



SCHOOL BOARD OF OKEECHOBEE COUNTY

**AGENDA FOR ORGANIZATIONAL AND REGULAR MEETING
NOVEMBER 12, 2013
6:00 P.M.**

Chairperson
David Williams
Vice Chairperson
India Riedel
Members
Joe Arnold
Gay Carlton
Malissa Morgan

Vision

Achieving Excellence

Mission

It is the mission of the School District of Okeechobee County to prepare every student to enter college or technical training without need of remedial instruction and/or enter the job market at a level significantly above minimum wage. All students will be instilled with knowledge of the democratic process and possess the attitudes and values necessary to function as productive members of society.

Core Values

- Excellence
- Educational Quality
- Equity
- Environment that is Safe and Secure
- Empowerment of all Shareholders and Partners

- I. **Call to Order**
 - A. Prayer Mark Mayers, Real Life Children's Ranch
 - B. Presentation of the Colors and Pledge of Allegiance *Girl Scout Troop 60599*
- II. **Opening Items**
 - A. Staff Recognition
 - ★ *Golden Mouse Award – Scott Nichols*
- III. **Reorganization of the Board** *Superintendent Kenworthy Acting as Secretary*
 - Election of Chairman
 - Election of Vice Chairman
 - Establish Regular Meeting Date, Time, and Place
- IV. **Approval of Minutes**
 - Regular Meeting – October 8, 2013
 - Workshop – October 22, 2013
- V. **Presentation of School Improvement Plans**
 - Leslie Lundy, Principal, Everglades Elementary School
 - Pat McCoy, Principal, North Elementary School
 - Mike Radebaugh, Principal, South Elementary School
 - Andy Brewer, Principal, Yearling Middle School
- VI. **Items for Action**
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SCHOOL BOARD OF
OKEECHOBEE COUNTY

AGENDA FOR
ORGANIZATIONAL AND
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NOVEMBER 12, 2013

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A. Superintendent	
B. School Board Members	
C. School Board Attorney	
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The next regular meeting of the School Board is Tuesday, December 10, 2013, at 6:00 p.m.

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: PROCLAMATION – *RETIRED EDUCATORS DAY*
DATE: November 12, 2013

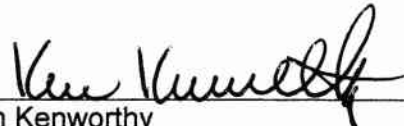
RECOMMENDATION:

That the Board adopt a proclamation recognizing November 17, 2013, as *Retired Educators Day* for the School District of Okeechobee County, Florida.

BACKGROUND INFORMATION:

The proclamation is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

PROCLAMATION

FLORIDA RETIRED EDUCATORS DAY

School District of Okeechobee County, Florida

Whereas, the educational system within our state and county is a vital part of our society, providing education for young and old alike; and

Whereas, at the heart of the educational system are educators who are devoted to sharing their knowledge and experience with their students; and

Whereas, in Okeechobee County, we have many retired educators who have spent most of their lives giving themselves to our education system and our students.

Now therefore, the School Board of Okeechobee County, Florida, extends its appreciation and gratitude to these valued educators and proclaims that November 17, 2013, be observed as:

RETIRED EDUCATORS DAY

Passed and adopted this 12th day of November, 2013.

David H. Williams
Chairman

ATTEST:

Ken Kenworthy
Superintendent of Schools



To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: DESIGNATION OF LIAISON AND ALTERNATE TO SERVE ON FSBA LEGISLATIVE COMMITTEE
DATE: November 12, 2013

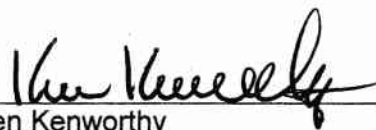
RECOMMENDATION:

That the Board designate members to serve as Liaison and Alternate Liaison on the Florida School Boards Association (FSBA) Legislative Committee.

BACKGROUND INFORMATION

This is an annual appointment. Last year's appointees were Joe Arnold as Liaison and Malissa Morgan as Alternate Liaison.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: APPOINTMENT OF TRUSTEE FOR FLORIDA SCHOOL BOARD INSURANCE TRUST
DATE: November 12, 2013

RECOMMENDATION:

That the Board appoint a member to serve as Trustee for the Florida School Board Insurance Trust.

BACKGROUND INFORMATION

This is an annual appointment. Last year's appointee was India Riedel.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: BOARD APPOINTMENT FOR SMALL SCHOOL DISTRICT COUNCIL CONSORTIUM
DATE: November 12, 2013

RECOMMENDATION:

That the Board appoint a member to serve on the Small School District Council Consortium (SSDCC) Board of Directors.

BACKGROUND INFORMATION:

This is an annual appointment. Last year's appointee was Joe Arnold.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: APPOINTMENT TO OKEECHOBEE COUNTY ECONOMIC COUNCIL
DATE: November 12, 2013

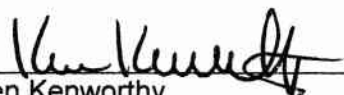
RECOMMENDATION:

That the Board appoint a member to serve on the Okeechobee County Economic Council as an ex-officio member through November, 2014.

BACKGROUND INFORMATION:

This is an annual appointment. The most recent appointee was Joe Arnold. Both the Superintendent and a School Board member serve as ex-officio members at the request of the Economic Council. The Economic Council meetings are the first Wednesday of each month, 12:00-1:00 p.m., at the IRSC Williamson Conference Center.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **ADVERTISEMENT TO AMEND BOARD POLICY 5.27 HOMELESS STUDENTS**
DATE: November 12, 2013

RECOMMENDATION:

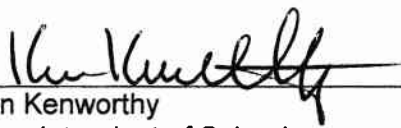
That the Board approve advertisement to amend Board Policy 5.27 Homeless Students.

BACKGROUND INFORMATION:

The proposed revision of Policy 5.27 updates the policy to include a definition of *Certified Homeless Youth*.

The proposed policy amendment is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



The School Board of Okeechobee County

Chapter 5.00: Students

5.27*

HOMELESS STUDENTS

POLICY

- I. Homeless children who live within the county shall be admitted to school in the District, and shall have access to free public education including preschool, shall be given the opportunity to meet local and state academic achievement standards, and shall be included in state and district assessments and accountability systems.
- II. Definitions
 - A. Homeless Child – One who lacks a fixed, regular, and adequate nighttime residence and includes children and youth who:
 1. Are sharing the housing of other persons due to loss of housing, economic hardship or a similar reason.
 2. Are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations.
 3. Are living in emergency or transitional shelters, abandoned in hospitals, or awaiting foster care placement.
 4. Have a primary nighttime residence that is:
 - a. A supervised shelter designed to provide temporary living accommodations;
 - b. An institution providing temporary residence for persons who are to be institutionalized; or
 - c. A public or private place not designed or normally used as a regular sleeping accommodation for human beings.
 5. Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.
 6. Are migratory children who qualify as homeless because the children are living in circumstances described in II.A.1. through II.A.5.
 - B. Unaccompanied Youth – A student who is not in the physical custody of a parent or guardian.
 - C. Certified Homeless Youth – a minor, homeless child or youth, including an unaccompanied youth, who has been certified as homeless or unaccompanied by a school district homeless liaison, the director of an emergency shelter program funded by the U.S. Department of Housing and Urban Development or designee, or the director of a runaway or homeless youth basic center or transitional living program funded by the U.S. Department of Health and Human Services or designee.
 - ⒺD. School of Origin – The school that the student attended when permanently housed or the school where the child or youth was last enrolled.

- DE.** Enroll and Enrollment – Attending school and participating fully in school activities.
- EF.** Immediate – Without delay.
- FG.** Parent – Parent or guardian of a student.
- GH.** Liaison – The staff person designated by the District as the person responsible for carrying out the duties assigned to the liaison by the McKinney-Vento Homeless Assistance Act.

- III. The District shall identify homeless students as defined by federal and state law.
- IV. The District shall seek to remove barriers to the enrollment and retention of homeless children and youth.
- V. The District shall ensure the immediate enrollment of homeless students.
 - A. The District shall assist homeless children to provide documentation to meet state and local requirements for entry into school.
 - B. A homeless child shall be given a thirty (30) day school day exemption to provide proof of age, certification of a school-entry health examination, proof of immunization, and other documentation required for enrollment.
- VI. Each homeless student shall be provided the services that are available for all other students including transportation, school nutrition programs, before and after school programs, and education services for which the child meets the eligibility criteria such as exceptional education, gifted education, career and technical programs, preschool programs, Title I, and limited English proficiency programs.
- VII. Homeless students shall be given meaningful opportunities to succeed in school
- VIII. Homeless students shall be allowed to remain in the school of origin to the extent feasible unless this is contrary to the wishes of the parents.
- IX. Homeless students and/or parents shall have the right to dispute school assignment if placement is other than the school of origin. The District shall ensure that unaccompanied youth and the parents of homeless students are notified of the right to remain in the school of origin and of the dispute process.
- X. If requested by the parent of a homeless child or by the liaison on behalf of an unaccompanied youth, the District shall be responsible for providing transportation to and from the school of origin throughout the duration of homelessness. The District shall share the responsibility for transportation if a homeless student begins living in another district in a homeless status and continues to attend the school of origin.
- XI. Homeless students shall not be stigmatized, segregated, or separated in any educational program on the basis of their homeless status.
- XII. The District shall follow the requirements of the McKinney-Vento Homeless Assistance Act.

STATUTORY AUTHORITY:

1001.41, 1001.42, 1003.21 F.S.

LAWS IMPLEMENTED:

[382.002](#), 1000.21, 1001.43, 1003.01, 1003.21, 1003.22, F.S.
[McKinney-Vento Homeless Assistance Act](#), P.L. 100-77
 No Child Left Behind Act of 2001, P.L. 107-110

STATE BOARD OF EDUCATION RULES:

HISTORY:

Adopted: 01/20/2009
 Revision Date(s):
 Formerly: New

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **ADVERTISEMENT TO AMEND BOARD POLICY 6.70 PERSONNEL FILES**
DATE: November 12, 2013

RECOMMENDATION:


That the Board approve advertisement to amend Board Policy 6.70 Personnel Files.

BACKGROUND INFORMATION:

The proposed revision of Policy 6.70 brings the policy into agreement with current statutes governing instructional personnel files.

The proposed policy amendment is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 6.00: Personnel

6.70

PERSONNEL FILES

POLICY

The term "personnel file" as used in this rule shall mean all records, information, data, or materials maintained by the District in any form or retrieval system whatsoever, with respect to any employee, which is uniquely applicable to that employee.

- I. A personnel record shall be maintained by the Superintendent on each employee. The record shall include.
 - A. Application for employment
 - B. References
 - C. Annual evaluations
 - D. Letters of commendation, reprimand, etc.
 - E. Data substantiating placement on the salary schedule (education, official transcripts, experience, etc.)
 - F. Teaching certificate, if applicable
 - G. Any other pertinent data
- II. Except for materials pertaining to work performance or other matters that may be cause for discipline, suspension, or dismissal under laws of this state, no derogatory materials relating to an employee's conduct, service, character, or personality shall be placed in the personnel file. No anonymous letter or anonymous materials shall be placed in the personnel file.
- III. Materials relating to work performance, discipline, suspension, or dismissal must be reduced to writing and signed by a person competent to know the facts or make the judgment.
 - A. No such materials may be placed in a personnel file unless they have been reduced to writing within forty-five (45) days, exclusive of the summer vacation period, of the administration becoming aware of the fact reflected in the materials
 - B. Additional information related to such written materials to be placed in the file may be appended to such materials to clarify or amplify as needed. A copy of such materials to be added to an employee's personnel file shall be provided to the employee either by certified mail or by personal delivery.
 - C. The employee's signature on a copy of materials to be filed in the employee's personnel file signifies receipt and does not necessarily indicate agreement with its content. The employee will be afforded every right as outlined in ~~Section 231.291~~, Florida Statutes.
- IV. Personnel files, regardless of their location in the School System, are open to inspection pursuant to Florida Statutes, except as follows:
 - A. Any complaint and any material relating to the investigation of a complaint against an employee shall be confidential until the conclusion of the preliminary investigation, or until such time as the preliminary investigation ceases to be active as defined in Florida Statutes.

- B. Employee evaluations prepared pursuant to Florida Statutes, rules adopted by the State Board of Education, or local School Board under the authority of said sections, shall be confidential until the end of the school year immediately following the school year during which each evaluation is made. No evaluations prepared prior to July 1, 1983, shall be made public.
- C. No material derogatory to the employee shall be open to inspection until ten (10) days after the employee has been notified pursuant to III.B. of this rule.
- D. The payroll deduction records of the employee shall be confidential.
- E. Employee medical records, including medical claims, psychiatric and psychological records, shall be confidential; provided however, at any hearing relative to an employee's competency or performance, the hearing officer or panel shall have access to such records.
- F. Any information in a report of injury or illness filed pursuant to Florida Statute that would identify an ill or injured employee.
- G. [Agency personnel information that is excluded under the provisions of 119.071, F.S.](#)
- V. Notwithstanding other provisions of this rule, all aspects of each employee's personnel file shall be open to inspection at all times by School Board members, the Superintendent, and the principal or their respective designees, in the exercise of their respective duties.
- VI. Notwithstanding other provisions of this rule, all aspects of each employee's personnel file shall be made available to law enforcement personnel in the conduct of a lawful criminal investigation.

STATUTORY AUTHORITY:

1001.41, 1012.22, 1012.23, F.S.

LAWS IMPLEMENTED:

112.08(7), [119.07](#), [119.071](#), [441.85\(10\)](#), 1001.43, 1012.31, F.S
34 CFR 99 (FERPA), 45 CFR 164 (HIPAA)

STATE BOARD OF EDUCATION RULES:

HISTORY:

Adopted: 07/14/1998

Revision Date(s):

Formerly: C-41, E-31

©EMCS

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: ADVERTISEMENT TO AMEND BOARD POLICY 6.90 SCHOOL BOARD EMPLOYEES WITH HIV, AIDS, OR OTHER COMMUNICABLE DISEASES

DATE: November 12, 2013

RECOMMENDATION:

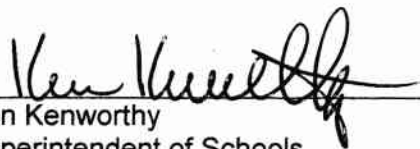
That the Board approve advertisement to amend Board Policy 6.90 School Board Employees with HIV, AIDS, or other Communicable Diseases.

BACKGROUND INFORMATION:

The proposed revision of Policy 6.90 brings the policy into agreement with current statutes regarding protection of employees from exposure to infectious diseases and accommodations for infected employees.

The proposed policy amendment is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 6.00: Personnel

6.90+

SCHOOL BOARD EMPLOYEES WITH HIV, AIDS, OR OTHER COMMUNICABLE DISEASES

POLICY

- I. It is the School Board's intent to protect employees from exposure to infectious diseases and from risk occasioned by infectious diseases and environmental hazards, and to provide reasonable accommodations to infected School Board employees.
- II. It is recognized that ~~employees with any illness, including HIV infected persons, may wish to continue to work. As long as employees are able to meet acceptable performance standards, and medical evidence indicates that their condition is not a threat to themselves nor to others, they shall be assured to continued employment as would any other employees. If it becomes necessary, reasonable accommodations shall be made to enable the qualified individual to continue to work.~~ HIV positive employees who are not debilitated or exhibiting symptoms that would facilitate transmission of the virus will remain in their current jobs if conditions permit.
- III. ~~The Superintendent shall maintain appropriate procedures to govern employees with communicable diseases.~~ Reasonable accommodations are available to HIV positive employees
- IV. All information regarding such matters shall be held in strict confidence and released only to those who have a legitimate need to know.
- V. School Board employees shall receive and review procedures governing immunization against Hepatitis B infection, HIV, AIDS, bloodborne pathogens, other communicable disease, and environmental hazards.
- VI. Staff members shall cooperate with public health authorities by practicing and promoting standard precautions as deemed by the Centers for Disease Control and Prevention (CDC). Procedures for dealing with employees who pose a threat of transmitting a bloodborne health condition shall be developed.

STATUTORY AUTHORITY:

1001.41, 1001.42, 1012.22, 1012.23, F.S.

LAWS IMPLEMENTED:

381.0098, 1001.43, 1012.27, 1013.12, 1013.42, F.S

STATE BOARD OF EDUCATION DEPARTMENT OF HEALTH RULES:

64E-16

HISTORY:

Adopted: 07/14/1998

Revision Date(s): 06/11/2013

Formerly: C-45, D-29, E-31

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **AMENDMENT OF BOARD POLICY 8.80 ONLINE INFORMATION SERVICES USE**
DATE: November 12, 2013

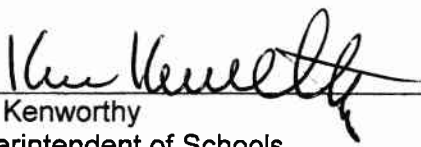
RECOMMENDATION:

That the Board approve amendment of School Board Policy 8.80 Online Information Services Use.

BACKGROUND INFORMATION:

The proposed revision of Policy 8.80 updates the policy to agree with current practice regarding access to and the use of the District's online information services. The District is in compliance with this requirement. Advertisement of intent to amend Policy 8.80 was approved by the School Board on October 8, 2013, and legally advertised to the public on October 11, 2013, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. The policy is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



The School Board of Okeechobee County

Chapter 8.00: Auxiliary Services

8.80

ONLINE INFORMATION SERVICES USE

POLICY

Online information services such as, the district Wide Area Network (WAN), school Local Area Networks (LAN's), the Florida Information Resource Network (FIRN), and the Internet provide an exciting opportunity to expand learning for students and educators. However, access to these resources must be tied to the responsibility for appropriate use of the resources. Therefore, the Okeechobee County School Board is implementing the following acceptable use policy for accessing online information services.

I. The District WAN

The Okeechobee County Wide Area Network (WAN) connects the district office to all school sites and provides connectivity and support to schools. The WAN provides students with internet access to educational web sites, news, and other research tools (such as card catalogs, on-line encyclopedias). Faculty and staff also have internet access as well as email and other services.

II. The School LAN

Each school site has a Local Area Network (LAN). The LAN extends connectivity and support to the individual classroom. Besides providing Internet access at the classroom level, students and faculty are provided access to other educational software residing on the LAN.

~~III. FIRN~~

~~The Florida Information Resource Network (FIRN) is a telecommunications network accessible to all of Florida's public educators. The fundamental goal of FIRN is to provide Florida educators with equal access to the computing resources which serve public education.~~

~~IV. Network Warning~~

~~Access to computers (and people) all over the world also may result in the availability of material that may not be considered to be of educational value. There may be some material, individual contacts or communications which are not suitable for school-aged children. The Okeechobee County School Board views information retrieval from online information services in the same capacity as information retrieval from reference materials identified by schools. Specifically, the Okeechobee County School Board supports those which will enhance the research and inquiry of the learner with directed guidance from faculty and staff. However, on a global network, it is impossible to control all materials and an industrious user may discover inappropriate information. At school, each student's access to and use of online information services will be under the teacher's direction and monitored as a regular instructional activity. The Okeechobee County School Board, however, cannot guarantee that some users may access material that is not consistent with the educational mission, goals and policies of the Okeechobee County School Board.~~

~~Parents are encouraged to teach their students responsible behaviors while using the Internet at home and to provide the supervision necessary to allow them to have a safe and productive on-line experience.~~

~~V. General Policy and Guidelines~~

~~It is a general policy that online information services are to be used in a responsible, efficient, ethical, and legal manner. Both student and staff users are expected to follow the rules as outlined in this policy and any administrative directives or school guidelines related to this policy.~~

~~Failure to adhere to the policy and guidelines may result in disciplinary action of students or staff and result in suspension or revocation of access privileges.~~

~~A. Unacceptable uses of online information services include, but are not limited to:~~

- ~~1. Using profanity, obscenity, or other language which may be offensive to another user;~~
- ~~2. Intentionally accessing inappropriate web sites;~~
- ~~3. Re-posting personal communications without the author's prior consent;~~
- ~~4. Copying commercial software in violation of copyright law or other copyright protected material; and~~
- ~~5. Using online information services for financial gain or for any commercial or illegal activity.~~

~~B. Users must be aware of the finite capacity of the network and must cooperate with network administrators to conserve resources and assure equitable access for all. The network has a limited number of locations throughout the state to serve a growing number of users. Dialup users are expected to be courteous to other dialup users by limiting their connection time to what is needed for active internet usage.~~

~~C. Users should practice E-mail etiquette by:~~

- ~~1. Making subject headings as descriptive as possible; and~~
- ~~2. Choosing words carefully to avoid misunderstandings; keeping in mind that electronic text is devoid of any context clues which convey shades of irony, sarcasm, or harmless humor.~~

~~D. Teachers are responsible for teaching proper techniques and standards for participation, for guiding student access to appropriate sections of the online information services, and for assuring that students understand that if they misuse these services they will lose their access privileges.~~

~~E. When inappropriate material appears on a computer screen, the student should turn the monitor off within five (5) seconds and notify the supervising teacher. Students must get the teacher's permission before downloading any file.~~

~~F. Staff members who are issued on-line accounts are responsible at all times for proper use of the accounts. They must carefully guard their FIRM account, local network password and E-mail passwords, changing them as directed. Sharing account information and passwords with anyone at any time will result in disciplinary action. Teachers shall not allow students to use staff accounts or allow students to gain access to services via the staff member's password.~~

~~G. Users must avoid knowingly or carelessly spreading computer viruses. Do not download files from unknown sources. Deliberate attempts to degrade or disrupt system performance will be viewed as major school rule violations and criminal activity under applicable state and federal law.~~

~~H. Never consider electronic communications to be completely private, as they are by their nature public record.~~

~~I. Additional procedures and guidelines may be developed by the superintendent and school principals as needed to implement the intent of this policy in view of the constantly changing world of technology.~~

III. Personal Use

Employees are generally not permitted to utilize the District Network to conduct personal business or for other personal purposes. However, limited personal use of the system is permitted, but only to the extent it does not conflict with the user's employment duties and responsibilities. Staff members may use the telephone system to make local personal telephone calls, but calls should be brief and infrequent so as not to interfere with the official use of the system. No personal long distance calls or calls resulting in a charge are to be made on the District system. Use of personally owned devices on the network is acceptable as long as the user has read and signed the Bring Your Own Device (BYOD) user agreement and it is on file with the school or department.

IV. Prohibited Activities

In using the District Network, employees shall not:

- a. Violate conditions for the Code of Ethics and Principles of Professional Conduct of the Education Profession in Florida.
- b. Violate copyright laws.
- c. Engage in discrimination or harassment on the basis of gender, race, religion, ethnicity, or disability.
- d. Violate rules, procedures or guidelines of the School Board.
- e. Allow another individual to use his or her username and password.
- f. Use another individual's username and password.
- g. Use the system for political election/campaign activities, for political advocacy or activism, or to express personal views on issues that are pending or may reasonably be expected to come before the School Board. Personal email or other non-District media should be used for those purposes. However, this rule shall not prohibit School Board Members and the Superintendent and his staff from using the District's network for communications relating to legislative affairs, other political issues affecting schools and education, and issues that may be pending or may come before the School Board.
- h. Use the system for personal financial gain, online bidding or for any other activities related to non-School Board business.
- i. Access, download, store, view, send or display text, images, movies or sounds that contain pornography, obscenity or language that offends or degrades others.
- j. Attempt to send or send anonymous messages of any kind or pretending to be someone else while sending a message.
- k. Bully, harass, insult, threaten or attack others via electronic resources.
- l. Electronically or physically damage or attempt to damage the network, equipment, materials or data, including hacking, flooding or virus deployment.
- m. Attempt to or actually access the District System without authorization or in violation of any law.
- n. Use electronic resources for illegal or inappropriate activities.

V. No Expectation of Privacy

Users have no expectation of privacy in any communication sent or received over or through the District network, including email, internet access, network access or other electronic resources, or material stored on District servers. This includes District network access using any District-owned or personally-owned electronic device.

VI. Acceptable Use Policy (AUP) Guidelines and Procedures

The Superintendent is authorized to adopt procedures and guidelines implementing and administering this rule and adopting an AUP regulating the use of the District resources by students and other users in addition to employees.

STATUTORY AUTHORITY:

1001.42, F.S.

LAWS IMPLEMENTED:

1000.21, 1001.43, F.S.

STATE DEPARTMENT OF AGRICULTURE
AND CONSUMER SERVICES RULE(S):

6A-1.0014

HISTORY:

Adopted: 07/14/1998

Revision Date(s): 09/12/2000

Formerly: G-49

©EMCS

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: DISTRICT STRATEGIC PLAN FOR 2013-14
DATE: November 12, 2013

RECOMMENDATION:

That the Board approve the Okeechobee County School District Strategic Plan for 2013-14 including a revised Mission Statement as follows:

"The School District of Okeechobee County will prepare all students to be college and career ready and to possess the attitudes and values necessary to function as productive members of our society."

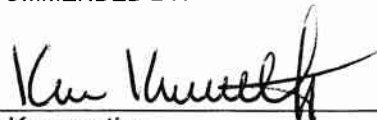
BACKGROUND INFORMATION:

The 2013-14 Strategic Plan contains four goals with objectives, previous performance data, timelines/budgets, action steps, and benchmarks. The four goals are:

- Goal 1 – To prepare students to be college and career ready.
- Goal 2 – To maximize efficient and effective use of available resources.
- Goal 3 – To empower stakeholders through opportunities for meaningful participation.
- Goal 4 – To provide a safe and secure education for all.

All specific budgetary items listed in the Strategic Plan are estimates. The School Board met in workshop session on October 22, 2013, to provide input for the Strategic Plan. The Strategic Plan is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **AGREEMENT WITH HENKELS & MCCOY, INC./YOUTH CONNECTIONS FOR THE WORKFORCE INVESTMENT ACT (WIA) YOUTH EMPLOYMENT PROGRAM**
DATE: November 12, 2013

RECOMMENDATION:


That the Board approve an agreement with Henkels & McCoy Inc./Youth Connections, via Workforce Solutions, Inc. for Okeechobee County Schools to participate in the Workforce Investment Act (WIA) Youth Employment Program.

BACKGROUND INFORMATION:

This is a new agreement that provides youth work experience opportunities within Okeechobee County School Board schools and/or district offices. Youth participants will earn a stipend paid through the WIA Program based on accomplished tasks as part of the work experience training. The District will provide supervised work experience activities for the youth participants.

A copy of the agreement is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **AGREEMENT WITH WORKFORCE SOLUTIONS, INC. FOR REGION 20 WELFARE
TRANSITION PROGRAM – COMMUNITY SERVICE WORK EXPERIENCE PROGRAM**
DATE: November 12, 2013

RECOMMENDATION:

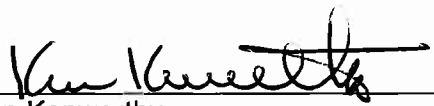
That the Board approve an agreement with Workforce Solutions, Inc. to enable Okeechobee County Schools to participate in the Region 20 Welfare Transition Program – Community Service Work Experience Program.

BACKGROUND INFORMATION:

This is a new agreement that provides work experience opportunities within Okeechobee County School Board schools and/or district offices for Welfare Transition Program participants. Adult participants will complete community service hours within our district while receiving training and essential skills development opportunities. The District will provide the approved training and supervised work experience activities for the adult participants.

A copy of the agreement is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: 2013-14 DISTRICT ASSESSMENT CALENDAR
DATE: November 12, 2013

RECOMMENDATION:

That the Board approve the 2013-14 District Assessment Calendar.

BACKGROUND INFORMATION:

Approval of the annual District Assessment Calendar is now required by statute. The calendar is attached.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

Okeechobee County Schools 2013-14 Assessment Calendar

Month	Date Ranges	Test Abbrev * = CBT	Assessment Description	Grades	Entity Requiring
August, 2013	Aug. 19-Sept. 30	FLKRS	<u>Florida Kindergarten Readiness Screener</u> - Administered to access readiness for kindergarten	Grades K	State
	Aug. 26-Oct. 14	FAIR1*	<u>Florida Assessments for Instruction in Reading</u> - State wide reading assessment used to plan instruction	Grades K-2 and Level 1-3s	State
	Aug. 28-Sept. 13	PM1*	<u>Performance Matters</u> - Used to progress monitor student mastery of benchmarks in reading, math and science	Grades 3-10	District
September, 2013	Sept. 1-Sept. 30	WR1	<u>Benchmark Writing Assessment</u> - District wide progress monitoring writing assessment	Grades 4, 8, 10	District
	Sept. 5-May 15	PERT*	<u>Postsecondary Education Readiness Test</u> - Offered monthly to high school students to determine placement in coursework and to show college readiness	Grades 10-12	State
	Sept. 25-Sept. 26	Alg 1 EOC	<u>Algebra 1 End of Course Exam Retakes</u> - Students must be proficient on test to earn a high school diploma	Grades 7-11	State
October, 2013	Oct. 5	SAT	<u>SAT</u> - National college admissions exam	Grades 10-12	National
	Oct. 8-Oct. 11	FCAT*	<u>Florida Comprehensive Assessment Test Math and Reading Retakes</u> - Criterion-referenced assessment designed to measure student progress toward meeting Florida Standards	Grades 10-12	State
	Oct. 14-Oct. 18	9 WK Test	<u>First 9 Week Tests</u>	Grades K-12	District
	Oct. 16	PSAT	<u>Preliminary Scholastic Aptitude Test</u> - Standardized test that provides practice for the SAT and measures critical reading, math problem solving and writing skills	Grades 9-12	National
	Oct. 26	ACT	<u>ACT</u> - National college admissions exam	Grades 10-12	National
November, 2013	Nov. 7	ASVAB	<u>Armed Services Vocational Aptitude Battery</u> - Aptitude test designed to match skill/interest with occupations	Grades 9-12	National
	Nov. 20-Jan. 30	FAIR2*	<u>Florida Assessments for Instruction in Reading</u> - State wide reading assessment used to plan instruction	Grades K-2 and Level 1-3s	State
December, 2013	Dec. 2-Dec. 20	Alg 1 EOC*	<u>Algebra 1 End of Course Exam Retakes</u> - Students must be proficient on test to earn a high school diploma	Grades 7-11	State
	Dec. 3-Dec. 4	FCAT 2.0 WR	<u>FCAT 2.0 Writing Prompt Field Test</u> - Field test used at selected schools to develop future tests	Grades 4, 8, 10	State
	Dec. 12-Dec. 20	PM2*	<u>Performance Matters</u> - Used to progress monitor student mastery of benchmarks in reading, math and science	Grades 3-10	District
	Dec. 16-Dec. 20	SEM	<u>Semester Exams</u>	Grades K-12	District
January, 2014	Jan. 7-Jan. 31	WR2	<u>Benchmark Writing Assessment</u> - District wide progress monitoring writing assessment	Grades 4, 8, 10	District
	Jan. 25	SAT	<u>SAT</u> - National college admissions exam	Grades 10-12	National
	Jan. 27-Mar.7	NAEP	<u>National Assessment of Educational Progress</u> - Test used at selected schools to measure national performance	Grades 4, 8, 12	National
February, 2014	Feb. 8	ACT	<u>ACT</u> - National college admissions exam	Grades 10-12	National
	Feb. 24-Apr. 4	FAA	<u>Florida Alternate Assessment</u> - Designed to measure reading, math and science when the FCAT is not appropriate even with accommodations due to significant disabilities	< 2% of ESE students Grades 3-10	State
	Feb. 25	FCAT 2.0 WR	<u>FCAT 2.0 Writing Assessment</u> - 60 minute writing assessment measuring the elements of focus, organization, support and conventions	Grades 4, 8, 10	State

All dates are subject to change, please contact your child's school for additional information.

Okeechobee County Schools 2013-14 Assessment Calendar

Month	Date Ranges	Test Abbrev * = CBT	Assessment Description	Grades	Entity Requiring
March, 2014	Mar. 3-Apr. 4	CELLA	<u>Comprehensive English Language Learning Assessment</u> - Measure the English language proficiency of English Language Learners (ELL)	ELL students Grades K-12	State
	Mar. 8	SAT	<u>SAT</u> - National college admissions exam	Grades 10-12	National
	Mar. 10-Mar. 13	9 WK Test	<u>Third 9 Week Tests</u>	Grades K-12	District
	Mar. 24-Apr. 11	PM3*	<u>Performance Matters</u> - Used to progress monitor student mastery of benchmarks in reading, math and science	Grades 3-10	District
April, 2014	Apr. 1-Apr. 30	WR3	<u>Benchmark Writing Assessment</u> - District wide progress monitoring writing assessment	Grades 4, 8, 10	District
	Apr. 2-May 22	FAIR3*	<u>Florida Assessments for Instruction in Reading</u> - State wide reading assessment used to plan instruction	Grades K-2 and Level 1-3s	State
	Apr. 8-Apr. 9	FCAT 2.0*	<u>Florida Comprehensive Assessment Test Math and Reading Retakes</u> - Criterion-referenced assessment designed to measure student progress toward meeting Florida Standards	Grades 10-12	State
	Apr. 12	ACT	<u>ACT</u> - National college admissions exam	Grades 10-12	National
	Apr. 14-Apr. 24	FCAT 2.0*	<u>Florida Comprehensive Assessment Test Reading, Math and Science</u> - Criterion-referenced assessment designed to measure student progress in meeting Florida Standards	Grades 3-10	State
	Apr. 21-May 9	EOC*	<u>U.S. History End of Course Exam</u> - Course specific exam - results are included as 30% of a students course grade	Grade 11	State
	Apr. 21-May 9	EOC*	<u>Civics End of Course Exam</u> - Course specific exam - results are included as 30% of a students course grade	Grade 7	State
	Apr. 21-May 16	EOC*	<u>Biology 1 End of Course Exam</u> - Course specific exam - results are included as 30% of a students course grade	Grade 9-11	State
	Apr. 21-May 16	EOC*	<u>Algebra 1 End of Course Exam</u> - Course specific test which students must show proficiency to earn a high school diploma	Grades 7-11	State
	Apr. 21-May 23	EOC*	<u>Geometry End of Course Exam</u> - Course specific exam - results are included as 30% of a students course grade	Grades 8-11	State
May, 2014	May 1-May 30	AP	<u>Advanced Placement Exams</u> - Exams offered to students taking advanced placement courses - students scoring Level 3 or higher may be issued college credit	Grades 9-12	Program Required
	May 1-May 30	Ind Cert	<u>Industry Certification</u> - Exams designed to demonstrate technical skills in career and technical education courses - Certified Nursing Assistant, Microsoft Office, Adobe Certification, National Center for Construction Education and Research, Agribusiness Certification	Grades 9-12	Program Required
June, 2014	Jun. 2-Jun. 6	SEM	<u>Semester Exams</u>	Grades K-12	District
	Jun. 7	SAT	<u>SAT</u> - National college admissions exam	Grades 10-12	National
	Jun. 30	SAT 10	<u>Stanford Achievement Test</u> - Assessment used during summer reading camp to show proficiency in 3rd grade	Grade 3	State

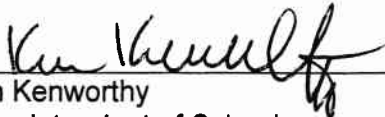
All dates are subject to change, please contact your child's school for additional information.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: APPOINTMENT OF COORDINATOR OF GRANTS AND SPECIAL PROGRAMS
DATE: November 12, 2013

RECOMMENDATION:

That Lonnie Steiert be appointed as Coordinator of Grants and Special Programs, effective September 30, 2013 for the 2013-2014 fiscal year.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: REVISIONS TO PERSONNEL ALLOCATIONS FOR 2013-14
DATE: November 12, 2013

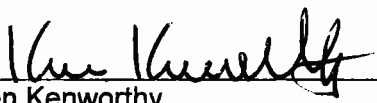
RECOMMENDATION:

That the Board approve the following revisions to personnel allocation for the 2013-14 fiscal year:

Instructional Personnel

<u>Action</u>		<u>#</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<u>Add</u>	<u>Delete</u>				
✓		1	Teacher, ESE	Yearling Middle School	10-18-2013
	✓	1	Teacher, ESE	Exceptional Student Education	10-18-2013

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: RESCHEDULING OF JANUARY SCHOOL BOARD MEETING
DATE: November 12, 2013

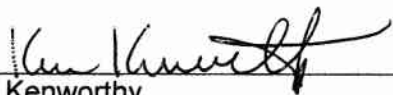
RECOMMENDATION:

That the Board approve rescheduling the January School Board meeting from Tuesday, January 14, to Tuesday, January 21, 2014, at 6:00 p.m. in the School Board Office, Room 303, 700 S.W. 2nd Avenue, Okeechobee.

BACKGROUND INFORMATION:

Rescheduling the meeting will accommodate the preparation of an agenda for the meeting following staff return from the holiday break.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

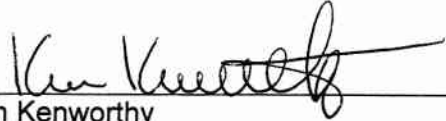
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: EMPLOYMENT OF PERSONNEL
DATE: November 12, 2013

RECOMMENDATION:

That the following personnel be employed:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Bodenmiller, Eric	Teacher, VE	South Elementary School	09-30-2013
Coleman, Demario	Teacher, Physical Education	Osceola Middle School	11-04-2013
Mitchell, Bonnie	Bus Driver	Transportation	10-07-2013

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: EMPLOYMENT OF TEMPORARY PERSONNEL
DATE: November 12, 2013

RECOMMENDATION:

That the following temporary personnel be employed as needed:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Allen, Darryl	Assistant Varsity Football Coach	08-01-2013
Anuez, Jackie	Extended Daycare	09-23-2013
Guerrero, Ruben	JV/9 th Grade Football Coach	08-01-2013
Huff, Mary	Head Varsity Softball Coach	01-07-2014
Mitchell, Bonnie	Sub – Bus Driver	09-30-2013
Navejar, Josephine	Sub – Food Service	10-17-2013
Smith, Joseph	JV/9 th Grade Football Coach	08-01-2013
Throop, Lauren	Osceola Middle School Head Volleyball Coach	08-01-2013

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT
DATE: November 12, 2013

RECOMMENDATION:

That resignations for the following personnel be accepted:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Leon, Maria	Paraprofessional, ESOL	Everglades Elementary School	11-04-2013
McNeil, Jimmie (Retirement)	Custodian I	Okeechobee High School	12-06-2013
White, Lori	Bus Driver	Transportation	10-02-2013

RECOMMENDED BY:


Ken Kenworthy
Superintendent of Schools


To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: TRANSFER OF PERSONNEL
DATE: November 12, 2013

RECOMMENDATION:

That the following personnel transfers be approved:

<u>Name</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Effective Date</u>
Carrier, Karen	Teacher, Reading Okeechobee High School	Teacher, Reading Coach Everglades Elementary School	11-04-2013
Stewart, Derek	Teacher, Elementary Seminole Elementary School	Teacher, Math/Science Coach EES/NES/SES/YMS	11-04-2013
Justus, Steven	Teacher, EBD Okeechobee Achievement Academy	Teacher, VE Osceola Middle School	10-28-2013

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

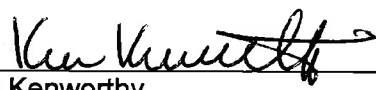
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: LEAVE REQUESTS
DATE: November 12, 2013

RECOMMENDATION:

That the following leaves of absence be approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Alderman, Lisa	South Elementary School	Personal Without Pay	10-28-2013	10-27-2014
Brown, Teresa	Transportation	Short Term	09-06-2013	12-06-2013
Price, Sharon	Transportation	Short Term	Beginning October 18, 2013 and continuing for a total not to exceed 12 days and not extending beyond April 6, 2014.	

RECOMMENDED BY:



 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: ADDITIONS TO SUBSTITUTE TEACHER LIST FOR 2013-14
DATE: November 12, 2013

RECOMMENDATION:

That the following personnel be added to the Substitute Teacher List for the 2013-14 school year:

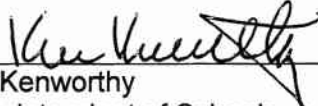
<u>Name</u>	<u>Rank</u>
Erwin, Rex Jr.	III
Ferrell, Rose-G4S only	II
Giles, Karen	III
Irizarry, Patricia	II
Jones, Jimmeria	I
Leon, Maria Carmen	III
Nieto, Ricardo	II
Shockley, Anna	II
Thornton, Amber	II
Yocum, Justin	II

Rank I – Less than 60 college credit hours

Rank II – 60 or more college credit hours

Rank III – Bachelor's degree or higher

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: PAYMENTS TO PERSONNEL
DATE: November 12, 2013

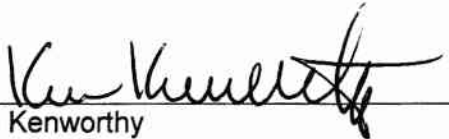
RECOMMENDATION:

That the Board approve the following payments to personnel:

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
Kim Quinlin	Facilitate Common Core Alignment at Everglades Elementary School	\$24.00 Per Hour	42 Hours	#4431 – Title I Schoolwide
Jay Adler	Facilitate Excel, PowerPoint, and Word Training	\$24.00 Per Hour	6 Hours	#4190 – Race to the Top

Note: All professional development shall comply with provisions in the negotiated personnel contracts.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: PAYMENT TO PERSONNEL FOR AFTER-SCHOOL PROGRAMS
DATE: November 12, 2013

RECOMMENDATION:


That the Board approve all instructional and non-instructional staff employed by the Okeechobee County School Board for the 2013-14 fiscal year to be eligible for employment, as needed and qualified, in after-school programs/tutorials from July 1, 2013, through June 30, 2014. Rates of pay will be determined by each program's specifications and/or Salary Schedules 30 and 33. Funding will be from the following programs:

- Title I, Part C, Project 4417
- Title I, Part A, Project 4431
- Indian Education Formula Grant, Project 4488
- Title III, English Language Acquisition, Project 4401
- IDEA, Project 4449
- Title I School Improvement Initiative Grant, Project 4435

BACKGROUND INFORMATION:

Tutorial programs paid through these funds will include, but not be limited to: Migrant Academic and STEM tutorials at both middle schools, Reading and Math tutorials at the secondary level, ELL tutorial, and Academic tutorial for Level 1 and 2 students at Title I schools.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: REIMBURSEMENT FOR HIGHLY QUALIFIED CERTIFICATION
DATE: November 12, 2013

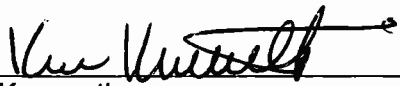
RECOMMENDATION:

That the Board approve reimbursement to teachers in Title I schools for the costs of the necessary certification exams to become highly qualified.

BACKGROUND INFORMATION:

In accordance with NCLB, teachers must be highly qualified in the subject area they are teaching. If necessary, a teacher can become highly qualified by taking the appropriate subject area exam and adding the subject area to their certificate. A teacher in a Title I school can be reimbursed for exam costs upon successful completion of the subject area exam and addition of the subject area to his/her Florida teaching certificate. A \$5,000.00 line item is set aside in the Title I Part A budget (Project #4431) for this purpose and reimbursements will be made to eligible teachers as funds allow.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: 2013-14 COURSE OF STUDY FOR GRADES 9-12
DATE: November 12, 2013


RECOMMENDATION:

That the Board approved the Course of Study for grades 9-12 for the 2013-14 academic year.

BACKGROUND INFORMATION:

The Course of Study listing is included in Board member agendas and is available upon request from the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **REVISED BUSINESS ASSOCIATE AGREEMENT WITH HEALTSTAT, INC.**
DATE: November 12, 2013

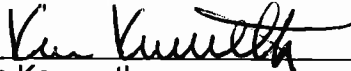
RECOMMENDATION:

That the Board approve a revised Business Associate Agreement (BAA) with Healthstat, Inc.

BACKGROUND INFORMATION:

The Business Associate Agreement was approved on October 12, 2010, as part of a continuing agreement with Healthstat, Inc. so that Blue Cross/Blue Shield can share patient information with the Employee Wellness Center. Okeechobee County Schools, as the employer, shall not have access to protected health information of its employees. Revision of the BAA at this time is necessary to comply with changes to the Health Insurance Portability and Accountability Act (HIPAA).

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: CONTRACT WITH eRATE 360 SOLUTIONS, LLC
DATE: November 12, 2013

RECOMMENDATION:

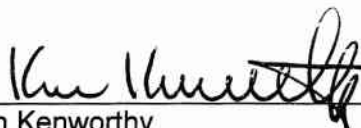
That the Board approve an eRate Forms Processing Contract with eRate Solutions, LLC for project management of the E-Rate application at a total cost of \$6,825.00.

BACKGROUND INFORMATION:

This is a renewal contract. The Schools and Libraries Program of the Universal Service Fund, commonly known as "E-Rate," is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC), and provides discounts to assist most schools and libraries in the United States to obtain affordable telecommunications and Internet access. The application and compliance process is extremely cumbersome. The District will benefit from the knowledge and expertise of eRate 360 Solutions, LLC in areas of project management. The contract is effective through the final funding requests for the 2014-15 fiscal year.

The contract is included in Board member agendas and is available upon request from the Director of Information Technology.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **MEMORANDUM OF UNDERSTANDING FOR THE RSVP PROGRAM**
DATE: November 12, 2013

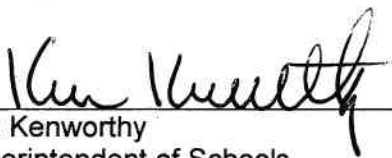
RECOMMENDATION:

That the Board approve a Memorandum of Understanding with RSVP of Okeechobee County, sponsored by United Way of Martin County, to utilize the Retired and Senior Volunteer Program (RSVP).

BACKGROUND INFORMATION:

This is a renewal agreement for the RSVP Program. RSVP services have previously been provided in the District through the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. RSVP of Okeechobee County is now sponsored by the United Way of Martin County. The Memorandum is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **TITLE I, PART A GRANT APPLICATION FOR IMPROVING THE ACADEMIC ACHIEVEMENT OF THE DISADVANTAGED**
DATE: November 12, 2013

RECOMMENDATION:

That the Board approve the Title I, Part A Grant application for Improving the Academic Achievement of the Disadvantaged in the amount of \$2,766,035.00 for the 2013-14 fiscal year.


BACKGROUND INFORMATION:

This is a renewal grant application. Title I, Part A, funds reading coaches and paraprofessionals at Title I schools. It also funds supplemental materials, equipment and professional development for teachers in Title I schools. The funded amount reflects an increase of \$259,750.00 from the 2012-13 project year.

All professional development shall comply with provisions in the negotiated personnel contracts.

The grant application/award pages and budget pages are included in Board member agendas. The complete application is available upon request from the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: TITLE I, PART C GRANT APPLICATION FOR EDUCATION OF MIGRATORY CHILDREN
DATE: November 12, 2013

RECOMMENDATION:

That the Board approve the Title I, Part C, Migrant Education Grant in the amount of \$614,431.00 for the 2013-14 project year.

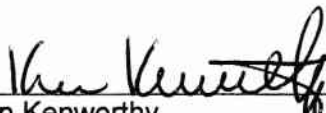
BACKGROUND INFORMATION:

Title I, Part C funds eight (8) migrant advocates to identify and support migrant students and families. Funds also provide tutorial programs at secondary schools, wrap-around care for prekindergarten 4-year olds, and school supplies and materials for migrant students. The funded amount reflects a decrease of \$47,568.00 in comparison to the 2012-13 project year.

All professional development shall comply with provisions in the negotiated personnel contracts.

The application/award pages and budget pages are included in the Board member agendas. The complete application is available upon request from the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: TITLE I, PART D, SUBPART II GRANT APPLICATION FOR LOCAL AGENCY PROGRAMS FOR NEGLECTED AND DELINQUENT
DATE: November 12, 2013

RECOMMENDATION:

That the Board approve the Title I, Part D, Subpart 2 Grant application in the amount of \$153,891.00 for the 2013-14 project year.

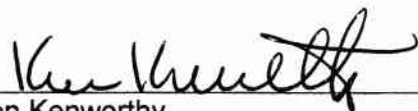
BACKGROUND INFORMATION:

Title I, Part D, Subpart II, funds supplementary services and materials at Department of Juvenile Justice sites in Okeechobee County. The funded amount reflects an increase of \$11,226.00 in comparison to the 2012-13 project year.

All professional development shall comply with provisions in the negotiated personnel contracts.

The grant application/award pages and budget pages are included in Board member agendas. The complete application is available upon request in the office of the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: TITLE VI GRANT APPLICATION FOR RURAL & LOW INCOME SCHOOLS PROGRAM
DATE: November 12, 2013

RECOMMENDATION:

That the Board approve the Title VI Grant application the amount of \$114,521.00 for the 2013-14 project year.

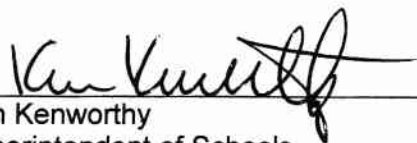
BACKGROUND INFORMATION:

Funds from this grant will be used for one paraprofessional at Okeechobee High School to assist in the credit retrieval lab. Title VI funds also provide supplemental instructional materials and professional development at all secondary schools and Everglades Elementary. The funded amount reflects a decrease of \$15,506.00 in comparison to the 2012-13 project year.

All professional development shall comply with provisions in the negotiated personnel contracts.

The grant application/award pages and budget pages are included in Board member agendas. The complete application is available upon request from the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: FORMULA GRANT APPLICATION FOR INDIAN EDUCATION
DATE: November 12, 2013

RECOMMENDATION:

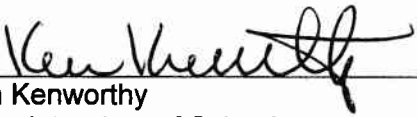
That the Board approve the Formula Grant application for Indian Education in the amount of \$12,500.00 for the 2013-14 school year.

BACKGROUND INFORMATION:

Funds from the Indian Education Grant will provide supplemental academic materials and support for Seminole Indian students who attend Okeechobee County Schools. The funded amount reflects an increase of \$312.00 in comparison to the 2012-13 project year.

The grant application/award pages and budget pages are included in Board member agendas. The complete application is available upon request from the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **CARL D. PERKINS RURAL AND SPARSELY POPULATED GRANT APPLICATION**
DATE: November 12, 2013

RECOMMENDATION:

That the Board approve the Carl D. Perkins Rural and Sparsely Populated Grant application in the amount of \$71,108.00 for the 2013-14 project year.

BACKGROUND INFORMATION:

Grant funds will be used to purchase and maintain updated curriculum and career labs to meet the unique needs of a small district in providing career and technical education programs as outlined by the Region 20 List of High Skill/High Wage or High Demand Occupations. The funded amount reflects a decrease of \$6,389.00 in comparison to the 2012-13 project year.

The application/award pages and budget pages are included in Board member agendas. The complete application is available upon request from the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **CARL D. PERKINS SECONDARY CAREER AND TECHNICAL EDUCATION GRANT APPLICATION**
DATE: November 12, 2013

RECOMMENDATION:

That the Board approve the Carl D. Perkins Secondary Career and Technical Education Grant application in the amount of \$73,068.00 for the 2013-14 project year.

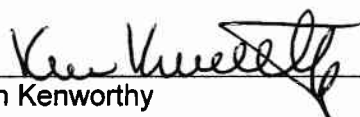
BACKGROUND INFORMATION:

Grant funds are primarily used to employ a Career Specialist who serves Okeechobee High School, Okeechobee Freshman Campus, and Okeechobee Achievement Academy. Funds are also used for payment of Industry Certification testing fees for students. The purpose of this grant is to improve academic and technical skills of career and technical education students, increase the completion and placement rate of all career and technical education students (with particular emphasis on non-traditional populations), and increase enrollment in career and technical education courses. The funded amount reflects a decrease of \$2,306.00 from the 2012-13 project year.

All professional development shall comply with provisions in the negotiated personnel contracts.

The application/award pages and budget pages are included in the Board member agendas. The complete application is available upon request from the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: **CARL D. PERKINS DJJ GRANT APPLICATION FOR OIHH (OKEECHOBEE INTENSIVE HALFWAY HOUSE) JUVENILE RESIDENTIAL FACILITY**

DATE: November 12, 2013

RECOMMENDATION:


That the Board approve the Carl D. Perkins Department of Juvenile Justice Grant application for Okeechobee Intensive Halfway House Juvenile Residential Facility in the amount of \$34,356.99 for the 2013-14 school year.

BACKGROUND INFORMATION:

This is a competitive grant. Grant funds will be used to purchase and maintain updated curriculum, career labs and equipment to meet the unique needs of students enrolled in secure settings.

The application/award pages and budget pages are included in Board member agendas. The grant application is available upon request from the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: TECHNOLOGY TRANSFORMATION FOR RURAL SCHOOL DISTRICTS GRANT APPLICATION
DATE: November 12, 2013

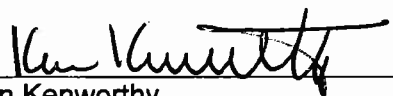
RECOMMENDATION:

That the Board approve a Technology Transformation Grant Application for Rural School Districts in the amount of \$245,991.00.

BACKGROUND INFORMATION:

This is an entitlement grant which is being awarded to 33 rural districts for the purpose of establishing a wireless network or enhancing an existing wireless network. The District will use the funds to upgrade the network to support the Bring Your Own Device program, online assessments, and digital curriculum. After the enhancement, most schools in the District will have a 2 to 1 ratio (two classrooms to one access point).

RECOMMENDED BY:




Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: PROPERTY DISPOSAL LIST #4 FOR THE 2013-14 FISCAL YEAR
DATE: November 12, 2013

RECOMMENDATION:

That the items listed on the attached Property Disposal List #4 for the 2013-14 fiscal year be declared as surplus, no longer usable for educational purposes, and to be removed from property records; and that the Superintendent be authorized to donate or sell such items in accordance with state statute.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

OKEECHOBEE COUNTY SCHOOL BOARD

Property Disposal

2013-14 #4

Property Number	Description	Cost	Condition	School/ Cost Center
18601	3 Com Switch	1,756.56	Obsolete	IT
18720	3 Com Switch	5,340.80	Obsolete	IT
18881	3 Com Switch	2,149.89	Obsolete	IT
18885	3 Com Switch	2,273.83	Obsolete	IT
18893	3 Com Switch	2,227.67	Obsolete	IT
18894	3 Com Switch	2,227.67	Obsolete	IT
18895	3 Com Switch	2,227.67	Obsolete	IT
18903	3 Com Switch	2,278.07	Obsolete	IT
18905	3 Com Switch	2,278.06	Obsolete	IT
18920	3 Com Switch	2,398.32	Obsolete	IT
18923	3 Com Switch	4,638.40	Obsolete	IT
19675	3 Com Switch	1,078.23	Obsolete	IT
19681	3 Com Switch	1,078.23	Obsolete	IT
19683	3 Com Switch	3,326.00	Obsolete	IT
19932	Computer, Gateway	2,749.00	Unrepairable	IT
20009	Dell Computer	907.38	Obsolete	OHS
20105	Computer, Gateway Laptop	2,758.00	Unrepairable	IT
20319	Computer, Gateway Laptop	2,459.00	Unrepairable	IT
20388	Computer, Gateway Laptop	2,548.00	Unrepairable	IT
20400	Computer, Gateway Laptop	2,548.00	Unrepairable	IT
20496	Computer, Lenovo Laptop	2,477.00	Unrepairable	IT
20535	Hyrely Server	3,176.33	Unrepairable	IT
20539	Hyrely Server	3,176.33	Unrepairable	IT
20547	Computer, Laptop D620	2,183.00	Unrepairable	IT
20602	Computer, Laptop D620	2,016.00	Unrepairable	IT
20611	Computer, Laptop D620	2,016.00	Unrepairable	IT
20678	Computer, Laptop D620	2,128.00	Unrepairable	IT
20744	Computer, Lenovo Laptop	2,115.00	Unrepairable	IT
20751	Computer, Laptop D620	1,881.00	Unrepairable	IT
20765	Dell Computer	1,075.00	Obsolete	OHS
20823	Dell Computer	2,068.00	Unrepairable	IT
20888	Computer, Lenovo Laptop	2,699.78	Unrepairable	IT
21181	Belkin Switch	839.56	Obsolete	IT
21182	Lacy Server	1,325.00	Unrepairable	IT
21329	Computer, Laptop D620	1,466.00	Unrepairable	IT
21378	Canon, Scanfront	1,485.57	Unrepairable	IT
21380	Computer, Lenovo Laptop	1,471.00	Unrepairable	IT
21772	Computer, Lenovo Laptop	1,307.25	Unrepairable	IT
2320F	3 Com Switch	1,229.82	Obsolete	IT
2755F	Computer, Gateway	940.00	Obsolete	ESE located @ EES
2869F	Computer, Gateway Laptop	2,499.00	Unrepairable	IT
3014F	Computer, Gateway	1,059.00	Obsolete	EES
3030F	Computer, Gateway	1,059.00	Obsolete	EES
3163F	Computer, Gateway Laptop	1,400.00	Unrepairable	IT
3407F	Computer, Gateway Laptop	1,275.00	Unrepairable	IT
3914F	Computer, Laptop D620	1,548.00	Unrepairable	IT
4059F	Computer, Laptop D620	1,451.00	Unrepairable	IT

OKEECHOBEE COUNTY SCHOOL BOARD

Property Disposal

2013-14 #4

Property Number	Description	Cost	Condition	School/ Cost Center
4126F	Computer, Lenovo Laptop	2,702.00	Unrepairable	IT
4148F	Computer, Lenovo Laptop	2,583.00	Unrepairable	IT
		101,900.42		
County Custodian <u>Janis Stevens</u>		Date <u>10-24-2013</u>		
Superintendent _____		Date _____		
School Board Chairman _____		Date _____		

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: MONTHLY FINANCIAL STATEMENT FOR SEPTEMBER, 2013
DATE: November 12, 2013

RECOMMENDATION:

That the Monthly Financial Statement for September, 2013, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request in the office of the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: BUDGET AMENDMENT #3 FOR SEPTEMBER, 2013
DATE: November 12, 2013


RECOMMENDATION:

That Budget Amendment #3 for September, 2013, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request in the office of the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **WARRANT REGISTER FOR OCTOBER, 2013**
DATE: November 12, 2013


RECOMMENDATION:

That the Warrant Register for October, 2013, be approved as follows:

General Disbursement Account – Warrants #149002 thru #149292

Operating General Fund	\$ 1,051,574.72
Federal Programs Fund	71,488.79
Food Service Fund	172,886.16
Capital Improvement Fund	<u>95,864.57</u>
Total	\$ 1,391,814.24

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools