



SCHOOL BOARD OF OKEECHOBEE COUNTY

AGENDA FOR REGULAR MEETING APRIL 8, 2014 6:00 P.M.

Chairperson
Joe Arnold
Vice Chairperson
Gay Carlton
Members
Malissa Morgan
India Riedel
David Williams

Vision

Achieving Excellence

Mission

The School District of Okeechobee County will prepare all students to be college and career ready and to possess the attitudes and values necessary to function as productive members of our society.

Core Values

- Excellence
- Educational Quality
- Equity
- Environment that is Safe and Secure
- Empowerment of all Shareholders and Partners

2013-14

Strategic Plan Goals

1. *To Prepare Students to be College and Career Ready*
2. *To Maximize Efficient and Effective Use of Available Resources*
3. *To Empower Stakeholders through Opportunities for Meaningful Participation*
4. *To Provide a Safe and Secure Education for ALL*

I. Call to Order

- A. Prayer – Pastor Cary McKee, More 2 Life Ministries
- B. Pledge of Allegiance

II. Opening Items

- A. Student Recognition
 - ★ YMS – FFA Dairy Judging Team – 4th in State
 - ★ YMS – FFA Livestock Judging Team – 4th in State
 - ★ OHS – FFA Dairy Judging Team – 2nd in State
- B. Staff Recognition
 - ★ Golden Mouse Award
 - Robert Ellis, 7th Grade Inclusion Teacher, Osceola Middle School
 - ★ School Bookkeepers – Perfect 2012-13 Internal Funds Audits
 - Jackie Skinner, Central Elementary School
 - Dorina Coker, Seminole Elementary School
 - Debbie Hill, Osceola Middle School
 - Rell Clark, Okeechobee Freshman Campus
 - Dawn Radebaugh, Okeechobee High School
 - Jennifer Harden, Okeechobee Achievement Academy
 - ★ Retirements
 - Earlene Carter, Bus Driver/Food Service Assistant
 - Anna Robinson, Custodian, Okeechobee High School

III. Approval of Minutes

- Meeting of March 11, 2014

IV. Presentation – Florida Healthy School Districts..... Tracy Downing Director of Student Services

V. Items for Action

- A. Recommendation for Expulsion
 1. #14-03, 7th Grade Student at Okeechobee Achievement Academy..... 1
- B. Amendment of Board Policy 2.20 Board Meetings 2
- C. Amendment of Board Policy 3.45 Background Screening for Contractors 3
- D. Amendment of Board Policy 3.70 Flag Display and Pledge 4
- E. Amendment of Board Policy 6.113 Responsibilities of School Bus Operators 5
- F. Amendment of Board Policy 6.56 Professional Ethics..... 6
- G. Amendment of Board Policy 8.23 Transporting Students in Private Vehicles..... 7
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- I. Auditor General's Report No. 2014-169 9
- J. Minimum Job Qualifications for Coordinator of K-12 Accountability and Assessment..... 10
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SCHOOL BOARD OF
OKEECHOBEE COUNTY

AGENDA FOR
REGULAR MEETING
APRIL 8, 2014

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VII. Information Items:

- A. Superintendent
- B. School Board Members
- C. School Board Attorney
- D. Public

The next regular School Board meeting is Tuesday, May 13, 2014

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: EXPULSION OF #14-03, 7TH GRADE STUDENT
DATE: April 8, 2014


RECOMMENDATION:

That #14-03, a 7th grade student at Okeechobee Achievement Academy, be expelled for the remainder of the 2013-14 school year and the first semester of the 2014-15 school year and that a final order for expulsion of this student be issued based upon the following act of misconduct and violation of the Code of Student Conduct:

B. Alcohol and Drugs

1. Possessing (including possession after use when the substance is still in the body), using and/or procuring, selling or dispensing on school premises, school buses, or at any school activity or school-related function of:
 - b. Any substance controlled by F.S. 893 or 877.111 (available upon request).

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **AMENDMENT OF BOARD POLICY 2.20 BOARD MEETINGS**
DATE: April 8, 2014

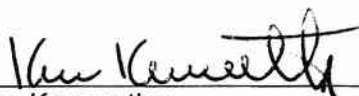
RECOMMENDATION:

That the Board approve amendment of School Board Policy 2.20 Board Meetings to bring the policy into agreement with current statutes and practice regarding public speakers.

BACKGROUND INFORMATION:

The proposed revision is recommended by the Board's consultant for School Board Policies to bring the policy fully into agreement with statutes. Advertisement of intent to amend Policy 2.20 was approved by the School Board on March 11, 2014, and legally advertised to the public on March 12, 2014, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. Policy 2.20, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 2.00: School Board Governance and Organization

2.20*

BOARD MEETINGS

POLICY

All official School Board meetings shall be open to the public and all informal meetings and conferences involving School Board members shall be conducted as public meetings unless specifically exempted by Florida Statutes. No official action may be taken by the School Board at any time other than an official meeting.

- I. Regular School Board meetings shall be established at the organizational meeting which is held in November following the general election. The regular meeting date may be changed by School Board action at any previous meeting, provided that each member is notified by letter or by distribution of the minutes showing a record of the change. When a meeting date is changed, the Superintendent shall take appropriate action to inform the public.
 - A. Special meetings shall be held at the time designated by the Superintendent, School Board Chairperson, or when called by a majority of the School Board members as specified in written notice.
 - B. Emergency meetings may be held at any time by the Superintendent either upon his/her initiative or upon the School Board Chairperson's request. An emergency meeting may be called as soon as complying with notification procedures; School Board members shall be given a tentative agenda during the notification.
 1. The Superintendent shall prepare and distribute an agenda prior to the emergency meeting.
 2. The agenda, the need for the emergency meeting, and the results of the emergency meeting shall be available to the public within twenty-four (24) hours of said meeting.
 3. Emergency meetings shall be conducted in the same manner as prescribed for regular and special meetings.
- II. Regular, special, and emergency meetings of the School Board shall be held in the regular Board meeting room, unless changed in the manner prescribed herein. As provided by Florida Statutes, any regular or special meeting may be held at any other appropriate public place within the District by giving prior public notice of at least forty-eight (48) hours. When such a meeting is scheduled or rescheduled at a location other than the regular meeting place, the Superintendent shall take such action to give public notice as required by Florida Statutes.
- III. All School Board meetings shall be conducted in accordance with Robert's Rules of Order.
- IV. Any person or group wishing to be placed on the agenda in order to address the school Board shall file with the Superintendent eight (8) days before the meeting at which an

audience is desired, a written request asking to be placed on the agenda and giving the following information: a) Name and address of person or group; b) Name of persons or organization represented; and c) Subject matter to be discussed. Board members will receive a copy of the request, with the agenda, prior to the Board meeting. The Superintendent will list these speakers in the Opening Items section of the agenda. Speakers will be allowed to address the School Board for five (5) minutes. Speakers must come to the podium provided in order to be heard by the School Board. Arrangements for audio-visual presentations must be made in advance. In the event that the agenda for the next meeting is crowded, the Superintendent may, at his/her discretion, place the request for hearing at the following meeting. In this case, the Superintendent shall confirm in writing the placement of the individual on the agenda for the next meeting and the date, time, and place of the meeting. This rule shall not preclude the right of any citizen to address the School Board; however, except for good cause as provided herein.

Any item to be placed on the agenda of a regular School Board meeting shall be submitted, in writing, to the Superintendent's office no later than 4:00 p.m., eight (8) days prior to the meeting at which consideration is desired. The School Board shall not take action on any substantive proposal until such matter has been formally placed on the School Board agenda.

Copies of the agenda for regular meetings shall be made available at least seven (7) days prior to the scheduled meeting date to the public or other parties who have expressed a desire for such copy of the agenda. Copies of the agenda for a special meeting shall be prepared at least forty-eight (48) hours prior to such meeting. ~~Parties wishing to speak to the School Board regarding item(s) on the agenda shall sign up to speak on a form provided in the meeting room, listing the agenda item(s) they wish to address. Speakers will be allowed to speak for five (5) minutes during the School Board's discussion of the agenda item. Speakers must come to the podium provided in order to be heard by the School Board. Arrangements for audio-visual presentations must be made in advance.~~ [\(Moved to VIII.\)](#)

V. A majority shall constitute a quorum for any School Board meeting. No business shall be transacted unless a quorum is present. Unless a majority is present, no meeting can be convened.

VI. The vote shall be unanimous if all members audibly vote "yes" or otherwise indicate an affirmative vote.

When a split vote occurs, the minutes shall show the vote of each member on the question. Each member who is present shall vote on each decision, ruling, or official act which is taken or adopted by the School Board, unless there is or appears to be a conflict of interest under the provisions of Florida Statutes. In such cases, the member may abstain but shall file a memorandum pursuant to requirements of Section 112.3143, Florida Statutes.

VII. The official minutes of the School Board shall be kept as prescribed by Florida Statutes. The minutes shall be kept in a safe place by the Superintendent and shall be made available by the Superintendent during the time the office is open to any citizen desiring to examine the minutes.

A. Only motions, resolutions, and the necessary information related thereto; the name of the person making the motion or submitting the resolution; the name of the person who seconds the motion; and, the vote or action thereon shall be recorded.

B. Any School Board member or Superintendent who wishes any of his/her statements to be recorded may request that such become a part of the official minutes.

- C. Any other matter may be made part of the official minutes by direction of the chairperson or by a majority of the School Board.
- D. Lengthy material such as, but not limited to, student assignments may be maintained in record books which are separate from, but supplemental to, the basic record of minutes.

VIII. Members of the public shall have an opportunity to address the School Board at a public meeting regarding any proposition before the Board. Speakers shall adhere to the rules established by the Board in accordance with Florida Statutes. Parties wishing to speak to the School Board regarding item(s) on the agenda shall sign up to speak on a form provided in the meeting room, listing the agenda item(s) they wish to address. Speakers will be allowed to speak for five (5) minutes during the School Board's discussion of the agenda item. Speakers must come to the podium provided in order to be heard by the School Board. Arrangements for audio-visual presentations must be made in advance.

~~VIII~~X. The public shall be informed that it is unlawful to knowingly disrupt or interfere with a School Board meeting and that any such action may result in a misdemeanor offense of the second degree. This includes individuals who advise, counsel, or instruct students or School Board employees on techniques for disrupting a School Board meeting.

~~IX~~X. Workshops may be scheduled by the School Board as deemed appropriate. No formal action may be taken by the School Board during such workshops.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAWS IMPLEMENTED:

Chapter 112; 120.525, 120.53, 286.0105, 286.0111, 286.0113, [286.0114](#), 286.012, 447.605, 877.13, 1001.32, 1001.37, [1001.371](#), 1001.372, 1001.41, 1001.42, 1001.43, 1006.145, F.S.

STATE BOARD OF EDUCATION RULES:

HISTORY:

Adopted: 07/14/1998
 Revision Date(s): 04/10/2001
 Formerly: A-3, B-1, B-2, B-3, B-4, B-5, B-6, B-7

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TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **AMENDMENT OF BOARD POLICY 3.45 BACKGROUND SCREENING FOR CONTRACTORS**
DATE: April 8, 2014

RECOMMENDATION:

That the Board approve amendment of School Board Policy 3.45 Background Screening for Contractors to bring the policy into agreement with current statutes regarding statewide ID badges for contractors.

BACKGROUND INFORMATION:

The proposed revision is recommended by the Board's consultant for School Board Policies to align with revisions made to F.S. 1012.467. Advertisement of intent to amend Policy 3.45 was approved by the School Board on March 11, 2014, and legally advertised to the public on March 12, 2014, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. Policy 3.45, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 3.00: School Administration

3.45+

BACKGROUND SCREENING FOR CONTRACTORS

POLICY

- I. Contractual personnel who are permitted access on school grounds when students are present, who have direct contact with students, or who have access to or control of school funds must meet Level 2 screening requirements as described in Florida Statutes. Contractual personnel shall include any vendor, individual, or entity under contract with a school or the School Board. Each vendor, individual contractor, or employee of a contractor as described in this section must provide verification that he/she has met the Level 2 screening requirements prior to accessing a school campus.
- II. An employee or contractor of an employer who offers a high school student internship(s) must meet Level 2 background screening requirements if he/she has direct, unsupervised access to the student intern(s).
- III. The District shall issue a state identification badge that is valid for five (5) years to a contractor who meets Level 2 screening requirements. The recipient of the badge shall be responsible for paying a fee established by the Department of Education. The badge shall bear the picture of the contractor and must be visible at all times the contractor is on school grounds.
- IV. The District shall recognize the uniform statewide identification badge that has been issued by another district.
- ~~III~~V. A non-instructional contractor who has been convicted of any disqualifying offense, as defined in Florida Statutes, shall not have access to school grounds when students are present.
- ~~IV~~VI. Contractual personnel must also meet the Level 2 screening requirements every five (5) years following entry into a contract. If the fingerprints of an individual under contract with the School Board have not been retained by the Florida Department of Law Enforcement, the individual must submit a complete set of fingerprints to the District.
- ~~V~~VII. Each person under contract as described in Sections I and II must agree to inform the party with whom he/she is under contract within forty-eight (48) hours if convicted of any disqualifying offense while under contract. The individual shall also be responsible for returning the badge within forty-eight (48) hours to the district that issued the badge. If it is found that a person under contract does not meet the Level 2 requirements, the individual shall be immediately suspended until final resolution of any appeals. A person who is working with an intern will not be allowed to continue in an unsupervised situation.

- VI. The following non-instructional contractors shall be exempt from Level 2 screening:
- A. A contractor who is under direct, line of sight supervision of a District employee or contractor who has met Level 2 screening requirements;
 - B. A contractor who is required by law to undergo Level 2 screening for licensure, certification, employment, or other purpose and provides appropriate documentation;
 - C. A law enforcement officer who is assigned or dispatched to school grounds;
 - D. An employee or medical director of a licensed ambulance provider who is providing services;
 - E. A contractor at a site where students are not permitted and a six(6) foot chain link fence separates the work site from the remainder of the school grounds; or
 - F. A contractor who provides pickup or delivery services that involve brief visits to school grounds when students are present
- VII. A non-instructional contractor, as described in Section ~~V~~VIII, who is exempt from Level 2 screening shall be subject to a search of the registry of sexual offenders and sexual predators maintained by the Florida Department of Law Enforcement and the National Sex Offender Public Registry maintained by the U.S. Department of Justice. The District shall conduct the registry search without charge to the contractor. If a contractor is identified as a sexual predator or offender and not allowed on school grounds, the District shall notify the vendor, individual, or entity under contract within three (3) business days.
- VIII. The Superintendent or designee shall have the authority to deny any person access to school grounds when it is in the best interest of student safety or campus security.
- IX. The Superintendent shall develop procedures to implement this policy.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAWS IMPLEMENTED:

1001.43, 1003.496, 1012.32, 1012.465, 1012.467, 1012.468, F.S.

STATE BOARD OF EDUCATION RULES:

HISTORY:

Adopted: 04/15/2008
Revision Date(s):
Formerly: New

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To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **AMENDMENT OF BOARD POLICY 3.70 FLAG DISPLAY AND PLEDGE**
DATE: April 8, 2014

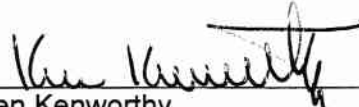
RECOMMENDATION:

That the Board approve amendment of School Board Policy 3.70 Flag Display and Pledge to bring the policy into agreement with current statutes.

BACKGROUND INFORMATION:

The proposed revision is recommended by the Board's consultant for School Board Policies to bring the policy fully into agreement with statutes. Advertisement of intent to amend Policy 3.70 was approved by the School Board on March 11, 2014, and legally advertised to the public on March 12, 2014, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. Policy 3.70, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 3.00: School Administration

3.70

FLAG DISPLAY AND PLEDGE

POLICY

- I. The pledge of allegiance to the flag shall be recited at the beginning of each school day in all schools.
- II. A student may be excused from reciting the pledge of allegiance when his/her parent(s) ~~or legal guardian~~, as defined in Florida Statutes, files a written request with the school principal.
- III. The United States flag and the official flag of Florida shall be displayed daily on a suitable flag staff on the grounds of each school and School Board facility when the weather permits. Flags shall be displayed according to established guidelines.
- IV. Each classroom and auditorium shall display the United States flag.
- V. All flags shall meet the requirements of Florida Statutes.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAWS IMPLEMENTED:

256.015, 1000.06, 1000.21, 1001.43, 1002.20, 1003.42, 1003.44, F.S.

STATE BOARD OF EDUCATION RULES:

HISTORY:

Adopted: 07/14/1998

Revision Date(s): 02/11/2003

Formerly: New

©EMCS

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent

SUBJECT: **AMENDMENT OF BOARD POLICY 6.113 RESPONSIBILITIES OF SCHOOL BUS OPERATORS**

DATE: April 8, 2014

RECOMMENDATION:

That the Board approve amendment of School Board Policy 6.113 Responsibilities of School Bus Operators to bring the policy into agreement with current statutes banning texting while driving and reducing heavy duty idling.

BACKGROUND INFORMATION:

The proposed revision adds language regarding adherence to Florida laws for the reduction of heavy duty idling of vehicles and the Florida Ban on Texting While Driving Law. Advertisement of intent to amend Policy 6.113 was approved by the School Board on March 11, 2014, and legally advertised to the public on March 12, 2014, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. Policy 6.113, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 6.00: Personnel

6.113*

RESPONSIBILITIES OF SCHOOL BUS OPERATORS

POLICY

- I. School bus operators shall be responsible for adhering to the requirements of federal laws and regulation, Florida Statutes, State Board of Education Rules, driving regulations, School Board policies, District Safe Driver Plan, and the adopted District job description.
- II. Responsibilities shall include but not be limited to the following:
 - A. To maintain an appropriate Florida driver's license.
 - B. To refrain from driving with an expired, suspended, or revoked license.
 - C. To complete annual school bus operator training.
 - D. To participate in the substance abuse testing and alcohol detection program required by 49 CFR 382 and 49 CFR 391.
 - E. To refrain from using a cellular telephone or other personal wireless communication devices while actively ~~driving a bus~~ involved in the performance of duties and to adhere to the Florida Ban on Texting While Driving Law.
 - F. To maintain order and discipline on the bus.
 - G. To instruct students, teachers, and chaperones who are being transported on field and activity trips regarding the locations and proper use of school bus emergency exits prior to each trip.
 - H. To perform a complete interior inspection of the bus after each run and trip to ensure that no students remain on the bus.
 - I. To ensure that no one is on the bus while refueling.
 - J. To avoid unnecessary idling of the bus ~~while in the vicinity of students.~~
 - K. To adhere to the requirements for the reduction of heavy-duty idling.
- III. Failure to fulfill the responsibilities of a school bus operator may result in disciplinary action up to and including dismissal.

STATUTORY AUTHORITY:

~~1001.42~~ 1001.41, 1012.22, 1012.23, F.S.

LAWS IMPLEMENTED:

316.305, 322.57, 1001.42, 1001.43, 1012.45, F.S.
49 CFR 382, 49 CFR 391

STATE BOARD OF EDUCATION RULES:

6A-3.0141, 6A-3.0171

DEPARTMENT OF ENVIRONMENTAL PROTECTION RULE(S)

62-285.420

HISTORY:

Adopted: 10/09/2007

Revision Date(s):

Formerly: New

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **AMENDMENT OF BOARD POLICY 6.56 PROFESSIONAL ETHICS**
DATE: April 8, 2014

RECOMMENDATION:

That the Board approve amendment of School Board Policy 6.56 Professional Ethics to reflect current statute requirements for ethics training.

BACKGROUND INFORMATION:

The proposed amendment is necessary due to a change in statute that requires annual ethics training for the Superintendent and School Board members. All School Board members and the Superintendent are in compliance with this requirement. Advertisement of intent to amend Policy 6.56 was approved by the School Board on March 11, 2014, and legally advertised to the public on March 12, 2014, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. Policy 6.56, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



The School Board of Okeechobee County

Chapter 6.00: Personnel

6.56*

PROFESSIONAL ETHICS

POLICY

- I. An effective educational program requires the services of personnel of integrity, high ideals, and human understanding. All employees shall be expected to maintain and promote these qualities. The Board shall also expect all administrative, instructional and support staff members to adhere to the *Code of Ethics of the Education Profession in Florida* and the *Principles of Professional Conduct for the Education Profession in Florida*.
- II. Administrative and instructional personnel, as defined by Florida Statute, shall be required to complete training on these ethical standards. All other employees shall be encouraged to participate in training related to professional ethics.
- III. The Superintendent and School Board members shall complete annual ethics training as required by law.
- IIIIV. All employees shall be responsible for reporting misconduct by School Board employees that affects the health, safety, or welfare of a student.

STATUTORY AUTHORITY:

1001.41, ~~1012.22, 1012.23~~1001.42, F.S.

LAWS IMPLEMENTED:

112.313, 112.2142, 1001.42, 1012.01, 1012.22, 1012.27, 1012.796, F.S.

STATE BOARD OF EDUCATION RULES:

6B-1.001, 6B-1.006

HISTORY:

Adopted: 03/10/2009

Revision Date(s):

Formerly: New

©EMCS

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent

SUBJECT: **AMENDMENT OF BOARD POLICY 8.23 TRANSPORTING STUDENTS IN PRIVATE VEHICLES**

DATE: April 8, 2014

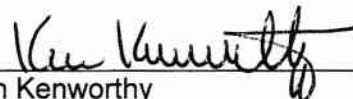
RECOMMENDATION:

That the Board approve amendment of School Board Policy 8.23 Transporting Students in Private Vehicles to bring the policy into agreement with current statutes banning texting while driving.

BACKGROUND INFORMATION:

The proposed revision adds language regarding adherence to Florida laws and the Florida Ban on Texting While Driving Law. Advertisement of intent to amend Policy 8.23 was approved by the School Board on March 11, 2014, and legally advertised to the public on March 12, 2014, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. Policy 8.23, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 8.00: Auxiliary Services

8.23*

TRANSPORTING STUDENTS IN PRIVATE VEHICLES

POLICY

- I. School principals or the Superintendent may authorize transportation of students in privately owned motor vehicles only under the following circumstances:
 - A. When a student is ill or injured and must be taken home or to a medical treatment facility under non-emergency circumstances; and
 1. The school has been unable to contact the student's parent, as defined by Florida Statutes, or the parent or responsible adult designated by the parent is not available to provide the transportation;
 2. Proper adult supervision of the student is available at the location to which the student is being transported;
 3. The transportation is approved by the school principal, or a school administrator designated by the principal to grant or deny such approval, or in the absence of the principal and designee, by the highest ranking school administrator available under the circumstances;
 4. If the school has been unable to contact the parent prior to the transportation, the school shall continue to seek to contact the parent or guardian until the school is able to notify the parent of the transportation and the pertinent circumstances.
 - B. When transportation is in connection with a school function or event in which the school or School District is participating or sponsoring or providing for the participation of students; if
 1. The function is a single event (not part of a scheduled series to the same location);
 2. Transportation is not available as a practical matter, using a school bus or District-owned passenger car; and
 3. The parent is notified, in writing, and gives written consent.
 - C. When transportation is for trips to and from school sites or agricultural education sites.
 - D. When transportation is for trips to and from agriculture related events or competitions.
 - E. When School Board employees are required to use their own vehicles for duties involving occasional transportation of students.

- II. Parents or other responsible adults who provide approved transportation in privately-owned vehicles shall have the same exposure to, and protection from, risks to personal liability as do School District employees acting within the scope of their employment.
- III. When transportation is authorized in privately-owned vehicles:
 - A. The vehicle must be a passenger car or multi-purpose passenger vehicle or truck, as defined by federal law, designed to transport fewer than ten (10) students.
 - B. Drivers of such vehicles shall be required:
 - 1. To show proof of insurance coverage at the minimum limits required by Florida Statutes and at other limits that may be required by the School Board;
 - 2. [To adhere to Florida laws and regulations related to driving including the Florida Ban on Texting While Driving Law;](#)
 - 2. To provide proof of a valid driver's license; and
 - 3. To comply with the requirements of the District's Safe Driver Plan.
 - C. Students may only be transported in designated seating positions and shall be required to use the occupant crash protection system provided by the vehicle manufacturer.
- IV. The School Board may contract with a common carrier to transport students to and from in-season and post-season athletic contests and to and from a school function or event in which the School District or a school has undertaken to participate or to provide for or sponsor the participation of students.
- V. Notwithstanding any other provision of this section, in an emergency situation which constitutes an imminent threat to student health or safety, school personnel may take whatever action is necessary under the circumstances to protect student health and safety.
- VI. Transportation shall not be the responsibility of the School Board in connection with any event or activity which is not an event or activity offered by the School District or an event or an activity in which the School District or school has agreed to participate, co-sponsor, or require the participation of students, and the School Board shall have no liability for transportation arranged and provided by parents or other parties to such events or activities.

STATUTORY AUTHORITY:

1001.42, 1001.43, F.S.

LAWS IMPLEMENTED:

[316.305](#), [1000.21](#), 1006.21, 1006.22, 1006.24, F.S.

STATE BOARD OF EDUCATION RULE(S):

6A-3.017

HISTORY:

Adopted: 07/14/1998

Revision Date(s): 06/12/2007

Formerly: H-17

©EMCS

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **AMENDMENT OF BOARD POLICY 8.30 AUTOMOTIVE EQUIPMENT**
DATE: April 8, 2014

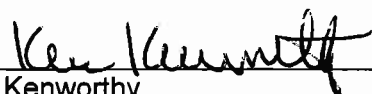
RECOMMENDATION:

That the Board approve amendment of School Board Policy 8.30 Automotive Equipment to bring the policy into agreement with current statutes banning texting while driving and reducing heavy duty idling.

BACKGROUND INFORMATION:

The proposed revision adds language regarding adherence to Florida laws for the reduction of heavy duty idling of vehicles and the Florida Ban on Texting While Driving Law. Advertisement of intent to amend Policy 8.30 was approved by the School Board on March 11, 2014, and legally advertised to the public on March 12, 2014, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. Policy 8.30, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



The School Board of Okeechobee County

Chapter 8.00: Auxiliary Services

8.30

AUTOMOTIVE EQUIPMENT

POLICY

All automotive equipment owned by the School Board shall be assigned to the Superintendent or designee for proper care and maintenance.

- I. Automotive equipment shall be used exclusively for school business. It shall not be used for the operator's private use or convenience.
 - A. The Superintendent shall report any unauthorized equipment usage to the School Board.
 - B. Violation of this rule shall be cause for School Board action.
- II. School District vehicles shall be operated by appropriately licensed drivers who shall adhere to Florida laws and regulations related to driving including the Florida Ban on Texting While Driving Law.
- ~~III.~~ Failure of the operator to notify the ~~Transportation Coordinator~~Supervisor of Transportation as to any mechanical defect of any piece of automotive equipment may be cause for disciplinary action by the School Board.
- ~~IV.~~ All mechanical defects of equipment where repairs are needed shall be the Superintendents or designee's responsibility, and repairs shall be made immediately provided that the vehicle may be withdrawn from use by the Superintendent until the repairs are made. The School Board shall not assume any financial responsibility for purchases or contract for repairs unless prior approval is obtained from the Superintendent or designee.
- ~~V.~~ The Transportation Coordinator shall determine that all equipment is inspected at regular intervals. The equipment shall be placed in the District's garages for repairs or service if needed.
- ~~VI.~~ Under no conditions shall equipment be repaired by a private shop or private individual without the Superintendent or ~~Transportation Coordinator's~~Supervisor of Transportation's approval.
- ~~VII.~~ The person who is assigned a vehicle on a full-time basis shall be responsible for delivering the vehicle to the District's garage for inspection as prescribed by the ~~Transportation Coordinator~~Supervisor of Transportation.

VIII. The operator of any vehicle with a gross vehicle weight rating of 8,500 pounds and with a heavy duty diesel engine shall adhere to the requirements for the reduction of heavy duty idling.

STATUTORY AUTHORITY:

[1001.41](#), 1001.42, F.S.

LAWS IMPLEMENTED:

[316.305](#), [1001.43](#), 1006.21, 1006.22, F.S.

STATE BOARD OF EDUCATION RULE(S):

6A-3.017

DEPARTMENT OF ENVIRONMENTAL
PROTECTION RULE(S):

[62-285.420](#)

HISTORY:

Adopted: 07/14/1998

Revision Date(s):

Formerly: New

©EMCS

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: AUDITOR GENERAL'S REPORT NO. 2014-169
DATE: April 8, 2014

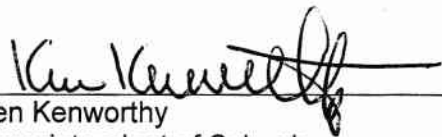
RECOMMENDATION:

That the Board accept the Auditor General's Report No. 2014-169 for the period ending June 30, 2013.

BACKGROUND INFORMATION:

An Executive Summary and Management's Responses are attached. A copy of the entire Audit Report is available upon request in the Superintendent's Office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

**OKEECHOBEE COUNTY
DISTRICT SCHOOL BOARD**

**Financial, Operational, and Federal Single
Audit**

For the Fiscal Year Ended
June 30, 2013



STATE OF FLORIDA
AUDITOR GENERAL
DAVID W. MARTIN, CPA

EXECUTIVE SUMMARY

Summary of Report on Financial Statements

Our audit disclosed that the District's basic financial statements were presented fairly, in all material respects, in accordance with prescribed financial reporting standards.

Summary of Report on Internal Control and Compliance

Our audit did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, issued by the Comptroller General of the United States; however, we noted certain additional matters summarized below:

ADDITIONAL MATTERS

Finding No. 1: The District did not timely obtain required background screenings for instructional and non-instructional personnel.

Finding No. 2: Controls over facilities maintenance activities could be enhanced.

Finding No. 3: Some inappropriate or unnecessary information technology (IT) access privileges existed.

Finding No. 4: District IT security controls related to data loss prevention need improvement.

Summary of Report on Federal Awards

We audited the District's Federal awards for compliance with applicable Federal requirements. The Child Nutrition Cluster, Title I, and Race-to-the-Top programs were audited as major Federal programs. The results of our audit indicated that the District materially complied with the requirements that could have a direct and material effect on each of its major Federal programs.

Audit Objectives and Scope

Our audit objectives were to determine whether the Okeechobee County District School Board and its officers with administrative and stewardship responsibilities for District operations had:

- Presented the District's basic financial statements in accordance with generally accepted accounting principles;
- Established and implemented internal control over financial reporting and compliance with requirements that could have a direct and material effect on the financial statements or on a major Federal program;
- Established internal controls that promote and encourage: 1) compliance with applicable laws, rules, regulations, contracts, and grant agreements; 2) the economic and efficient operation of the District; 3) the reliability of records and reports; and 4) the safeguarding of District assets;
- Complied with the various provisions of laws, rules, regulations, contracts, and grant agreements that are material to the financial statements, and those applicable to the District's major Federal programs; and
- Taken corrective actions for findings included in our report No. 2013-148.

The scope of this audit included an examination of the District's basic financial statements and the Schedule of Expenditures of Federal Awards as of and for the fiscal year ended June 30, 2013. We obtained an understanding of the District's environment, including its internal control, and assessed the risk of material misstatement necessary to plan the audit of the basic financial statements and Federal awards. We also examined various transactions to determine whether they were executed, both in manner and substance, in accordance with governing provisions of laws, rules, regulations, contracts, and grant agreements.



School District of Okeechobee County

863-462-5000

700 S. W. Second Avenue
Okeechobee, Florida 34974

Fax 863-462-5151

Board Chairperson:
Joe Arnold
Board Vice Chairperson:
Gay Carlton
Board Members:
Malissa Morgan
India Riedel
David Williams

February 27, 2014

Mr. David W. Martin, CPA
Auditor General, State of Florida
G74 Claude Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

Re: Response to Preliminary and Tentative Findings

Dear Sir:

The following information is supplied in response to the Preliminary and Tentative Findings from the audit of the Okeechobee County District School Board for fiscal year ending June 30, 2013.

Finding No. 1: Background Screenings

Response: *The District will ensure that all personnel who are permitted access to school grounds when students are present are rescreened every five years following the initial screening upon employment.*

Finding No. 2: Facilities Management

Response: *The District will develop written procedures for facilities management including periodic evaluations of alternative facilities construction methods and significant maintenance-related job techniques and documentation of these evaluations. In addition, we will develop procedures to establish goals and objectives and the related procedures for documentation for the facilities and maintenance department to identify cost-effectiveness and/or efficiency outcomes for department personnel.*

Finding No. 3: Information Technology – Access Privileges

Response: *Although there were no reported unauthorized disclosures, modifications or destruction of District data and IT resources, the District will review access privileges and deactivate unnecessary or inappropriate employee access privileges detected.*

Finding No. 4: Information Technology – Security Controls – Data Loss Prevention

Response: *Even though no data was lost, exposed or compromised, the District will improve its IT security controls to continue its practice of confidentiality, integrity and availability of District data and IT resources.*

Sincerely,

A handwritten signature in black ink, appearing to read "Ken Kenworthy".

Ken Kenworthy
Superintendent of Schools

cc: School Board Members
Tom Conely, School Board Attorney
Joi Turbeville, Director of Finance

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **MINIMUM JOB QUALIFICATIONS FOR COORDINATOR OF K-12 ACCOUNTABILITY AND ASSESSMENT**
DATE: April 8, 2014

RECOMMENDATION:

That the Board approve the minimum Qualifications for the following position:

- Coordinator of K-12 Accountability and Assessment

Qualifications

- (1) Master's degree from an accredited educational institution
- (2) Valid Florida certification in Educational Leadership, Administration and Supervision, or School Principal
- (3) Five (5) years successful experience in education including three (3) years of teaching
- (4) Administrative experience preferred
- (5) Satisfactory criminal background check and drug screening

BACKGROUND INFORMATION:

The complete Job Description is attached and is available upon request from the Director of Human Resources.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

SCHOOL DISTRICT OF OKEECHOBEE COUNTY
COORDINATER OF K12 ACCOUNTABILITY AND ASSESSMENT
JOB DESCRIPTION

QUALIFICATIONS:

- (1) Master's degree from an accredited educational institution.
- (2) Valid Florida certification in Educational Leadership, Administration and Supervision or School Principal.
- (3) Five (5) years successful experience in education including three (3) years of teaching.
- (4) Administrative experience preferred.
- (5) Satisfactory criminal background check and drug screening.

KNOWLEDGE, SKILLS AND ABILITIES:

Ability to present information effectively to a variety of audiences. Ability to respond to questions from groups, employees, and the general public. Ability to use effective public relations skills. Ability to work collaboratively with others. Ability to establish and maintain effective working relationships with students, staff and the school community. Ability to collect, analyze and interpret data. Ability to define problems, collect data, and draw valid conclusions. Ability to make decisions based on relevant information. Ability to plan, establish priorities and use time effectively. Ability to use current technology in administration and instruction. Knowledge of district curriculum and instructional programs. Knowledge of measurement and evaluation concepts and practices. Ability to apply knowledge of current research and theory in specific field. Knowledge of national, state, and district educational goals and standards. Ability to read, interpret and implement State Board of Education rules, School Board policies, and appropriate federal and state statutes. Ability to communicate orally and in writing. Leadership and management skills. Ability to manage departmental budget and finances.

REPORTS TO:

Assistant Superintendent for Instructional Services

JOB GOAL

To plan and coordinate the various testing programs in the district, design and conduct evaluation projects to support the improvement of the instructional program and to provide support to schools and district departments on test analysis

SUPERVISES:

Administrative, Instructional, and Support Personnel

PERFORMANCE RESPONSIBILITIES:

Service Delivery

- * (1) Coordinate federal, state and district assessment and accountability functions
- * (2) Coordinate district and state student testing programs, including designing strategies and procedures for test administration.

- * (3) Coordinate the distribution and collection of test materials.
- * (4) Coordinate analysis and distribution of test data to maintain and improve quality of testing programs
- * (5) Coordinate with schools for test administration services and products.
- * (6) Train school test coordinators on test administration and security.
- * (7) Provide training and assistance to schools on data analysis as it relates to the school improvement planning process.
- * (8) Prepare detailed interpretations of group test and state test results as requested by the Superintendent.
- * (9) Assist in conducting research and disseminate findings to curriculum leaders on current trends, best practices, promising programs, and program evaluation.
- * (10) Assist district and school personnel in collecting, organizing, analyzing, and interpreting data and using data to make instructional decisions.
- * (11) Assist school personnel in using a variety of assessment tools.
- * (12) Analyze student achievement data using sound methodology.
- * (13) Maintain the highest standards of professional ethics related to test security/test protocols.
- * (14) Assist in the preparation of grants and district plans as assigned.

Inter/Intra-Agency Communication and Delivery

- * (15) Collaborate with district coordinators and with principals and teachers in the development and implementation of local assessments.
- * (16) Assist district and school personnel in collecting, analyzing and interpreting data to make instructional decisions.
- * (17) Interact with parents, outside agencies, businesses and the community to enhance the understanding of district initiatives and priorities and to elicit support and assistance.
- * (18) Respond to inquiries and concerns in a timely manner.
- * (19) Keep supervisor informed of potential problems or unusual events.
- * (20) Serve on district, state or community councils or committees as assigned or appropriate.
- * (21) Provide oversight and direction for cooperative planning with other agencies.
- * (22) Assist in the interpretation of programs, philosophy and policies of the district to staff, students, parents and the community.

Professional Growth and Improvement

- * (23) Maintain a network of peer contacts through professional organizations.
- * (24) Keep informed and disseminate information about current research, trends and best practices in area of responsibility.
- * (25) Maintain expertise in assigned areas to fulfill project goals and objectives.
- * (26) Facilitate the development, implementation and evaluation of staff development activities in assigned areas.
- * (27) Participate in state training programs and courses to increase the level of department services.

Systemic Functions

- * (28) Represent the district in a positive and professional manner.
- * (29) Prepare the annual department budget and monitor its implementation as required.
- * (30) Supervise assigned personnel, conduct annual performance appraisals and make recommendations for appropriate employment actions.
- * (31) Prepare or oversee the preparation of all required reports and maintain all appropriate records.

- *(32) Develop annual goals and objectives consistent with and in support of district goals and priorities.
- *(33) Conduct periodic studies for the purpose of improving the delivery of department services.
- *(34) Assist in the development of policies and procedures for department services.

Leadership and Strategic Orientation

- *(35) Provide leadership and direction for assigned areas of responsibility.
 - *(36) Provide leadership and guidance in the development of annual goals and objectives for assigned department or program.
 - *(37) Assist in implementing the district's goals and strategic commitment.
 - *(38) Exercise proactive leadership in promoting the vision and mission of the district.
 - *(39) Set high standards and expectations and promote professional growth for self and others.
 - *(40) Utilize appropriate strategies and problem-solving tools to make decisions regarding planning, utilization of funds, delivery of services and evaluation of services provided.
 - *(41) Collaborate with supervisor, other departments and agencies, and contribute to the planning and operation of the district.
 - *(42) Demonstrate initiative in identifying potential problems or opportunities for improvement and take appropriate action.
 - *(43) Use appropriate styles and methods to motivate, gain commitment and facilitate task accomplishment.
- Perform other tasks consistent with the goals and objectives of this position.

*Essential Performance Responsibilities

PHYSICAL REQUIREMENTS:

Medium Work: Exerting up to 50 pounds of force occasionally and/or up to 20 pounds of force frequently and/or up to 10 pounds of force as needed to move objects.

Job Description Supplement 04

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the district's approved compensation plan.
Length of the work year and hours of employment shall be those established by the district.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

Board Approved:

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: SCHEDULING OF SCHOOL BOARD WORKSHOP
DATE: April 8, 2014

RECOMMENDATION:

That the Board schedule a date and time for a workshop to review/discuss the following:

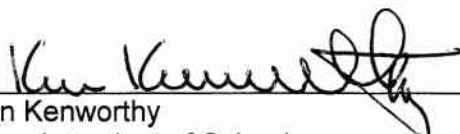
- Student Progression Plan (including alternatives to the valedictorian/salutatorian academic recognition for graduating students)
- Combining Okeechobee High School and the Freshman Campus
- Budget Update
- Legislative Update
- High School Starting Times

BACKGROUND INFORMATION:

The workshop is open to the public. Suggested dates and times include:

- Thursday, April 17, 5:00 p.m.
- Tuesday, April 29, 5:00 p.m.
- Wednesday, April 30, 5:00 p.m.
- Thursday, May 1, 5:00 p.m.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy Superintendent of Schools
SUBJECT: PROCLAMATION – *CHILD NUTRITION EMPLOYEE APPRECIATION WEEK*
DATE: April 8, 2014

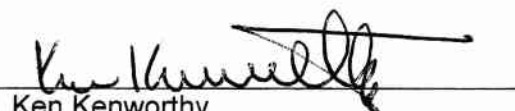
RECOMMENDATION:

That the Board adopt a proclamation recognizing May 5-9, 2014, as *Child Nutrition Employee Appreciation Week* for the School District of Okeechobee County.

BACKGROUND INFORMATION:

The proclamation is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:


Ken Kenworthy
Superintendent of Schools

PROCLAMATION

CHILD NUTRITION EMPLOYEE APPRECIATION WEEK

School District of Okeechobee County, Florida

Whereas, nutritious meals at school are an essential part of the school day; and

Whereas, it is recognized that the individuals of the District's Food Service Department are committed to providing healthful, nutritious meals to the District's children; and

Whereas, Food Service Team members prepare and serve school meals every day to help nurture our children; and

Whereas, the daily interaction and support provided to students by the members of the Food Service Team offers essential support to the overall learning environment; and

Whereas, the meals provided by these men and women ensure students are nutritionally prepared to learn; and

Whereas, it is fully recognized that hungry children cannot learn; and

Whereas, the week of **MAY 5-9, 2014**, is **CHILD NUTRITION EMPLOYEE APPRECIATION WEEK**;

Now therefore, be it resolved that the Okeechobee County School Board expresses its deep appreciation to these valuable employees and commends their good work on behalf of the District's children.

Passed and adopted this 8th day of April, 2014.

ATTEST:

Joe Arnold
Chairman

Ken Kenworthy
Superintendent of Schools



To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: EMPLOYMENT OF PERSONNEL
DATE: April 8, 2014

RECOMMENDATION:

That the following personnel be employed:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Clark, James A. III	Guidance Counselor	Freshman Campus	03-31-2014
Denney, John (Out of Field)	Language Arts	Okeechobee High School	02-21-2014
Thomas, Delores	Bus Aide, ESE	Transportation	03-24-2014

RECOMMENDED BY:


Ken Kenworthy
Superintendent of Schools

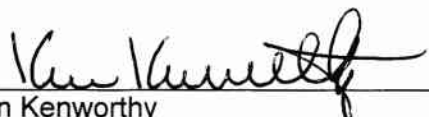
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT
DATE: April 8, 2014

RECOMMENDATION:

That resignations for the following personnel be accepted:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Biebel, Cheryl (Retirement)	Teacher, Elementary	Central Elementary School	06-11-2014
Biebel, Dan (Retirement)	Teacher, Science	Okeechobee High School	06-11-2014
Boak, John (Retirement)	Maintenance Foreman	Maintenance Department	07-01-2014
Medrano, Jennifer	Food Service Assistant	Okeechobee High School	04-09-2014
Norris, Joanna (Retirement)	ESE Counselor	Exceptional Student Education	09-01-2014
Robinson, Anna (Retirement)	Custodian II	Yearling Middle School	04-17-2014
Tackett, Linda (Retirement)	Bus Driver	Transportation Department	06-09-2014

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: LEAVE REQUESTS
DATE: April 8, 2014

RECOMMENDATION:

That the following leaves of absence be approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Hays, Shannon	Everglades Elementary School	Short Term	03-03-2014	04-04-2014
McCloskey, Teresa	South Elementary School	Short Term	Beginning February 14, 2014 and continuing for a total not to exceed 60 days and not extending beyond June 14, 2014.	

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: 2014 SUMMER SCHOOL SCHEDULE
DATE: April 8, 2014

RECOMMENDATION:

That the Board approve the following Summer School schedule.

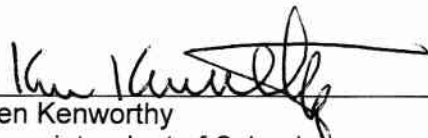
Program	Location	Time	Planning Date	First Student Date	Ending Date
Grade 3 Reading Camp	Yearling Middle	8:15- 1:15	June11	June 12	June 27
K-12 ESE students in TMD, PMD, and Autistic classes	Yearling Middle	8:15-1:15	June 11	June 12	June 27

- Programs will operate Monday through Friday.
- Transportation will be provided. Routes will be streamlined with limited stops.
- Students will be served breakfast and lunch.

BACKGROUND INFORMATION:

The district is required to offer Third Grade Reading Camp for all third grade students who scored Level 1 on the FCAT Reading. ESE students are offered the opportunity to attend summer school in order to limit the regression students experience over the summer break.

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: SCHOOL READINESS PROVIDER AGREEMENT
DATE: April 8, 2014

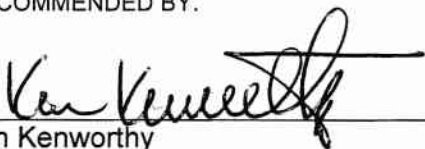
RECOMMENDATION:

That the Board approve the School Readiness Provider Agreement with the Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

BACKGROUND INFORMATION:

This is the 2014-15 renewal of the Provider Agreement for School Readiness. The Early Learning Coalition of Indian River, Martin, and Okeechobee Counties is the service provider for the school-based readiness program for four-year-old students in the Prekindergarten classes at South Elementary. The classes can serve up to 54 students. The agreement outlines the requirements of the program and payment procedures for the subsidized children enrolled in the Prekindergarten classes during the 2014-15 school year. The agreement is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **VPK PROVIDER AGREEMENT**
DATE: April 8, 2014

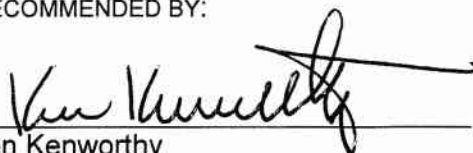
RECOMMENDATION:

That the Board approve the State of Florida Voluntary Prekindergarten Education Program Statewide Provider Agreement with the Early Learning Coalition of Indian River, Martin and Okeechobee Counties.

BACKGROUND INFORMATION:

This is a renewal agreement. The agreement covers the three (3) VPK classrooms at South Elementary School that can serve up to 54 four-year-old students during the 2014-15 school year. The agreement is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **SUMMER VPK (VOLUNTARY PREKINDERGARTEN) CONTRACT**
DATE: April 8, 2014

RECOMMENDATION:

That the Board approve a contract with Resurrection Life World Outreach Church, Inc., d/b/a Faith Academy Preschool to provide Summer VPK in 2014.

BACKGROUND INFORMATION:

This is a renewal contract. School districts must be available to provide VPK during the summer to parents who request it for their eligible four-year-olds. A district may contract with private providers to provide services. Parents who request VPK through the school district will be informed that the services will be delivered through contracted private provider. The contract is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **MEDICAID DIRECT SERVICES AGREEMENT**
DATE: April 8, 2014

RECOMMENDATION:

That the Board approve an agreement with Seminole County School District for Medicaid data management and reimbursement for the 2014-15 fiscal year.

BACKGROUND INFORMATION:

This is a renewal agreement with no changes to services or rates. Seminole County School District will provide assistance in gathering district specific rates that will be used to calculate this District's share of Administrative Medicaid reimbursement. The agreement is included in Board member agendas and is available upon request in the office of the Coordinator of Exceptional Student Education.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **AGREEMENT WITH CENTURYLINK SALES SOLUTIONS, INC. FOR WIDE AREA NETWORK**
DATE: April 8, 2014

RECOMMENDATION:

That the Board approve a three-year Product and Services Agreement with CenturyLink Sales Solutions, Inc. for Wide Area Network communication services at a cost of \$21,931.00 per month. This service is an E-rated service, and the District's actual cost will be 14% of the total, or \$3,070.34 per month.

BACKGROUND INFORMATION:

This is a renewal agreement. The total yearly cost to the District of \$36,844.08, for the next three years, reflects a decrease of \$25,735.92 per year while providing the same level of service. (Last year's contract included the cost of increasing the connection to all school locations to prepare for testing and digital learning initiatives.)

The contract is included in Board member agendas and is available upon request from the Director of Information Technology.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: RENEWAL OF AGREEMENT FOR LAWN CARE SERVICES
DATE: April 8, 2014

RECOMMENDATION:

That the Board approve an additional three-year agreement with Nunez Lawn Care & Landscaping, Inc. for lawn care services at the Freshman Campus, Freshman Campus Athletic Fields, and the School Board Administration Building in the amount of \$14,900.00 per year.

BACKGROUND INFORMATION:

This is a renewal agreement. The Board accepted the low bid of \$14,900.00 from Nunez Lawn Care & Landscaping, Inc. on April 12, 2011. Approval of this agreement will continue the contracted price for an additional three (3) years. The agreement is included in Board member agendas and is available upon request from the Director of Operations.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **MONTHLY FINANCIAL STATEMENT FOR FEBRUARY, 2014**
DATE: April 8, 2014

RECOMMENDATION:

That the Monthly Financial Statement for February, 2014, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **BUDGET AMENDMENT #8 FOR FEBRUARY, 2014**
DATE: April 8, 2014

RECOMMENDATION:

That Budget Amendment #8 for February, 2014, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **WARRANT REGISTER FOR MARCH, 2014**
DATE: April 8, 2014

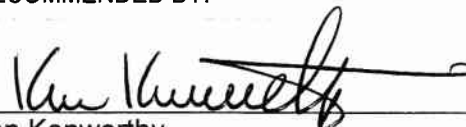
RECOMMENDATION:

That the Warrant Register for March, 2014, be approved as follows:

General Disbursement Account – Warrants #150482 thru #150808

Operating General Fund	\$ 1,337,848.41
Federal Programs Fund	76,431.42
Food Service Fund	211,367.23
Capital Improvement Fund	<u>30,108.71</u>
Total	\$ 1,655,755.77

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools