Calendar A received the most favorable votes, as shown below:

Calendar A – 239 Votes

Calendar B - 178 Votes

RECOMMENDED BY:

Ken Kenworthy

2018-2019 Okeechobee County School Board Instructional Calendar		New Teachers Report	Returning Teachers Report Open House	Students' First Day	Holiday—Labor Day Farly Release Day for Students	Teacher Prof. Dev. Day (No Students)	End 1st Nine Weeks (43 Days) Teacher Plan Day (No Students)	Early Release Day for Students Fall Break Day (1et Makerin Day)*	Fall Break Day (1st Make-up Day)* Fall Break Day (2nd Make-up Day)* Fall Break Day	Holiday—Thanksgiving Fall Break Day	Early Release Day for Students	Last Day of School prior to Holidays End 2nd Nine Weeks (44 Days)		nollday—Ciristrias on Winter Break		Winter Break Teacher Plan Day (No Students)	Students' First Day Back After Holidays Holiday—Martin Luther King Day	Early Release Day for Students Presidents' Dav—No Teachers/No Students		ш 0,	Teacher Plan Day (No Students)	Early Release Day for Students Good Friday—No Teachers/No Students	Holiday—Memorial Day	End 4th Nine Weeks (51 Days) End 2th Semester (93 Days) End 2th Semester (93 Days)	Students Last Day (160 Days) All Teachers—Last Day Graduation	Report Cards sent home (Elem.)	Report Cards sent home (Middle/High Sch.)	In the event that softwar to do a numerare or other emergency, these are the first two days that will be used as "Make-up Days"	Student Day Progress Reports	Teacher Plan Days/ Report Cards	Early Release Days Hurricane Day
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The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

APPOINTMENT OF INSTRUCTIONAL/EXTENDED DROP PERSONNEL

DATE:

March 13, 2018

RECOMMENDATION:

That the following Instructional personnel be appointed on Annual Contract effective:

<u>Name</u>	School	Effective date
Bandi, Sylvia	Yearling Middle School	09/01/2018
Carroll, John	Osceola Middle School	07/01/2018
Gaus, Teresa	North Elementary School	07/01/2018
Stanley, Elizabeth	North Elementary School	07/01/2018

BACKGROUND INFORMATION:

The Superintendent has authorized a one-year extension of the DROP program for the above per Florida Statutes Section 121.091(13)(b)(1):

Bandi, Sylvia - 1st year Carroll, John - 3rd Year

Gaus, Teresa -3rd Year

Stanley, Elizabeth - 3rd Year

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

APPOINTMENT OF MANAGERIAL PERSONNEL

DATE:

March 13, 2018

RECOMMENDATION:

That the following Managerial Personnel be appointed effective February 5, 2018:

	Food Service Manager	
<u>Name</u>	Center	
Yates, Cecelia	South Elementary School	

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

AUDITOR GENERAL'S REPORT No. 2018-111

DATE:

March 13, 2018

RECOMMENDATION:

That the Board accept the Auditor General's Report No. 2018-111 for the period ending June 30, 2017.

BACKGROUND INFORMATION:

The report is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

ATTORNEY TO REPRESENT BOARD AT LEGISLATIVE HEARING

DATE:

March 13, 2018

RECOMMENDATION:

That the Board authorize the employment of an Attorney to advise it during the Legislative Hearing.

BACKGROUND INFORMATION:

The regular Board Attorney is a member of the negotiating team and ethically is precluded from advising the Board at the Legislative Hearing.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

LEGISLATIVE HEARING DATE

DATE:

March 13, 2018

RECOMMENDATION:

That the Board schedule a date for the Legislative Hearing.

BACKGROUND INFORMATION:

The purpose of the Legislative Hearing is to determine resolution of items at impasse between the School District of Okeechobee County and Okeechobee County Education Association 1604.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

2017-2018 OUT-OF-FIELD TEACHERS

DATE:

March 13, 2018

RECOMMENDATION:

That the Board approve the following Out-of-Field Teachers for the 2017-2018 February FTE Survey:

North Elementary School		
Duke, Melissa	ESE VE Inclusion	1st Year of Assignment

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EMPLOYMENT OF PERSONNEL

DATE:

March 13, 2018

RECOMMENDATION:

That the following personnel be employed:

Name	Position	School or Center	Effective Date	
Kay, Jillian Out of Field – Gifted Out of Field – ESOL	Teacher - Gifted	Osceola Middle School Yearling Middle School	02/12/2018	
Liles, Bruce	Bus Driver, 6 HR	Transportation	02/08/2018	
Morales, Gisele Out of Field - Lang Ar-E Out of Field - ESOL	Teacher, Lang Ar-E	Yearling Middle School	02/08/2018	
Rhoden, Jason	Custodian II	Everglades Elementary School	02/27/2018	
Wagner, Laura	Custodian II	Central Elementary School	02/27/2018	

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EMPLOYMENT OF TEMPORARY PERSONNEL

DATE:

March 13, 2018

RECOMMENDATION:

That the following temporary personnel be employed as needed:

Name	Position	Effective Date
Huff, Mary	Head Varsity Softball Coach	01/22/2018
Shanks, Deforest	Assistant Varsity Girls Basketball Coach	01/30/2018
Suarez, Steven	Head JV Baseball Coach	01/29/2018

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

DATE:

March 13, 2018

RECOMMENDATION:

That resignations for the following personnel be accepted:

Name	Position	School or Center	Effective Date
Christensen, Eric	Bus Driver, 6 HR	Transportation	03/16/2018
Garcia, Donna	Coordinator, Staff Training	District Office	05/14/2018
Wiersma, Toni Retirement	Director of Students Services	District Office	07/02/2018

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

LEAVE REQUESTS

DATE:

March 13,2018

RECOMMENDATION:

That the following leave of absence be approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>	
Arana, Hilary	Okeechobee Freshman Campus	Short Term	03/19/2018	05/29/2018	
Fletcher, Jerry	South Elementary School	Short Term	01/05/2018	02/05/2018	
Hales, Erin	North Elementary School	Personal Leave without Pay	04/05/2018	01/07/2019	
Hotmire, Carol	Central Elementary School	Short Term	02/05/2018	03/05/2018	
Murphy, Morgan	North Elementary School	Short Term	02/12/2018	05/11/2018	
Perry, Janet	Transportation	Short Term	12/01/2017	03/08/2018	
Peterson, Juanita	Yearling Middle School	Personal Leave with Pay	01/22/2018	02/28/2018	
Storey, Cathy	Okeechobee Freshman Campus / Okeechobee High School	Short Term	03/16/2018	05/29/2018	
Straight, Dana	North Elementary School	Short Term	Beginning January 10, 2 continuing for a total no 60 days and not extend January 9, 2019	ot to exceed	
Voelker, Angie	South Elementary School	Short Term	05/24/2018	10/21/2018	

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

ADDITIONS TO SUBSTITUTE TEACHERS FOR 2017-18

DATE:

March 13, 2018

RECOMMENDATION:

That the following personnel be added to the Substitute Teacher List for the 2017-18 school year:

<u>Name</u>	Rank
Crosby, Heidi	III
Dryden, Kristen	I
Egli, Jason	III
Lara, Trisha	I
Stripling, Caitlyn	II
Thomas, Katlyn	I

Rank I – Less than 60 college credit hours Rank II – 60 or more college credit hours Rank III – Bachelor's degree or higher

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

PAYMENTS TO PERSONNEL

DATE:

March 13, 2018

RECOMMENDATION:

That the Board approve the following payments to personnel:

Name/Group	Purpose	Rate of Pay	Time Period (Maximum)	Funding Source
Brewer, Drema	Student Success Skills Teacher	Hourly Rate of Pay	One and One-Half Hours Per Day 01/30/18 – 04/26/18	OHS Budget
Instructional Personnel	Saturday School	\$23.00 Per Hour	4 Hours Each Teacher Per Saturday for 2017-18	#1820 - Saturday School OAA - \$2,600 YMS - \$1,700
Lapointe, Michelle	Reading Endorsement	\$1,300.00	December 2015-December 2017	#1839 - Reading Endorsement
Lovett, Shanique	ESOL Endorsement – 300 Hours	\$1,000.00	April 2016- January 2018	#1837 - ESOL Training
Suarez, Leah	Grant Coordinator/ Additional Duties with Students	\$23.00 Per Hour	02/12/18 - 05/29/18 Not to exceed 20 hours weekly	#1802 - SEFLBH
Watson, Lorraine	Initial Recruitment Bonus for Recruiting Bus Driver (BL)	\$350.00	N/A	Transportation Budget

Correction to Item Approved by Board 08/15/17

40 Teachers (Up to 5 per school) Title I Schools	Develop Parent Involvement Plans for 2017-2018	\$13.50 Per Hour	Up to 7 hours Each 07/20/17-09/1/17 2017-2018 School Year	#4755- Title VI, Rural & Low Income Schools #4831 – Title I, Part A
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Note: All professional development shall comply with provisions in the negotiated personnel contracts.

RECOMMENDED BY:

Ken Kenworthy

Superintendent of Schools

14

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

FLORIDA INVENTORY OF SCHOOL HOUSES (FISH) CERTIFICATION

DATE:

March 13, 2018

RECOMMENDATION:

That the Board approve the Florida Inventory of School Houses (FISH) Certification of Facilities Data.

BACKGROUND INFORMATION:

State Statute 1013.31(1)(d) requires periodic reviews and updates of inventory of educational facilities. The review has been completed by Brian Barrett, Director of Operations, and a copy of the certification is included in Board Member agendas. The certification and the FISH Inventory are available upon request from the Director of Operations.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

FLORIDA DEPARTMENT OF LAW ENFORCEMENT USER AGREEMENT - RENEWAL

DATE:

March 13, 2018

RECOMMENDATION:

That the Board approve a User Agreement with the Florida Department of Law Enforcement for accessing fingerprint information and a criminal history record check from the Florida Department of Law Enforcement and the Federal Bureau of Investigation.

BACKGROUND INFORMATION:

This is a renewal agreement. All agencies accessing information from the Florida Department of Law Enforcement must maintain a User Agreement specifying how criminal history information may be used and how information can be shared among school districts. The agreement is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

DUAL ENROLLMENT AGREEMENT WITH INDIAN RIVER STATE COLLEGE FOR THE

COLLEGIATE HIGH SCHOOL PROGRAM

DATE:

March 13, 2018

RECOMMENDATION:

That the Board approve a Dual Enrollment Agreement with Indian River State College for the Collegiate High School Program effective July 1, 2018, through June 30, 2019.

BACKGROUND INFORMATION:

This is a renewal agreement that allows high school seniors to complete up to 30 college credit hours through dual enrollment. A copy of the agreement is included in Board member agendas and is available in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

TITLE V, PART B, RURAL & LOW INCOME SCHOOLS PROGRAM GRANT APPLICATION

DATE:

March 13, 2018

RECOMMENDATION:

That the Board approve the Title V, Part B Grant application for Rural & Low Income Schools Program in the amount of \$106,058.00 for the 2017-18 project year.

BACKGROUND INFORMATION:

Funds from this grant will be used for one paraprofessional at Okeechobee High School to assist in the credit retrieval lab. Title V funds also provide supplemental instructional materials at Okeechobee High School and tutorials at both high school sites. Supplemental materials and services, such as the Reflex Math program at elementary sites, APTT supplies for district implementation, and AVID supplies at the middle and high school level are supported through this project. Also funded by this project budget is 50% of the Graduation Coach position at Okeechobee High School. The funded amount reflects a decrease of \$10,713.00 in comparison to the 2016-17 project year.

The grant application/award pages and budget pages are included in Board member agendas. The complete application is available upon request from the Coordinator of Grants & Special Programs.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

GRANT APPLICATION - DISTRICT INSTRUCTIONAL LEADERSHIP AND FACULTY

DEVELOPMENT

DATE:

March 13, 2018

RECOMMENDATION:

That the Board approve a District Instructional Leadership and Faculty Development grant application in the amount of \$19,803.00

BACKGROUND INFORMATION:

This is an entitlement grant that will be used to fund professional development with Instruction Partners in Calibration Training and High School ELA and Math professional development. The grant certification, scope of work, and budget pages are included in Board member agendas and are available upon request from the Coordinator of Professional Development.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

THREE YEAR PRODUCT AND SERVICES AGREEMENT WITH CENTURYLINK SALES

SOLUTIONS, INC.

DATE:

March 13, 2018

RECOMMENDATION:

That the Board approve a three-year Product and Services Agreement with CenturyLink Sales Solutions, Inc. for Wide Area Network communication services at a cost of \$12,495 per month. This service is an E-rated service, and the District's actual cost will be 10% of the total, or \$1,249.50 per month.

BACKGROUND INFORMATION:

This is a renewal agreement. The cost in the current agreement will increase the bandwidth at Okeechobee High School, Osceola Middle School and Yearling Middle School to 2GB from 1GB. All other locations will stay at 1GB. This also includes and increase at the District Office level from 1GB to 5GB.

The Agreement is included in Board member agendas and is available upon request from the Director of Information Technology.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

THREE YEAR LOYAL ADVANTAGE AGREEMENT WITH CENTURY LINK SALES

SOLUTIONS, INC.

DATE:

March 13, 2018

RECOMMENDATION:

That the Board approve a three-year agreement with CenturyLink Sales Solutions, Inc. This is for internet access effective July 1, 2018. The District's actual cost will be 10% of the total, or \$3,320.00 per month. The remainder of the monthly cost (90%) is funded by the eRate program

BACKGROUND INFORMATION:

This is a renewal contract with an increase in bandwidth from 1GB to 2 GB.

The Agreement is included in Board member agendas and is available upon request from the Director of Information Technology.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

MONTHLY FINANCIAL STATEMENT FOR JANUARY, 2018

DATE:

March 13, 2018

RECOMMENDATION:

That the Monthly Financial Statement for January, 2018, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

BUDGET AMENDMENT #7 FOR JANUARY, 2018

DATE:

March 13, 2018

RECOMMENDATION:

That Budget Amendment #7 for January, 2018, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

PROPERTY DISPOSAL LIST #5 FOR THE 2017-18 FISCAL YEAR

DATE:

March 13, 2018

RECOMMENDATION:

That the items listed on the attached Property Disposal List #5 for the 2017-18 fiscal year be declared as surplus, to be removed from property records, and that the Superintendent be authorized to donate or sell such items in accordance with state statute.

RECOMMENDED BY:

Ken Kenworthy

OKEECHOBEE COUNTY SCHOOL BOARD

Property Disposal 2017-2018 #5

Property Number	Description	Cost	Condition	School/Cost Center
)38	Strobe Light Tire Balancer	4,284.61	Unrepairable	Transportation
20943	Camera	1,740.00	Unrepairable	Transportation
21574	Camera, Vandal Resistant Security	932.20	Unrepairable	OFC
21575	Camera, Vandal Resistant Security	932:20	Unrepairable	OFC
4856F	Canon Scanner	1,496.00	Unrepairable	District Office
7301F	Dell Desktop	877.00	Unrepairable	NES
1307	Warming cabinet pass thru	3,158.00	Unrepairable	OHS
1309	Refrigerator Pass thru	3,290.00	Unrepairable	OHS
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County Custodian:	Anis Stevens	Da	ate: 03-01-20	18
uperintendent:		Da	ate:	
chool Board Chairman:		Da	ite:	
				-

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

WARRANT REGISTER FOR JANUARY, 2018

DATE:

March 13, 2018

RECOMMENDATION:

That the Warrant Register for February, 2018, be approved as follows:

General Disbursement Account - Warrants #166809 thru #167094

Operating General Fund	\$470,638.19
Federal Programs Fund	108,370.79
Food Service Fund	106,953.24
Capital Improvement Fund	25,364.61
Total	\$ 711,326.83

RECOMMENDED BY:

Ken Kenworthy