

Minutes of
Okeechobee County School Board Meeting
December 13, 2016
6:00 p.m.

I. Call to Order

Call to Order: Chairman Morgan

- Present: District 1 – Joe Arnold
 District 2 – Malissa Morgan, Chairman
 District 3 – Dixie Ball
 District 4 – Amanda Fuchswanz
 District 5 – Jill Holcomb, Vice Chairman

 Ken Kenworthy, Superintendent of Schools
 Tom Conely, School Board Attorney

Invocation: Mark Mayer, Real Life Children's Ranch
 Pledge of Allegiance: Led by Chairman Morgan

II. Opening Items

School Recognition

- ★ Freshman Campus – *U.S. News & World Report* – "2016 Best High Schools Bronze Award"

Staff Recognition

- ★ Golden Mouse Award
 - *Jennifer Ellis*, 4th Grade Teacher, South Elementary
- ★ Retirement
 - *M. Jane Stough*, 5th Grade Teacher, Central Elementary School

-----Scheduled Recess-----

III. Approval of Minutes

- Minutes of Meeting on November 22, 2016

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| Motion: | Joe Arnold |
| Second: | Jill Holcomb |
| Vote: | 5-0 In Favor |

IV. Items for Action

Chairman Morgan asked if there were any changes, additions, or deletions to the Items for Action. Superintendent Kenworthy asked that Item G. be pulled for replacement.

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| Approval of Items for Action with replacement page for Item G.: | |
| Motion: | Joe Arnold |
| Second: | Jill Holcomb |
| Vote: | 5-0 In Favor |

A. SCHOOL IMPROVEMENT PLAN – SOUTH ELEMENTARY SCHOOL

Superintendent's Recommendation: That the Board approve the School Improvement Plan for South Elementary School for the 2016-17 school year.

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| Motion: | Dixie Ball |
| Second: | Joe Arnold |
| Discussion/Additional Information | The School Improvement Plan was presented to the Board by Tracy Downing, Principal, and Bryan VanCamp, Assistant Principal, South Elementary School. The complete plan is available upon request from Mrs. Downing. |
| Vote: | 5-0 In Favor |

B. SCHOOL IMPROVEMENT PLAN – NORTH ELEMENTARY SCHOOL

Superintendent's Recommendation: That the Board approve the School Improvement Plan for North Elementary School for the 2016-17 school year.

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| Motion: | Joe Arnold |
| Second: | Jill Holcomb |

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| Discussion/Additional Information | The School Improvement Plan was presented to the Board by Tuuli Robinson, Principal, North Elementary School. The complete plan is available upon request from Mrs. Robinson. Superintendent Kenworthy shared that each elementary school will be using ReadyGEN by Pearson Education starting in January. ReadyGEN is recognized by EdReports as a best practice. Pearson is paying half the cost for all products and professional development. Each principal will select one grade level to implement ReadyGEN. |
| Vote: | 5-0 In Favor |

C. SCHOOL IMPROVEMENT PLAN – YEARLING MIDDLE SCHOOL

Superintendent's Recommendation: That the Board approve the School Improvement Plan for Yearling Middle School for the 2016-17 school year.

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| Motion: | Dixie Ball |
| Second: | Joe Arnold |
| Discussion/Additional Information | The School Improvement Plan was presented to the Board by Jody Hays, Principal, and Emily Strelman, Assistant Principal, Yearling Middle School. The complete plan is available upon request from Mrs. Hays. |
| Vote: | 5-0 In Favor |

D. BOARD APPOINTMENT FOR CHILDREN'S SERVICES COUNCIL

Superintendent's Recommendation: That the Board appoint a member to serve on the Children's Services Council Board of Directors.

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| Motion: | Dixie Ball nominated Jill Holcomb. Jill accepted the nomination. |
| Second: | Joe Arnold |
| Discussion/Additional Information | Superintendent Kenworthy stated this is an annual appointment. Last year's appointee was India Riedel. |
| Vote: | 5-0 In Favor |

E. INTERNAL FUNDS FINANCIAL STATEMENT/AUDIT REPORT

Superintendent's Recommendation: That the Internal Funds Financial Statement/Audit Report for all schools for the period ending June 30, 2016, be accepted and filed as part of public record.

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| Motion: | Dixie Ball |
| Second: | Joe Arnold |
| Discussion/Additional Information | Superintendent Kenworthy stated the full report is included in Board packets in addition to the summary chart. |
| Vote: | 5-0 In Favor |

F. FLORIDA SAFE SCHOOLS ASSESSMENT REPORT FOR 2016-17

Superintendent's Recommendation: That the Board approve the results of the Florida Safe Schools Assessment Report for the 2016-2017 school year.

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| Motion: | Joe Arnold |
| Second: | Jill Holcomb |
| Discussion/Additional Information | Superintendent Kenworthy stated the report is included in Board members agendas. |
| Vote: | 5-0 In Favor |

ITEM G. was pulled for replacement.

G. NEXT STEPS FOR SPECIAL FACILITIES REVISED

Superintendent's Recommendation: That the Board authorizes the Superintendent to reapply for Special Facilities Funding and work with the Lobbyist to pursue funding directly from the Legislature for the replacement of Okeechobee High School to include advertising for Request for Qualifications (RFQ) for architectural services.

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| Motion: | Joe Arnold |
| Second: | Dixie Ball |
| Discussion/Additional Information | Superintendent Kenworthy distributed a timeline, as discussed at the Board Workshop on December 12, 2016, and asked members to write "DRAFT" across the document. Chairperson Morgan thanked |

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| | the Superintendent for providing multiple options for consideration. As directed by the Board, the District will apply for Options 1 and 5 simultaneously. |
| Vote: | 5-0 In Favor |

V. Consent Agenda

Chairman Morgan asked if there were any changes, additions, or deletions to the *Consent Agenda*. Superintendent Kenworthy asked that Item. C. be pulled for separate consideration.

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| Motion To Approve the remainder of the Consent Agenda: | Joe Arnold |
| Second: | Dixie Ball |
| Vote: | 5-0 In Favor |

A. EMPLOYMENT OF PERSONNEL

| Name | Position | School or Center | Effective Date |
|----------------------|------------------------------|-----------------------------|----------------|
| Beigle, Jeffrey G. | Teacher, ESE | South Elementary School | 11-28-2016 |
| Gagliardi, Christina | Teacher, Science | Osceola Middle School | 11-28-2016 |
| Holliday, Meggyn | Teacher, Staffing Specialist | Exceptional Child Education | 11-28-2016 |
| Mitchell, Bonnie | Bus Driver | Transportation | 11-15-2016 |

B. EMPLOYMENT OF TEMPORARY PERSONNEL

| Name | Position | Effective Date |
|----------------|---|----------------|
| Attaway, Glenn | Okeechobee High School - Assistant Varsity Football Coach | 08-01-2016 |
| Smith, Joseph | Okeechobee High School - Assistant Varsity Football Coach | 08-01-2016 |

C. RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT – PULLED FOR SEPARATE CONSIDERATION.

D. TRANSFER OF PERSONNEL

| Name | Transfer From | Transfer To | Effective Date |
|-------------------|---|---|----------------|
| Cabrera, Maria | Food Service Yearling Middle School | Food Service Okeechobee High School | 10-25-2016 |
| Collins, Samantha | Paraprofessional Central Elementary School | Paraprofessional/Office Aide Guidance – Central & South Elementary | 11-28-2016 |
| Jewell, Tonya | Food Service Everglades Elementary School | Food Service Yearling Middle School | 11-07-2016 |
| Wilderman, Traci | Secretary Okeechobee High School | Secretary, Asst. Superintendent Instructional Services District Office | 11-07-2016 |

E. LEAVE REQUESTS

| Name | School | Leave Type | From | Through |
|-------------------|-----------------------------------|-------------------------|------------|------------|
| Fraser, Lauren | North Elementary School | Short Term | 03-03-2017 | 05-05-2017 |
| Hales, Erin | North Elementary School | Short Term | 01-05-2017 | 04-06-2017 |
| Heater, Linda | Transportation | Personal without pay | 10-06-2016 | 05-29-2017 |
| Sauceda, Jennifer | Okeechobee Achievement Academy | Short Term | 02-26-2017 | 05-30-2017 |

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F. ADDITIONS TO SUBSTITUTE TEACHERS FOR 2016-17

| <u>Name</u> | <u>Rank</u> |
|---------------------|-------------|
| Castaneda, Maribel | II |
| Cline, Randall W. | III |
| Higgins, Caitlan P. | I |
| Moore, Julie | II |
| Rupe, Gail | I |

Rank I – Less than 60 college credit hours
Rank II – 60 or more college credit hours
Rank III – Bachelor’s degree or higher

G. PAYMENTS TO PERSONNEL

| <u>Name/Group</u> | <u>Purpose</u> | <u>Rate of Pay</u> | <u>Time Period (Maximum)</u> | <u>Funding Source</u> |
|---------------------------|--|--------------------|------------------------------|-----------------------|
| Szentmartoni, Verna Carol | Additional Bonus for Food Service Assistant Recruitment (SB) | \$350 | N/A | Food Service Budget |
| Arnold, Sandra | Initial Recruitment Bonus for Bus Operator (SD) | \$350 | N/A | Transportation Budget |

Note: All professional development shall comply with provisions in the negotiated personnel contracts.

H. FORMULA GRANT APPLICATION FOR INDIAN EDUCATION

The Board approved the Formula Grant application for Indian Education in the amount of \$9,027.00 for the 2016-2017 school year.

I. MONTHLY FINANCIAL STATEMENT FOR OCTOBER, 2016

The Board approved the Monthly Financial Statement for October, 2016, and ordered them filed as public record.

J. BUDGET AMENDMENT #4 FOR OCTOBER, 2016

The Board approved Budget Amendment #4 for October, 2016.

K. WARRANT REGISTER FOR NOVEMBER, 2016

The Board approved the Warrant Register for November, 2016, as follows:

General Disbursement Account – Warrants #162077 thru #162327

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|--------------------------|-----------------|
| Operating General Fund | \$ 839,810.64 |
| Federal Programs Fund | 37,197.27 |
| Food Service Fund | 98,952.26 |
| Capital Improvement Fund | 120,628.82 |
| Total | \$ 1,096,588.99 |

This item was pulled for separate consideration:

C. RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

| <u>Name</u> | <u>Position</u> | <u>School or Center</u> | <u>Effective Date</u> |
|------------------------|---------------------------------|------------------------------|-----------------------|
| Castaneda, Maribel | Paraprofessional | Everglades Elementary School | 11-16-2016 |
| Gagliardi, Christina | Paraprofessional, Instructional | Osceola Middle School | 11-25-2016 |
| Stough, Margaret Jane- | Teacher, Fifth Grade | Central Elementary School | 12-12-2016 |

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| Discussion/Additional Information | Chairperson Morgan stated that the Board would hear from Amanda Causey, as requested, and then motions would be made. Chairperson Morgan invited Ms. Causey to speak with a five minute time limit. Ms. Causey stated that she is a probationary employee and has been a bus driver for the District for two years. She temporarily took a job at the high school but returned to transportation. Ms. Causey said she has a clean record and feels she was let go due to having a conversation with a District level administrator. Chairperson Morgan asked Superintendent Kenworthy for additional information. The |
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| | Superintendent stated that he supports the Supervisor's recommendation. Chairperson Morgan thanked Ms. Causey and called for a vote. |
| Motion: | Joe Arnold |
| Second: | Dixie Ball |
| Vote: | 5-0 In Favor |

VI. Information Items

A. SUPERINTENDENT

- Reminded members that the Legislative Delegation will be held Friday, January 6, 1:30. The participant request form is due next Tuesday. The Superintendent's list of issues:
 - Special facilities - members were encouraged to be there to provide a united front
 - Accountability system - ask for a later test date. Testing now starts on April 3, with two months of learning left in the school year. Ask for a testing platform with immediate results. Use concordant scores, tests like PERT as the equivalent.
 - Funding outside special facilities. Dual enrollment costs have been shifted to the District should be state funded.
 - If members have issues of concern, please contact Mr. Kenworthy before Tuesday.
- The January Board meeting will be held Tuesday, January 17, 2017.
- The District's *Night of Stars* will be held at KOA on Friday, January 20, 2017.
- Ethics Training certificate deadline is December 31, 2016. Submit a copy for our file.

B. SCHOOL BOARD MEMBERS -

- Member Arnold wished everyone a Merry Christmas.
- Chairperson Morgan reminded everyone that Toys for Tots will be this Saturday. Any teens looking for community service hours are welcome. Superintendent Kenworthy thanked Ms. Morgan for her commitment to this project.

C. SCHOOL BOARD ATTORNEY -

- Mr. Conely wished everyone a happy holiday.

D. PUBLIC - NONE

VII. Adjournment

There being no further business to discuss, on a motion by Joe Arnold, seconded by Dixie Ball, the Board adjourned at 7:40 p.m. The next regular meeting of the School Board is scheduled for 6:00 p.m. on Tuesday, January 17, 2017, at 700 S.W. 2nd Avenue, Okeechobee, Florida.

OKEECHOBEE COUNTY SCHOOL BOARD

Signature on File
Malissa Morgan
Chairman

Signature on File
Ken Kenworthy
Superintendent of Schools