Vision

Achieving Excellence

Mission

It is the mission of the School District of Okeechobee County to prepare every student to enter college or technical training without need of remedial instruction and/or enter the job market at a level significantly above minimum wage. All students will be instilled with knowledge of the democratic process and possess the attitudes and values necessary to function as productive members of society.

Core Values

- *Excellence*
- *Educational Quality*
- *Equity*
- *Environment that is Safe and Secure*
- *Empowerment of all Shareholders and Partners*

SCHOOL BOARD OF OKEECHOBEE COUNTY

AGENDA FOR PUBLIC HEARING AND REGULAR MEETING
SEPTEMBER 9, 2014
6:00 P.M.

I.   Call to Order

A. Prayer – Rev. Jim Benton, Faith Farms
B. Pledge of Allegiance

II.   Opening Items

A. Student Recognition
   ★ *Semi-Finalist – Ayn Rand Novels – International Essay Contest*
   ★ *High Achievers – FCAT and End of Course Exams*

B. Staff Recognition - Retirements
   ★ *Mary Paulson*, Assistant Principal, South Elementary School
   ★ *Darlene Chandler*, Secretary, Exceptional Student Education

C. Community Recognition
   ★ *United Way of Lee, Hendry, Glades, and Okeechobee Counties*

III.   Approval of Minutes

- Meeting of July 29, 2014
- Meeting of August 12, 2014

IV.   Public Hearing

V.   Items for Action

SCHOOL BOARD OF
OKEECHOBEE COUNTY

AGENDA FOR
PUBLIC HEARING AND
REGULAR MEETING
SEPTEMBER 9, 2014

V. **Items for Action** *(Continued)*

VI. **Consent Agenda**

VII. **Information Items:**
A. Superintendent
B. School Board Members
C. School Board Attorney
D. Public

Notice: *The Okeechobee County School Board will meet with their attorney and the Superintendent in Executive Session immediately following the School Board meeting regarding collective bargaining issues.*

The next regular meeting of the School Board is Tuesday, October 14, 2014, at 6:00 p.m.

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

RECOMMENDATION:

That the Required Local Effort millage rate of 5.143 for the 2014-15 operating budget be adopted.

RECOMMENDATION:

That the Discretionary Local Effort millage rate of 0.748 for the 2014-15 operating budget be adopted.

RECOMMENDATION:

That the tentative millage rate of 1.500 for the 2014-15 Capital Outlay budget be adopted.

BACKGROUND INFORMATION:

Millage Type	2010-11	2011-12	2012-13	2013-14	2014-15
Required Local Effort	5.623	5.678	5.650	5.215	5.143
Discretionary	0.748	0.748	0.748	0.748	0.748
Capital Outlay	1.500	1.500	1.500	1.500	1.500
TOTAL MILLAGE	8.121	7.926	7.898	7.463	7.391
Millage Increase	0.052				
Millage Decrease		(0.1.95)	(0.028)	(0.435)	(0.072)

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

1

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: RESOLUTION DETERMINING REVENUES AND MILLAGES LEVIED FOR 2014-15

Date: September 9, 2014

RECOMMENDATION:

That the Board approve the attached Resolution Determining Revenues and Millages Levied for fiscal year July 1, 2014, to June 30, 2015.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

2

FLORIDA DEPARTMENT OF EDUCATION
RESOLUTION DETERMINING
REVENUES AND MILLAGES LEVIED

#15-003

RESOLUTION OF THE DISTRICT SCHOOL BOARD OF OKEECHOBEE COUNTY, FLORIDA, DETERMINING THE AMOUNT OF REVENUES TO BE PRODUCED AND THE MILLAGE TO BE LEVIED FOR THE GENERAL FUND, FOR THE DISTRICT LOCAL CAPITAL IMPROVEMENT FUND AND FOR DISTRICT DEBT SERVICE FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2014, AND ENDING JUNE 30, 2015.

WHEREAS, section 1011.04, Florida Statutes, requires that, upon receipt of the certificate of the property appraiser giving the assessed valuation of the county and of each of the special tax school districts, the school board shall determine, by resolution, the amounts necessary to be raised for current operating purposes and for debt service funds and the millage to be levied for each such fund, including the voted millage; and

WHEREAS, section 1011.71, Florida Statutes, provides for the amounts necessary to be raised for local capital improvement outlay and the millage to be levied; and

WHEREAS, the certificate of the property appraiser has been received;

THEREFORE, BE IT RESOLVED by the district school board that the amounts necessary to be raised as shown by the officially adopted budget and the millages necessary to be levied for each school fund of the district for the fiscal year are as follows:

1. <u>DISTRICT SCHOOL TAX (nonvoted levy)</u>

a) Certified taxable value	b) Description of levy	c) Amount to be raised	d) Millage levy
$ 1,595,050,482	Required Local Effort	$ 7,875,211	5.1430 mills s. 1011.62(4), F.S.
	Prior-Period Funding Adjustment Millage	$ 0	mills s. 1011.62(4)(e), F.S.
	Total Required Millage	$ 7,875,211	5.1430 mills

2. <u>DISTRICT SCHOOL TAX DISCRETIONARY MILLAGE (nonvoted levy)</u>

a) Certified taxable value	b) Description of levy	c) Amount to be raised	d) Millage levy
$ 1,595,050,482	Discretionary Operating	$ 1,145,374	0.7480 mills s. 1011.71(1), F.S.

3. <u>DISTRICT SCHOOL TAX ADDITIONAL MILLAGE (voted levy)</u>

a) Certified taxable value	b) Description of levy	c) Amount to be raised	d) Millage levy
$	Additional Operating	$	mills ss. 1011.71(9) and 1011.73(2), F.S.
	Additional Capital Improvement	$	mills s. 1011.73(1), F.S.

ESE 524

Page 1

4. <u>DISTRICT LOCAL CAPITAL IMPROVEMENT TAX (nonvoted levy)</u>

    a) Certified taxable value   b) Description of levy   c) Amount to be raised   d) Millage levy

    $ 1,595,050,482   Local Capital Improvement $ 2,296,873   1.5000 mills
    s. 1011.71(2), F.S.

                           Discretionary Capital Improvement $ 0   mills
    s. 1011.71(3)(a), F.S.

5. <u>DISTRICT DEBT SERVICE TAX (voted levy)</u>

    a) Certified taxable value   b) Description of levy   c) Amount to be raised   d) Millage levy

    $ $ mills
    s. 1010.40, F.S.

                                  $ mills
    s. 1011.74, F.S.

                                  $ mills

6. THE TOTAL MILLAGE RATE TO BE LEVIED ☐ EXCEEDS ☒ IS LESS THAN THE ROLL-BACK RATE COMPUTED PURSUANT TO SECTION 200.065(1), F.S., BY 2.37 PERCENT.

STATE OF FLORIDA

COUNTY OF OKEECHOBEE

I, Ken Kenworthy, Superintendent of Schools and ex-officio Secretary of the District School Board of Okeechobee County, Florida, do hereby certify that the above is a true and complete copy of a resolution passed and adopted by the District School Board of Okeechobee County, Florida, Okeechobee, Florida

              Signature of Superintendent of Schools   Date of Signature

Note: Copies of this resolution shall be sent to the Florida Department of Education, School Business Services, Office of Funding and Financial Reporting, 325 W. Gaines Street, Room 824, Tallahassee, Florida 32399-0400; county tax collector; and county property appraiser.

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: **Final Budget for 2014-15**

Date: September 9, 2014

Recommendation:

That the final budget of $65,846,185.53 for the 2014-15 fiscal year be adopted as presented.

Background Information:

The 2014-15 budget summary is attached. The complete final budget is available upon request in the office of the Director of Finance.

Recommended by:

Ken Kenworthy
Superintendent of Schools

3

OKEECHOBEE COUNTY SCHOOL BOARD
INFORMATIONAL DATA FOR 2014-2015 BUDGET

	Budget 2013-14	Budget 2014-15	Variance
Certified County Tax Roll	$1,571,003,566.00	$1,595,050,482.00	$24,046,916.00
96%	1,508,163,423.00	1,531,248,463.00	23,085,040.00
Tax Millage:			
Required Local Effort	5.215	5.143	(0.072)
Discretionary Local Effort	0.748	0.748	0.000
Additional Discretionary Effort	0.000	0.000	0.000
Super-Majority Millage	0.000	0.000	0.000
SUB-TOTAL	5.963	5.891	(0.072)
Capital Improvement Effort	1.500	1.500	0.000
Total Millage:	**7.463**	**7.391**	**(0.072)**
Millage Increase/(Decrease)	(0.435)	(0.072)	0.363
Estimated Tax Receipts:			
Required Local Effort 5.143	7,865,072.00	7,875,211.00	10,139.00
Disc. Local Effort 0.748	1,128,106.00	1,145,374.00	17,268.00
Additional Discretionary Effort	0.00	0.00	0.00
Super-Majority Millage 0.250	0.00	0.00	0.00
Operating Fund Tax Receipts	**8,993,178.00**	**9,020,585.00**	**27,407.00**
Capital Improvement 1.500	2,262,245.00	2,296,873.00	34,628.00
Total Estimated Tax Receipts	**11,255,423.00**	**11,317,458.00**	**62,035.00**
Estimated FEFP Funds Expected	27,373,462.00	27,908,144.00	534,682.00
Full-Time Equivalent Students:			
Estimated Students	6,404.52	6,317.41	(87.11)
Estimated Weighted FTE	6,790.26	6,677.55	(112.71)
Base Student Allocation	3,752.30	4,031.77	279.47
District Cost Differential	0.9692	0.9667	(0.0025)
Final Budget Totals:			
Operating General Fund	50,986,440.58	52,495,896.49	1,509,455.91
Debt Service Funds	245,417.16	225,191.96	(20,225.20)
Capital Projects Funds	3,380,643.35	3,427,871.02	47,227.67
Food Service Funds	4,241,256.45	4,165,479.02	(75,777.43)
Federal Program Funds	6,383,693.13	5,531,747.04	(851,946.09)
TOTAL BUDGET	**$65,237,450.67**	**$65,846,185.53**	**$608,734.86**

08/28/14

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: RESOLUTION TO ADOPT THE FINAL BUDGET FOR 2014-15

Date: September 9, 2014

RECOMMENDATION:

That the Board approve the attached Resolution Adopting the Final Budget for the fiscal year July 1, 2014, to June 30, 2015.

RECOMMENDED BY:

_____
Ken Kenworthy
Superintendent of Schools

4

Resolution
#15-004

A Resolution of the School Board of Okeechobee County
Adopting the Final Budget for Fiscal Year 2014-15

WHEREAS, the School Board of Okeechobee County, Florida, did, pursuant to Chapters 200 and 1011, Florida Statutes, approve tentative millage rates and tentative budget for the fiscal year July 1, 2014, to June 30, 2015; and

WHEREAS, the Okeechobee County School Board set forth the appropriations and revenue estimate for the Budget for fiscal year 2014-15.

WHEREAS, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Okeechobee County School Board adopted the final millage rates and the budget in the amount of $65,846,185.53 for the fiscal year 2014-15.

Now Therefore, Be It Resolved:

That the budget of the School Board of Okeechobee County, including the millage rates as set forth therein, is hereby adopted by the School Board of Okeechobee County as a final budget for the categories indicated for the fiscal year July 1, 2014, to June 30, 2015. The Superintendent shall file the adopted final budget with the office of the Property Appraiser of Okeechobee County, and with the Department of Revenue, State of Florida.

Joe Arnold
Chairman
Okeechobee County School Board

September 9, 2014
Date

ATTEST:_____
Ken Kenworthy
Superintendent

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent

SUBJECT: ANNUAL FINANCIAL REPORT FOR YEAR ENDING JUNE 30, 2014

DATE: September 9, 2014

RECOMMENDATION:

That the Annual Financial Report for the period ending June 30, 2014, be adopted as presented and placed on file as part of public record.

BACKGROUND INFORMATION:

The Annual Financial Report is included in Board member agendas and is available upon request in the office of the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: RATIFICATION OF MOA FOR WAIVER OF WORK HOURS AT SOUTH ELEMENTARY SCHOOL FOR 2014-15

Date: September 9, 2014

RECOMMENDATION:

That the Board ratify a Memorandum of Agreement to waive work hours for the Instructional Personnel and Classified Personnel Contracts, as negotiated with the Okeechobee County Education Association #1604, for South Elementary School for the 2014-15 school year.

BACKGROUND INFORMATION:

In accordance with F.S. 1011.62, an additional hour of reading instruction is required during the 2014-15 school year for South Elementary School. A Memorandum of Agreement has been signed by both the Superintendent and the President of the Okeechobee County Education Association #1604 to permit eligible instructional personnel to work an additional hour each student day at their hourly rate of pay. Classified personnel who are designated to work the additional hour will be compensated at their hourly rate of pay, and time over 40 hours per week will be paid at the overtime rate as specified by the Fair Labor Standards Act.

The Okeechobee County Education Association #1604 will take the MOA to the personnel units for a vote on ratification on September 2, 2014. The outcome of the ratification vote will be reported at the School Board meeting.

The Memorandum of Agreement is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

6

Memorandum of Agreement
between
The Okeechobee County Education Association #1604
and
The School District of Okeechobee County
Instructional and Classified Personnel Units

Re: Work Hours and Salary Amounts for Instructional and Classified Personnel at South Elementary School for 2014-15

An agreement has been reached between the Okeechobee County Education Association #1604 (OCEA) and the School Board of Okeechobee County (Board) regarding work hours and salary amounts paid to employees at South Elementary School for the 2014-15 school year. For the 2014-15 school year only, the specific provisions as outlined in this MOA will supersede any existing relevant provisions of the Instructional and/or Classified Contracts for employees at South Elementary School that directly relate to employee hours worked per student day and salary amounts paid under respective employee salary schedules.

Instructional personnel at South Elementary School will work eight and one-half (8½) hours each student day to provide an additional hour of required reading instruction. The only exceptions will be instructional personnel who are not eligible to teach the additional hour of instruction according to F.S. 1011.62(1)(f)(2) and/or those affected by conflicts in the master schedule. Employees who are not eligible under statute to teach the additional hour of instruction shall have a seven and one-half (7.5) hour workday and be paid accordingly, unless specifically designated to work an extra hour to provide class coverage under the school's master schedule. The additional 60 minutes worked per day will be paid at the employee's hourly rate of pay. Days in which students are not in attendance, i.e. teacher pre-planning days, teacher workdays, and teacher post plan days, shall be seven and one-half (7.5) hour workdays and be paid accordingly.

Classified personnel designated to work beyond their normal work hours on student days will be compensated at their hourly rate of pay. Classified employees who work more than 40 hours per week will be paid overtime in accordance with the Fair Labor Standards Act. Classified personnel who are not specifically designated to work the additional hour each day will work regular hours as found under the current Classified Contract and be paid accordingly. During days in which students are not in attendance at school, current Contract provisions shall apply, including regular hours of work and rates of pay.

Any additional changes regarding implementation of this Memorandum of Agreement affecting terms and conditions of employment shall be negotiated.

For the Board:

_____
Ken Kenworthy
Superintendent of Schools
Okeechobee County School Board

_____7/31/14_____
Date

For the Association:

_____
Lisa Harwas
President
Okeechobee County Education Association #1604

_____7/31/14_____
Date

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: RATIFICATION OF MEMORANDA OF AGREEMENT – HEALTH INSURANCE

Date: September 9, 2014

RECOMMENDATION:

That the Board ratify Memoranda of Agreement with the Okeechobee County Education Association #1604 for both the Instructional and Classified Bargaining Units regarding employee health insurance for 2014-15.

BACKGROUND INFORMATION:

The Okeechobee County Education Association #1604 will take the Memoranda of Agreement to the personnel units for a vote on ratification on September 2, 2014. The outcome of the ratification vote will be reported at the School Board meeting.

The Memoranda of Agreement are attached and are available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

7

Memorandum of Agreement
between
The Okeechobee County Education Association #1604
Instructional Personnel Unit
and
The School District of Okeechobee County

The following agreement has been reached between the Okeechobee Education Association #1604 (OCEA), Instructional Personnel Unit, and the School Board of Okeechobee County (Board) regarding Health Insurance for the ~~2013-14~~ *2014-15 school year.*

ARTICLE VI **_Employee Benefits_**

E. **_Insurance_**

1. **_Health Insurance_**

The Board agrees to provide all regular, full time instructional personnel with a basic hospitalization and health insurance program. Any anticipated changes to the hospitalization and health insurance program(s) which would result in a program less than equivalent to the existing program shall be subject to negotiations. The Board contribution in premium toward the cost of health insurance ~~for the 2013-14 school year~~ is as follows: 100% of Plan 5302 ~~or $6,490.00~~; ~~85.4%~~86.2% of Plan 3769 ~~or $6,858.00~~; and ~~67.7%~~69.5% of Plan 3768 ~~or $5,716.00~~. Employees working less than seven and one-half (7½) hours per day and who were employed after July 1, 1990, shall receive a pro-rated portion of this benefit according to the number of hours worked.

In addition to the premium contributions above, an Employee Wellness Center will be established for employees and their dependents who are currently enrolled in the Board's health insurance program. The Employee Wellness Center will include: free office visits, free health and wellness screenings and counseling, and a free stock medication program of commonly used prescriptions.

The above contribution rates include a $75.00 per month premium discount for employees who participate in a wellness initiative. Employees who have not completed the full health risk assessment (inclusive of a biometric screening and blood draw) must complete the assessment and at least one (1) visit to the Employee Wellness Center to discuss the results prior to December 15, of the current school year. Employees who have completed the full health risk assessment must complete an annual wellness exam between July 1 and March 31 of each year. Employees who fail to participate as stated above will not be eligible for the $75.00 per month premium discount. Accordingly, the $75.00 per month premium discount of individuals who fail to timely meet participation criteria will be rescinded and their premium rate will increase by $75.00 per month, and will remain so until compliance within the next eligibility cycle during the following school year.

Any monies collected as a result of increases in health insurance premiums through loss of health insurance premium discount will be set aside and used to offset the cost of the Employee Wellness Center.

The Board and the Association agree that the Health Insurance Committee shall investigate the feasibility of a January 1, 2016, renewal date. All recommendations made by the Committee concerning such feasibility shall be submitted to the parties' respective bargaining teams for consideration by April 1, 2015.
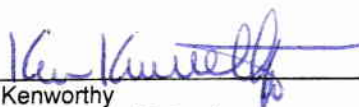
For the Board:

Ken Kenworthy
Superintendent of Schools
Okeechobee County School Board

Date

For the Association:

Lisa Harwas
President
Okeechobee County Education Association #1604

Date

Memorandum of Agreement
between
The Okeechobee County Education Association #1604
Classified Personnel Unit
and
The School District of Okeechobee County

The following agreement has been reached between the Okeechobee Education Association #1604 (OCEA), Instructional Personnel Unit, and the School Board of Okeechobee County (Board) regarding Health Insurance for the ~~2013-14~~2014-15 school year.

ARTICLE VI   ***Employee Benefits***

    E.   ***Insurance***

        1.   ***Health Insurance***

            The Board agrees to provide all regular, full time instructional personnel with a basic hospitalization and health insurance program. Any anticipated changes to the hospitalization and health insurance program(s) which would result in a program less than equivalent to the existing program shall be subject to negotiations. The Board contribution in premium toward the cost of health insurance ~~for the 2013-14 school year~~ is as follows: 100% of Plan 5302 ~~or $6,490.00~~; ~~85.4%~~86.2% of Plan 3769 ~~or $6,858.00~~; and ~~67.7%~~69.5% of Plan 3768 ~~or $5,716.00~~. Employees working less than seven (7) hours per day and who were employed after September 1, 1987, shall receive a pro-rated portion of this benefit according to the number of hours worked.

            In addition to the premium contributions above, an Employee Wellness Center will be established for employees and their dependents who are currently enrolled in the Board's health insurance program. The Employee Wellness Center will include: free office visits, free health and wellness screenings and counseling, and a free stock medication program of commonly used prescriptions.

            The above contribution rates include a $75.00 per month premium discount for employees who participate in a wellness initiative. Employees who have not completed the full health risk assessment (inclusive of a biometric screening and blood draw) must complete the assessment and at least one (1) visit to the Employee Wellness Center to discuss the results prior to December 15, of the current school year. Employees who have completed the full health risk assessment must complete an annual wellness exam between July 1 and March 31 of each year. Employees who fail to participate as stated above will not be eligible for the $75.00 per month premium discount. Accordingly, the $75.00 per month premium discount of individuals who fail to timely meet participation criteria will be rescinded and their premium rate will increase by $75.00 per month, and will remain so until compliance within the next eligibility cycle during the following school year.

            Any monies collected as a result of increases in health insurance premiums through loss of health insurance premium discount will be set aside and used to offset the cost of the Employee Wellness Center.

            <u>The Board and the Association agree that the Health Insurance Committee shall investigate the feasibility of a January 1, 2016, renewal date. All recommendations made by the Committee concerning such feasibility shall be submitted to the parties' respective bargaining teams for consideration by April 1, 2015.</u>

For the Board:

_____
Ken Kenworthy
Superintendent of Schools
Okeechobee County School Board

_____
           Date

For the Association:

_____
Lisa Harwas
President
Okeechobee County Education Association #1604

_____
           Date

Same Employee Share as 2013-14
October 2014 Renewal Premiums & Monthly Employee Contributions

Plan 5302	# of EE's	Total Monthly Premium	OCSB Contribution	Employee Contribution	Annual OCSB Contribution	Annual EE Contribution	% of EE Contribution	Previous Year %	Annual Cost
Employee Only	200	$571.86	$571.86	$0.00	$1,372,464	$0	0.0%	0.0%	$1,372,464
Employee with Spouse	5	$1,162.48	$571.86	$590.62	$34,312	$35,437	50.8%	50.8%	$69,749
Employee with Child(ren)	12	$943.34	$571.86	$371.48	$82,348	$53,493	39.4%	39.4%	$135,841
Employee with Family	13	$1,313.84	$571.86	$741.98	$89,210	$115,749	56.5%	56.5%	$204,959
Total	230				$1,578,334	$204,679	11%	11%	$1,783,013
PEPM					$571.86	$74.16			$646.02

Plan 3769	# of EE's	Total Monthly Premium	OCSB Contribution	Employee Contribution	Annual OCSB Contribution	Annual EE Contribution	% of EE Contribution	Previous Year %	Annual Cost
Employee Only	327	$707.95	$609.95	$98.00	$2,393,444	$384,552	13.8%	14.6%	$2,777,996
Employee with Spouse	16	$1,439.14	$609.95	$829.19	$117,110	$159,204	57.6%	58.0%	$276,315
Employee with Child(ren)	13	$1,167.86	$609.95	$557.91	$95,152	$87,034	47.8%	48.3%	$182,186
Employee with Family	28	$1,626.52	$609.95	$1,016.57	$204,943	$341,568	62.5%	62.8%	$546,511
Total	384				$2,810,650	$972,358	26%	26%	$3,783,008
PEPM					$609.95	$211.02			$820.97

Plan 3768	# of EE's	Total Monthly Premium	OCSB Contribution	Employee Contribution	Annual OCSB Contribution	Annual EE Contribution	% of EE Contribution	Previous Year %	Annual Cost
Employee Only	84	$743.95	$516.77	$227.18	$520,904	$228,997	30.5%	32.3%	$749,902
Employee with Spouse	5	$1,512.28	$516.77	$995.51	$31,006	$59,731	65.8%	66.7%	$90,737
Employee with Child(ren)	3	$1,227.21	$516.77	$710.44	$18,604	$25,576	57.9%	59.0%	$44,180
Employee with Family	5	$1,709.18	$516.77	$1,192.41	$31,006	$71,545	69.8%	70.5%	$102,551
Total	97				$601,520	$385,848	39%	41%	$987,369
PEPM					$516.77	$331.48			$848.25

Total	711				$4,990,503	$1,562,886	24%	24%	$6,553,389

Willis

	Annual OCSB Contribution	Annual EE Contribution
2013	$ 4,680,249	$ 1,516,835
2014	$ 4,990,503	$ 1,562,886
Increase	$ 310,254	$ 46,051

T.A
KOK
8/22/14

TA RA
8/22/14

T.A.
LWW 8/22/14
TA 8/22/1
RH

The information contained in this proposal includes benefit changes required as a result of the Patient Protection And Affordable Care Act (PPACA), otherwise known as Health Care Reform (HCR). Please note that plan benefits are subject to change and may be revised based on guidance and regulations issued by the Secretary of Health and Human Services (HHS) or other applicable federal agency. In addition, the rates quoted within this proposal are based on the plan benefits at the time the proposal is issued and may change before the plan effective date if additional plan changes become necessary.

Additionally, Interim rules released by the Federal Government February 2, 2010 require BCBSF to test all benefit plans to ensure compliance with the Mental Health Parity and Addiction Equity Act (MHPAE). Benefits and rates reflected in the proposal are subject to change based on the outcomes of the test.

COST SHARING Maximums shown are Per Benefit Period (BPM) unless noted	BlueOptions Predictable Cost 03768	BlueOptions Predictable Cost 03769	BlueOptions Lower Cost 05302
Deductible (DED) (Per Person/Family Agg)			
In-Network	$500 / $1,500	$500 / $1,500	$2,500 / $7,500
Out-of-Network	$1,000 / $3,000	$1,500 / $4,500	$5,000 / $15,000
Coinsurance (Member Responsibility)			
In-Network	10%	20%	30%
Out-of-Network	50%	50%	50%
Out of Pocket Maximum (Per Person/Family Agg)	Includes DED, Coins, Copays; Rx	Includes DED, Coins, Copays; Rx	Includes DED, Coins, & Copays; Rx
In-Network	$4,000 / $8,000	$3,000 / $6,000	$6,350 / $12,700
Out-of-Network	$6,000 / $12,000	$6,000 / $12,000	$13,000 / $26,000
Lifetime Maximum	No Maximum	No Maximum	No Maximum
PROFESSIONAL PROVIDER SERVICES			
Allergy Injections			
In-Network Family Physician	$10	$10	$10
In-Network Specialist	$10	$10	$10
Out-of-Network	DED + 50%	DED + 50%	DED + 50%
E-Office Visit Services			Does not Apply to Copay Visit Max
In-Network Family Physician	$10	$10	$10
In-Network Specialist	$10	$10	$10
Out-of-Network	DED + 50%	DED + 50%	DED + 50%
Office Services			First 6 Office/UCC/CCC Visits (Combined) Per Benefit Period Subject to Copay, then DED + Coins
In-Network Family Physician	$35 FP	$25 FP	$25 FP
In-Network Specialist	$55 SP	$60 SP	$45 SP
Out-of-Network	DED + 50%	DED + 50%	DED + 50%
Provider Services at Hospital and ER			
In-Network Family Physician	$50	$100	DED + 30%
In-Network Specialist	$50	$100	DED + 30%
Out-of-Network	$50	$100	In-Ntwk DED + 30%
Provider Services at Other Locations			
In-Network Family Physician	$35 FP	$25 FP	DED + 30%
In-Network Specialist	$55 SP	$60 SP	DED + 30%
Out-of-Network	DED + 50%	DED + 50%	DED + 50%
Radiology, Pathology and Anesthesiology Provider Services at Hospital or Ambulatory Surgical Center			
In-Network Specialist	$55 SP	$60 SP	DED + 30%
Out-of-Network	In-Ntwk $45 SP	In-Ntwk $60 SP	In-Ntwk DED + 30%
PREVENTIVE CARE			
Adult Wellness Office Services			
In-Network Family Physician	$0	$0	$0
In-Network Specialist	$0	$0	$0
Out-of-Network	50% (No DED)	50% (No DED)	50% (No DED)
Colonoscopies (Routine)	Age 50+ then Frequency Schedule Applies	Age 50+ then Frequency Schedule Applies	Age 50+ then Frequency Schedule Applies
In-Network	$0	$0	$0

	BlueOptions Predictable Cost 03766	BlueOptions Predictable Cost 03769	BlueOptions Lower Cost 05302
COST SHARING			
Maximums shown are Per Benefit Period (BPM) unless noted			
Out-of-Network	$0	$0	$0
Mammograms (Routine and Dx)			
In-Network	$0	$0	$0
Out-of-Network	$0	$0	$0
Well Child Office Visits (No BPM)			
In-Network Family Physician	$0	$0	$0
In-Network Specialist	$0	$0	$0
Out-of-Network	50% (No DED)	50% (No DED)	50% (No DED)
EMERGENCY/URGENT/CONVENIENT CARE			
Ambulance Maximum (per day)	$5,000	$5,000	$5,000
In-Network	DED	DED + 20%	DED + 30%
Out-of-Network	In-Ntwk DED (No Coins)	In-Ntwk DED + 20%	In-Ntwk DED + 30%
Convenient Care Centers (CCC)			
In-Network	$35 FP	$25 FP	First 6 Office/UCC/CCC Visits (Combined) $30 FP, then DED + 30%
Out-of-Network	DED + 50%	DED + 50%	DED + 50%
Emergency Room Facility Services (also see Professional Provider Services)			
In-Network	$300	$300	First 2 visits $300 then DED + 30%
Out-of-Network	$300	$300	First 2 visits $300 then DED + 30%
Urgent Care Centers (UCC)			
In-Network	$50	$65	$50
Out-of-Network	DED + 50%	DED + 50%	DED + 50%
FACILITY SERVICES - HOSP/SURG/ICL/IDTF			
Unless otherwise noted, physician services are in addition to facility services. See Professional Provider Services			
Ambulatory Surgical Center			
In-Network	$200	DED + 20%	DED + 30%
Out-of-Network	DED + 50%	DED + 50%	DED + 50%
Independent Clinical Lab			
In-Network	$0	$0	$0
Out-of-Network	DED + 50%	DED + 50%	DED + 50%
Independent Diagnostic Testing Facility - Xrays and AIS (Includes Physician Services)			
In-Network - Advanced Imaging Services (AIS)	$200	DED + 20%	DED + 30%
In-Network - Other Diagnostic Services	$50	$50	DED + 30%
Out-of-Network	DED + 50%	DED + 50%	DED + 50%
Inpatient Hospital (per admit)			
In-Network	$1,000	DED + 20%	DED + 30%
Out-of-Network	DED + 50%	$3,000	DED + 50%
Inpatient Rehab Maximum	30 Days	30 Days	30 Days
Outpatient Hospital (per visit)			
In-Network	$350	DED + 20%	DED + 30%
Out-of-Network	DED + 50%	DED + 50%	DED + 50%
Therapy at Outpatient Hospital			
In-Network	$45	$45	$65
Out-of-Network	DED + 50%	DED + 50%	DED + 50%
MENTAL HEALTH AND SUBSTANCE ABUSE			
Inpatient Hospitalization			
In-Network	$1,000	DED + 20%	DED +30%
Out-of-Network	50% (No DED)	50% (No DED)	50% (No DED)
Outpatient Hospitalization (per visit)			
In-Network	$0	$0	$0
Out-of-Network	50% (No DED)	50% (No DED)	50% (No DED)
Provider Services at Hospital and ER			
In-Network Family Physician or Specialist	$0	$0	$0
Out-of-Network Provider	$0	$0	$0
Physician Office Visit			
In-Network Family Physician or Specialist	$0	$0	$0
Out-of-Network Provider	50% (No DED)	50% (No DED)	50% (No DED)

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: **2014-15 DISTRICT ASSESSMENT CALENDAR**

Date: September 9, 2014
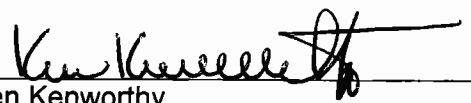
RECOMMENDATION:

That the Board approve the 2014-15 District Assessment Calendar.

BACKGROUND INFORMATION:

Approval of the annual District Assessment Calendar is required by statute. The calendar is attached and will be posted on the District's website. Copies of the 2014-15 Assessment Calendar are also available upon request from the Coordinator of K-12 Accountability and Assessment.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

8

Okeechobee County Schools Assessment Calendar
2014-2015

Month	Date Ranges	Test Abbrev.	Assessment Description	Grades	Entity Requiring
August 2014	Aug. 18 - Sep. 29, 2014	FLKRS	Florida Kindergarten Readiness Screener - Administered to access readiness for kindergarten.	Grade K	State
	Aug. 25 - Sep. 15, 2014	iReady1	iReady Diagnostic Assessment - Used to progress monitor student mastery of benchmarks in reading and mathematics.	Grades 1-12	District
	Aug. 25 - Sep. 8, 2014	PM1	Performance Matters - Use to progress monitor student mastery of benchmarks in science and social studies.	Grades 3-11	District
September 2014	Sep. 5, 2014	PERT	Postsecondary Education Readiness Test (Seniors) - Offered to high school students to determine placement in coursework and to show college readiness.	Grades 10-12	State
	Sep. 15-19, 2014	WR1	Benchmark Writing Assessment - District-wide progress monitoring writing assessment.	Grades K-11	District
	Sep. 15-26, 2014	Alg 1 EOC	Algebra 1 End of Course Exam (Retakes) - Students must be proficient on test to earn a high school diploma.	Grades 7-11	State
	Sep. 15-26, 2014	Geo EOC	Geometry End of Course Exam (Retakes) - Students must be proficient on test to earn a high school diploma.	Grades 8-12	State
	Sep. 15-29, 2014	iReady1	iReady Diagnostic Assessment - Used to progress monitor student mastery of benchmarks in reading and mathematics.	Grade K	District
	Sep. 15-29, 2014	RS1	Reading Street Diagnostic Assessment - Used to progress monitor student mastery of benchmarks in reading.	Grades K-2	District
	Sep. 15-29, 2014	GM1	Go Math Diagnostic Assessment - Used to progress monitor student mastery of benchmarks in mathematics.	Grades K-2	District
	Sep. 15-29, 2014	PM1	Performance Matters - Used to progress monitor student mastery of benchmarks in reading and mathematics.	Grade 3	District
	Sep. 15-29, 2014	EOC PM 1	EOC Progress Monitoring - Progress Monitoring for Algebra I, Algebra II, Geometry, US History, and Biology I.	Grades 7-12	District
	Sep. 18, 2014	PERT	Postsecondary Education Readiness Test (All Students) - Offered to high school students to determine placement in coursework and to show college readiness.	Grades 10-12	State
	Sep. 30, 2014	PERT	Postsecondary Education Readiness Test (Juniors) - Offered to high school students to determine placement in coursework and to show college readiness.	Grades 10-12	State
October 2014	Oct. 9, 2014	PERT	Postsecondary Education Readiness Test (All Students) - Offered to high school students to determine placement in coursework and to show college readiness.	Grades 10-12	State
	Oct. 11, 2014	SAT	SAT - a national college admissions exam (previously the Scholastic Aptitude Test).	Grades 10-12	National
	Oct. 6-17, 2014	FCAT	Florida Comprehensive Assessment Test (Math and Reading Retakes) - Criterion-referenced assessment designed to measure student progress toward meeting Florida Standards.	Grades 10-12	State
	Oct. 13-17, 2014	9 WK Test	First 9 Week Tests	Grades K-12	District

All dates are subject to change. Please contact your child's school for additional information.

The Office of K-12
Accountability & Assessment
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Okeechobee County Schools Assessment Calendar
2014-2015

Month	Date Ranges	Test Abbrev.	Assessment Description	Grades	Entity Requiring
October 2014	Oct. 15, 2014	PSAT	Preliminary Scholastic Appitude Test - Standardized test that provides practice for the SAT and measures critical reading, math problem solving and writing skills.	Grades 9-12	National
	Oct. 25, 2014	ACT	ACT - previously the American College Test is national college admissions exam.	Grades 10-12	National
	Oct. 30, 2014	PERT	Postsecondary Education Readiness Test (All Students) - Offered to high school students to determine placement in coursework and to show college readiness.	Grades 10-12	State
Nov. 2014	Nov. 13, 2014	ASVAB	Armed Services Vocational Appitude Battery - Appitude test designed to match skill/interest with occupations.	Grades 9-12	National
December 2014	Dec. 1-19, 2014	Alg 1 EOC	Algebra 1 End of Course Exam (Retakes) - Students must be proficient on test to earn a high school diploma.	Grades 7-11	State
	Dec. 1-19, 2014	Bio EOC	Biology End of Course Exam (Retakes) - Students must be proficient on test to earn a high school diploma.	Grades 9-12	State
	Dec. 1-19, 2014	Geo EOC	Geometry End of Course Exam (Retakes) - Students must be proficient on test to earn a high school diploma.	Grades 8-12	State
	Dec. 1-19, 2014	FSA WR	ELA Writing Assessment Field Test - Field test used at selected schools to develop future tests.	Grades 4-11	State
	Dec. 6, 2014	SAT	SAT - a national college admissions exam (previously the Scholastic Aptitude Test).	Grades 10-12	National
	Dec. 17-19, 2014	SEM	Semester Exams	Grades K-12	District
January 2015	Jan. 7-14, 2015	WR2	Benchmark Writing Assessment - District-wide progress monitoring writing assessment.	Grades K-11	District
	Jan. 7-23, 2015	EOC PM 1	EOC Progress Monitoring - Progress Monitoring for Algebra I, Algebra II, Geometry, US History, and Biology I.	Grades 7-12	District
	Jan. 12-30, 2015	iReady2	iReady Diagnostic Assessment - Used to progress monitor student mastery of benchmarks in reading and mathematics.	Grades K-12	District
	Jan. 12-30, 2015	PM2	Performance Matters - Use to progress monitor student mastery of benchmarks in science and social studies.	Grades 3-11	District
	Jan. 24, 2015	SAT	SAT - a national college admissions exam (previously the Scholastic Aptitude Test).	Grades 10-12	National
February 2015	Feb. 7, 2015	ACT	ACT - previously the American College Test is national college admissions exam.	Grades 10-12	National
	Feb. 19, 2015	PERT	Postsecondary Education Readiness Test (All Students) - Offered to high school students to determine placement in coursework and to show college readiness.	Grades 10-12	State
March 2015	Mar. 2-13, 2015	FSA WR	FSA Writing Assessment - Writing assessment measuring the elements of focus, organization, support and conventions.	Grades 4-11	State
	Mar. 2 - Apr. 8, 2015	FAA	Florida Alternate Assessment - Designed to measure reading, math and science when the FCAT is not appropriate even with accomodations due to significant disabilities.	< 2% of ESE students Grades 3-10	State

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The Office of K-12
Accountability & Assessment
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Okeechobee County Schools Assessment Calendar
2014-2015

Month	Date Ranges	Test Abbrev.	Assessment Description	Grades	Entity Requiring
March 2015	Mar. 2 - Apr. 3, 2015	CELLA	Comprehensive English Langue Learning Assessment - Measure the English language proficiency of English Language Learners (ELL).	ELL students Grades K-12	State
	Mar. 11 -13, 2015	9 WK Test	Third 9 Week Tests	Grades K-12	District
	Mar. 14, 2015	SAT	SAT - a national college admissions exam (previously the Scholastic Aptitude Test).	Grades 10-12	National
	Mar. 23 - Apr. 10, 2015	EOC PM 3	EOC Progress Monitoring - Progress Monitoring for Algebra I, Algebra II, Geometry, US History, and Biology I.	Grades 7-12	District
	Mar. 23 - Apr. 10, 2015	FCAT 2.0	Florida Comprehensive Assessment Test Reading (Retakes) - Criterion-referenced assessment designed to measure student progress toward meeting Florida Standards.	Grades 10-12	State
	Mar. 23 - Apr. 10, 2015	FCAT	Florida Comprehensive Assessment Test Math (Retakes) - Criterion-referenced assessment designed to measure student progress toward meeting Florida Standards.	Grades 10-12	State
	Mar. 23 - Apr. 10, 2015	FSA	Florida Standards Assessments for Math and Reading - Criterion-referenced assessment designed to measure student progress toward meeting Florida Standards.	Grades 3-4	State
April 2015	Apr. 13 - May 8, 2015	FSA	Florida Standards Assessments for Math - Criterion-referenced assessment designed to measure student progress toward meeting Florida Standards.	Grades 5-8	State
	Apr. 13 - May 8, 2015	FSA	Florida Standards Assessments for Reading - Criterion-referenced assessment designed to measure student progress toward meeting Florida Standards.	Grades 5-11	State
	Apr. 13 - May 8, 2015	FCAT 2.0	Florida Comprehensive Assessment Test for Science - Criterion-referenced assessment designed to measure student progress toward meeting Florida Standards.	Grades 5 & 8	State
	Apr. 20 - May 15, 2015	FSA EOC	End-of-Course Assessments for Algebra 1, Algebra 2, and Geometry - Criterion-referenced assessment designed to measure student progress toward meeting Florida Standards.	Grades 7-12	State
	Apr. 20 - May 22, 2015	NGSSS EOC	End-of-Course Assessments for Biology 1, Civics, and US History - Criterion-referenced assessment designed to measure student progress toward meeting Florida Standards.	Grades 7-12	State
	Apr. 18, 2015	ACT	ACT - previously the American College Test is national college admissions exam.	Grades 10-12	National
	Apr. 20 - May 22, 2015	EOC	U.S. History End of Course Exam - Course specific exam - results are included as 30% of a student's course grade.	Grade 11	State
	Apr. 20 - May 22, 2015	EOC	Civics End of Course Exam - Course specific exam - results are included as 30% of a students course grade.	Grade 7	State
	Apr. 20 - May 22, 2015	EOC	Biology 1 End of Course Exam - Course specific exam - results are included as 30% of a student's course grade.	Grade 9-11	State
	Apr. 20 - May 15, 2015	EOC	Algebra 1 End of Course Exam - Course specific test which students must show proficiency to earn a high school diploma.	Grades 7-11	State

All dates are subject to change. Please contact your child's school for additional information.

The Office of K-12
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Okeechobee County Schools Assessment Calendar
2014-2015

Month	Date Ranges	Test Abbrev.	Assessment Description	Grades	Entity Requiring
April 2015	Apr. 20 - May 15, 2015	EOC	Geometry End of Course Exam - Course specific exam - results are included as 30% of a student's course grade.	Grades 8-11	State
April 2015	Apr. 20 - May 15, 2015	EOC	Algebra II End of Course Exam - Course specific exam - results are included as 30% of a student's course grade.	Grades 9-11	State
May 2015	May 4-15, 2015	AP	Advanced Placement Exams - Exams offered to students taking advanced placement courses. Students scoring Level 3 or higher may be issued college credit.	Grades 9-12	Program Required
May 2015	May 18-22, 2015	WR3	Benchmark Writing Assessment - District-wide progress monitoring writing assessment.	Grades K-11	District
May 2015	May 26-28, 2015	SEM	Semester Exams - Seniors	Grade 12	District
May 2015	May 26 - Jun. 5, 2015	iReady3	iReady Diagnostic Assessment - Used to progress monitor student mastery of benchmarks in reading and mathematics.	Grades K-12	District
May 2015	May 26 - Jun. 5, 2015	PM3	Performance Matters - Use to progress monitor student mastery of benchmarks in science and social studies.	Grades 3-10	District
May 2015	May 26 - Jun. 5, 2015	RS2	Reading Street Diagnostic Assessment - Used to progress monitor student mastery of benchmarks in reading.	Grades K-2	District
May 2015	May 26 - Jun. 5, 2015	GM2	Go Math Diagnostic Assessment - Used to progress monitor student mastery of benchmarks in mathematics.	Grades K-2	District
May 2015	May 26 - Jun. 5, 2015	PM2	Performance Matters - Used to progress monitor student mastery of benchmarks in reading and mathematics.	Grade 3	District
June 2015	Jun. 3-5, 2015	SEM	Semester Exams - Underclassmen	Grades 9-11	District
June 2015	Jun. 6, 2015	SAT	SAT - a national college admissions exam (previously the Scholastic Aptitude Test).	Grades 10-12	National
June 2015	Jun. 25, 2015	SAT 10	Stanford Achievement Test - Assessment used during summer reading camp to show proficiency in 3rd grade.	Grade 3	State
Ongoing	Ongoing	Ind Cert	Industry Certification - Exams designed to demonstrate technical skills in career and technical education courses - Certified Nursing Assistant, Microsoft Office, Adobe Certification, National Center for Construction Education and Research, Agribusiness Certification.	Grades 9-12	Program Required

All dates are subject to change. Please contact your child's school for additional information.

The Office of K-12
Accountability & Assessment
Achieving Excellence Through Data

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: SCHOOL-SPONSORED FUNDRAISERS – SPECIAL EXEMPTION

Date: September 9, 2014

RECOMMENDATION:

That the Board approve special exemption from the nutrition standards for competitive foods for the purpose of conducting infrequent school-sponsored fundraisers as provided for by Florida Department of Agriculture and Consumer Services, Division of Food, Nutrition and Wellness, Rule 5P-1.003, regarding the control of the competitive sale of food and beverage items.
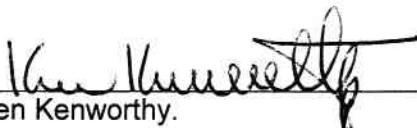

BACKGROUND INFORMATION:

The Healthy, Hunger-Free Kids Act of 2010 (HFFKA) establishes nutrition standards for all foods sold in schools beyond the federally-supported school meals programs. On June 28, 2013, USDA issued an interim final rule which requires that food and beverage items sold during the school day meet the nutrition standards for competitive foods.

The attached rule, published in the Florida Administrative Register (FAR), permits each district school board to grant special exemption from the nutrition standards as follows:

School Type	Maximum Number of School Days To Conduct Exempted Fundraisers
Elementary Schools	5 days
Middle School/Junior High Schools	10 days
Senior High Schools	15 days
Combination Schools	10 days

RECOMMENDED BY:

Ken Kenworthy.
Superintendent of Schools

9

NOTICE OF CHANGE

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
DIVISION OF FOOD, NUTRITION AND WELLNESS
RULE NUMBER: RULE TITLE:
5P-1.003   Responsibilities for the School Food Service Program
Notice is hereby given that the following changes have been made to the proposed rule in accordance with Section 120.54(3)(d)1., F.S., published in Vol. 40, No.113, June 11, 2014 ~~Vol. 40, No.135, July 14, 2014~~ issue of the Florida Administrative Register.

5P-1.003 Responsibilities for the School Food Service Program.

(1) No change.

(2)(a) through (b) No change.

(c) To control the sale of food and beverage items in competition with the district approved food service program in accordance with 7 CFR 210.11 (6/28/13), which is hereby adopted and incorporated ~~incorproated~~ by reference and available online at http://www.flrules.org/Gateway/reference.asp?No=Ref-XXXXX. Competitive food and beverage items sold to students during the school day must meet the nutrition standards for competitive food as defined and required in 7 CFR 210.11. Unless being sold by the district school food service program, it is impermissible for any competitive food item sold to students during the school day to consist of ready-to-eat combination foods of meat or meat alternate, as defined in 7 CFR 210.10, and grain products as defined in 7 CFR 210.11. Section 7 CFR 210.10 (6/28/13), is hereby adopted and incorporated ~~incorproated~~ by reference and available online at http://www.flrules.org/Gateway/reference.asp?No=Ref-XXXXX.; Each district school board is permitted to grant a special exemption from the standards for competitive foods ~~as~~ as specified above for the purpose of conducting infrequent school-sponsored fundraisers, not to exceed the following maximum number of school days per school campus each school year:

School Type	Maximum Number of School Days To Conduct Exempted Fundraisers
Elementary Schools	5 days
Middle School/Junior High Schools	10 days
Senior High Schools	15 days
Combination Schools	10 days
Elementary Schools: Schools providing regular or other instruction at one or more grade levels from PK through grade 5. This category includes schools serving grade 6 if also serving one or more grades PK through 5 (e.g., a K-6 school).	
Middle/Junior High Schools: Schools providing regular or other instruction in middle school configurations (grades 6-8) and junior high school configurations (grades 7-9). This category also includes schools serving a single grade in the 6-8 range (e.g., a 6th grade center).	
Senior High Schools: Schools providing regular or other instruction at one or more grade levels from 9 to 12. This classification includes 9th grade centers.	
Combination Schools: Schools providing regular or other instruction in grade groupings that include more than one of the categories described above (e.g., PK-8, 6-12, K-12, etc.).	

Each district school board shall maintain records documenting the occurrence of any exempted school-sponsored fundraisers to demonstrate compliance with this rule. No school-sponsored fundraisers, which include the sale of food items, shall be permitted to occur until thirty (30) minutes after the conclusion of the last designated meal service period. For the purposes of this section, "school-sponsored fundraiser" shall be defined as any event or activity occurring on the school campus during which currency, tokens, tickets, or the like are exchanged for the sale or purchase of items or services to benefit the school, a school organization or group, or a charitable organization, and which is authorized according to district school board policy and has been approved by the school principal or designee.

(d) To establish a Healthy School Team by June 30, 2015, for all schools under its jurisdiction in accordance with 42 U.S.C. 1758b (10/1/10), which is hereby adopted and incorporated ~~incorproated~~ by reference and available online at http://www.flrules.org/Gateway/reference.asp?No=Ref-XXXXX . Any Healthy School Team should include, but not be limited to, the following stakeholders: parents, students, school food service program

representatives, school administrators, school health professionals, physical education teachers and the public_as provided in 42 U.S.C. 1758b(b)(3). In addition to the requirements specified in 42 U.S.C. 1758b, a Healthy School Team shall:

1. Be responsible for ensuring compliance with paragraph (c) of this rule and 7 CFR 210.11 as it relates to competitive food and beverage items sold on a school campus;

2. Maintain a school calendar identifying the dates when exempted competitive food fundraisers will occur in accordance with the frequency specified in paragraph (c) of this rule; and

3. Report its school's compliance with this rule to the designated Local Educational Agency official or school official responsible for overall compliance with the Local Educational Agency's wellness policy as required in 42 U.S.C. 1758b(b)(5)(B).

(e) through (l) No change.

(3) through (4) No change.

Rulemaking Authority 570.07(23), 595.404(3), (9) FS. Law Implemented 595.404(1), (3), (4) FS. History–Amended 3-26-66, 4-17-72, 4-19-73, 10-20-73, Revised 6-17-74, Repromulgated 12-5-74, Amended 5-4-76, 10-18-77, 12-11-79, 1-7-81, 7-28-81, 9-23-81, 6-28-83, 10-15-84, 7-10-85, Formerly 6A-7.42, Amended 5-3-88, 5-16-90, 6-30-92, Formerly 6A-7.042, Amended 10-11-99, 1-25-00, Formerly 6-7.042, 6A-7.0411, Amended   .

DIVISION OF FOOD, NUTRITION AND WELLNESS
1-800-504-6609
(850) 617-7402 FAX

THE HOLLAND BUILDING, SUITE 120
600 SOUTH CALHOUN STREET
TALLAHASSEE, FLORIDA 32399-0001

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
COMMISSIONER ADAM H. PUTNAM

TECHNICAL ASSISTANCE NOTE

No. 2014-01
Contact: Robin Safley
(850) 617-7400

DATE: Friday, July 18, 2014

TO: Sponsors of School Nutrition Programs

FROM: Robin Safley, Division Director
Food, Nutrition, and Wellness

SUBJECT: Florida Competitive Food Rule Guidance and Question & Answer: 5P-1.003

The Healthy, Hunger-Free Kids Act of 2010 required the United States Department of Agriculture (USDA) to establish nutrition standards for all foods sold in schools -- beyond the federally-supported school meals programs. The USDA issued proposed rules in the Federal Register on February 8, 2013, and accepted public comment. On June 28, 2013, the USDA issued an interim final rule on this subject with the standards effective July 1, 2014. This rule requires that food and beverage items sold during the school day meet the nutrition standards for competitive foods, but also allows for special exemptions for the purposes of conducting infrequent, school-sponsored fundraisers. The rule also includes a mandate for state agencies to either establish the number of allowable exempt fundraisers, which do not meet the nutrition standards or if the State does not take action to allow for fundraising exemptions, then fundraising that does not meet the federal nutrition requirements will be prohibited.

Based on the USDA rule, the Department, in collaboration with a diverse cohort of stakeholders, drafted a rule through feedback from surveys, workshops, and a hearing for the sale of all food and beverages sold during the school day.

As a result, a proposed rule was published in the Florida Administrative Register (FAR) on June 11, 2014, a notice of change to the proposed rule was published in the FAR on July 14, 2014 & July 18, 2014, and adopted for final rule thereafter.

The rule as adopted, amends the current rule to require that competitive food and beverage items sold to students during the school day must meet the nutrition standards for competitive food as defined and required in 7 CFR 210.11. The rule prohibits the sale of competitive food items sold to students during the school day that consist of ready-to-eat combination foods of meat or meat

alternate and grain products unless being sold by the food service program. The rule permits each district school board to grant a special exemption from the nutrition standards for competitive foods as required in 7 CFR 210.11 for the purpose of conducting infrequent school-sponsored fundraisers. The rule defines the term "school-sponsored fundraiser," and requires the establishment of a Healthy School Team by each school for the purposes of supporting the efforts of each school district.

Questions and Answers

1. **Q. Are vending machines, school stores, and/ or snack bars considered fundraising for the purposes of this rule?**

    A. No. Vending machines, school stores, and/or snack bars are not considered "school-sponsored fundraisers," consistent with 7 CFR 210.11. All food sold in a vending machine, school store or snack bar must meet the nutrition standards for competitive foods as defined in 7 CFR 210.11, cannot consist of ready-to-eat combination foods of meat or meat alternate and grain products, and can be sold at any time during the day.

2. **Q. Do food and beverages sold to students during the day have to meet the nutrition standards?**

    A. Yes. Food and beverages sold to students during the school day must meet the nutrition standards for competitive food as defined and required in 7 CFR 210.11

3. **Q. Can competitive foods be sold to students during the school day that consist of ready-to-eat combination foods of meat or meat alternate and grain products such as pizza, hot dogs, hamburgers, etc.?**

    A. Competitive foods being sold to students during the school day that consist of ready-to-eat combination foods of meat or meat alternate and grain products can only be sold by the food service program.

4. **Q. Does the rule apply to foods that are not being sold such as cupcakes provided by a parent at no charge?**

    A. No. This rule only applies to foods being sold to students during the school day.

5. **Q. When are school sponsored food fundraisers allowable?**

   A. School-sponsored food fundraisers which **meet** the nutrition standards as defined and required in 7 CFR 210.11 are permitted to occur on any school day provided it is thirty (30) minutes after the conclusion of the last designated meal service period.

   B. School-sponsored food fundraisers which **do not meet** the standards must be granted a special exemption by the district school board not to exceed the maximum number of school days per school campus each school year as shown in the rule. These fundraisers are not permitted to occur until thirty (30) minutes after the conclusion of the last designated meal service period.

6. **Q. Who is responsible for maintaining records documenting exempted school-sponsored fundraisers?**

   A. Each district school board is responsible for maintaining records documenting the occurrence of any exempted school-sponsored fundraisers to demonstrate compliance with the rule.

7. **Q. Why are Healthy School Teams being required?**

   A. The Healthy School Team model will help ensure successful execution of the February 2014 proposed rule on *Local School Wellness Policy Implementation under the Healthy, Hunger-Free Kids Act of 2010.*

8. **Q. What is the deadline for establishing a Healthy School Team?**

   B. The deadline for the establishment of Healthy School Teams is June 30, 2015.

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent

Subject: ADVERTISEMENT TO AMEND BOARD POLICY 7.22 FUND-RAISING FOR SCHOOL PROJECTS AND ACTIVITIES
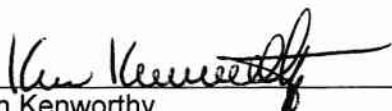
Date: September 9, 2014

RECOMMENDATION:

That the Board approve advertisement to amend School Board Policy 7.22 Fund-Raising for School Projects and Activities.

BACKGROUND INFORMATION:

The proposed revisions to Policy 7.22 are to comply with United States Department of Agriculture and Florida Department of Agriculture policies and regulations. The policy is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

10

The School Board of Okeechobee County

Chapter 7.00: Business Services

7.22

FUND-RAISING FOR SCHOOL PROJECTS AND ACTIVITIES

POLICY

All fund raising-projects and activities by schools or groups within the school shall contribute to the educational and extracurricular experiences of students and shall not be in conflict with the overall instructional program as administered by the Superintendent.

I.   Money derived from any school fund-raising project or activity shall be deposited in the school's internal funds account and shall be disbursed as prescribed by School Board rules and State Board of Education rules.

II.   Each school shall continuously evaluate its fund-raising projects and extracurricular activities of the school program, the promotion of education experiences, the time involved for students and teachers, and the additional demands made on the school community.

III. The determination of the fund-raising projects and activities for a school shall be the principal and the staff's responsibility and shall conform to the following conditions and any directives by the Superintendent.

   A.   Fund-raising activities and projects within all schools shall be kept within a reasonable limit. Before approving any project or activity, the principal shall require full justification of the need and explanation of the manner in which the funds will be expended.

   B.   Merchandising projects shall be kept to a minimum.

   C.   Any fund-raising involving the sale of foods to students shall require compliance with federal regulations regarding fund-raising restirictions.

IV.   A parent-teacher association or any other organizations connected with the school may sponsor fund-raising activities provided school work and time are not adversely affected. Such activities shall be conducted in accordance with School Board rules and state and federal regulations governing the sale of food items. Unlawful activity shall be prohibited by any school group or on School Board property.

V.   A student shall not sell raffle tickets on the school grounds during the school day. Students may not sell any other item on the school grounds without first having the principal's approval.

VI.   Individuals and business agencies shall not be subject to excessive annoyances from the solicitation of funds by school groups or school personnel. The solicitation of funds away from school shall require the Superintendent or designee's approval. When possible, all necessary money shall be raided for school needs without recourse to any solicitation away from the school. The Superintendent shall approve a solicitation activity only when funds cannot be raised otherwise. This rule does not preclude private or volunteer contributions for athletic or other purposes.

STATUTORY AUTHORITY: 1001.42, F.S.
LAWS IMPLEMENTED: 1001.51, 1006.02, 1010.01, 1011.07, F.S.
STATE BOARD OF EDUCATIONDEPARTMENT OF AGRICULTURE RULES: 6A-1.085, 6A-7.0425P-1.003
HISTORY:

Adopted:	07/14/1998
Revision Date(s):	
Formerly:	New

©EMCS

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent

Subject: **ADVERTISEMENT TO AMEND BOARD POLICY 8.40 <u>GENERAL FOOD SERVICE REQUIREMENTS</u>**

Date: September 9, 2014

<u>RECOMMENDATION:</u>

That the Board approve advertisement to amend School Board Policy 8.40 <u>General Food Service Requirements</u>.

<u>BACKGROUND INFORMATION:</u>

The proposed revisions to Policy 8.40 are to comply with United States Department of Agriculture and Florida Department of Agriculture policies and regulations. The policy is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

11

The School Board of Okeechobee County

Chapter 8.00: Auxiliary Services

8.40*

GENERAL FOOD SERVICE REQUIREMENTS

POLICY

I.   The school food service program shall operate according to requirements set forth in Florida Statutes and ~~State Board of Education~~Florida Department of Agriculture, Food, Nutrition and Wellness Division rules. The school food service program shall include the federally reimbursed lunch program, a la carte food, beverage offerings, and sale of food and beverage items and may include the federally reimbursed breakfast program.

II.   The school food service program shall be an integral part of the District's educational program offering nutritional and educational opportunities to students.

III.   Foods and beverages available in schools shall be only those which meet the nutritional ~~needs~~ requirements of students and contribute to the development of desirable health habits ~~unless permitted otherwise by State Board of Education~~as permitted in Florida Department of Agriculture, Food, Nutrition and Wellness Division rules and approved by the Superintendent.

IV   The school food service program shall meet the standards for Food Service and Sanitation and Safety as provided by the Florida State Board of Health and Florida ~~State~~ Department of ~~Education~~Agriculture.

~~V.   To provide the necessary food services to meet the nutritional needs of students during the school day, only the school food services program shall sell food and beverage items to students in elementary schools.~~

VI.   ~~In secondary schools,~~ Tthe school food services program shall be the sole provider of food and beverage items until ~~one (1) hour~~thirty (30) minutes after the end of the last lunch period. Other school organizations may begin to sell food and beverage items at this time that meet the nutritional standards as set forth by the United States Department of Agriculture (USDA) or qualify for a special exemption. A special exemption from the standards for competitive foods for the purpose of conducting infrequent school-sponsored fundraisers may be given not to exceed the following maximum number of school days per campus per year: elementary schools- 5 days; middle schools – 10 days; senior high schools – 15 days; and combination schools – 10 days.

STATUTORY AUTHORITY:

STATUTORY AUTHORITY:	1001.41, 1001.42, F.S.
LAWS IMPLEMENTED:	1001.43, 1006.06, 1006.0605, F.S.
STATE ~~BOARD OF EDUCATION~~DEPARTMENT OF AGRICULTURE RULES:	~~6A-7.040, 6A-7.041, 6A-7.0411, 6A-7.045~~5P-1.001, 5P-1.002, 5P-1.003, 5P-1.005
HISTORY:	Adopted: 07/14/1998
	Revision Date(s): 01/09/2001, 10/09/2007
	Formerly: F-21

©EMCS

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent

Subject: **AMENDMENT OF BOARD POLICY 8.25 PROCEDURES TO IMPLEMENT SAFE OPERATIONS OF DISTRICT-OWNED SCHOOL BUSES**
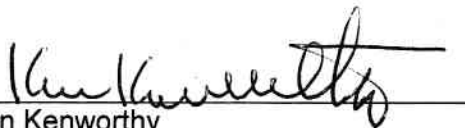
Date: September 9, 2014

RECOMMENDATION:

That the Board approve amendment of School Board Policy 8.25 Procedures to Implement Safe Operations of District-Owned School Buses.

BACKGROUND INFORMATION:

The proposed revisions to Policy 8.25 update the policy to reflect current practice regarding consequences for driving infractions. Advertisement of intent to amend Policy 8.25 was approved by the School Board on August 12, 2014, and legally advertised to the public on August 13, 2014, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. Policy 8.25, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

12

Chapter 8.00: Auxiliary Services

8.25

~~PROCEDURES TO IMPLEMENT SAFE OPERATIONS OF DISTRICT-OWNED SCHOOL BUSES~~SAFE OPERATION OF DISTRICT-OWNED SCHOOL BUSES AND OTHER DISTRICT-OWNED VEHICLES

POLICY

I.   Administration of Program

The Safe Operations Procedures will be administered by the ~~Coordinator~~ Supervisor of Transportation.

II.   Report of Accidents

Accidents, violations, citations, and suspensions occurring while driving personal vehicles shall be reported to the ~~Coordinator~~ Supervisory of Transportation within 72 hours of the incident. Suspension and/or revocations of driver's license shall be reported immediately upon receiving notification. Failure to report or inaccurate reporting shall be grounds for termination of employment. Accidents in a district-owned school bus es or other district-owned vehicles must be reported, at the time of the accident, to the ~~Coordinator~~ Supervisor of Transportation and in accordance with Florida Statutes 316.065: *Accidents, Reports, Penalties*.

The driver of a vehicle involved in an accident resulting in injury to or death of any persons or damage to any vehicle or other property in an apparent amount of at least $500 shall immediately by the quickest means of communication give notice of the accident to the local police department, if such accident occurs within a municipality; otherwise, to the office of the county sheriff or the nearest office or station of the Florida Highway Patrol.

III.   Review of Motor Vehicle Driving Record

The driving record from the Department of Highway Safety and Motor Vehicles will be reviewed for all employees operating School Board-owned school buses or other district-owned vehicles. If an employee's driving record reflects an accumulation of 8 points within 12 months, he/she will be required to attend a certified defensive driving course at his/her expense within 45 days of notification. Twelve (12) points within twelve (12) months will constitute termination as a school bus driver for Okeechobee County. The points referred to above are those accumulated with the Florida Department of Highway Safety and Motor Vehicles.

IV.   Okeechobee District's Accident/Violation Disposition System

Disposition will be assigned as violations occur according to the Transportation ~~Coordinator's~~ Supervisor's findings following verified reports by motorists or traffic citations.

A.   Clear-Cut Violations

    1.   Clear-Cut Violations: Examples include, but are not limited to, traffic violations, running stop signs, failure to wear seat belt, failure to yield right-of-way, etc.

a. First Offense, No Police Citation	Verbal Reprimand
b. Second Offense, No Police Citation	Letter of Reprimand
c. Third Offense, No Police Citation	3-Day Suspension
d. First Offense, With Police Citation *	3-Day Suspension
e. Second Offense, With Police Citation *	5-Day Suspension
f. Third Offense, With Police Citation *	Termination
(*Adjudged Guilty)	

    2.   Unauthorized Crossing on Private Property

a. First Offense	Verbal Reprimand plus cost to repair damage, if any, to private property
b. Second Offense	Letter of Reprimand plus cost to repair damage, if any, to private property
c. Third Offense	3-Day Suspension plus cost to repair damage, if any, to private property
d. Fourth Offense	5-Day Suspension plus cost to repair damage, if any, to private property
e. Fifth Offense	Termination

    32.   Operating without a valid driver's license or improper license: Immediate removal of employee from driver position. Termination if problem with employee driver's license cannot be resolved.

    43.   Failure to make a stop at a railroad crossing when required: Disposition will range from a written reprimand, suspension, to possible termination based on the severity of the incident and jeopardy to student welfare.

    54.   Driving vehicles under the influence of alcoholic beverages, chemical substances, or controlled substances, or with an unlawful blood alcohol level: Disposition will be based on existing School Board Policies, i.e. 6.111 Drug and Alcohol Testing Program, and 6.45 Alcohol and Drug-Free Workplace.

B.   Preventable Accident/Incident Category

Preventable incidents: Examples include backing into objects, small scratches, or contact with another vehicle while not causing damage in excess of $100 or causing damage to private property.

a. First Offense	Verbal Reprimand
b. Second Offense	Written Reprimand
c. Third Offense	3-Day Suspension
d. Fourth Offense	5-Day Suspension

Repeated minor preventable accidents/incidents beyond the 5-day suspension disposition may result in termination.

2. ~~More serious clear-cut violations resulting in an accident including, but not limited to, traffic violations, running stop signs, failure to yield right-of-way.~~

~~a. First Offense~~	~~Written Reprimand~~
~~b. Second Offense~~	~~3-Day Suspension~~
~~c. Third Offense~~	~~5-Day Suspension~~
~~d. Fourth Offense~~	~~Termination~~

C. Violation or Complete Disregard for Safety and Welfare of Personnel and/or Property: Termination

Repeated violations resulting in an accident or complete disregard for property or the safety and welfare of others may result in termination.

The ~~Coordinator~~ Supervisor of Transportation shall initiate administrative action after reporting the incident to the Director of Operations, Assistant Superintendent for Administrative Services, and Superintendent of Schools.

V. The driving record of applicants as bus operators or other employees whose position description would require them to drive district-owned vehicles will be reviewed to determine if they have an acceptable driving history. Any of the following infractions will render a candidate unqualified and therefore ineligible for employment in a position that requires that person to drive a district-owned vehicle:

A. Conviction of Driving under the influence within the last three (3) years or more than once in a lifetime.

B. Conviction of leaving the scene of an accident with or without injuries, property damage, or involving a fatality within the last fifteen (15) years.

C. Conviction or adjudication withheld for reckless driving during the last ten (10) years or careless driving within the last five (5) years.

D. Conviction of an at-fault accident involving a fatality.

E. More than ten (10) points accumulated in the last five (5) years not to exceed four (4) points within any one year and not more than twenty (20) points on license in a lifetime. If the applicant has one or more adjudications withheld during this time, the maximum of points is reduced from ten (10) to five (5).

VI. The criteria for employment in Section V. shall be applied to the authorized drivers of privately-owned vehicles when transporting students at the request of a school district administrator in accordance with the provisions of School Board Policy 8.23 (III)(C)

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: **Digital Classroom Plan**
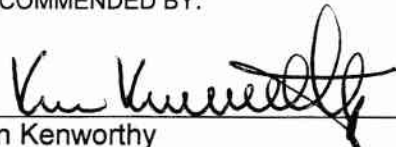
Date: September 9, 2014

RECOMMENDATION:

That the Board approve the Okeechobee County School District Digital Classroom Plan.

BACKGROUND INFORMATION:

Florida Senate Bill 5101 requires school districts to create a Digital Classroom Plan to be eligible for funding for implementation of digital classrooms. Districts will receive a base amount of $250,000.00 with additional funding based on FTE. Expected funding will be used to pilot a One-to-One program throughout the District. Professional development will be provided through a separate state-funded Race To The Top grant. All professional development shall comply with provisions in the negotiated personnel contracts.

The Digital Classroom Plan is attached.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

13

Part I. Digital Classroom Plans Overview

1.1 District Mission and Vision

Our mission is to prepare all students to be college and career ready and to possess the attitudes and values necessary to function as productive citizens. We will accomplish this mission by creating a technological environment that allows all learners equal access to interact, collaborate, and succeed. We believe the use of technology as a learning tool and part of the curriculum should focus on supporting differentiated instruction, problem solving, collaboration, critical thinking skills and individualized learning.

Okeechobee County Schools has identified five long-term goals for integrating technology into all aspects of the educational system. These goals will guide the technology planning process and the implementation of the plan during the five year duration of this plan.
These goals are:
1. To implement Florida Standards-based instruction and integrate technology into the curriculum in every classroom.
2. Provide ongoing staff development for implementation and use of technology.
3. Increase access to technology for all students
4. Implement 1:1 computers across the district
5. Establish an ongoing process as a means to evaluate the effective implementation of the technology plan

To achieve our vision for technology, we will focus on several projects:
1. Student computing - We will ensure that every student has access to a computing device when they need it and roll out our 1:1 program over a five year span.
2. Staff computing - We will provide all staff with the appropriate technology needed for high quality planning, instruction, and data use as well as collaborative learning, including mobile computing for teachers and school administrators.
3. Network and servers - We will upgrade our network switches and servers so that student and staff can access resources when and where they need them.
4. Professional learning for all - We will implement ongoing, relevant, and collaborative professional learning for staff around instructional technology.
5. Support for all - We will provide students, staff, and families with high-quality technical support and strategies for authentic engagement.

The plan includes preparation, implementation, and monitoring phases to ensure each project's success. By phasing in projects strategically over the next five years, we can learn from our mistakes and emerging best practices, build on our successes, spread out up-front costs, and address key challenges that arise. We will also track implementation metrics so we know how the plan is serving our students, staff, and families. Thoughtful and innovative use of technology is a key tool for our district as we stay focused on achieving excellence and putting students first.

1

1.2 District Profile

Okeechobee County is a small, rural, agricultural county. The Okeechobee County School System serves pre-k through 12th grade students, approximately 6,000 students. Our school system is made up of five elementary schools, two middle schools, an alternative center, freshman campus and one high school. We have 23% of our students are ESE, 9% are migrant, 12% are ELL and 76% percent are on free or reduced lunch. Our racial demographics are as follows: 1.1% American Indian, 7.9% African American, 48.9% White, 35.7% Hispanic, 5.4% Multiracial.

1.3 District Team

Title	Name	Email
Superintendent	Ken Kenworthy	kenworthyk@okee.k12.fl.us
IT Director	Shawna May	shawna.may@okee.k12.fl.us
Asst. Superintendent of Instruction	Renee Geeting	geetingr@okee.k12.fl.us
Asst. Superintendent of Administration	Joni Ard	ardj@okee.k12.fl.us
Director of Finance	Joi Turbeville	turbevillej@okee.k12.fl.us
Coordinator of Instructional Technology	Michelle Branham	branhamm@okee.k12.fl.us
Coordinator of ESE	Wendy Coker	cokerw@okee.k12.fl.us
Coordinator of Grants & Special Programs	Lonnie Steiert	steiertl@okee.k12.fl.us
Coordinator of Professional Development	Donna Garcia	donna.garcia@okee.k12.fl.us
High School Assistant Principal	Sherry Wise	sherry.wise@okee.k12.fl.us
Elementary Principal	Pat McCoy	mccoyp@okee.k12.fl.us
Alternative School Principal	Randy Weigum	weigumr@okee.k12.fl.us

1.4 Planning Process

The district technology committee met on several occasions to discuss the current status of Okeechobee County Schools' use of technology and where we want to be in five years. Through these discussions, a five year plan was determined that we want all schools to be 1:1 at the end of the five years. The plan consists of a comprehensive program that effectively uses technology to help students meet or exceed the state academic content standards in all core content areas. The District Governing Board supports the educational technology goals that provide guidance in addressing the district's technology needs. The plan also provides a clear focus to enhance the district's curricular program and improve school community technology skills needed to effectively implement the use of technology in the classroom, computer labs, and media centers. Okeechobee School District is committed to reaching all learners, regardless of their abilities. Students with disabilities require accommodations and modifications, and our staff utilizes flexible ways to present information such as digital books (using I-Pads), text-to-speech applications, and specialized software. In addition, assistive technology devices are available for students with disabilities to participate, communicate, and learn more effectively in the classroom. An assistive technology device is any item, piece of equipment, or product system, whether acquired commercially off the shelf, modified, or customized, that is used to increase, maintain, or improve the functional capabilities of a child with a disability. Individual Education Plan (IEP) teams identify assistive technology needs on a case-by-case basis, and teachers have access to a laptop or desktop computer in the classroom, which in many cases is connected to an interactive board. All computers have the ability to activate the "Accessibility Options" built in to the Microsoft and MAC operating system. On the higher-grade levels, students have access to a collaborative global community of learners, through the use of BYOD. They are capable of using tools such as online learning, podcasts, wikis, social networking, etc. Some of the most common hardware assistive technologies that you will find in the classroom include I-Pads, Alpha Smarts, and laptops. Software examples include Vizzle, Unique Learning Systems, and SOLO-Read Out Loud and Write Out Loud, and Go-Talks and Dynavox are examples of communication devices.

1.5 Multi-tiered System of Supports (MTSS)

The focus of our DCP is to give all students the opportunity to enhance their learning through technology. Students that receive MTSS supports on Tier 1, 2 or 3 will continue to receive researched-based interventions using both the problem solving process and the standard protocols for interventions. Students using Tier 1 interventions will receive instruction that includes class-wide high quality instruction which will include universal screenings that are used to monitor the effectiveness of the instruction. Students that are identified as needing Tier 2 supports will have interventions developed that will support small group instruction, more frequent monitoring, and more time to practice the target skills. The DCP will enhance these interventions by allowing students more time to work on their target skills within their classroom. Students that have a 1:1 device will be able to more easily access programs that are

3

differentiated to their need (i.e. Reflex Math, and iReady). Students that do not respond to Tier 2 interventions will receive more intense interventions that are tailored to specific individual learning or behavior targets. Students will be able to access web-based programs on a more regular basis that are tailored to their specific target skills.

There is a strong focus on professional development for teachers that are a part of the 1:1 program. The professional development for teachers will include how to enhance MTSS interventions through technology, working and monitoring small groups of students, and individualizing student needs. Professional development will be offered at a variety of times, and it will also be offered in a variety of methods (face-to-face, Moodle, etc.) to enhance the professional development.

The leadership team will monitor the attendance, suspension rate and overall performance of the students in the 1:1 program. The students receiving interventions will be monitored and compared to the students that are not in the 1:1 program.

The DCP will focus on iReady Reading and Math to monitor the effectiveness of interventions, and Skyward will be used to monitor other factors like attendance and discipline.

The Exceptional Student Education department continues to provide supports to all teachers throughout the MTSS process. We will invite the MTSS district team to work with the teachers in the 1:1 program in order to enhance the interventions that students are receiving. The MTSS district team will provide professional development on differentiating instruction to all students in the 1:1 program

II. Digital Classroom Plan

A. Student Performance Outcomes

One of the primary reasons for moving toward a 1:1 program is to find ways to reach every student where they currently are, differentiate their learning so that they can be successful and make progress, and to see student achievement overall. With 1:1 computer devices, this will allow teachers to focus on differentiated instruction, problem solving, collaboration, critical thinking skills and individualized learning.
We will continue to raise the level of technology integration in the classroom for all students and teachers. Our teachers must become more comfortable with the use of technology in their classrooms to support the students' learning. The evaluation we did as part of our technology planning effort has assisted us in identifying several areas of focus. The DCP will address how the district's technology effort will continue to support curricular needs of students over the next five years - encompassing the 2014-2015 school year through the 2018-2019 school year. Planning for high performance learning begins by focusing on student learning. The Florida Standards and NGSSS curriculum standards need to be aligned with student technology

standards. As we continue the process of using standards-based instruction and aligning technology standards, the district will be better prepared to plan for staff development and infrastructure management.

Our curriculum goals are divided into five areas:

1. Florida Standards, test item specifications and roadmaps will be used to drive instructional practice using technology.
2. Professional development will be provided to teachers to support standards based instruction that integrates technology.
3. Assessment data will be utilized to drive standards based instruction.
4. Identify appropriate software and courseware to support the instructional program of the entire district.
5. Continue to increase student achievement in all core content areas including Language Arts, Mathematics, Science, Social Studies, and English Language Development.

Okeechobee County teachers use data on student academic performance to inform instructional decisions in their classrooms. Teachers currently use Performance Matters to track data in their classrooms as well as monitor student achievement. The district collects performance data on the students several times a year for the teacher and district to analyze and make decisions based on.

All schools have access to the following digital resources: iReady, Reflex Math, Explore Learning Gizmos, Safari Montage, BrainPoP, Learning.com, Google Classroom, ClassFlow, Moodle, Edmodo, Schoology

Student Performance Outcomes	Baseline	Target	Date for Target to be Achieved (Year)
1. ELA Student Achievement	48%	To decrease the gap proficiency between state and district average by 30%	2014-2015
2. Math Student Achievement	49%	To decrease the gap proficiency between state and district average by 30%	2014-2015
3. Science Student Achievement	41%	To decrease the gap proficiency between state and district average by 30%	2014-2015
4. ELA Learning Gains	49%	52%	2014-2015
5. Math Learning Gains	50%	53%	2014-2015
6. ELA Learning Gains of Low 25%	15%	18%	2014-2015
7. Math Learning Gains of Low 25%	24%	27%	2014-2015

8. Overall, 4-year Graduation Rate	63%	65%	2014-2015
9. Acceleration Success Rate	84%	87%	2014-2015

B. Digital Learning and Technology Infrastructure

Okeechobee County Schools has worked very hard in the last couple of years to upgrade and improve our network and infrastructure. Through the Wireless grant given last year, we were able to finish installation of wireless access points that meet the DOE's technical specifications in all of our schools. We are using a robust wireless system called Ruckus and have installed a Zone Director that allows us to manage and monitor our wireless network. We have also started the process of replacing network switches with Enterasys switches that are POE capable, manageable, and 1GB ready. Our network administrator has attended two, week long courses with Enterasys to enable us as a district to better manage our network. We are analyzing and addressing electrical upgrades at schools as needed through our Operations Department. We currently have 200MB of bandwidth coming into the district with 1GB pipes going out to our schools. We utilize a little over half of that bandwidth at this time. We will continue to monitor our bandwidth utilization and address the needs should they arise. We are planning on purchasing 1GB of bandwidth next year to prepare for the start of our district wide 1:1 program and increased use of digital content and resources.

Infrastructure Needs Analysis	Baseline	Target	Date for Target to be Achieved (Year)
1. Student to Computer Device Ratio	2.12	1.00	2018-2019
2. Count of student instructional desktop computers meeting specifications	2434	N/A moving to 1:1	2018-2019
3. Count of student instructional mobile computer (laptops) meeting specifications.	639	N/A moving to 1:1	2018-2019
4. Count of student web-thin client computers meeting specifications	693 Chromebooks	1:1	2018-2019
5. Count of large screen tablets	350	N/A moving to 1:1	2018-2019
6. Percent of schools meeting recommended bandwidth standard	100%	100%	N/A
7. Percent of wireless classrooms (802.11n or higher)	100%	100%	N/A

C. Professional Development

Okeechobee County Schools will work to provide instructional personnel and administrators with access to opportunities and training to assist with the integration of technology into classroom teaching and administration of their schools. We are partnering with Millennium Technology Group, LLC, to help us prepare our teachers and administrators for the move toward digital content and 1:1 classrooms. Through their services we will create a Digital Education Roadmap (DER) which is a gap analysis prepared for technology and instruction. The analysis will document a clear and mutually agreed upon understanding of the current state of affairs at the school. A clear and concise goal is then envisioned and documented. Paced and thoughtful roadmaps of processes and procedures are then designed to achieve the goals envisioned taking into consideration budget, capacity, and time. The Millennium Technology Group will help provide professional development on 1:1 classroom management, use of the TIM to evaluate instructional technology use in the classrooms, and other PD needs determined through the DER and needs that arise. Okeechobee County Schools is a Google Apps for Education district and we will continue to provide professional development for our teachers and administrators on the uses and integration of the different applications. Through a grant provided by the state to the three consortiums, we will gain access to resources through Learning.com and as our pilot teachers are trained with Learning.com resources we will then expand the training to other teachers within the district.

Professional development opportunities will be funded through the RTTT Digital PD Grant. In the table below are professional development opportunities that are planned as part of our DCP. Please see attachment B for our RFA with the Millennium Technology Group.

Okeechobee County Schools Master Inservice Plan is undergoing modifications to align with the developing protocol standards from the state. This newly rewritten MIP will reflect acceptable courses for the Classroom Digital Plan and the Professional Learning components and will be available on the district website in January 2015.

Grant Element	Summary	Deliverables
Support the evaluation of classroom integration using the Technology Integration Matrix (TIM)	To support the implementation and measurement of progress toward digital learning.	1. Purchase TIM-O 2. Provide training to administrators on the use of TIM-O 3. Provide training to teachers on the use of TIM-O and what is being evaluated.
Learning Links: Digital Learning Support Resources	To establish a sustainable process for collaboration and coordination among classroom teachers in the use of web-based digital learning content related to state academic standards and quality instruction, the district will create and maintain a system that enables teachers to share access to web based learning resources.	1. Create district workgroup to share resources and websites with all schools within the district. 2. Participate in statewide workgroup that will share information on digital learning resources through the Learning Links tool on the FSL website. 3. Demonstrations held at each school on the safe processes for identifying and using web-based resources. 4. Demonstrations at each school site on TIM compatible lessons that model effective use of district selected digital content.

Digital Instruction and Content Development	To develop resources for our teachers that are housed on an internal system for easy use in lessons.	1. Develop digital content using instructional design techniques with interactive whiteboards and digital devices. 2. Create a Learning Object Repository where teachers can access digital content and resources to use in their lessons. 3. Provide professional development on Google Apps for Education (GAFE)

Okeechobee County Schools does not currently use the TIM, but we have included our estimates of where our teachers fall on the TIM scale. Across the board our average teacher technology integration is at the Entry Level. Our goal is to get the average teacher technology integration to the Transformation Level. We know that not all teachers will get to this level by the 2018-2019 school year, but we are confident that as we move forward with this DCP our teachers will move up in the TIM levels and we will eventually get all teachers to a Transformation Level.

Entry Level	65%
Adoption Level	20%
Adaptation Level	11%
Infusion Level	2%
Transformation Level	2%
TOTAL	100%

PD Needs Analysis	Baseline	Target	Date for Target to be Achieved (Year)
1. Average teacher technology integration via the TIM	Entry	Transformation	2018-2019
2. Average teacher technology integration via the TIM (Elementary Schools)	Entry	Transformation	2018-2019
1. Average teacher technology integration via the TIM (Middle Schools)	Entry	Transformation	2018-2019
1. Average teacher technology integration via the TIM (High Schools)	Entry	Transformation	2018-2019
1. Average teacher technology integration via the TIM (Combination Schools)	Entry	Transformation	2018-2019

D. Digital Tools

Okeechobee County Schools currently uses multiple digital tools that allow our teachers and administrators to manage, monitor, and assess student learning and performance. This year we are implementing iReady district wide. iReady is a K–12 adaptive Diagnostic for reading and mathematics that pinpoints student needs down to the sub-skill level, and ongoing progress monitoring shows whether students are on track to achieve end-of-year targets. There is also teacher led instruction that provides rigorous, on-grade-level instruction and practice with *Ready®* and additional downloadable lessons to help meet individual student or small group needs. We will be importing assessment data from iReady into Performance Matters. Performance Matters is a comprehensive assessment and data management system. The district is able to import state and district assessments which allows teachers and administrators to pull reports to show how a student is performing.

Okeechobee County Schools uses Skyward as our SIS system. Teachers use Skyward gradebook to keep track of student's grades, ESE, ELL, attendance, etc. There is also a parent portal with Skyward that will allow parents the ability to track their student's progress as well as monitor attendance, state test scores, and other information.

This summer we had a group of teachers that were trained on the use of CPALMS and creating curriculum maps that correlate with the new Florida State standards. Teachers are using CPALMS to create curriculum maps as well as lesson planning. Through CPALMS they can list the standards they are teaching and attach activities to that standard. This group of teachers will also help this year in the creation of a LOR that will house digital resources for teachers to use based on their curriculum maps. We will use Safari Montage as our LOR.

Digital Tools Needs Assessment	Baseline	Target	Date for Target to be Achieved (Year)
1. Implementation status of a system that enables teachers and administrators to access information about benchmarks and use it to create aligned curriculum guides.	Fully implemented	Will continue to support and employ in classrooms.	2018-2019
2. Implementation status of a system that provides teachers and administrators the ability to create instructional materials and/or resources and lesson plans.	Fully implemented	Will continue to support and employ in classrooms.	2018-2019
3. Implementation status of a system that supports the assessment lifecycle from item creation, to assessment authoring and administration, and scoring.	Partially implemented	Maintain System	2018-2019
4. Implementation status of a system that includes district staff information combined with the ability to create and manage professional development offerings and plans.	Partially implemented	Maintain System	2018-2019
5. Implementation status of a system that includes comprehensive student information that is used to inform instructional decisions in the classroom,	Fully implemented	Will continue to support and employ in classrooms.	2018-2019

for analysis and for communicating to students and parents about classroom activities and progress.			
6. Implementation status of a system that leverages the availability of data about students, district staff, benchmarks, courses, assessments and instructional resources to provide new ways of viewing and analyzing data.	Partially implemented	Will work to implement and employ	2018-2019
7. Implementation status of a system that houses documents, videos, and information for teachers, students, parents, district administrators and technical support to access when they have questions about how to use or support the system.	No system in place	Will work to implement and employ	2018-2019
8. Implementation status of a system that includes or seamlessly shares information about students, district staff, benchmarks, courses, assessments and instructional resources to enable teachers, students, parents, and district administrators to use data to inform instruction and operational practices.	Partially implemented	Will work to implement and employ	2018-2019
9. Implementation status of a system that provides secure, role-based access to its features and data for teachers, students, parents, district administrators and technical support.	Fully Implemented	Will continue to support and employ in classrooms.	2018-2019

E. Online Assessments

Okeechobee County Schools has been successful at online testing all required grades and subjects in a timely manner. Through the DCP and our 1:1 initiative, we will continue to increase the number of devices available for online testing through the purchase of Chromebooks. Chromebooks have been approved for both the FSA's and NGSSS EOC's. We will also continue to monitor the bandwidth and wireless access within our schools and make adjustments or additions as needed.

Online Assessments Needs Analysis	Baseline	Target	Date for Target to be Achieved (Year)
1. Computer-based Assessment Certification Tool completion rate for the schools in the district (Spring 2014)	100%	100%	2014-2015
2. Computers/devices required for assessments (based on schedule constraints)	1289	1:1	2018-2019

F. Goal Setting

Goal 1: To implement standards-based instruction in every classroom.
> **Objective**: To decrease the gap in proficiency between state and district average in reading, math and science on state assessments by 30%.
>> **Strategy:** Florida Standards, test item specs, and roadmaps will be used to drive instructional practice.
>>> **Action Step:**
>>> - Teachers will meet with an instructional leader to plan lessons based on the standards, test item specs, and road maps throughout the school year.
>>> - Each 9 weeks, secondary teachers will create a roadmap based upon the standards and test item specs and develop common assessments through collaboration to culminate in an EOC exam.
>>> - 100% of K-8 ELA and Math classes will implement 90 minutes of iReady, utilize the Florida Ready books and online print material for small group differentiated instruction.
>>> - Identify software and internet resources that can be used in teacher's lessons.(2014 and ongoing)
>>> - Students will use educational software that supports the Florida Standards in all curriculum areas. (2014 and ongoing)
>>> - Students will use a Learning Management System to collaborate and work together. (2014 and ongoing)
>>> - Students will learn keyboarding and word processing skills (as stated in the Florida ELA content standards) (2014 and ongoing)
>>> - Continue support of integrated digital tool system to aid teachers in providing the best education for each student. (2014 and ongoing)

>> **Strategy:** Professional development will be provided to teachers to support standards-based instruction.
>>> **Action Step:**
>>> - Teachers will be led through the process of unpacking the standards using CMAPS. (End of each nine weeks)
>>> - 100% of teachers will be trained on CPALMS this year
>>> - Develop classroom instructional resources (lesson plans, Promethean flipcharts, etc.) to support the implementation of the Florida Standards. (2014 and ongoing)

- Identify and schedule needed professional development on technology integration that focuses on standards-based instruction.(2014 and ongoing)
- Develop an implementation plan for roadmaps follow-up (By August 29)

Strategy: Assessment data will be utilized to drive standards-based instruction

Action Step:
- All ELA, math, and science teachers will plan/add benchmark assessments to the roadmap (First nine weeks)
- All ELA, math, and science benchmarks will be assessed and remediated prior to state testing. (By end of third nine weeks)
- Progress monitor three times a year based on district assessment calendar. (By end of school year)
- Create a data analysis system for ELA, math and science and all secondary courses that are state assessed, to include grade level, class and individual student data. (2014 and ongoing)

Goal 2: Continue to integrate non-standard technology into classroom instruction and professional development including the use of tools such as Edmodo, Schoology, Moodle, Google Applications for Education, Prezis, Gizmos, Safari Montage, podcasting, blogs, wikis, Classflow and 1:1 computing throughout the 2014-2015 school year.

Objective: To increase the percentage of teachers on the TIM that fall in the levels of Adoption, Adaptation, Infusion and Transformation.

Strategy: Professional development and resources will be provided to teachers and administrators and a needs assessment will be assessed mid-year.

Action Steps:
- Acquisition of Chromebooks and carts. Training will include the use of the Chromebooks in the classroom to positively affect teacher instruction. (Purchase by end of October)
- Teacher training will be rolled out in multiple phases throughout the year. This will include training on refining the use of software and hardware to meet student needs and the requirements of Florida Standards.(Ongoing throughout the year)
- Upper grades students operate technology without assistance from teaching staff. (By end of year)
- Implement and refine structured lessons that cover the ethical use of technology in the classroom.(By end of the first semester)
- Teachers will be observed using the TIM-O tool by the instructional technology team throughout the year to monitor progress towards our goal. (Pilot teachers will be observed 3 times during the year. Others will be throughout the year)

Objective: Students will attain the educational technology and information literacy

skills that will assist them in achieving the Florida Standards and Next Generation Sunshine State Standards to succeed in the workplace or secondary education of the 21st Century.

Strategy: Students will work with various technologies to develop familiarity with problem solving, communication, and collaboration.

Action Steps:
- Provide access to teachers and students to various website resources (2014 and ongoing)
- Provide email addresses to all students grades 3-12. (Completed by August 29)
- Ensure resources such as Google Hangouts, Skype, and other communications tools are open and accessible for teachers and students. (Completed by August 29)
- Have students showcase their projects and work at the end of the school year for parents and community guests. (End of school year)

G. Strategy Setting

We know that simply adding technology to a learning environment does not ensure that it will be integrated effectively. Technology should be used as a resource or tool to teach the concept/standard that the teacher is teaching. Technology should never be the driving force behind a lesson, but should always be used as an effective tool to enhance the student's learning. We believe that the use of technology in the curriculum should support higher-level learning, problem solving and critical thinking skills and directly support the student's mastery of Florida Standards and NGSS standards across all content areas. Okeechobee County Schools uses Performance Matters as a data management/reporting system for the classroom, the reporting functions of other software programs used in the district, and the district's data warehouse where teachers and principals can access and generate additional reports.

We will continue to raise the level of technology integration in the student learning experience for all students. Using educational technology tools will become a regular part of how students and teachers work on core curriculum learning. We want to see a measurable impact of technology on student achievement. Students should become better readers, writers and mathematicians because of their interaction with classroom technology. Teachers will use technology tools to assist them in making targeted instructional decisions for their students. The evaluation that we did as part of our technology planning effort has assisted us in identifying several areas of focus that will serve as the cornerstone of the technology plan for the district. This plan will address how the district's technology effort will continue to support the curricular needs of students over the next five years – encompassing the 2014-2015 school year through the 2018-2019 school years.

Please see section F for strategies.

III. Digital Classroom Plans Allocation Proposal

A. Student Performance Outcomes

Student Performance Outcome	Baseline	Target
1. Decrease the gap in proficiency between state and district average on the reading state assessment by 30% in each grade level.	3rd - 10% 4th - 16% 5th - 14% 6th - 14% 7th - 12% 8th - 16%	3rd - 7% 4th - 11% 5th - 10% 6th - 10% 7th - 8% 8th - 11%
2. Decrease the gap in proficiency between state and district average on the math state assessment by 30% in each grade level.	3rd - n/a above state average 4th - 8% 5th - 17% 6th - 7% 7th - 9% 8th - 25% Alg - 13% Geo - 11%	3rd - n/a 4th - 5.5% 5th - 12% 6th - 5% 7th - 6% 8th - 17.5% Alg - 9% Geo - 8%
3. Decrease the gap in proficiency between state and district average on the science state assessment by 30% in each grade level.	5th - 14% 8th - 14% Bio - n/a above state average	5th - 10% 8th - 10% Bio - n/a

B. Digital Learning and Technology Infrastructure

Infrastructure Implementation

Deliverable	Estimated Completion Date	Estimated Cost	School/District	Outcome from Section A
Purchase and implement 500 Chromebooks	October 31, 2014	$200,000	Sets to two teachers at each school	Outcomes 1, 2 & 3

Other infrastructure needs like switch upgrades are addressed in our normal IT operating budget. We currently have extra wireless access points on site to use if dead zones are found or a wireless AP goes down. Access points were purchased with normal IT operating budget. We currently pay for our bandwidth out of our general operating budget and will continue to do that.

We are partnering with the Millennium Technology Group, LLC who will create a Digital Education Roadmap (DER) based on technology and instruction. Part of their assessment will

be to re-evaluate throughout the year and adjust the roadmaps as necessary. We have included the RFA from Millennium Technology Group with our DCP and will conduct the evaluation after the DCP has been approved. Results from the evaluation and the DER will be available at that time.

C. *Professional Development*

Professional Development Implementation

Deliverable	Estimated Completion Date	Estimated Cost	School/District	Outcome from Section A
"Roadmaps crew" will create digital resources for use in the classroom that correlate to individual Florida Standards using Safari Montage Digital Curriculum Presenter.	June 30, 2015	$50,000	District	Outcomes 1, 2, & 3

Other professional development will be funded through the the RTTT Digital PD grant for $75,000.

Evaluation and monitoring of the progress of the creation of digital resources will be completed by the Coordinator of Instructional Technology and Assistant Superintendent of Instruction. Okeechobee County Schools will keep track of the number of items created and stored in our LOR. Success will be determined if there are resources available for 35% of the standards in reading, math, and science at the completion of the 2014-2015 school year. Please see attachment A for the PD plan from Safari Montage.

D. *Digital Tools*

Digital Tools Implementation

Deliverable	Estimated Completion Date	Estimated Cost	School/District	Outcome from Section A

Purchase Safari Montage Digital Curriculum Presenter	November 30, 2014	$20,000	District	Outcomes 1, 2, & 3

Evaluation and monitoring of the progress of implementing Safari Montage Digital Curriculum Presenter will be completed by the Director IT and Coordinator of Instructional Technology. Evaluation will be completed through reports to show the number of teachers that use the tool as well as the number of items that are created and uploaded. Success criteria will be the completion of training and the use of the system by 50% of the teachers during the 2014-2015 school year.

E. Online Assessments

Online Assessments Implementation
Okeechobee County Schools will address the purchase of more devices that can be used for online assessments through this plan, but we have included them in the Digital Learning and Infrastructure section. The 500 Chromebooks purchased for our 1:1 pilot will also be used for online assessments in those classrooms. This should alleviate some of the backup in our labs that are currently used. The district has purchased over 500+ Chromebooks in the last year and those will be used for testing purposes as well. This should greatly alleviate some of our scheduling issues and decrease the number of days needed for testing.

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: DUAL ENROLLMENT AGREEMENT WITH INDIAN RIVER STATE COLLEGE

Date: September 9, 2014

RECOMMENDATION:

That the Board approve a Dual Enrollment Agreement with Indian River State College for 2014-15.

BACKGROUND INFORMATION:

This renewal agreement meets all requirements of F.S. 1007.271. Changes include incorporation of financial arrangements regarding tuition, cost sharing and billing procedures.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

14

DUAL ENROLLMENT AGREEMENT
Indian River State College
And
Okeechobee County School District

Whereas, Section 1007.271, **Florida Statutes,** requires state colleges and school districts to develop comprehensive Dual Enrollment articulation agreements, the **District Board of Trustees for Indian River State College,** hereinafter referred to as the **TRUSTEES,** and the **Okeechobee County School Board,** hereinafter referred to as the **BOARD,** have made the following determinations:

A) Terms of this Agreement shall commence July 1, 2014 and end June 30, 2015 unless terminated as hereinafter provided.

B) Annual meetings shall take place between representatives from both institutions to review this Agreement to assure both parties that it continues to serve their mutual interests and provide student opportunities.

C) Either party shall have the right to terminate this Agreement by delivery of written notice to the other party not less than ninety (90) days prior to the effective date of said termination.

D) The parties through this Agreement recognize that as provided under Section 1007.271, F.S., SBE Rule 6A-14.064, HB 7059, and SB 1514, accelerated mechanisms such as Dual Enrollment/Early College and advanced (college-level) instructional programs for qualified students from the School District enhance learning opportunities and are required to be made available for those students.

E) The parties will adopt an Agreement as provided in Section 1007.271, F.S., SBE Rule 6A-14.064, HB 7059, and SB 1514 including:

1. College Credit Dual Enrollment
2. Vocational Credit Dual Enrollment

F) Per Senate Bill 1514, the Okeechobee County School district shall pay the standard tuition rate per credit hour from funds provided in the Florida Education Finance Program to Indian River State College (IRSC) for instruction taking place on any IRSC campus to cover instructional and support costs incurred by the college. For 2014-15 the standard college credit tuition rate at a Florida College System institution is $71.98 per credit hour or $2.33 per vocational clock hour. On-line dual enrollment courses which originate at an IRSC campus and are taught by IRSC faculty are subject to this provision.

G) Indian River State College will bill the school district for dual enrollment courses taken by high school students on IRSC campuses. The College will invoice for the total number of credits taken by high school students during the Fall and Spring Semesters. There will be no billing for dual enrollment courses conducted during the Summer Semesters.

H) The College's invoice for dual enrollment will itemize the following information:
   - Student's name;
   - Prefix and title of dual enrollment course;
   - High School Name;
   - Number of credits;
   - Total number of credits for all students, and;
   - Total amount due.

I) A postsecondary institution may enter into an agreement with the school district to authorize teachers who teach dual enrollment courses at the high school site or the postsecondary institution.

J) A school district may not deny a student access to dual enrollment unless the student is ineligible to participate in the program subject to provisions specifically outlined in this Agreement.

NOW, THEREFORE, the parties agree as follows:

ARTICLE I. Ratification of Existing Agreements: All existing agreements between the TRUSTEES and the BOARD are hereby modified to conform with the terms of this agreement and the appendices of this document.

ARTICLE II. Program Description: In accordance with Section 1007.271, F.S., SBE Rule 6A-14.064, HB 7509, and SB 1514, the dual enrollment program is the enrollment of an eligible secondary student in a postsecondary course creditable toward both high school completion and a career certificate or an associate degree. Dual enrollment, an articulated accelerated mechanism offered jointly by the TRUSTEES and the BOARD, shall broaden the scope of curricular options available to students and increase the depth of study available for a particular subject by offering college credit and post-secondary vocational courses to eligible high school students as provided in the Dual Enrollment Agreement. Stipulations regarding course content, program requirements, student evaluation, faculty credentials, college environment, and strategic planning for dual enrollment courses are covered in SBE Rule 6A-14.064 adopted by the State Board of Education and included as an appendix to this Agreement, along with the IRSC Dual Enrollment Course list website link.

Section 1007.271, F.S. requires school districts to "weigh dual enrollment courses the same as advanced placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated. Alternative grade calculation, weighting systems that discriminate against dual enrollment courses are prohibited."

Course Lists: Any college credit course comprising 3 credits or higher and/or any vocational clock hour course comprising 75 hours or higher that is listed in the State Common Course Numbering System (SCNS) for postsecondary credit can be considered for Dual Enrollment. Courses that meet high school graduation requirements are listed in the DUAL ENROLLMENT COURSE EQUIVALENCY LIST. All high schools shall accept these postsecondary courses toward meeting the requirements of Section 1003.43, F.S.

Physical Education, College Preparatory courses, and private music lessons are excluded from this Agreement. Any changes necessary during the academic year will be mutually agreed upon by the articulation representatives of Indian River State College and the School District. Approval of courses for dual enrollment does not guarantee applicability toward satisfaction of eligibility requirements for Florida Bright Futures scholarships. Those requirements should be checked with the Bright Futures Office.

Course Credit: According to Section 1007.271 (2), F.S., students who are eligible for dual enrollment shall be permitted to enroll in dual enrollment courses conducted during school hours, after school hours, and during the summer. Students who complete a three (3), four (4), or five (5) credit dual enrollment course at IRSC with a passing grade will earn at least one-half (1/2) credit in the designated subject towards the high school diploma unless credit is otherwise assigned by the DUAL ENROLLMENT EQUIVALENCY LIST.

College Guidance:
1) Dual enrollment students will be assigned an IRSC advisor during their first term of enrollment. They will meet with their advisor to create an advising plan based upon their academic and career goals. This plan will then be used by the student and the high school counselor in subsequent semesters to determine appropriate dual enrollment courses to be taken.
2) Dual enrollment students will be able to access their educational plan online via the IRSC website where it can be utilized to search for available classes each semester.
3) This plan will ensure that dual enrollment students remain "on-track" for a college degree. High school counselors are responsible for ensuring that all applicable high school graduation requirements are met with the exception of courses dropped without notification to the counselor.

4) Dual enrollment students complete the registration process by selecting appropriate college classes, in consultation with their high school counselor and their assigned college advisor, based upon their individualized advising plan. Upon selection of the classes, they may register online, and submit the Dual Enrollment Registration Form (IRSC68) with appropriate signatures to any IRSC campus. Submission of this form ensures that applicable fees for approved courses are exempted.

5) IRSC provides high school counselors with online access to:
   - The student's advising plan
   - Transcript of grades
   - Student degree audit, test scores and placement values
   - Academic planning comments
   - Student class schedule
   - Email links to the student's IRSC counselor/advisor
   - Electronic notification of student withdrawals and drops from IRSC Dual Enrollment classes.

Notice to Participate: Students, parents, and school counselors will be notified by IRSC on the opportunities to participate in Dual Enrollment classes by:

1) Providing information sessions to be held at all IRSC campuses during the Spring Semester of each academic year.
2) The Office of Enrollment Management at IRSC, Campus Provost, or other IRSC representatives visiting each high school to provide enrollment support and information to the high school guidance counselors.
3) Enrollment Management coordinating efforts to answer questions, provide materials, and direct inquiries from students and parents interested in dual enrollment.
4) Sending students and/or parents a letter informing them of the student options to participate in dual enrollment.
5) Hosting a guidance counselor conclave in the fall semester each year to update and inform area high school counselors of dual enrollment opportunities for students as well as other opportunities at IRSC.

Student Eligibility: High school students/parents interested in dual enrollment must fulfill the requirements to participate identified under Section 1007.231 (3), F.S. and SBE Rule 6A-14.064 and provided further, all eligible students:

1) Must be enrolled in grades 10, 11 or 12 in a Florida public secondary or in a Florida non-public secondary school which is in compliance with Section 1002.42 (2) or enrolled in home-education programs pursuant to Section 1002.01 (1).
2) Must hold a minimum of 3.0 unweighted GPA for college credit courses and a minimum of 2.0 unweighted GPA for technical education courses

and/or Student Life Skills (SLS) courses. Recommended students with a GPA lower than the requirements above for dual enrollment may enroll pending documentation of approval from school district officials and the college administration.

   a. Exceptions to the GPA requirement may be granted by an IRSC Dean or Provost, upon the recommendation of the high school guidance counselor.
   b. Decision will be based on high school justification, academic rigor of the course, placement scores, and other academic history.

3) Must show college coursework readiness by successfully achieving the scores established by the Florida College System for placement into college-level math, reading, and English courses as stated in Section 1008.30, F.S. Beginning with the academic year of 2012/13 the State of Florida will use the new Postsecondary Education Readiness Test (PERT) exam instead of the College Placement Test (CPT).

4) May substitute the appropriate scores from a state-approved standardized test (ex. Enhanced ACT or SAT Recentered) to qualify for specific college credit dual enrollment courses. Current ACT and SAT scores for college level readiness are:

ACT English: 17
ACT Reading: 18
ACT Math: 19

SAT English: 440
SAT Reading: 440
SAT Math: 440

5) Who have accumulated twelve (12) college credit hours and have not yet demonstrated proficiency in all of the basic competency areas of reading writing and mathematics must be advised in writing by the School District of the requirements for Associate degree completion and state university admission, including information about future financial aid eligibility and the potential costs of accumulating excessive college credit, as outlined in Section 1009.286 F.S.

6) Must complete dual enrollment application/permission forms with all appropriate signatures.

7) Must complete course registration forms with all appropriate signatures.

8) Must complete any applicable vocational assessment (i.e. TABE).

9) If a student is projected to graduate from high school before the scheduled completion date of a postsecondary course, the student may not register for that course through dual enrollment.

Student Support: High school counselors and IRSC educational service staff members will work together to ensure that each student meets the academic

eligibility requirements for dual enrollment courses. High school guidance counselors are responsible for assisting the student to identify college courses that also meet high school graduation requirements; see Dual Enrollment Course Offerings on the IRSC Dual Enrollment Page at the college website:

http://www.irsc.edu/uploadedFiles/Programs/DualEnrollment/dual-enrollment-courses.pdf

<u>Student Standards of Conduct (page 37-39 of Student Handbook):</u>
The college looks upon its students as mature individuals at an age of responsibility for their own actions. The following regulations were designed by the students, staff, and faculty in order to insure compliance with state and county laws and to promote the safe, efficient operation of the College. Violations of these regulations will be referred to the Vice President of Student Affairs for appropriate action, which may include a Student Affairs Committee. Failure to respond to a summons by letter, telephone call, or message delivered by an IRSC employee concerning a matter of conduct is considered a violation of the student code of conduct. (See Administration of Student Discipline, page 55.)

Board Policy Number 6Hx11-7.24 Student Standards of Conduct— Any student who accepts the privilege of enrollment at Indian River State College is deemed to have given his or her consent to adhere to the policies of the College and the laws of the State of Florida. Students shall conduct themselves in a manner compatible with the College's function as an educational institution.

Student Standards of Conduct are applicable on campus, at off campus locations or activities, and while using College facilities or equipment. Each student shall assume responsibility for familiarity with College policies and agree to the highest moral and ethical standards of conduct including, but not limited to the following:

   • To uphold and abide by all College policies and procedures including those of the Campus Coalition Government;
   • To respect each student's right to learn in all educational environments;
   • To participate and contribute to class discussions and activities to the best of his or her ability;
   • To make responsible use of all College facilities and equipment including electronic communications with faculty, staff, and other students;
   • To demonstrate respect towards faculty, staff, administrators, and other persons employed by the College;
   • To respect instructor grading policies and to adhere to the highest standards of academic honesty;
   • To acknowledge and comply with reasonable requests for student

assistance or service by College personnel whenever possible;
• To extend courtesy, integrity, and good citizenship to all individuals at the College;
• To refrain from engaging in activities or conduct that might discredit or disrupt the College or its employees, students, and visitors.

Misconduct for which students are subject to discipline falls into the following categories:

A. Dishonesty, such as cheating, plagiarism, or knowingly furnishing false information to the College.
B. Forgery, alteration, or misuse of College documents, records, or identification.
C. Obstruction or disruption of teaching, research, administration of disciplinary procedures, or other College activities, including its public service functions, or conduct which threatens or endangers the health or safety of any such persons.
D. Theft or damage to property of the College or of a member of the College community or campus visitor.
E. Unauthorized entry to or use of College facilities.
F. Violation of College policies or of campus regulations including campus regulations concerning the registration of student organizations; the use of College facilities; or the time, place, and manner of public expressions.
G. Consumption, use, possession, distribution or involvement with alcohol, illegal drugs or substances, (e.g. heroin, cocaine, LSD, barbiturates, hallucinogenics, narcotics, marijuana) or presence when/ where these substances are being used or consumed.
H. Disorderly conduct or lewd, indecent, or obscene conduct or expression on College-owned property or at College-supervised functions.
I. Failure to comply with directions of College officials acting in the performance of their duties.
J. Conduct which adversely affects the student's suitability as a member of the academic community. Students who aid others in disciplinary infractions are also subject to disciplinary action.
K. Acts of sexual assault/battery (rape) or other forms of sexual misconduct, including harassment, exploitation, intimidation, or coercion.

IRSC Educational Services and advising staff will:
1) Make sure dual enrollment students are properly identified as such in the Mariner system.
2) Ensure that an individualized student success plan is developed and implemented for each dual enrollment student.

3) Provide ongoing advisement to students regarding their progression in College courses and programs.
4) Provide the school district with the student's grades at the end of the term electronically through the state FASTER system.
5) Provide Dual Enrollment students with the use of all of IRSC academic support resources. Students are encouraged to utilize services such as: Career Planning, Academic Support Centers (ASC), and Libraries.
6) Students may also access the IRSC website for detailed information on degrees, programs, and resources.

Student Records: The parties may provide personally identifiable student records to each other in the performance of this agreement. Such records are provided pursuant to Section 1002.22, F.S., and 20 U.S.C.A. 1232g. Each party further agrees to comply with Section 1002.22, F.S., and 20 U.S.C.A. 1232g, including but not limited to provisions related to confidentiality, access, consent, length of retention and security of student records.

Instructional Quality and Evaluation: The TRUSTEES shall accept the responsibility for all courses and certification of faculty as prescribed in SBE Rule 6A-14.064 Credit Dual Enrollment and by the Southern Association of Colleges and Schools Commission on College's Principles of Accreditation.

1) In all cases, faculty must meet IRSC faculty credentialing criteria based on SACS Guidelines. These IRSC criteria apply to all faculty teaching postsecondary courses regardless of the physical location of the course being taught.
2) Indian River State College, as the postsecondary institution awarding credit, shall ensure that all faculty teaching dual enrollment courses meet these qualifications. All instructors must be certified by the TRUSTEES.
3) If the parties agree to utilize instructors employed by the BOARD, those instructors shall meet the same IRSC certification qualifications as other instructors employed by the TRUSTEES.
4) IRSC and the School District shall collaborate to ensure full compliance with all IRSC faculty certification procedures, and SACS Commission on Colleges Principles of Accreditation.
5) The President or designee, for the TRUSTEES, shall assign the instructors for all classes offered in accordance with this agreement.
6) A passing grade in a dual enrollment course indicates mastery of the performance standards for the course.
7) Those classes offered in a high school setting will maintain a collegial atmosphere with minimum interruptions in instructional time as established by SBE Rule 6A-14.064.
8) IRSC shall provide all instructors teaching dual enrollment courses with the approved course plans, objectives, competencies and final exams.

Completed scored exams will be returned to IRSC and held on file for at least one (1) year.

9) All instructors teaching dual enrollment courses shall provide a copy of the course syllabus to the appropriate IRSC Department Chair or Academic Dean prior to the start of each term.

10) All adjunct faculty teaching dual enrollment courses shall be provided with electronic access to the IRSC Adjunct Faculty Handbook and IRSC Student Handbook.

11) IRSC and the School District shall collaborate to ensure full compliance with SACS standards regarding the number of college credit courses which may be offered on a high school site prior to seeking Substantive Change approval.

Responsibilities:

1) Students enrolled in dual enrollment classes in accordance with this Agreement are exempt from payment of registration, matriculation, and laboratory fees.

2) Insurance fees will be paid by the student unless BOARD provides appropriate insurance for coverage.

3) Students and/or the BOARD are responsible for transportation to and from dual enrollment classes.

4) The President or designee, for the TRUSTEES, shall have the responsibility for selection of textbook and courses materials in accordance with this Agreement.

5) The BOARD is responsible for providing instructional materials used in courses offered in accordance with this Agreement. The President or designee, for the TRUSTEES, and the Superintendent or designee, for the BOARD, shall mutually approve and agree upon procedures and conditions for the purchase, resale, and any reimbursement for instructional materials.

6) All textbooks and reusable course materials become property of the BOARD at the end of the course and must be returned to the school by the student using the course materials.

7) The TRUSTEES shall issue payment for instructional time rendered by an instructor employed by the TRUSTEES and in accordance with the current AAUP contract.

8) The BOARD shall be responsible for payment of instructors employed by the BOARD for courses offered in accordance with this agreement.

9) Class size, locations and time of course offerings will be approved by the President or designee, for the TRUSTEES.

10) Academic policies including grading, course withdrawals and repeats, and attendance will be in accordance with the College Catalog for Indian River State College, SBE Rule 6A-14.064, and HB7509.

11) Students and parents shall sign acknowledgement of the following college course-level expectations:

a. Any letter grade below a "C" will not count as credit toward satisfaction of the requirements of SBE Rule 6A-10.030 F.A.C.; however, all grades are calculated into a student's GPA and will appear on the college transcript.
b. All grades, including "W" for withdrawal, become part of the student's permanent college transcript and may affect subsequent postsecondary admission.
c. Students who do not receive a passing grade for a course or who receive a grade of "W" according to the college, may retake the course at their own expense only.
d. College course materials and class discussions may reflect topics not typically included in secondary courses. College courses will not be modified to accommodate variations in student age and/or maturity.
e. Courses will be selected to meet degree/certificate requirements in order to minimize student and state costs for excess hours.
12) Grades awarded by IRSC are not subject to change by the BOARD or its representatives, including a "W". State Board Rule 6A-1.09941, F.A.C., *State Uniform Transfer of High School Credits*, establishes uniform procedures related to the high school's acceptance of transfer credit for students in Florida's public schools.

Financial Arrangements – Tuition and Cost Sharing:
1) When dual enrollment instruction is provided on the high school site by an Indian River State College faculty member, the school district shall reimburse the costs associated with the proportion of salary and benefits and other actual costs of the college to provide the instruction. On-line dual enrollment courses which are taught by an Indian River State College faculty member are subject to this provision.
2) When a dual enrollment course is held on the high school campus and instruction is provided by school district faculty, the school district is only responsible for the College's actual costs associated with offering the program. Indian River State College and the Okeechobee County School District agree to share in these other actual costs; therefore, no charges will be assessed. On-line dual enrollment courses which are taught by school district faculty approved by IRSC to teach the course are subject to this provision.
3) In acknowledgement of the school districts partnership and to transition collaboratively to new provisions, IRSC will establish a one-year cost sharing program in the academic year 2014-15 for dual enrollment.
4) The College will invoice the school district twice, on October 20, 2014 and on February 16, 2015 during the 2014-15 school year. The invoice is payable 30 days from the date of the invoice and will include the details listed in section H of this agreement.

5) Provided the outstanding invoice to the school district for the Fall 2014 term is paid in full to the College by December 1, 2014, the College agrees to share in the cost of dual enrollment instructional materials, counseling and advising time up to 15% of the amount of dual enrollment billed by Indian River State College, payable on December 31, 2014 to the school district.
6) Provided the outstanding invoice to the school district for the Spring 2015 term is paid to the College by March 30, 2015 the College agrees to share in the cost of dual enrollment instructional materials, counseling and advising time up to 15% of the amount of dual enrollment billed by Indian River State College, payable on April 30, 2015 to the school district.

ARTICLE III. Evaluation of the Agreement: This agreement shall be renewed annually unless both parties request a change or termination, in which case a change or termination will be given in writing by either party with ninety (90) days prior to such change or termination taking place. Evaluation of the Agreement will take place throughout the school year and include identifying problems, taking corrective actions, new strategies, and associated costs to implement those strategies. New courses will be added to the *DUAL ENROLLMENT EQUIVALENCY LIST* once approved by the DOE.

This Agreement is subject to all pertinent state and federal laws and regulations of the Department of Education, State of Florida, Title VI and VII of the Civil Rights Act of 1964, and all regulations, rules, and guidelines promulgated there under. The parties expressly agree to maintain records in compliance with the Federal Public Records Act subject only to the privacy rights guaranteed by applicable state and federal laws and regulations.

IN WITNESS WHEREOF, the parties have caused this instrument to be signed in their respective names by their proper official, under these official seals, the day and year written below:

THE DISTRICT BOARD OF TRUSTEES   SCHOOL BOARD OF
OF Indian River State College   Okeechobee County

_____   _____
Chair – Phoebe Raulerson   Chair- Joe Arnold

Date: _____   Date: _____

Attest: _____   Attest: _____
Dr. Edwin R. Massey, President   Ken Kenworthy, Superintendent

To: The Okeechobee County School Board

FROM: Tom Conely, School Board Attorney

SUBJECT: **FINAL ORDER FOR TERMINATION OF EMPLOYMENT FOR THOMAS BONASERA**
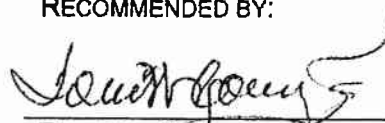
DATE: September 9, 2014

RECOMMENDATION:

That the Board approve a Final Order for termination of employment of Thomas Bonasera effective August 29, 2014.

BACKGROUND INFORMATION:

The Final Order will be presented at the School Board meeting.

RECOMMENDED BY:

Tom Conely
School Board Attorney

15

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: **DISTRICT STRATEGIC PLAN FOR 2014-15**

Date: September 9, 2014

RECOMMENDATION:

That the Board approve the Okeechobee County School District Strategic Plan for 2014-15 including a revised Vision Statement, Mission Statement, and Core Values as follows:

Vision: *Achieving Excellence: Putting Students First*

Mission: *To prepare all students to be college or career ready and to possess the attitudes and values necessary to function as productive citizens.*

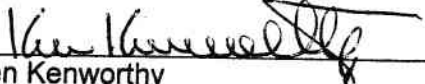Core Values: *Perseverance, Respect, Integrity, Dependability, Ethics*

BACKGROUND INFORMATION:

The 2014-15 Strategic Plan contains two goals with objectives, strategies, and action steps. The goals are:

- Goal 1 – To implement standards-based instruction in every classroom.
- Goal 2 – To provide services to support student achievement.

The School Board met in workshop session on August 21, 2014, to provide input for the Strategic Plan. The Strategic Plan is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

16

Vision:

Achieving Excellence: Putting Students First

Mission:

To prepare all students to be college or career ready and to possess the attitudes and values necessary to function as productive citizens

Core Values:

P̲erseverance, R̲espect, I̲ntegrity, D̲ependability, E̲thics

Board Members:

Joe Arnold, Gay Carlton, Malissa Morgan, India Riedel and David Williams

Goal 1: To implement standards-based instruction in every classroom

Objective 1: To decrease the gap in proficiency between state and district average in reading, math and science on state assessments by 30%.

Strategy 1: Florida standards, test item specifications, and roadmaps will be used to drive instructional practice.

Action Step 1: Teachers will meet with an instructional leader to plan lessons based on the standards, test item specifications, and road maps. (P-ASI)

Action Step 2: Each 9 weeks, secondary teachers will create a roadmap based upon on the standards and test item specifications and will develop common assessments through collaboration to culminate in an EOC exam. (P-ASI)

Action Step 3: 100% of K-8 ELA and math classes will implement 90 minutes of i-Ready per week and will utilize the Florida Ready books and online print materials for small group differentiated instruction. (CAA-P)

Action Step 4: District leadership teams will participate in an instructional review at each school quarterly. (ASI-S)

Grade	Okee Reading	State Reading	Okee Math	State Math	Okee Science	State Science
3rd	47	57	62	58		
4th	45	61	57	63		
5th	47	61	39	56	40	54
6th	46	60	46	53		
7th	45	57	47	56		
8th	41	57	22	47	35	49
9th (Alg)(Bio)	39	53	44	57	72	66
10th (Geo)	51	55	52	63		

Strategy 2: Professional development will be provided to teachers to support standards based instruction.

Action Step 1: Teachers will be led through the process of unpacking the standards by the end of each 9 weeks using CMAPS. (P-CSD)

Action Step 2: Elementary principals will develop the implementation plan for roadmaps follow-up with Pearson Consulting by August 29. (P-ASI)

Action Step 3: 100% of our teachers will be trained on CPALMS this school year. (P-CSD-S)

Strategy 3: Assessment data will be utilized to drive standards based instruction.

Action Step 1: All ELA, math, and science teachers will plan/add benchmark assessments to the roadmap 1st 9 weeks. (T-P-ASI)

Action Step 2: All ELA, math, and science benchmarks will be assessed and remediated prior to State testing. (T-P-ASI)

Action Step 3: Progress monitor 3 times a year according to the District assessment calendar. (CAA)

Action Step 4: A data analysis system must be put into place for ELA, math, science, and all secondary courses that are State assessed to include grade level, class, and individual student data. (T-P-ASI)(CAA)

Goal 2: To provide services to support student achievement

Objective 1: To increase the graduation rate by 2% and decrease the dropout rate by 1%.

Strategy 1: Students and staff attendance will be increased to support student achievement.

Action Step 1: Schools will communicate to staff and faculty the consequences and cost of using earned and unearned leave and the effect on student achievement. (DF-S-P)

Action Step 2: School and the district will monitor and ensure compliance with attendance policies and requirements. (P-DSS)

Action Step 3: The district will partner with community agencies to address issues of absenteeism and truancy. (DSS)

Action Step 4: Parade of seniors will occur twice per year. (P)

Action Step 5: Provide access to career and reality fairs for all secondary students. (P)

Action Step 6: Provide all employees with strategies to engage students and alternatives to suspension. (P)

Strategy 2: Meaningful internal communication will support student achievement and safety.

Action Step 1: Create a district-wide calendar to share for school events. (P-D-CSD)

Action Step 2: District and school leaders will communicate and encourage the role classified employees perform to support student achievement. (All)

Action Step 3: Allow 15 minutes at each administrators' meeting to share upcoming school events. (S)

Action Step 4: Conduct Principal Power Lunch once per month at each school site. (P)

Action Step 5: All employees will understand and execute their role in the emergency action plan to ensure student safety. (P)

Action Step 6: Staff will integrate and model the core values and attitudes necessary for students to become productive citizens. (P)

Strategy 3: Student achievement will be supported by highlighting school and district activities and events.

Action Step 1: District highlights will be posted to each school, media and websites quarterly. (PIO)

Action Step 2: School administration will join a community organization. (P)

Action Step 3: Each school site/department will post pertinent information on social media weekly. (P)

Action Step 4: Each school will foster school engagement/attachment through recognition. (P)

Strategy 4: High quality faculty and staff will be recruited/retained to support student achievement.

Action Step 1: The district will develop a pool of applicants for all employee areas. (DHR-ASA-S)

Action Step 2: Use technology resources to effectively communicate current substitute information and available applicant pool. (All)

Action Step 3: Increase wages to remain competitive in the Heartland and Treasure Coast area. (S)

Action Step 4: Provide support for new teachers. (CSD)

Action Step 5: Develop School Leaders. (S)

Graduation Rates, 2008-09 through 2012-13

	District	2008-09	2009-10	2010-11	2011-12	2012-13
47	Okeechobee	56.9%	58.5%	61.9%	58.9%	63.0%
	FLORIDA	65.5%	69.0%	70.6%	74.5%	75.6%

9th-12th Grade Single-Year Dropout Rates by District, 2008-09 through 2012-13

	District	2008-09	2009-10	2010-11	2011-12	2012-13*
47	Okeechobee	3.9%	4.6%	5.3%	4.5%	5.4%
	FLORIDA	2.3%	2.0%	1.9%	1.9%	2.0%

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: **2014-15 DISTRICT ORGANIZATION CHART**
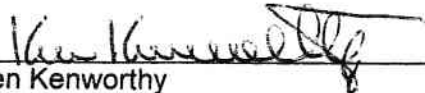
DATE: September 9, 2014

RECOMMENDATION:

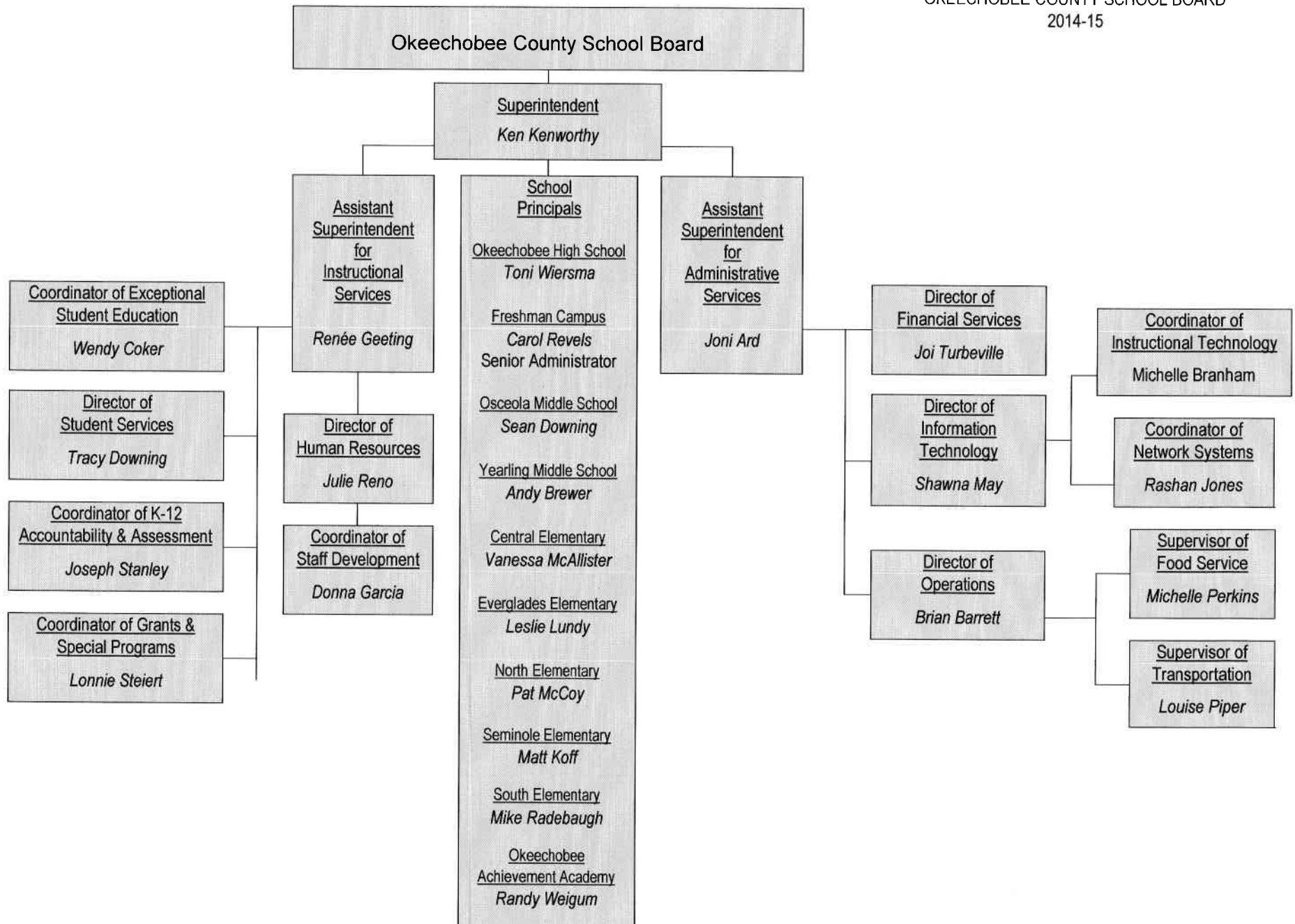That the Board approve the 2014-15 District Organization Chart.

BACKGROUND INFORMATION:

The chart is attached.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

17

Okeechobee County School Board

Superintendent
Ken Kenworthy

Assistant Superintendent for Instructional Services
Renée Geeting

School Principals

Okeechobee High School
Toni Wiersma

Freshman Campus
Carol Revels
Senior Administrator

Osceola Middle School
Sean Downing

Yearling Middle School
Andy Brewer

Central Elementary
Vanessa McAllister

Everglades Elementary
Leslie Lundy

North Elementary
Pat McCoy

Seminole Elementary
Matt Koff

South Elementary
Mike Radebaugh

Okeechobee Achievement Academy
Randy Weigum

Assistant Superintendent for Administrative Services
Joni Ard

Coordinator of Exceptional Student Education
Wendy Coker

Director of Student Services
Tracy Downing

Coordinator of K-12 Accountability & Assessment
Joseph Stanley

Coordinator of Grants & Special Programs
Lonnie Steiert

Director of Human Resources
Julie Reno

Coordinator of Staff Development
Donna Garcia

Director of Financial Services
Joi Turbeville

Director of Information Technology
Shawna May

Director of Operations
Brian Barrett

Coordinator of Instructional Technology
Michelle Branham

Coordinator of Network Systems
Rashan Jones

Supervisor of Food Service
Michelle Perkins

Supervisor of Transportation
Louise Piper

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: REVISIONS TO PERSONNEL ALLOCATIONS FOR **2014-2015**

DATE: September 9, 2014

RECOMMENDATION:

That the Board approve the following revisions to personnel allocations for the 2014-2015 fiscal year:
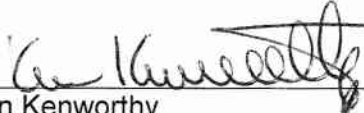
Instructional Personnel

Action					
Add	Delete	#	Position	Location	Effective Date
✓		1	Teacher, ESE	Seminole Elementary School	09-10-2014
	✓	1	Teacher, Perm Sub	Seminole Elementary School	09-10-2014

Non-Instructional Personnel

Action					
Add	Delete	#	Position	Location	Effective Date
✓		1	Bookkeeper	Everglades Elementary School	09-10-2014
	✓	1	Perm Sub	Okeechobee High School	09-10-2014

RECOMMENDED BY:

Ken Kenworthy
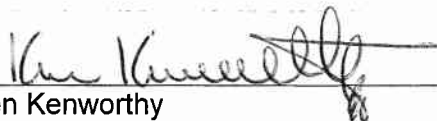Superintendent of Schools

18

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: EMPLOYMENT OF PERSONNEL

Date: September 9, 2014

RECOMMENDATION:

That the following personnel be employed:

Name	Position	School or Center	Effective Date
Bernard, Kari	Teacher, Elementary	South Elementary School	08-08-2014
Brown, Erica (Out of Field)	Teacher, Reading	Okeechobee High School	08-08-2014
Collazo, Theresa	Bus Driver	Transportation	08-25-2014
Cope, Georgia	Aide, ESE Bus	Transportation	08-15-2014
Erwin, Rafe	Paraprofessional, ISS	Okeechobee High School	08-12-2014
Ferguson, Cecilia	Paraprofessional, ESOL	Okeechobee High School	08-12-2014
Frost, Kersten	Teacher, Language Arts	Osceola Middle School	08-08-2014
Garcia, Elia	Secretary	Yearling Middle School	08-18-2014
Greenberg, Mark (Out of Field)	Teacher, ESE	South Elementary School	08-08-2014
Jones, Angela	Teacher, Art	Osceola Middle School	08-18-2014
Lawrence, Theresa	Secretary	Exceptional Student Education	08-19-2014
McKinley, Laura (Out of Field)	Teacher, Elementary	South Elementary School	08-08-2014
Nichols, Heather (Out of Field)	Guidance Counselor	South Elementary School	08-07-2014
Sanchez, Manuel	Teacher, Drop Out Prev.	Okeechobee Achievement Academy	08-08-2014
Tijerina, Erica	Perm Sub, Food Service	Food Service	08-18-2014
Treamer, Celine	Teacher, Social Studies	Okeechobee High School	08-08-2014
Whitlock, Jeffery	Teacher, VE	Okeechobee High School	08-08-2014
Whitten, Kayla	Paraprofessional, Schl Readiness Pre-K	Okeechobee Achievement Academy	08-18-2014

RECOMMENDED BY:

Ken Kenworthy
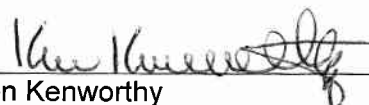Superintendent of Schools

19

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: EMPLOYMENT OF TEMPORARY PERSONNEL

Date: September 9, 2014

RECOMMENDATION:

That the following temporary personnel be employed as needed:

Name	Position	Effective Date
Boatwright, Marsha	Sub – Food Service	08-18-2014
Collazo, Theresa	Sub – Food Service	08-18-2014
Collazo, Theresa	Sub – Bus Driver	08-15-2014
DelCampo, Carlos	Sub – Bus Driver	08-15-2014
Drawdy, Karen	Sub – Bus Driver	08-15-2014
Johnson, Rickie	Sub – Bus Driver	08-15-2014
Lowry, Bertie	Extended Daycare	08-18-2014
Manchester, Delorah	Sub – Bus Driver	08-15-2014
Morris, Sue	Sub – Food Service	08-18-2014
Pattison, Jacqueline	Sub – Bus Driver	08-18-2014
Rhuda, Jimmie	Sub – Food Service	08-14-2014
Roberson, Sandra	Sub – Bus Driver	08-18-2014
Sabade, Amy	Sub – Bus Driver	08-18-2014
Silvas, Jesus	Sub – Bus Driver	08-15-2014
Vazquez, Jenelba	Sub – Bus Driver	08-15-2014

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

20

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

Date: September 9, 2014

RECOMMENDATION:

That resignations for the following personnel be accepted:

Name	Position	School or Center	Effective Date
Duke, Kay (Retirement)	Teacher, Science	Okeechobee High School	10-01-2014
Thompson, Clinton	Mechanic	Transportation	09-02-2014

That the resignation of Christopher Koch, Teacher, Language Arts, Okeechobee High School, be accepted with prejudice effective August 25, 2014, due to lack of sufficient notice.

RECOMMENDED BY:
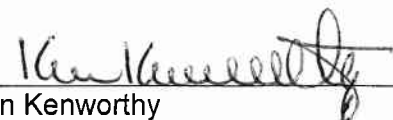
Ken Kenworthy
Superintendent of Schools

21

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: **TRANSFER OF PERSONNEL**

Date: September 9, 2014

RECOMMENDATION:

That the following personnel transfers be approved:

Name	Transfer From	Transfer To	Effective Date
Altman, Sandra	Teacher, Elementary Central Elementary School	Reading Coach Seminole Elementary School	08-05-2014
Davis, Emily	Paraprofessional, Sch Readiness Ldr. South Elementary School	Paraprofessional, Sch Readiness Ldr. Okeechobee Achievement Academy	08-12-2014
Eldred. Daniel	Teacher, PE CES/OMS	Teacher, PE Central Elementary School	08-12-2014
English, Ruby	Aide, ESE Central Elementary School	Aide, ESE Okeechobee Achievement Academy	08-12-2014
Fowler, Martha	Perm Sub, Food Service Food Service	Food Service Assistant Okeechobee High School	08-13-2014
Gammill, Mary Katherine	Aide, ESE Central Elementary School	Aide, ESE Okeechobee Achievement Academy	08-12-2014
Hare, Nancy	Paraprofessional, Sch Readiness South Elementary School	Paraprofessional, Sch Readiness Okeechobee Achievement Academy	08-12-2014
Kersey, Donna	Teacher, Pre-K Resource South Elementary School	Teacher, Pre-K Resource Okeechobee Achievement Academy	08-12-2014
Ortega, Ramona	Paraprofessional, Sch Readiness Ldr. South Elementary School	Paraprofessional, Sch Readiness Ldr. Okeechobee Achievement Academy	08-12-2014
Pearce, Peyton	Data Processor Yearling Middle School	Data Processor Central Elementary School	08-18-2014
Porter, Rachel	Teacher, ESE Okeechobee High School	Teacher, ESE Seminole Elementary School	08-08-2014
Raulerson, Rebecca	Paraprofessional, Sch Readiness South Elementary School	Paraprofessional, Sch Readiness Okeechobee Achievement Academy	08-12-2014
Simpson, Judith	Teacher, ESE Central Elementary School	Teacher, ESE Okeechobee Achievement Academy	08-12-2014
Stough, Margaret	Teacher, Elementary Osceola Middle School	Teacher, Elementary Central Elementary School	08-12-2014
Szentmartoni, Carol	Paraprofessional, Sch Readiness Ldr. South Elementary School	Paraprofessional, Sch Readiness Ldr. Okeechobee Achievement Academy	08-12-2014
Weathersby, Judy	Aide, ESE Central Elementary School	Aide, ESE Okeechobee Achievement Academy	08-12-2014
Zapata, Alejandra	Teacher, ESE Central Elementary School	Teacher, ESE Okeechobee Achievement Academy	08-12-2014

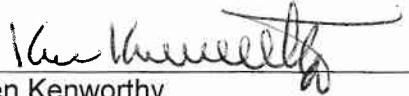RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

22

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: **Leave Requests**

Date: September 9, 2014

Recommendation:

That the following leaves of absence be approved:

Name	School	Leave Type	From	Through
McCarter, Dianna	Osceola Middle School	Short Term	10-01-2014	12-19-2014
Michaels, Rebecca	Transportation	Short Term	Beginning August 15, 2014 and continuing for a total not to exceed 60 days and not extending beyond August 14, 2015.	

Recommended by:

Ken Kenworthy
Superintendent of Schools

23

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: **ADDITIONS TO SUBSTITUTE TEACHERS FOR 2014-15**
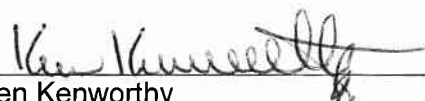
Date: September 9, 2014

RECOMMENDATION:

That the following personnel be added to the Substitute Teacher List for the 2014-15 school year:

Name	Rank
Denney, John	III
Grant, Patricia	III
Huff, Nellie	III

Rank I – Less than 60 college credit hours
Rank II – 60 or more college credit hours
Rank III – Bachelor's degree or higher

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

24

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

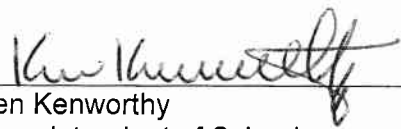*Subject:* **PAYMENTS TO PERSONNEL**

Date: September 9, 2014

RECOMMENDATION:

That the Board approve the following payments to personnel:

Name/Group	Purpose	Rate of Pay	Time Period (Maximum)	Funding Source
Jason Anderson Catherine Hyde Stephen Neafsey Mark Ward	Additional Class Period – 7th Period Auto Mechanics American Government Art Economics	Hourly Rate of Pay	2014-15	High School Budget
Kimberly Rathbun Emily Streelman	Present Training for Everglades Elementary School Teachers for Classroom Facebook Pages	$24.00 Per Hour	2 Hours	#4531 – Title I, Part A

Note: All professional development shall comply with provisions in the negotiated personnel contracts.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

25

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: APPROVAL OF **GED** TEST ADMINISTRATORS

Date: September 9, 2014

RECOMMENDATION:

That the Board approve the following employees to administer the GED tests scheduled for the 2014-15 school year:

- Kay Mathis
- Joseph Stanley
- Sharon Whitaker

BACKGROUND INFORMATION:

These employees have been trained and certified as test administrators by Pearson VUE. Test administrators will be scheduled by the Director of Accountability and Assessment.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

26

To:　　The Okeechobee County School Board

From:　Ken Kenworthy, Superintendent of Schools

Subject:　**School Health Services Plan for 2014-16**
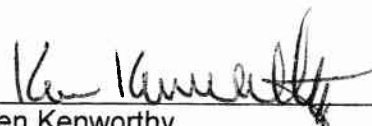
Date:　September 9, 2014

Recommendation:

That the Board approve a revised School Heath Services Plan for 2014-16.

Background Information:

This is a renewal plan. The School Health Services Plan is mandated by the School Health Services Act, F.S. 381.0056, and provides an organized system for planning and reporting on all school health services regardless of the funding source. The School Health Services Plan is a two-year plan designed to facilitate establishment of local strategies that implement activities mandated by law to improve the health of Florida's students and improve their chances for success in school. The law requires that this plan, including a process for data collection, be collaboratively developed by the county health department, the local school district, and local school health advisory committee.

Revisions to the plan are very minor with changes listed in the Executive Summary. The School Health Services Plan and Executive Summary are available upon request in the office of the Director of Student Services.

Recommended by:

Ken Kenworthy
Superintendent of Schools

27

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: **Contract with eRate 360 Solutions, LLC**

Date: September 9, 2014

RECOMMENDATION:

That the Board approve an eRate Forms Processing Contract with eRate Solutions, LLC for project management of the E-Rate application at a total cost of $6,825.00.

BACKGROUND INFORMATION:

This is an annual renewal contract. The Schools and Libraries Program of the Universal Service Fund, commonly known as "E-Rate," is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC), and provides discounts to assist most schools and libraries in the United States to obtain affordable telecommunications and Internet access. The application and compliance process is extremely cumbersome. The District will benefit from the knowledge and expertise of eRate 360 Solutions, LLC in areas of project management. The contract is effective through the final funding requests for the 2015-16 fiscal year.

The contract is included in Board member agendas and is available upon request from the Director of Information Technology.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

28

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: MEMORANDUM OF UNDERSTANDING FOR TOP PROGRAM

Date: September 9, 2014

RECOMMENDATION :

That the Board approve a Memorandum of Understanding with the Florida Department of Health in Okeechobee County to provide the Teen Outreach Program (TOP) to ninth grade students during the 2014-15 school year.

BACKGROUND INFORMATION:

This is a renewal agreement with the Florida Department of Health in Okeechobee County. They will provide personnel and materials to conduct the Teen Outreach Program free of charge at Freshman Campus. The program will be integrated into two STAR (Students Taking Action and Responsibility) classes taken by 9th grade students. The agreement is included in Board member agendas and is available upon request in the office of the Director of Student Services.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

29

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: MEMORANDUM OF UNDERSTANDING WITH COMMUNITIES IN SCHOOLS/POLICE ATHLETIC LEAGU
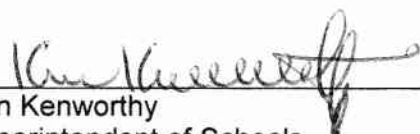
DATE: September 9, 2014

RECOMMENDATION:

That the Board approve a Memorandum of Understanding with Communities in Schools of Okeechobee and Police Athletic League of Okeechobee (CIS-PAL).

BACKGROUND INFORMATION:

This is a renewal agreement. The memorandum is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

30

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: AGREEMENT WITH ST. LUCIE COUNTY SCHOOL BOARD FOR VIRTUAL INSTRUCTION PROGRAM

DATE: September 9, 2014

RECOMMENDATION:

That the Board approve an agreement with St. Lucie County School Board for Virtual Instruction Program Participation effective August 1, 2014, through June 30, 2015.

BACKGROUND INFORMATION:

This is a renewal agreement that allows eligible Okeechobee students to participate in online instruction through St. Lucie County's Mosaic Digital Academy, a K-12 virtual school. St. Lucie County School Board will receive the FTE for students enrolled in the Mosaic Digital Academy and will pay Okeechobee County School Board an administrative fee of 2% from the earned FTE. The agreement is included in Board member agendas and is available upon request in the office of the Director of Student Services.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

31

To: The Okeechobee County School Board

From: Ken Kenworthy, Superintendent of Schools

Subject: **Extension of Office Supply Bid OCSB-14-001**

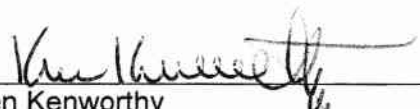*Date:*   September 9, 2014

Recommendation:

That the board approve a one year extension of the Office Supply Bid No. OCSB-14-001. The extension would be for the period ending June 30, 2015

Background Information:

The following vendors were contacted regarding their 2014 bid and they were agreeable to an additional one year extension with the same terms and conditions as the original bid:

Office Products & Services/ Tylander's Office Supply	Catalog	42%
	HON Furniture/factory direct	54%
	HON Furniture/quick ship	45%
	Other furniture and equipment	30%
	Electronic Equip/Supplies	25%
	Printer Supplies	25%
	School Supplies	25%
	Janitorial and Food Supplies	25%
Apex Office Supply	Catalog (Consumables)	51%
	Toner – HP	32%
	Toner – Non HP	28%
	Equipment	30%
	Breakroom and Cleaning Supplies	35%
	IT Peripherals	28%
	HON Furniture	50%
	Non HON Furniture	35%

Recommended by:

Ken Kenworthy
Superintendent of Schools

32

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: **BUDGET AMENDMENT #12 FOR JUNE, 2014**
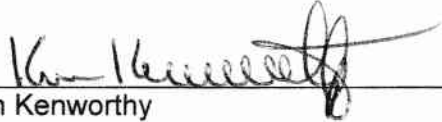
DATE: September 9, 2014

RECOMMENDATION:

That Budget Amendment #12 for June, 2014, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

33

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: WARRANT REGISTER FOR AUGUST, 2014

DATE: September 9, 2014

RECOMMENDATION:

That the Warrant Register for August, 2014, be approved as follows:

General Disbursement Account – Warrants #152056 thru #152309

Operating General Fund	$ 1,154,741.86
Federal Programs Fund	56,490.83
Food Service Fund	151,215.29
Capital Improvement Fund	281,452.59
Total	$ 1,643,900.57

RECOMMENDED BY:

Ken Kenworthy
Superintendent of Schools

34