



SCHOOL BOARD OF OKEECHOBEE COUNTY

AGENDA FOR REGULAR MEETING
MARCH 11, 2014
6:00 P.M.

Chairperson
Joe Arnold
Vice Chairperson
Gay Carlton
Members
Malissa Morgan
India Riedel
David Williams

Vision

Achieving Excellence

Mission

The School District of Okeechobee County will prepare all students to be college and career ready and to possess the attitudes and values necessary to function as productive members of our society.

Core Values

- Excellence
Educational Quality
Equity
Environment that is Safe and Secure
Empowerment of all Shareholders and Partners

2013-14

Strategic Plan Goals

- To Prepare Students to be College and Career Ready
To Maximize Efficient and Effective Use of Available Resources
To Empower Stakeholders through Opportunities for Meaningful Participation
To Provide a Safe and Secure Education for ALL

I. Call to Order

- Prayer - Rev. Cary McKee, More 2 Life Ministries
Pledge of Allegiance

II. Opening Items

- Student Recognition
OHS - 2014 Sunshine State Scholar
OHS - Girls Weightlifting - State Qualifier
OHS - Girls Wrestling - 3rd in State Competitor
OHS - Boys Wrestling - State Qualifier
Staff Recognition
Retirements - Calberth Baul, Custodian, Okeechobee High School

III. Approval of Minutes

- Meeting of February 11, 2014

IV. Request to Address the School Board

- Steve Moreland/Zane Moreland - Valedictorian and Salutatorian
Dr. Muhammad Chaudhary/Irfan Chaudhary - Selection

V. Items for Action

- Amendment of Board Policy 5.321 Bullying and Harassment 1
Advertisement to Amend Board Policy 2.20 Board Meetings 2
Advertisement to Amend Board Policy 3.45 Background Screening for Contractors 3
Advertisement to Amend Board Policy 3.70 Flag Display and Pledge 4
Advertisement to Amend Board Policy 6.113 Responsibilities of School Bus Operators 5
Advertisement to Amend Board Policy 6.56 Professional Ethics 6
Advertisement to Amend Board Policy 8.23 Transporting Students in Private Vehicles 7
Advertisement to Amend Board Policy 8.30 Automotive Equipment 8
Internal Funds Financial Statement/Audit Report 9
Agreement with North East Florida Educational Consortium (NEFEC) for Virtual Instruction Program 10
2014-15 School Calendar 11

VI. Consent Agenda

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VII. Hearing

A. Call Hearing to Order – Chairman Arnold

B. Introduction of the Parties

C. Introductory Statement – Chairman Arnold

This is a hearing on the recommendation of the Superintendent for the suspension without pay and termination of employment of Catherine Jones. The hearing is being held in accordance with School Board Policy 6.52 and Florida Statutes 1012.33, 120.569, and 120.57.

A Court Reporter will transcribe the proceedings and administer the oath to all persons testifying as witnesses. The Superintendent has the burden of proof and will present his case and witnesses first. The parties will be provided an opportunity to make an opening statement limited to not more than five (5) minutes each; and, at the conclusion of all the evidence, the parties will be provided an opportunity to make closing statements limited to not more than 10 minutes each.

Once the presentations have been completed, the School Board members will deliberate and rule on the recommendation from the Superintendent.

The School Board's Attorney will explain to the School Board members and answer issues and questions of procedure as these questions arise during the course of the hearing.

D. Superintendent's Recommendation

It is the recommendation of the Superintendent that Catherine Jones be suspended without pay and that employment of Catherine Jones be terminated effective March 12, 2014.

E. Presentations

1. Opening Statements

Superintendent.....	5 Minutes
Employee Representative	5 Minutes

AGENDA FOR
REGULAR MEETING
MARCH 11, 2014

2. **Superintendent's Case**

The Superintendent will present his case, call his witnesses, and introduce his exhibits. The Employee shall have the right to cross-examine witnesses. The School Board members may ask questions at the conclusion of each witness' testimony.

3. **Employee's Case**

The Employee will present her case, call her witnesses, and introduce her exhibits. The Superintendent shall have the right to cross-examine witnesses. The School Board members may ask questions at the conclusion of each witness' testimony.

4. **Closing Statements**

Superintendent..... 10 Minutes
Employee Representative 10 Minutes

5. **Close Hearing**

Final Call for School Board Member Questions
Close Evidentiary Portion of the Hearing

F. School Board Member Deliberation and Decision – Chairman Arnold

After presentations have been completed, the School Board members will deliberate and upon motion, duly seconded, vote on the recommendation from the Superintendent. Any action proposed by the Board will require a motion and second. A majority vote of the membership of the School Board shall be required to sustain the Superintendent's recommendation. The issues for the School Board's consideration include the following:

1. Based on the evidence presented, has the Superintendent proven that Catherine Jones violated any one or more of the following:
 - a. School Board Policy 6.45, *Alcohol and Drug Free Workplace*.
 - b. Florida Statute 1012.33, *Contracts with instructional staff, supervisors, and school principals*.
 - c. State Board Rule 6A-5.056, *Criteria for Suspension and Dismissal*.
 - d. School Board Policy 6.56, *Professional Ethics*.
 - e. School Board Policy 6.103, *Appointment or Employment Requirements*.
2. If proven, should the Board sustain or modify the suspension and the recommendation to terminate employment of Catherine Jones effective March 12, 2014.

G. Board Decision

VIII. Information Items:

- A. Superintendent
- B. School Board Members
- C. School Board Attorney
- D. Public

The next regular School Board meeting is Tuesday, April 8, 2014

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **AMENDMENT OF BOARD POLICY 5.321 BULLYING AND HARASSMENT**
DATE: March 11, 2014

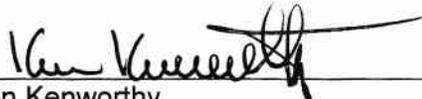
RECOMMENDATION:

That the Board approve amendment of School Board Policy 5.321 Bullying and Harassment to add language regarding cyberbullying and cyberstalking.

BACKGROUND INFORMATION:

The proposed amendment is in accordance with changes made to Florida Statute 1006.147 and is recommended by the District's consultant for School Board Policies. Advertisement of intent to amend Policy 5.321 was approved by the School Board on February 11, 2014, and legally advertised to the public on February 12, 2014, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. Policy 5.321, with revisions noted, is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



The School Board of Okeechobee County

Chapter 5.00: Students

5.321*

BULLYING AND HARASSMENT

POLICY

- I. Statement Prohibiting Bullying and Harassment
 - A. It is the policy of the Okeechobee County School District that all of its students and school employees have an educational setting that is safe, secure, and free from harassment and bullying of any kind. The District will not tolerate bullying and harassment of any type. Conduct that constitutes bullying and harassment, as defined herein, is prohibited.
 - B. The District upholds that bullying or harassment of any student or school employee is prohibited:
 1. During any education program or activity conducted by a public K-12 educational institution;
 2. During any school-related or school-sponsored program or activity.
 3. On a school bus of a public K-12 educational institution; ~~or~~
 4. Through the use of data or computer software that is accessed through a computer, computer system, or computer network of a public K-12 education institution- within the scope of the School District, meaning regardless of ownership, any computer, computer system, computer network that is physically located on school property or at a school-related or school-sponsored program or activity; or
 5. Through the use of data or computer software that is accessed at a non-school-related location, activity, function, or program, or through the use of technology or an electronic device that is not owned, leased, or used by the School District or a school, if the bullying substantially interferes with or limits the victim's ability to participate in or benefit from the services, activities, or opportunities offered by a school or substantially disrupts the education process or orderly operation of a school. School staff is not required to monitor any non-school-related activity, function, or program.
- II. Definitions
 - A. Bullying includes cyberbullying and means systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. It is further defined as unwanted and repeated written, verbal, graphic, or physical behavior, including any threatening, insulting, or dehumanizing gesture, by a student or adult, that is severe or pervasive enough to create an intimidating, hostile, or

offensive educational environment; cause discomfort or humiliation; or unreasonably interfere with the individual's school performance or participation; and may involve but is not limited to:

1. Teasing;
2. Social exclusion;
3. Threat;
4. Intimidation;
5. Stalking;
6. Physical violence;
7. Theft;
8. Sexual, religious, disability, or racial/ethnic harassment;
9. Public or private humiliation; or
10. Destruction of property.

The term *bullying* shall include cyberbullying whether or not specifically stated.

B. Cyberbullying means bullying through the use of technology or any electronic communication, which includes, but is not limited to, any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photoelectronic system, or photooptical system, including, but not limited to, electronic mail, internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person, or the knowing impersonation of another person as the author of posted content or messages, if the creation or impersonation creates any of the conditions enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions enumerated in the definition of bullying.

BC. Harassment means any threatening, insulting or dehumanizing gesture, use of data or computer software, or written, verbal, or physical conduct directed against a student or school employee that:

1. Places a student or school employee in reasonable fear of harm to his/her person or damage to his/her property;
2. Has the effect of substantially interfering with a student's educational performance, opportunities, or benefits; or
3. Has the effect of substantially disrupting the orderly operation of a school.

ED. Bullying and harassment also encompass:

1. Retaliation against a student or school employee by another student or school employee for asserting or alleging an act of bullying or harassment. Reporting an act of bullying or harassment that is not made in good faith is considered retaliation.
2. Perpetuation of conduct listed in the definition of bullying (including cyberbullying) or harassment by an individual or group with intent to demean, dehumanize, embarrass, or cause emotional or physical harm to a student or school employee by:
 - a. Incitement or coercion;

- b. Accessing or knowingly and willingly causing or providing access to data or computer software through a computer, computer system, or computer network within the scope of the District school system;
- c. Acting in a manner that has an effect substantially similar to the effect of bullying or harassment.

DE. Cyberstalking, as defined in Florida Statute, means to engage in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at a specific person, causing substantial emotional distress to that person and serving no legitimate purpose.

III. Behavior Standards

- A. The Okeechobee County School District expects students to conduct themselves as appropriate for their levels of development, maturity, and demonstrated capabilities with a proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities, and the care of school facilities and equipment.
- B. The District believes that standards for student behavior must be set cooperatively through interaction among the students, parents/legal guardians, staff, and community members producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for District and community property on the part of students, staff, and community members. Because students learn by example, school administrators, faculty, staff, and volunteers will demonstrate appropriate behavior, treat others with civility and respect, and refuse to tolerate bullying or harassment.
- C. Students have the responsibility to conform to reasonable standards or socially acceptable behavior; respect the person, property, and rights of others; obey constituted authority; and respond to those who hold that authority as stated in the *Code of Student Conduct*.

IV. Consequences for Committing, or Wrongful and Intentional Accusation of an Act of Bullying or Harassment

- A. Concluding whether a particular action or incident constitutes a violation of this policy requires a determination based on all of the facts and surrounding circumstances. The physical location or time of access of a computer-related incident cannot be raised as a defense in any disciplinary action.
- B. Consequences and appropriate remedial action for students who commit acts of bullying or harassment or for students found to have wrongfully and intentionally accused another as a means of bullying or harassment may range from positive behavioral interventions up to and including suspension or expulsion, as outlined in the *Code of Student Conduct*.
- C. Consequences and appropriate remedial action for a school employee, found to have committed an act of bullying or harassment, or found to have wrongfully and intentionally accused another as a means of bullying or harassment, shall be determined in accordance with District policies, procedures, and agreements. Additionally, egregious acts of harassment by certified educators may result in a sanction against an educator's state issued certificate as stipulated in the *Code of Ethics and Principles of Professional Conduct of the Education Profession in Florida*.

- D. Consequences and appropriate remedial action for a visitor or volunteer found to have committed an act of bullying or harassment, or found to have wrongfully and intentionally accused another as a means of bullying or harassment, shall be determined by the school administrator after consideration of the nature and circumstances of the act, including possible exclusion from school grounds, and, if appropriate, reported to appropriate laws enforcement officials.

V. Reporting an Act of Bullying or Harassment

- A. At each school, the principal or the principal's designee shall be responsible for receiving complaints alleging violations of this policy.
- B. All school employees are required to report alleged violations of this policy to the principal or the principal's designee.
- C. All other members of the school community, including students, parents/legal guardians, volunteers, and visitors are encouraged to report any act that may be a violation of this policy anonymously or in person to the principal or principal's designee.
- D. The principal of each school in the District shall establish and prominently publicize to students, staff, volunteers, and parents/legal guardians, how a report of bullying or harassment may be filed either in person or anonymously and how this report will be acted upon.
- E. The victim of bullying or harassment, anyone who witnessed the bullying or harassment, and anyone who has credible information that an act of bullying or harassment has taken place may file a report of bullying or harassment.
- F. A school employee, school volunteer, student, parent/legal guardian or other persons who promptly reports in good faith an act of bullying or harassment to the appropriate school official and who makes this report in compliance with the procedures set forth in the District policy is immune from a cause of action for damages arising out of the reporting itself or any failure to remedy the reported incident.
- G. Submission of a good faith complaint or report of bullying or harassment will not affect the complainant or reporter's future employment, grades, learning or working environment, or work assignments.
- H. Any written or oral reporting of an act of bullying or harassment shall be considered an official means of reporting such act(s).
- I. Reports may be made anonymously, but formal disciplinary action may not be based solely on the basis of an anonymous report.

VI. Investigation of a Report of Bullying or Harassment

- A. The investigation of a reported act of bullying or harassment is deemed to be a school-related activity and shall begin with a report of such an act. Incidents that require a reasonable investigation when reported to appropriate school authorities shall include alleged incidents of bullying or harassment allegedly committed against a child while the child is en route to school aboard a school bus or at a school bus stop.

- B. The principal or designee shall select an individual(s) trained in investigative procedures to initiate the investigation. The person may not be the accused perpetrator (harasser or bully) or victim.
- C. Documented interviews of the victim, alleged perpetrator, and witnesses shall be conducted privately, separately, and shall be confidential. Each individual (victim, alleged perpetrator, and witnesses) will be interviewed separately and at no time will the alleged perpetrator and victim be interviewed together.
- D. The investigator shall collect and evaluate the facts including but not limited to:
 - 1. Description of incident(s) occurred;
 - 2. Context in which the alleged incident(s) occurred;
 - 3. How often the conduct occurred;
 - 4. Whether there were past incidents or past continuing patterns of behavior;
 - 5. The relationship between the parties involved;
 - 6. The characteristics of parties involved, *i.e.*, grade, age;
 - 7. The identity and number of individuals who participated in bullying or harassing behavior.
 - 8. Where the alleged incident(s) occurred;
 - 9. Whether the conduct adversely affected the student's education or educational environment;
 - 10. Whether the alleged victim felt or perceived an imbalance of power as a result of the reported incident; and
 - 11. The date, time, and method in which the parents/legal guardians of all parties involved were contacted.
- E. Whether a particular action or incident constitutes a violation of this policy shall require a determination based on all the facts and surrounding circumstances and shall include:
 - 1. Recommended remedial steps necessary to stop the bullying and/or harassing behavior; and
 - 2. A written final report to the principal.
- F. The maximum of ten (10) school days shall be the limit for the initial filing of incidents and completion of the investigative procedural steps.
- G. The highest level of confidentiality possible will be upheld regarding the submission of a complaint or a report of bullying and/or harassment and the investigative procedures that follow.

VII. Investigation to Determine Whether a Reported Act of Bullying or Harassment is Within the Scope of the District

- A. The principal or designee will assign an individual(s) who is trained in investigative procedures to initiate an investigation of whether an act of bullying or harassment is within the scope of the School District.

- B. The trained investigator(s) will provide a report on results of investigation with recommendations for the principal to make a determination if an act of bullying or harassment falls within the scope of the District.
 - 1. If it is within the scope of the District, a thorough investigation shall be conducted.
 - 2. If it is outside the scope of the District and determined a criminal act, the principal shall refer the incident(s) to appropriate law enforcement.
 - 3. If it is outside the scope of the District and determined not a criminal act, the principal or designee shall inform the parents/legal guardians of all students involved.

VIII. Notification to Parents/Guardians of Incidents of Bullying or Harassment

- A. Immediate notification to the parents/legal guardians of a victim of bullying or harassment.
 - 1. The principal, or designee, shall promptly report via telephone, personal conference, and/or in writing, the occurrence of any incident of bullying or harassment as defined by this policy to the parent or legal guardian of all students involved on the same day an investigation of the incident(s) has been initiated. Notification must be consistent with the student privacy rights under the applicable provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA).
 - 2. If the bullying incident results in the perpetrator being charged with a crime, the principal, or designee, shall by telephone or in writing by first class mail, inform the parent/legal guardian of the victim(s) involved in the bullying incident about the Unsafe School Choice Option (No Child Left Behind, Title IX, Part E, Subpart w, Section 9532) that states “. . . a student who becomes a victim of a violent criminal offense, as determined by State law, while in or on the grounds of a public elementary school or secondary school that the student attends, be allowed to attend a safe public elementary school or secondary school within the local educational agency, including a public charter school.”
- B. Immediate notification to the parents/legal guardians of the perpetrator of an act of bullying or harassment.

The principal, or designee, shall promptly report via telephone, personal conference, and/or in writing, the occurrence of any incident of bullying or harassment as defined by this policy to the parent or legal guardian of all students involved on the same day an investigation of the incident(s) has been initiated. Notification must be consistent with the student privacy rights under the applicable provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA).
- C. Notification to local agencies where criminal charges may be pursued.

Once the investigation has been completed and it has been determined that criminal charges may be pursued against the perpetrator, all appropriate local law enforcement agencies will be notified by telephone and/or in writing.

IX. Referral of Victims and Perpetrators of Bullying or Harassment for Counseling

When bullying or harassment is suspected or when a bullying incident is reported, counseling services shall be made available to the victim(s), perpetrator(s), and parents/guardians.

- A. The teacher or parent/legal guardian may request informal consultation with school staff, e.g., school counselor, school psychologist, and/or crisis counselor to determine the severity of concern and appropriate steps to address the concern. The teacher may request that the involved student's parents or legal guardians are included.
 - B. School personnel or the parent/legal guardian may refer a student to the school-based intervention team for consideration of appropriate services. Parent or legal guardian involvement shall be required when the student is referred to the school-based intervention team.
 - C. If a formal discipline report or formal complaint is made, the principal or designee must refer the student(s) to the school-based intervention team for determination of counseling support and interventions. Parent or legal guardian involvement shall be required.
 - D. The school-based intervention team may recommend:
 - 1. Counseling and support to address the needs of the victims of bullying or harassment;
 - 2. Research-based counseling or interventions to address the behavior of the students who bully and harass others, e.g., empathy training, anger management, small group counseling, and/or classroom training; and/or
 - 3. Research-based counseling or interventions which include assistance and support provided to parents/legal guardians, if deemed necessary or appropriate.
- X. Reporting Incidents of Bullying and Harassment
- A. Incidents of bullying or harassment shall be reported in the school's report of data concerning school safety and discipline data required under Florida Statute. The report shall include each incident of bullying or harassment and the resulting consequences, including discipline and referrals. Cyberbullying incidents shall be included within the bullying incidents category. The report shall also include each reported incident of bullying or harassment that did not meet the criteria of a prohibited act under this section with recommendations regarding such incidents.
 - B. The District will utilize Florida's School Environmental Safety Incident Reporting (SESIR) Statewide Report on School Safety and Discipline Data, which includes bullying/ and harassment as ~~an~~-incident codes s as well as bullying-related as a related element code.
 - 1. Bullying and/or harassment incidents shall be reported in SESIR with the bullying/ or harassment code.
 - 2. If the bullying/harassment results in any of the following SESIR incidents, the incident will be coded appropriately using the relevant incident code and the bullying-related code. Such incidents are:
 - a. Alcohol
 - ab. Arson
 - bc. Battery
 - cd. Breaking and Entering
 - de. Disruption on Campus
 - f. Drug Sale/Distribution Excluding Alcohol
 - g. Drug Use/Possession Excluding Alcohol

- eh. Major Fighting
- fi. Homicide
- gj. Kidnapping
- hk. Larceny/Theft
- il. Robbery
- jm. Sexual Battery
- kn. Sexual Harassment
- lo. Sexual Offenses
- m-p Threat/Intimidation
- q. Trespassing
- r. Tobacco
- rs. Vandalism
- et. Weapons Possession
- pu. Other Major (Other major incidents that do not fit within the other definitions)

- C. Discipline and referral data shall be recorded in Student Discipline/Referral Action Report and Automated Student Information System.
- D. The District shall provide bullying incident, discipline, and referral data to the Florida Department of Education in the format requested, through Surveys [2](#), [3](#), and [5](#) from Education Information and Accountability Services, and at designated dates provided by the Department.
- E. Data reporting on bullying, harassment, unsubstantiated bullying, unsubstantiated harassment, sexual harassment, and threat/intimidation incidents as well as any bullying-related incidents that have as a basis sex, race, or disability shall include the incident basis. Victims of these offenses shall also have the incident basis (sex, race, or disability) noted in their student records.

XI. Instruction on Identifying, Preventing, and Responding to Bullying or Harassment

- A. The District shall ensure that schools sustain healthy, positive, and safe learning environments for all students. It is committed to maintain a social climate and social norms in all schools that prohibit bullying and harassment. This requires the efforts of everyone in the school environment – teachers; administrators; counselors; school nurses; other non-instructional staff such as bus driver, custodians, food service personnel, media specialists; parents/legal guardians; and students.
- B. Students, parents/legal guardians, teachers, all non-instructional staff members, school administrators, counseling staff, and school volunteers shall be given instruction at a minimum on an annual basis on the District's policy and regulations against bullying and harassment. The instruction shall include evidence-based methods of preventing bullying and harassment as well as how to effectively identify and respond to bullying in schools.

XI. Reporting to a Victim's Parents/Legal Guardians the Actions Taken to Protect the Victim

The principal or designee shall by telephone, personal conference, and/or in writing report the occurrence of any incident of bullying or harassment as defined by this policy to the parent or legal guardian of all students involved on the same day an investigation of the incident has been initiated. According to the level of infraction, parents/legal guardians will be notified by telephone, personal conference, and/or writing of actions being taken to protect the child; the frequency of notification will depend on the seriousness of the bullying or harassment incident. Notification must be consistent with the student privacy rights under the applicable provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA).

XIII. Publicizing the Policy

- A. At the beginning of each school year, the Superintendent or designee shall in writing, inform school staff, parents/legal guardians, or other persons responsible for the welfare of a student of the District's student safety and violence prevention policy.
- B. Each District school shall provide notice to students and staff of this policy through appropriate references in the *Code of Student Conduct* and employee handbooks and through other reasonable means.
- C. The Superintendent shall also make all contractors contracting with the District aware of this policy.
- D. Each school principal shall develop an annual process for discussing the school district policy on bullying and harassment with students.
- E. Reminders of the policy and bullying prevention messages such as posters and signs will be displayed around each school and on the District school buses.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAWS IMPLEMENTED:

[784.048](#), [815.03](#), 1001.43, 1003.04, 1003.31, 1003.32, 1006.07, 1006.08, 1006.09, 1006.10, 1006.147, F.S.; 20 USC 1232g

STATE BOARD OF EDUCATION RULES:

HISTORY:

Adopted: 06/12/2007
Revision Date(s): 11/18/2008
Formerly: New

©EMCS

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **ADVERTISEMENT TO AMEND BOARD POLICY 2.20 BOARD MEETINGS**
DATE: March 11, 2014

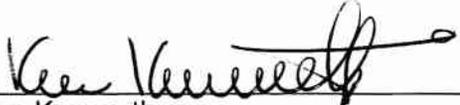
RECOMMENDATION:

That the Board approve advertisement to amend Board Policy 2.20 Board Meetings to bring the policy into agreement with current statutes and practice regarding public speakers.

BACKGROUND INFORMATION:

The proposed revision is recommended by the Board's consultant for School Board Policies to bring the policy fully into agreement with statutes. Policy 2.20, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 2.00: School Board Governance and Organization

2.20*

BOARD MEETINGS

POLICY

All official School Board meetings shall be open to the public and all informal meetings and conferences involving School Board members shall be conducted as public meetings unless specifically exempted by Florida Statutes. No official action may be taken by the School Board at any time other than an official meeting.

- I. Regular School Board meetings shall be established at the organizational meeting which is held in November following the general election. The regular meeting date may be changed by School Board action at any previous meeting, provided that each member is notified by letter or by distribution of the minutes showing a record of the change. When a meeting date is changed, the Superintendent shall take appropriate action to inform the public.
 - A. Special meetings shall be held at the time designated by the Superintendent, School Board Chairperson, or when called by a majority of the School Board members as specified in written notice.
 - B. Emergency meetings may be held at any time by the Superintendent either upon his/her initiative or upon the School Board Chairperson's request. An emergency meeting may be called as soon as complying with notification procedures; School Board members shall be given a tentative agenda during the notification.
 1. The Superintendent shall prepare and distribute an agenda prior to the emergency meeting.
 2. The agenda, the need for the emergency meeting, and the results of the emergency meeting shall be available to the public within twenty-four (24) hours of said meeting.
 3. Emergency meetings shall be conducted in the same manner as prescribed for regular and special meetings.
- II. Regular, special, and emergency meetings of the School Board shall be held in the regular Board meeting room, unless changed in the manner prescribed herein. As provided by Florida Statutes, any regular or special meeting may be held at any other appropriate public place within the District by giving prior public notice of at least forty-eight (48) hours. When such a meeting is scheduled or rescheduled at a location other than the regular meeting place, the Superintendent shall take such action to give public notice as required by Florida Statutes.
- III. All School Board meetings shall be conducted in accordance with Robert's Rules of Order.
- IV. Any person or group wishing to be placed on the agenda in order to address the school Board shall file with the Superintendent eight (8) days before the meeting at which an

audience is desired, a written request asking to be placed on the agenda and giving the following information: a) Name and address of person or group; b) Name of persons or organization represented; and c) Subject matter to be discussed. Board members will receive a copy of the request, with the agenda, prior to the Board meeting. The Superintendent will list these speakers in the Opening Items section of the agenda. Speakers will be allowed to address the School Board for five (5) minutes. Speakers must come to the podium provided in order to be heard by the School Board. Arrangements for audio-visual presentations must be made in advance. In the event that the agenda for the next meeting is crowded, the Superintendent may, at his/her discretion, place the request for hearing at the following meeting. In this case, the Superintendent shall confirm in writing the placement of the individual on the agenda for the next meeting and the date, time, and place of the meeting. This rule shall not preclude the right of any citizen to address the School Board; however, except for good cause as provided herein.

Any item to be placed on the agenda of a regular School Board meeting shall be submitted, in writing, to the Superintendent's office no later than 4:00 p.m., eight (8) days prior to the meeting at which consideration is desired. The School Board shall not take action on any substantive proposal until such matter has been formally placed on the School Board agenda.

Copies of the agenda for regular meetings shall be made available at least seven (7) days prior to the scheduled meeting date to the public or other parties who have expressed a desire for such copy of the agenda. Copies of the agenda for a special meeting shall be prepared at least forty-eight (48) hours prior to such meeting. ~~Parties wishing to speak to the School Board regarding item(s) on the agenda shall sign up to speak on a form provided in the meeting room, listing the agenda item(s) they wish to address. Speakers will be allowed to speak for five (5) minutes during the School Board's discussion of the agenda item. Speakers must come to the podium provided in order to be heard by the School Board. Arrangements for audio-visual presentations must be made in advance.~~ [\(Moved to VIII.\)](#)

- V. A majority shall constitute a quorum for any School Board meeting. No business shall be transacted unless a quorum is present. Unless a majority is present, no meeting can be convened.
- VI. The vote shall be unanimous if all members audibly vote "yes" or otherwise indicate an affirmative vote.

When a split vote occurs, the minutes shall show the vote of each member on the question. Each member who is present shall vote on each decision, ruling, or official act which is taken or adopted by the School Board, unless there is or appears to be a conflict of interest under the provisions of Florida Statutes. In such cases, the member may abstain but shall file a memorandum pursuant to requirements of Section 112.3143, Florida Statutes.

- VII. The official minutes of the School Board shall be kept as prescribed by Florida Statutes. The minutes shall be kept in a safe place by the Superintendent and shall be made available by the Superintendent during the time the office is open to any citizen desiring to examine the minutes.
 - A. Only motions, resolutions, and the necessary information related thereto; the name of the person making the motion or submitting the resolution; the name of the person who seconds the motion; and, the vote or action thereon shall be recorded.
 - B. Any School Board member or Superintendent who wishes any of his/her statements to be recorded may request that such become a part of the official minutes.

- C. Any other matter may be made part of the official minutes by direction of the chairperson or by a majority of the School Board.
- D. Lengthy material such as, but not limited to, student assignments may be maintained in record books which are separate from, but supplemental to, the basic record of minutes.

VIII. Members of the public shall have an opportunity to address the School Board at a public meeting regarding any proposition before the Board. Speakers shall adhere to the rules established by the Board in accordance with Florida Statutes. Parties wishing to speak to the School Board regarding item(s) on the agenda shall sign up to speak on a form provided in the meeting room, listing the agenda item(s) they wish to address. Speakers will be allowed to speak for five (5) minutes during the School Board's discussion of the agenda item. Speakers must come to the podium provided in order to be heard by the School Board. Arrangements for audio-visual presentations must be made in advance.

~~VIII~~X. The public shall be informed that it is unlawful to knowingly disrupt or interfere with a School Board meeting and that any such action may result in a misdemeanor offense of the second degree. This includes individuals who advise, counsel, or instruct students or School Board employees on techniques for disrupting a School Board meeting.

~~IX~~X. Workshops may be scheduled by the School Board as deemed appropriate. No formal action may be taken by the School Board during such workshops.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAWS IMPLEMENTED:

Chapter 112; 120.525, 120.53, 286.0105, 286.0111, 286.0113, 286.0114, 286.012, 447.605, 877.13, 1001.32, 1001.37, 1001.371, 1001.372, 1001.41, 1001.42, 1001.43, 1006.145, F.S.

STATE BOARD OF EDUCATION RULES:

HISTORY:

Adopted: 07/14/1998
 Revision Date(s): 04/10/2001
 Formerly: A-3, B-1, B-2, B-3, B-4, B-5, B-6, B-7

©EMCS

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **ADVERTISEMENT TO AMEND BOARD POLICY 3.45 BACKGROUND SCREENING FOR CONTRACTORS**
DATE: March 11, 2014

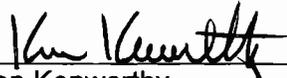
RECOMMENDATION:

That the Board approve advertisement to amend Board Policy 3.45 Background Screening for Contractors to bring the policy into agreement with current statutes.

BACKGROUND INFORMATION:

The proposed amendment is recommended by the Board's consultant for School Board Policies to align with revisions made to F.S. 1012.467. Policy 3.45, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 3.00: School Administration

3.45+

BACKGROUND SCREENING FOR CONTRACTORS

POLICY

- I. Contractual personnel who are permitted access on school grounds when students are present, who have direct contact with students, or who have access to or control of school funds must meet Level 2 screening requirements as described in Florida Statutes. Contractual personnel shall include any vendor, individual, or entity under contract with a school or the School Board. Each vendor, individual contractor, or employee of a contractor as described in this section must provide verification that he/she has met the Level 2 screening requirements prior to accessing a school campus.
- II. An employee or contractor of an employer who offers a high school student internship(s) must meet Level 2 background screening requirements if he/she has direct, unsupervised access to the student intern(s).
- III. The District shall issue a state identification badge that is valid for five (5) years to a contractor who meets Level 2 screening requirements. The recipient of the badge shall be responsible for paying a fee established by the Department of Education. The badge shall bear the picture of the contractor and must be visible at all times the contractor is on school grounds.
- IV. The District shall recognize the uniform statewide identification badge that has been issued by another district.
- ~~III~~V. A non-instructional contractor who has been convicted of any disqualifying offense, as defined in Florida Statutes, shall not have access to school grounds when students are present.
- ~~IV~~VI. Contractual personnel must also meet the Level 2 screening requirements every five (5) years following entry into a contract. If the fingerprints of an individual under contract with the School Board have not been retained by the Florida Department of Law Enforcement, the individual must submit a complete set of fingerprints to the District.
- ~~V~~VII. Each person under contract as described in Sections I and II must agree to inform the party with whom he/she is under contract within forty-eight (48) hours if convicted of any disqualifying offense while under contract. The individual shall also be responsible for returning the badge within forty-eight (48) hours to the district that issued the badge. If it is found that a person under contract does not meet the Level 2 requirements, the individual shall be immediately suspended until final resolution of any appeals. A person who is working with an intern will not be allowed to continue in an unsupervised situation.

- VI. The following non-instructional contractors shall be exempt from Level 2 screening:
- A. A contractor who is under direct, line of sight supervision of a District employee or contractor who has met Level 2 screening requirements;
 - B. A contractor who is required by law to undergo Level 2 screening for licensure, certification, employment, or other purpose and provides appropriate documentation;
 - C. A law enforcement officer who is assigned or dispatched to school grounds;
 - D. An employee or medical director of a licensed ambulance provider who is providing services;
 - E. A contractor at a site where students are not permitted and a six(6) foot chain link fence separates the work site from the remainder of the school grounds; or
 - F. A contractor who provides pickup or delivery services that involve brief visits to school grounds when students are present
- VII. A non-instructional contractor, as described in Section ~~V~~VIII, who is exempt from Level 2 screening shall be subject to a search of the registry of sexual offenders and sexual predators maintained by the Florida Department of Law Enforcement and the National Sex Offender Public Registry maintained by the U.S. Department of Justice. The District shall conduct the registry search without charge to the contractor. If a contractor is identified as a sexual predator or offender and not allowed on school grounds, the District shall notify the vendor, individual, or entity under contract within three (3) business days.
- VIII. The Superintendent or designee shall have the authority to deny any person access to school grounds when it is in the best interest of student safety or campus security.
- IX. The Superintendent shall develop procedures to implement this policy.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAWS IMPLEMENTED:

1001.43, 1003.496, 1012.32, 1012.465, 1012.467, 1012.468, F.S.

STATE BOARD OF EDUCATION RULES:

HISTORY:

Adopted: 04/15/2008
 Revision Date(s):
 Formerly: New

©EMCS

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **ADVERTISEMENT TO AMEND BOARD POLICY 3.70 FLAG DISPLAY AND PLEDGE**
DATE: March 11, 2014

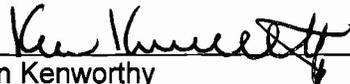
RECOMMENDATION:

That the Board approve advertisement to amend Board Policy 3.70 Flag Display and Pledge to bring the policy into agreement with current statutes.

BACKGROUND INFORMATION:

The proposed revision is recommended by the Board's consultant for School Board Policies to bring the policy fully into agreement with statutes. Policy 3.70, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



The School Board of Okeechobee County

Chapter 3.00: School Administration

3.70

FLAG DISPLAY AND PLEDGE

POLICY

- I. The pledge of allegiance to the flag shall be recited at the beginning of each school day in all schools.
- II. A student may be excused from reciting the pledge of allegiance when his/her parent(s) ~~or legal-guardian~~, as defined in Florida Statutes, files a written request with the school principal.
- III. The United States flag and the official flag of Florida shall be displayed daily on a suitable flag staff on the grounds of each school and School Board facility when the weather permits. Flags shall be displayed according to established guidelines.
- IV. Each classroom and auditorium shall display the United States flag.
- V. All flags shall meet the requirements of Florida Statutes.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAWS IMPLEMENTED:

256.015, 1000.06, 1000.21, 1001.43, 1002.20, 1003.42, 1003.44, F.S.

STATE BOARD OF EDUCATION RULES:

HISTORY:

Adopted: 07/14/1998
Revision Date(s): 02/11/2003
Formerly: New

©EMCS

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **ADVERTISEMENT TO AMEND BOARD POLICY 6.113 RESPONSIBILITIES OF SCHOOL BUS OPERATORS**
DATE: March 11, 2014

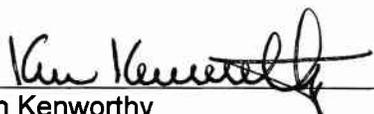
RECOMMENDATION:

That the Board approve advertisement to amend Board Policy 6.113 Responsibilities of School Bus Operators to bring the policy into agreement with current statutes banning texting while driving and reducing heavy duty idling.

BACKGROUND INFORMATION:

The proposed revision is adds language regarding adherence to Florida laws for the reduction of heavy duty idling of vehicles and the Florida Ban on Texting While Driving Law. Policy 6.113, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 6.00: Personnel

6.113*

RESPONSIBILITIES OF SCHOOL BUS OPERATORS

POLICY

- I. School bus operators shall be responsible for adhering to the requirements of federal laws and regulation, Florida Statutes, State Board of Education Rules, driving regulations, School Board policies, District Safe Driver Plan, and the adopted District job description.
- II. Responsibilities shall include but not be limited to the following:
 - A. To maintain an appropriate Florida driver's license.
 - B. To refrain from driving with an expired, suspended, or revoked license.
 - C. To complete annual school bus operator training.
 - D. To participate in the substance abuse testing and alcohol detection program required by 49 CFR 382 and 49 CFR 391.
 - E. To refrain from using a cellular telephone or other personal wireless communication devices while actively ~~driving a bus~~ involved in the performance of duties and to adhere to the Florida Ban on Texting While Driving Law.
 - F. To maintain order and discipline on the bus.
 - G. To instruct students, teachers, and chaperones who are being transported on field and activity trips regarding the locations and proper use of school bus emergency exits prior to each trip.
 - H. To perform a complete interior inspection of the bus after each run and trip to ensure that no students remain on the bus.
 - I. To ensure that no one is on the bus while refueling.
 - J. To avoid unnecessary idling of the bus ~~while in the vicinity of students.~~
 - K. To adhere to the requirements for the reduction of heavy-duty idling.
- III. Failure to fulfill the responsibilities of a school bus operator may result in disciplinary action up to and including dismissal.

STATUTORY AUTHORITY:

~~1001.42~~ 1001.41, 1012.22, 1012.23, F.S.

LAWS IMPLEMENTED:

316.305, 322.57, 1001.42, 1001.43, 1012.45, F.S.
49 CFR 382, 49 CFR 391

STATE BOARD OF EDUCATION RULES:

6A-3.0141, 6A-3.0171

DEPARTMENT OF ENVIRONMENTAL PROTECTION RULE(S)

62-285.420

HISTORY:

Adopted: 10/09/2007

Revision Date(s):

Formerly: New

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **ADVERTISEMENT TO AMEND BOARD POLICY 6.56 PROFESSIONAL ETHICS**
DATE: March 11, 2014

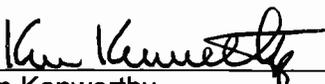
RECOMMENDATION:

That the Board approve advertisement to amend Board Policy 6.56 Professional Ethics to reflect current statute requirements.

BACKGROUND INFORMATION:

The proposed amendment is necessary due to a change in statute that requires annual ethics training for the Superintendent and School Board members. All School Board members and the Superintendent are in compliance with this requirement. Policy 6.56, with revision noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



The School Board of Okeechobee County

Chapter 6.00: Personnel

6.56*

PROFESSIONAL ETHICS

POLICY

- I. An effective educational program requires the services of personnel of integrity, high ideals, and human understanding. All employees shall be expected to maintain and promote these qualities. The Board shall also expect all administrative, instructional and support staff members to adhere to the *Code of Ethics of the Education Profession in Florida* and the *Principles of Professional Conduct for the Education Profession in Florida*.
- II. Administrative and instructional personnel, as defined by Florida Statute, shall be required to complete training on these ethical standards. All other employees shall be encouraged to participate in training related to professional ethics.
- III. The Superintendent and School Board members shall complete annual ethics training as required by law.
- IV. All employees shall be responsible for reporting misconduct by School Board employees that affects the health, safety, or welfare of a student.

STATUTORY AUTHORITY:

1001.41, ~~1012.22, 1012.23~~1001.42, F.S.

LAWS IMPLEMENTED:

112.313, 112.2142, 1001.42, 1012.01, 1012.22, 1012.27, 1012.796, F.S.

STATE BOARD OF EDUCATION RULES:

6B-1.001, 6B-1.006

HISTORY:

Adopted: 03/10/2009

Revision Date(s):

Formerly: New

©EMCS

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **ADVERTISEMENT TO AMEND BOARD POLICY 8.23 TRANSPORTING STUDENTS IN PRIVATE VEHICLES**
DATE: March 11, 2014

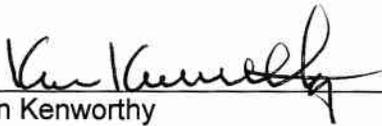
RECOMMENDATION:

That the Board approve advertisement to amend Board Policy 8.23. Transporting Students in Private Vehicles to bring the policy into agreement with current statutes banning texting while driving.

BACKGROUND INFORMATION:

The proposed revision adds language regarding adherence to Florida laws and the Florida Ban on Texting While Driving Law. Policy 8.23, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 8.00: Auxiliary Services

8.23*

TRANSPORTING STUDENTS IN PRIVATE VEHICLES

POLICY

- I. School principals or the Superintendent may authorize transportation of students in privately owned motor vehicles only under the following circumstances:
 - A. When a student is ill or injured and must be taken home or to a medical treatment facility under non-emergency circumstances; and
 1. The school has been unable to contact the student's parent, as defined by Florida Statutes, or the parent or responsible adult designated by the parent is not available to provide the transportation;
 2. Proper adult supervision of the student is available at the location to which the student is being transported;
 3. The transportation is approved by the school principal, or a school administrator designated by the principal to grant or deny such approval, or in the absence of the principal and designee, by the highest ranking school administrator available under the circumstances;
 4. If the school has been unable to contact the parent prior to the transportation, the school shall continue to seek to contact the parent or guardian until the school is able to notify the parent of the transportation and the pertinent circumstances.
 - B. When transportation is in connection with a school function or event in which the school or School District is participating or sponsoring or providing for the participation of students; if
 1. The function is a single event (not part of a scheduled series to the same location);
 2. Transportation is not available as a practical matter, using a school bus or District-owned passenger car; and
 3. The parent is notified, in writing, and gives written consent.
 - C. When transportation is for trips to and from school sites or agricultural education sites.
 - D. When transportation is for trips to and from agriculture related events or competitions.
 - E. When School Board employees are required to use their own vehicles for duties involving occasional transportation of students.

- II. Parents or other responsible adults who provide approved transportation in privately-owned vehicles shall have the same exposure to, and protection from, risks to personal liability as do School District employees acting within the scope of their employment.
- III. When transportation is authorized in privately-owned vehicles:
 - A. The vehicle must be a passenger car or multi-purpose passenger vehicle or truck, as defined by federal law, designed to transport fewer than ten (10) students.
 - B. Drivers of such vehicles shall be required:
 - 1. To show proof of insurance coverage at the minimum limits required by Florida Statutes and at other limits that may be required by the School Board;
 - 2. [To adhere to Florida laws and regulations related to driving including the Florida Ban on Texting While Driving Law;](#)
 - 2. To provide proof of a valid driver's license; and
 - 3. To comply with the requirements of the District's Safe Driver Plan.
 - C. Students may only be transported in designated seating positions and shall be required to use the occupant crash protection system provided by the vehicle manufacturer.
- IV. The School Board may contract with a common carrier to transport students to and from in-season and post-season athletic contests and to and from a school function or event in which the School District or a school has undertaken to participate or to provide for or sponsor the participation of students.
- V. Notwithstanding any other provision of this section, in an emergency situation which constitutes an imminent threat to student health or safety, school personnel may take whatever action is necessary under the circumstances to protect student health and safety.
- VI. Transportation shall not be the responsibility of the School Board in connection with any event or activity which is not an event or activity offered by the School District or an event or an activity in which the School District or school has agreed to participate, co-sponsor, or require the participation of students, and the School Board shall have no liability for transportation arranged and provided by parents or other parties to such events or activities.

STATUTORY AUTHORITY:

1001.42, 1001.43, F.S.

LAWS IMPLEMENTED:

[316.305](#), [1000.21](#), 1006.21, 1006.22, 1006.24, F.S.

STATE BOARD OF EDUCATION RULE(S):

6A-3.017

HISTORY:

Adopted: 07/14/1998

Revision Date(s): 06/12/2007

Formerly: H-17

©EMCS

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **ADVERTISEMENT TO AMEND BOARD POLICY 8.30 AUTOMOTIVE EQUIPMENT**
DATE: March 11, 2014

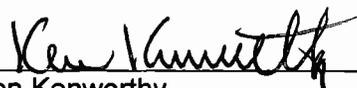
RECOMMENDATION:

That the Board approve advertisement to amend Board Policy 8.30. Automotive Equipment to bring the policy into agreement with current statutes banning texting while driving and reducing heavy duty idling.

BACKGROUND INFORMATION:

The proposed revision adds language regarding adherence to Florida laws for the reduction of heavy duty idling of vehicles and the Florida Ban on Texting While Driving Law. Policy 8.30, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



The School Board of Okeechobee County

Chapter 8.00: Auxiliary Services

8.30

AUTOMOTIVE EQUIPMENT

POLICY

All automotive equipment owned by the School Board shall be assigned to the Superintendent or designee for proper care and maintenance.

- I. Automotive equipment shall be used exclusively for school business. It shall not be used for the operator's private use or convenience.
 - A. The Superintendent shall report any unauthorized equipment usage to the School Board.
 - B. Violation of this rule shall be cause for School Board action.
- II. School District vehicles shall be operated by appropriately licensed drivers who shall adhere to Florida laws and regulations related to driving including the Florida Ban on Texting While Driving Law.
- III. Failure of the operator to notify the ~~Transportation Coordinator~~Supervisor of Transportation as to any mechanical defect of any piece of automotive equipment may be cause for disciplinary action by the School Board.
- IV. All mechanical defects of equipment where repairs are needed shall be the Superintendents or designee's responsibility, and repairs shall be made immediately provided that the vehicle may be withdrawn from use by the Superintendent until the repairs are made. The School Board shall not assume any financial responsibility for purchases or contract for repairs unless prior approval is obtained from the Superintendent or designee.
- V. The Transportation Coordinator shall determine that all equipment is inspected at regular intervals. The equipment shall be placed in the District's garages for repairs or service if needed.
- VI. Under no conditions shall equipment be repaired by a private shop or private individual without the Superintendent or ~~Transportation Coordinator's~~Supervisor of Transportation's approval.
- VII. The person who is assigned a vehicle on a full-time basis shall be responsible for delivering the vehicle to the District's garage for inspection as prescribed by the ~~Transportation Coordinator~~Supervisor of Transportation.

VIII. The operator of any vehicle with a gross vehicle weight rating of 8,500 pounds and with a heavy duty diesel engine shall adhere to the requirements for the reduction of heavy duty idling.

STATUTORY AUTHORITY:

[1001.41](#), 1001.42, F.S.

LAWS IMPLEMENTED:

[316.305](#), [1001.43](#), 1006.21, 1006.22, F.S.

STATE BOARD OF EDUCATION RULE(S):

6A-3.017

DEPARTMENT OF ENVIRONMENTAL
PROTECTION RULE(S):

[62-285.420](#)

HISTORY:

Adopted: 07/14/1998

Revision Date(s):

Formerly: New

©EMCS

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: INTERNAL FUNDS FINANCIAL STATEMENT/AUDIT REPORT
DATE: March 11, 2014

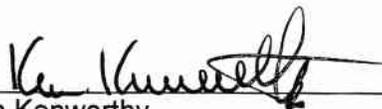
RECOMMENDATION:

That the Internal Funds Financial Statement/Audit Report for all schools for the period ending June 30, 2013, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The report is attached.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **AGREEMENT WITH NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM (NEFEC) FOR VIRTUAL INSTRUCTION PROGRAM**
DATE: March 11, 2014

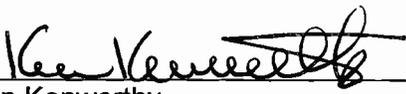
RECOMMENDATION:

That the Board approve an agreement with the District School Board of Putnam County on behalf of the North East Florida Educational Consortium (NEFEC) to provide Virtual Instruction Program Services effective February 5, 2014, through July 30, 2014.

BACKGROUND INFORMATION:

This is a new agreement that will allow eligible Okeechobee students to participate in online instruction through NEFEC, a facilitator of a virtual instruction program for 6th-12th grade students. The agreement, including fee schedule, is attached.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

CONTRACT #731-14-057 BETWEEN THE DISTRICT SCHOOL BOARD OF OKEECHOBEE COUNTY AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM (NEFEC) TO PROVIDE VIRTUAL INSTRUCTION PROGRAM (VIP) SERVICES COMMENCING FEBRUARY 5, 2014 AND ENDING JULY 30, 2014:

WHEREAS, the 2008 Legislature created Florida Statute 1002.45, an act relating to virtual instruction programs that requires school districts to implement 6-12 virtual instruction programs, and

WHEREAS, school districts are authorized in F.S. 1002.45 to establish Florida Virtual School franchises, provide district-run programs, and enter into multi-district contractual arrangements through a regional consortium, and

WHEREAS, NEFEC has contracted with Florida Virtual School (FLVS),

NOW THEREFORE, the School Board of Putnam County, on behalf of the North East Florida Educational Consortium (NEFEC), and the District School Board of Okeechobee County enter into this Attachment and agree as follows:

I. NEFEC agrees as follows:

- A. To facilitate an online application and enrollment process for potential VIP students, ongoing VIP students, and district students within district-run programs and FLVS franchises.
- B. To recruit, train, provide, and pay virtual instructors for district-run programs and district FLVS franchises.
- C. To oversee the NEFEC web-based portals for participating district-run programs and the district FLVS franchise.
- D. To enroll approved students in courses.
- E. To assign teachers, certified in their respective subject areas, to courses and students.
- F. To supervise NEFEC-contracted teachers.
- G. To pay Florida Virtual School the contracted fees pursuant to student participation and successful completion.
- H. To invoice the District quarterly as follows for courses offered:

7004 Grades 6 - 12	Curriculum, Materials, and Fees Per Half Credit/Semester	Teacher Cost per Half Credit/Semester Successful Completion	Total Cost per Half Credit /Semester Successful Completion	Total Cost per Half Credit /Semester Using District Paid Teacher
Driver's Education/Traffic Safety	\$150.00	\$150.00	\$300.00	\$110.00
AP Biology*	\$140.75	\$150.00	\$290.75	\$100.75
AP Calculus AB*	\$179.00	\$150.00	\$329.00	\$139.00
AP Calculus BC*	\$163.50	\$150.00	\$313.50	\$123.50
AP U.S. Government and Politics*	\$121.25	\$150.00	\$271.25	\$81.25
AP U.S. History*	\$121.25	\$150.00	\$271.25	\$81.25
Calculus	\$164.50	\$150.00	\$314.50	\$124.50

Computer Programming	\$165.00	\$150.00	\$315.00	\$125.00
Creative Photography*	\$140.00	\$150.00	\$290.00	\$100.00
Forensic Science	\$140.00	\$150.00	\$290.00	\$100.00
Guitar*	\$140.00	\$150.00	\$290.00	\$100.00
Law Studies	\$140.00	\$150.00	\$290.00	\$100.00
Music Appreciation	\$140.00	\$150.00	\$290.00	\$100.00
Personal and Family Finance*	\$140.00	\$150.00	\$290.00	\$100.00
Philosophy	\$140.00	\$150.00	\$290.00	\$100.00
Real World Parenting*	\$140.00	\$150.00	\$290.00	\$100.00
World Religions*	\$140.00	\$150.00	\$290.00	\$100.00
All other franchise courses	\$100.00	\$150.00	\$250.00	\$60.00

*not currently offered through MDVS; available upon request with a minimum enrollment of 10 students. Subject to availability through FLVS.

II. The District School Board of Okeechobee County agrees as follows:

- A. To establish a district MIS Virtual Education contact.
- B. To establish a district Instructional Virtual Education contact.
- C. To establish and maintain the designated school/reporting designations determined by the Florida Department of Education to report students participating in MyDistrict courses and programs, e.g., 7004.
- D. To provide verification of student VIP eligibility as appropriate.
- E. To verify need and provide the required technology for VIP students who qualify.
- F. To approve virtual student course requests.
- G. To monitor virtual student progress.
- H. To communicate with all parents of students participating in virtual courses.
- I. To communicate with and schedule students for AP and state-required assessments.
- J. To coordinate with parents on reclaiming non-consumable materials.
- K. To report FTE and all other DOE survey information.
- L. To input student demographic, scheduling, and grade data as needed into the district database(s).
- M. To recommend the appropriate provider option for high school students based on their academic needs.
- N. To make timely payment of NEFEC invoices per the fees noted in item I. H of this contract attachment.

III. Limitation of Liability, Warranty, Applicable Law:

The Consortium shall not be liable to the Board or any third party for any incidental, indirect, exemplary, special or consequential damages, under any circumstances, including, but not limited to, lost revenue or savings, loss of goodwill, or the loss of use of any data, even if the Consortium had been advised of, knew, or should have known, of the possibility thereof. Under no circumstances shall the Consortium's aggregate cumulative liability hereunder, whether in contract, tort, or otherwise, exceed the total amount of fees actually paid by the Board under this annual agreement. The Board acknowledges that the fees paid reflect the allocation of risk set forth in this agreement and that the Consortium would not enter into this agreement without these limitations on its liability. All software and services are provided "as is" without any warranty whatsoever, including but not limited to any functionality. The Board recognizes that the "as is" clause of this agreement is an important part of the basis of this agreement, without which the Consortium would not have agreed to enter this agreement. Consortium disclaims all warranties, express, implied, or statutory, regarding the software and services, including any warranties of merchantability, fitness for a particular purpose, title, and non-infringement. No representation or other affirmation of fact regarding software and services shall be deemed a warranty for any purpose or give rise to any liability whatsoever. The Board acknowledges that they have relied on no warranties or statements other than as may be set forth herein. It is understood that this agreement includes a release of all known and unknown claims. The Consortium warrants that any works provided under the agreement do not violate the copyright rights of any third parties and assumes liability for any claims relating to copyright infringement. This Agreement and any dispute arising hereunder shall be construed in accordance with the laws of the State of Florida without regard to principles of conflict of laws. For the purpose of this Agreement, the Board consents to the personal jurisdiction and venue of the state and federal courts located in Palatka, Florida. If any provision of this Agreement is prohibited by law or held to be unenforceable, the remaining provisions hereof shall not be affected, and this Agreement shall continue in full force and effect as if such unenforceable provision had never constituted a part hereof, and the unenforceable provision shall be automatically amended to so as to best accomplish the objectives of such unenforceable provision within the limits of applicable law. This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute the same instrument. Any waiver of a provision of this Agreement must be in writing and signed by the party to be charged. A valid waiver hereunder shall not be interpreted to be a waiver of that obligation in the future or any other obligation under this Agreement. This Agreement constitutes the entire agreement between the parties related to the subject matter hereof, supersedes any prior or contemporaneous agreement between the parties relating to the software and services and shall not be changed except by written agreement signed by an officer of the Consortium.

IN WITNESS WHEREOF, the parties hereto, by the undersigned authorized to bind said parties, set their hands and seal on this the 4th day of February, 2014.

APPROVED AND RECOMMENDED FOR SIGNING

District School Board of Putnam County

Phyllis Criswell
by Phyllis Criswell, Superintendent

Dated: 2/4/14

District School Board of Okeechobee County

by Ken Kenworthy, Superintendent

Dated: _____

[Signature]
by Nikki Cummings, Chairperson

Dated: 2/4/14

by ~~David Williams~~, Chairperson
Joe Arnold

Dated: _____

North East Florida Educational Consortium

Jim Surrency
by Dr. James A. Surrency, Executive Director

Dated: 2/4/14

Reviewed by Board Attorney

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **2014-15 SCHOOL CALENDAR**
DATE: March 11, 2014

RECOMMENDATION:

That the Board approve the 2014-15 school calendar.

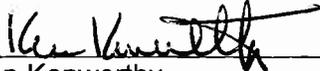
BACKGROUND INFORMATION:

A calendar committee prepared and posted two calendar choices. On February 27, 2014, employees voted for the calendar selection. The attached Calendar B received the most favorable votes, as shown below:

Calendar A – 166 Votes

Calendar B – 212 Votes

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

2014-2015 Okeechobee County School Board Instructional Calendar

July 2014

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2014

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

August 8	Fri	New Teachers Report
August 12	Tues	Returning Teachers Report
August 18	Mon	Students' First Day
September 1	Mon	Holiday—Labor Day
September 19	Fri	Early Release Day for Students
October 17	Fri	End 1st Nine Weeks (44 Days)
October 20	Mon	Teacher Plan Day (No Students)
November 21	Fri	Early Release Day for Students
November 24	Mon	Fall Break Day (1st Make-up Day)*
November 25	Tues	Fall Break Day (2nd Make-up Day)*
November 26	Wed	Fall Break Day
November 27	Thu	Holiday—Thanksgiving
November 28	Fri	Fall Break Day
December 19	Fri	Last Day of School prior to Holidays
December 19	Fri	End 1st Semester (83 Days)
December 22-24	Mon-Wed	Winter Break
December 25	Thu	Holiday—Christmas
December 26-31	Fri-Wed	Winter Break
January 1	Thu	Holiday—New Years Day
January 2-5	Fri-Mon	Winter Break
January 6	Tues	Teacher Plan Day (No Students)
January 7	Wed	Students' First Day Back After Holidays
January 19	Mon	Holiday—Martin Luther King Day
February 6	Fri	Early Release Day for Students
February 16	Mon	Presidents' Day—No Teachers/ No Students
February 27	Fri	Teacher Plan Day (No Students)
March 13	Fri	End 3rd Nine Weeks (45 Days)
March 16-20	Mon-Fri	Spring Break—No Teachers/ No Students
March 23	Mon	Teacher Plan Day (No Students)
April 3	Fri	Good Friday—No Teachers/ No Students
May 1	Fri	Early Release Day for Students
May 25	Mon	Holiday—Memorial Day
June 5	Fri	End 4th Nine Weeks (52 Days)
June 5	Fri	Students' Last Day (180 Days)
June 9	Tues	All Teachers—Last Day

October 2014

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2014

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2014

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2015

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2015

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2015

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



*In the event that school is closed due to a hurricane or other emergency, these are the first two days that will be used as "Make-up Days"

- End 9-Week Period
- School Days
- No Teachers/
No Students
- Teacher Plan Days/
No Students
- Holiday
- Early Release Days

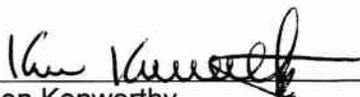
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: EMPLOYMENT OF PERSONNEL
DATE: March 11, 2014

RECOMMENDATION:

That the following personnel be employed:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Fonseca, Laura	Secretary	Freshman Campus	02-03-2014
Ochsenbine, Ashley	Custodian II - 4 Hrs	Okeechobee High School	03-03-2014
Smith, Jarren	Custodian II	Okeechobee High School	03-03-2014
Sprague, Eric	Teacher, Social Studies	Osceola Middle School	02-07-2014
White, Ann	Teacher, Elementary	Everglades Elementary School	02-03-2014
White, Dawn (Out of Field)	Teacher, EBD	Okeechobee Achievement Academy	02-18-2014

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT
DATE: March 11, 2014

RECOMMENDATION:

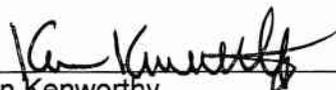
That resignations for the following personnel be accepted:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Culligan, Cathy	ESE Bus Aide	Transportation	03-03-2014
Friend, Margaret (Retirement)	Paraprofessional	Central Elementary School	06-11-2014
O'Bannon, Colleen (Retirement)	Teacher, Elementary	Seminole Elementary School	06-11-2014
Suits, Sharon (Retirement)	Director, K-12 Accountability and Assessment	District Office	08-01-2014

That the resignation of Ashley Conrad, Elementary Teacher, South Elementary School, be accepted with prejudice effective March 3, 2014, due to lack of sufficient notice.

That the resignation of Brad Mims, Guidance Counselor, Okeechobee Freshman Campus, be accepted with prejudice effective February 18, 2014.

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

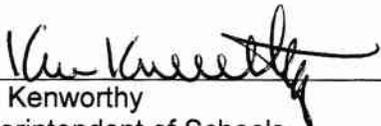
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: LEAVE REQUESTS
DATE: March 11, 2014

RECOMMENDATION:

That the following leaves of absence be approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Aragon, Shirley	Central Elementary School	Short Term	02-04-2014	03-31-2014
Botello, Brandi	Yearling Middle/Osceola Middle	Short Term	02-03-2014	05-02-2014
Hawthorne, Deanna	Transportation Department	Short Term	01-21-2014	02-03-2014

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: ADDITIONS TO SUBSTITUTE TEACHERS FOR 2013-14
DATE: March 11, 2014

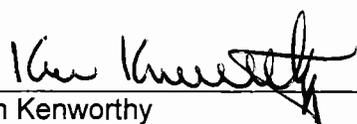
RECOMMENDATION:

That the following personnel be added to the Substitute Teacher List for the 2013-14 school year:

<u>Name</u>	<u>Rank</u>
Delagall, Tony S.	III

Rank I – Less than 60 college credit hours
Rank II – 60 or more college credit hours
Rank III – Bachelor's degree or higher

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: PAYMENTS TO PERSONNEL
DATE: March 11, 2014

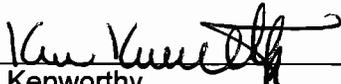
RECOMMENDATION:

That the Board approve the following payments to personnel:

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
All Personnel Employed in 2013-14	Eligible for Temporary Employment in After-School Immigrant Tutorial	(Instructional Only) \$20.00 Per Hour	As Needed for 2013-14 up to a Total of \$3,650.00 (Including Benefits)	#4403 – Title III Immigrant

Note: All professional development shall comply with provisions in the negotiated personnel contracts.

RECOMMENDED BY:



 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **REVISED POLICIES AND PROCEDURES FOR THE PROVISION OF SPECIALLY DESIGNED INSTRUCTION AND RELATED SERVICES FOR EXCEPTIONAL STUDENTS (SP&P)**
DATE: March 11, 2014

RECOMMENDATION:

That the Board approve the revised Policies and Procedures for the Provision of Specially Designed Instruction and Related Services for Exceptional Students (SP&P) document for fiscal years 2013-2014 through 2015-2016.

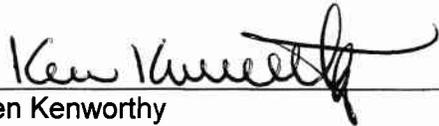
BACKGROUND INFORMATION:

This revision amends portions of the document to reflect legislative changes and updates to State Board of Education Rules during 2012-2013. Changes to the SP&P are required with regard to the following:

- Assurances in collaboration with public and private instructional personnel and the allowance of person(s) invited to meetings by parents of students with disabilities;
- Implementation and update of language of General Education Intervention and referrals for evaluation;
- Use of Department of Education's "Notice of Procedural Safeguards" for parents of students with disabilities, to inform parents as required;
- Discipline and positive behavioral interventions and supports; and
- Assessments, exemptions, and waiver procedures for students with disabilities.

An Executive Summary explaining the revisions is attached. Once approved, the District can use the weighted cost factors under the FEFP (Florida Education Finance Program). The complete SP&P is available upon request in the office of the Coordinator of Exceptional Student Education.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

Executive Summary

Revisions to the Policies and Procedures of Specifically Designed Instruction and Related Services for Exceptional Students

Revised:

- **Page 22** – Assurances that parents of public school students may be accompanied by another adult of their choice at any meeting with school personnel.
- **Pages 22-23** – Assurances that enhance the collaboration of public and private instructional personnel.
- **Page 34** – Exceptional Student Education Procedural Safeguards – the district uses the Department of Education’s *Notice of Procedural Safeguards for Parents of Students with Disabilities*, as posted on the Department’s website.
- **Page 43 -47** – Describes the requirements updated language of the Response to Intervention (R&I) process to Multi-Tiered System of Supports and the referral process for determining eligibility for special services.
- **Pages 83 – 86** – Describes the procedures the district will use to process referrals for students suspected of being eligible for Specific Learning Disability.
- **Pages 109-118** – Describes the procedures the district will use for the discipline and monitoring of students with disabilities.
- **Pages 119 -156** – Describes the procedures for Extraordinary Exemption, FCAT Waivers and EOC Waivers for students with disabilities.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: REVISED LETTER PURCHASE ORDER FOR SERVICES OF INTERIM ADMINISTRATIVE PERSONNEL
DATE: March 11, 2014

RECOMMENDATION:

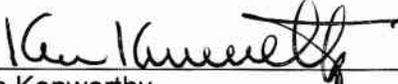
That the Board approve a revised Letter Purchase Order (LPO) with DES of Florida, LLC, for the position listed below, for the purpose of providing the temporary services of Interim Administrative Personnel for the period July 1, 2013. through June 30, 2014.

<u>Position:</u>	<u>Total Cost Including Taxes/Social Security (Not to Exceed):</u>
Interim Director of Operations	\$98,031.00

BACKGROUND INFORMATION:

This is a renewal agreement. The LPO total cost to the District is being revised from \$95,325.00 to \$98,031.00, including taxes, Social Security, and administrative fee. The previous LPO cost was calculated prior to approval of administrative salary schedules on February 11, 2014. The revised LPO is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **TITLE I, PART A, SCHOOL IMPROVEMENT INITIATIVE 1003(A) GRANT APPLICATION**
DATE: March 11, 2014

RECOMMENDATION:

That the Board approve the Title I, Part A, School Improvement Initiative Grant application in the amount of \$31,676.00 effective January 1, 2014, through December 31, 2014.

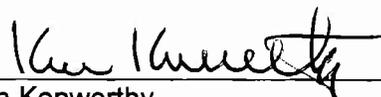
BACKGROUND INFORMATION:

This is a renewal grant application. The Title I School Improvement Initiative Grant funds professional development initiatives, such as Kagan Strategies and Standards Based Instruction and Development, for Everglades and North Elementary Schools. Both schools have been designated by the Florida Department of Education as focus schools in need of assistance. The funded amount reflects an increase of \$11,895.00 from the 2013 project year.

All professional development shall comply with provisions in the negotiated personnel contracts.

The grant application/award pages and budget pages are included in Board member agendas. The complete application is available upon request from the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



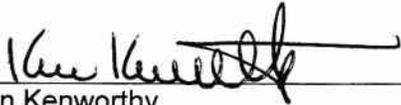
Ken Kenworthy
Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: PROPERTY DISPOSAL LIST #7 FOR THE 2013-14 FISCAL YEAR
DATE: March 11, 2014

RECOMMENDATION:

That the items listed on the attached Property Disposal List #7 for the 2013-14 fiscal year be declared as surplus, no longer usable for educational purposes, and to be removed from property records; and that the Superintendent be authorized to donate or sell such items in accordance with state statute.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

OKEECHOBEE COUNTY SCHOOL BOARD

Property Disposal

2013-14 #7

Property Number	Description	Cost	Condition	School/ Cost Center
1636F	Gateway Laptop 600YGR	2,274.00	Obsolete	Seminole Elementary
1845F	Gateway Laptop 400SD4	1,494.21	Obsolete	Seminole Elementary
2521F	Gateway 4100	1,498.00	Obsolete	Seminole Elementary
2718F	Gateway 4300	975.47	Obsolete	Seminole Elementary
2722F	Gateway 4300	975.47	Obsolete	Seminole Elementary
2764F	Gateway	940.00	Obsolete	Seminole Elementary
2800F	Gateway 4300	1,275.00	Obsolete	Seminole Elementary
2801F	Gateway 4300	1,275.00	Obsolete	Seminole Elementary
2934F	Gateway 4300	1,059.00	Obsolete	Seminole Elementary
2938F	Gateway 4300	1,059.00	Obsolete	Seminole Elementary
2940F	Gateway 4300	1,059.00	Obsolete	Seminole Elementary
2942F	Gateway 4300	1,059.00	Obsolete	Seminole Elementary
2946F	Gateway 4300	1,059.00	Obsolete	Seminole Elementary
3040F	Gateway 2300	925.00	Obsolete	Seminole Elementary
3260F	Gateway	966.00	Obsolete	Seminole Elementary
3263F	Gateway 2500D	966.00	Obsolete	Seminole Elementary
3277F	Gateway 2500D	966.00	Obsolete	Seminole Elementary
3283F	Gateway 2500D	966.00	Obsolete	Seminole Elementary
3291F	Gateway Laptop M465E	1,550.00	Obsolete	Seminole Elementary
3836F	Dell 745	1,092.00	Obsolete	Seminole Elementary
3840F	Dell 745	1,075.00	Obsolete	Seminole Elementary
3412F	Gateway	866.00	Obsolete	Seminole Elementary
4104F	Epson Projector	1,349.00	Obsolete	Seminole Elementary
6022F	Promethean Projector PRM-20AV	2,514.70	Obsolete	Seminole Elementary
19041	Gateway SOLO Laptop	3,786.00	Obsolete	Seminole Elementary
19815	Gateway Laptop 400VTX	1,871.50	Obsolete	Seminole Elementary
19842	Gateway 2000	844.00	Obsolete	Seminole Elementary
19850	Gateway E2000	844.00	Obsolete	Seminole Elementary
20285	Gateway 4300	1,059.00	Obsolete	Seminole Elementary
3457F	Dell Desktop Computer	1,114.00	Unrepairable	Everglades Elementary
3830F	Dell Desktop Computer	1,355.00	Unrepairable	Everglades Elementary
19347	2001 45 Capacity Intl Bus w/Wheelchair Lift	61,119.00	Good	Transportation
19804	2002 65 Capacity Intl Bus	51,229.00	Good	Transportation
19805	2002 83 Capacity Intl Bus	62,771.00	Good	Transportation
20145	2004 17 Capacity Intl Bus w/Wheelchair Lift	65,034.00	Good	Transportation
20146	2004 17 Capacity Intl Bus w/Wheelchair Lift	65,034.00	Good	Transportation
		345,298.35		
County Custodian	<i>Janis Stevens</i>	Date	<u>02-27-2014</u>	
Superintendent		Date		
School Board Chairman		Date		

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **MONTHLY FINANCIAL STATEMENT FOR JANUARY, 2014**
DATE: March 11, 2014

RECOMMENDATION:

That the Monthly Financial Statement for January, 2014, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **BUDGET AMENDMENT #7 FOR JANUARY, 2014**
DATE: March 11, 2014

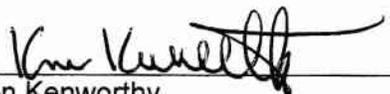
RECOMMENDATION:

That Budget Amendment #7 for January, 2014, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **WARRANT REGISTER FOR FEBRUARY, 2014**
DATE: March 11, 2014

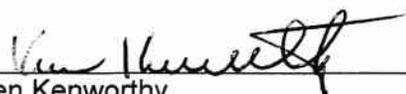
RECOMMENDATION:

That the Warrant Register for February, 2014, be approved as follows:

General Disbursement Account – Warrants #150197 thru #150481

Operating General Fund	\$ 991,393.86
Federal Programs Fund	106,708.06
Food Service Fund	170,685.24
Capital Improvement Fund	<u>64,192.77</u>
Total	\$ 1,332,979.93

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools