



**Vision**

*Achieving Excellence:  
Putting Students First*

**Mission**

*To prepare all students  
to be college and career  
ready and function as  
productive citizens.*

**Core Values**

Perseverance

Respect

Integrity

Dependability

Ethics

**SCHOOL BOARD OF OKEECHOBEE COUNTY**

**AGENDA FOR REGULAR MEETING  
APRIL 10, 2018  
6:00 P.M.**

**Chairperson**  
Jill Holcomb  
**Vice Chairperson**  
Dixie Ball  
**Members**  
Joe Arnold  
Malissa Morgan  
Amanda Riedel

**I. Call to Order**

- A. Prayer
- B. Pledge of Allegiance

**II. Opening Items**

- A. Community Recognition
  - ★ Raulerson Hospital - Science Olympiad
- B. Student Recognition
  - ★ Perfect Attendance
  - ★ OHS FFA Land Judging Team
  - ★ OMS FFA Livestock Evaluation Team
  - ★ YMS Dairy Evaluation Team
  - ★ YMS FFA Land Judging Team
  - ★ YMS FFA Tool Identification Team
- C. Staff Recognition
  - ★ Perfect Attendance
  - ★ High Impact Teachers
  - ★ Footsteps2Brilliance

-----**SCHEDULED RECESS**-----

**III. Presentation .....Citrus Grove Project, OHS  
Jared Prescott, Agriculture Teacher, and Dayton Buxton, 10<sup>th</sup> Grader**

**IV. Approval of Minutes**

- Meeting of March 13, 2018

**V. Items for Action**

- A. Recommendation for Expulsion
  - 1. #18-09, 9<sup>th</sup> Grade Student at Okeechobee Achievement Academy ..... 1
  - 2. #18-10, 6<sup>th</sup> Grade Student at Okeechobee Achievement Academy ..... 2
- B. Advertisement to Amend Board Policy 4.41 Instructional Materials..... 3
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- G. Coach Aaron Feis Guardian Program..... 8
- H. School Resource Officer Program ..... 9
- I. Revisions to Personnel Allocations for 2017-18..... 10
- J. Staffing Allocations for 2018-19 ..... 11

SCHOOL BOARD OF  
OKEECHOBEE COUNTY

AGENDA FOR  
REGULAR MEETING  
APRIL 10, 2018

**VI. Consent Agenda**

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**VII. Information Items:**

- A. Superintendent
- B. School Board Members
- C. School Board Attorney
- D. Public

*The next regular School Board meeting is Tuesday, May 8, 2018, at 6:00 p.m.*

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **EXPULSION OF #18-09, 9<sup>TH</sup> GRADE STUDENT**  
**DATE:** April 10<sup>th</sup>, 2018


RECOMMENDATION:

That #18-09, 9<sup>th</sup> grade student at Okeechobee Achievement Academy, be expelled for the remainder of the 2017-2018 school year and the first semester of the 2018-2019 school year and that a final order for expulsion of this student be issued based upon the following act of misconduct and violation of the *Code of Student Conduct*:

N. Violence

2. Threat/Intimidation- A threat to cause physical harm to another which includes the elements of intent, fear, and capability.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **EXPULSION OF #18-10, 6<sup>TH</sup> GRADE STUDENT**  
**DATE:** April 10<sup>th</sup>, 2018

RECOMMENDATION:

That #18-10, a 6<sup>th</sup> grade student at Okeechobee Achievement Academy, be expelled for the remainder of the 2017-2018 school year and the first semester of the 2018-2019 school year and that a final order for expulsion of this student be issued based upon the following act of misconduct and violation of the *Code of Student Conduct*:

N. Violence

5. Battery- The physical force or violence by an individual against another.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board

**FROM:** Ken Kenworthy, Superintendent of Schools

**SUBJECT:** **ADVERTISEMENT TO AMEND BOARD POLICY 4.41 INSTRUCTIONAL MATERIALS SELECTION**

**DATE:** April 10, 2018

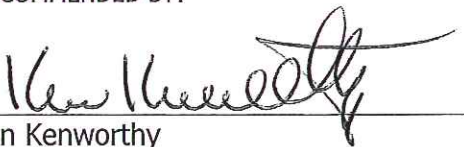
RECOMMENDATION:

That the Board approve advertisement to amend Board Policy 4.41 Instructional Materials Selection.

BACKGROUND INFORMATION:

Revision of Policy 4.41 reflects changes in statutes. Policy 4.41, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools



# THE SCHOOL BOARD OF OKEECHOBEE COUNTY

## Chapter 4.00: Curriculum and Instruction

4.41

### ***INSTRUCTIONAL MATERIALS SELECTION***

#### **POLICY**

- I. ~~All primary texts will be selected by the following process:~~
  - A. ~~Sample materials of all state adopted texts will be obtained by the Assistant Superintendent for Instructional Services and reviewed by the committee, using provided forms.~~
  - B. ~~Every reasonable attempt to gain consensus regarding the choice of materials will be made. The formula provided on the evaluation form will be used as an aide in decision making, not as the final determining factor. A majority vote will decide the selection if necessary. The chairman shall not vote. The chairman will forward the committee decision and supporting materials to the Assistant Superintendent for Instructional Services. Dissenting opinions may be filed with the Assistant Superintendent for Instructional Services by any individual.~~
  - C. ~~The Assistant Superintendent for Instructional Services will share the committee report with the Superintendent, who will make the final adoption decision and inform the School Board of the decision.~~
  
- II. ~~Selection of supplemental instructional materials:~~
  - A. ~~Materials will be recommended for purchase by staff members of the school. The recommendation will be reviewed by the grade or group chairman, department head or assistant principal. Selections will be based on personal review, professional judgment, or from information in professional libraries, media, or education selection aides or journals, if available. Careful consideration of materials which might be objectionable to the various mores of the school population will be made in the light of literary merit and the contribution to be made toward the education of the reader.~~
  - B. ~~All purchase orders for these materials must be approved by the principal. If categorical funds are used, the purchase order must be approved by the Assistant Superintendent for Instructional Services. If non-categorical (school budget) funds are used, a copy of the purchase order must be sent to the Assistant Superintendent for Instructional Services.~~

It is the constitutional duty and responsibility of the Okeechobee County School Board to adopt and provide adequate instructional materials to all students of the District, whether the materials are selected from Florida Department of Education (FDOE) approved materials list or through a local selection program.

Adoption of Instructional Materials. The following procedures for the adoption of instructional materials apply only to those instructional materials that serve as the major content tool and basis for instruction for each student in the core subject areas of mathematics, language arts, social studies, science, reading, and literature:

- A. Public access to recommended materials will be provided 20 days before consideration by the School Board.
- B. Public notice of the materials being considered for adoption shall specifically list the materials and how they can be accessed.
- C. The School Board shall conduct an open noticed public hearing to receive comment on recommended materials prior to adoption.
- D. The School Board shall conduct an open noticed public meeting, on a date other than the date of the public hearing required by c. (immediately above), to approve an annual instructional materials plan identifying instructional materials that will be purchased.
- E. The School Board shall receive comment at the public hearing and meeting as prescribed by policy.
- II. The Assistant Superintendent for Instructional Services of the school will provide to the Superintendent prior to March 31 a list of selected materials planned for purchase for a subject during the first two (2) years of the state adoption cycle. If nonadopted materials are selected, a list of the titles and publishers will be provided with documentation that the selections and reasons for the selections have been reviewed and approved by the School Advisory Council or District Advisory Council.
- III. The Superintendent or designee shall notify the Department of Education by March 31 of each year the state-adopted instructional materials that will be requisitioned for use in the District.
- IV. The principal is to collect from each pupil or the pupil's parent the purchase price of any instructional material the pupil has lost, destroyed, or unnecessarily damaged and to report and transmit such amounts collected to the Assistant Superintendent of Finance. Upon reasonable effort by the principal to collect the sum, failure to satisfy the debt may result in the suspension of the pupil from participation in extracurricular activities or satisfaction of the debt by the pupil through community service activities at the school site as determined by the principal. The principal may not delay the transfer of a pupil's permanent record or delay the awarding of grades due to failure of payment of assessment on lost, destroyed, or damaged materials.
- V. The principal, when requested by the parent of a pupil in the school, shall sell to the parent any instructional materials used in the school. The costs of the materials to the parents would be prorated based on the original purchase price, number of years of adoption, and number of years used.
- VI. All money collected from the sale, loss, or damage of instructional materials shall be transmitted to the Finance Department to be deposited in the District school fund and added to the District appropriation for instructional materials.

VII. Principals shall see that all books are fully and properly accounted for annually.

VIII. Instructional materials purchased by District School Board on behalf of dual enrollment students shall be the property of the School Board.

STATUTORY AUTHORITY:	1001.41, 1001.42, F.S.	
LAWS IMPLEMENTED:	1000.21, 1001.43, 1006.28, 1006.29(5), 1006.31, 1006.32, 1006.42, F.S.	
STATE BOARD OF EDUCATION RULES:		
HISTORY:	Adopted:	07/14/1998
	Revision Date(s):	<a href="#">05/08/18</a>
	Formerly:	G-38
©EMCS		



**To:** The Okeechobee County School Board

**FROM:** Ken Kenworthy, Superintendent of Schools

**SUBJECT:** **ADVERTISEMENT TO AMEND BOARD POLICY 4.43 CHALLENGED MATERIALS**

**DATE:** April 10, 2018

RECOMMENDATION:

That the Board approve advertisement to amend Board Policy 4.43 Challenged Materials.

BACKGROUND INFORMATION:

Revision of Policy 4.43 reflects changes in statutes. Policy 4.43, with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools



# THE SCHOOL BOARD OF OKEECHOBEE COUNTY

## Chapter 4.00: Curriculum and Instruction

4.43\*

### CHALLENGED MATERIALS

#### POLICY

- I. ~~The following procedures shall be followed when the appropriateness of District-adopted books or materials is questioned:~~
  - A. ~~School community citizens may register their concerns with the Superintendent or principal of the school where material is being challenged.~~
  - B. ~~All concerns shall be presented in writing on a printed form that is available in each school office, the Superintendent's office, or on the District website. The written objection must be filed within thirty (30) calendar days of the adoption of the material. A complainant who does not complete and return the form within the required time shall receive no consideration. The statement shall include the following information:~~
    1. ~~Author, compiler, or editor;~~
    2. ~~Publisher;~~
    3. ~~Title;~~
    4. ~~Reason for objection;~~
    5. ~~Page number of each item challenged; and~~
    6. ~~Signature, address, and telephone number of person making the complaint.~~
  - C. ~~Within thirty (30) days after the initial thirty-day period has expired, the School Board shall conduct at least one public hearing on all petitions received during the thirty (30) day period. The petitioner(s) shall be notified in writing of the date and time of the hearing at least seven (7) days prior to the hearing.~~
  - D. ~~The contested material shall be made available to the public online at least seven (7) days before the hearing.~~
  - E. ~~The decision of the School Board, after convening a hearing, shall be final and not subject to further review or petition.~~
- II. ~~The following procedures shall be followed for other objections to instructional materials:~~
  - A. ~~A parent, as defined by Florida Statutes, may object to his/her child's use of a specific instructional material or an adult student may object to the use of a specific material in his/her instructional program. The parent or adult student may request a conference with the principal or principal's designee to discuss the use of the material.~~
  - B. ~~The complainant will be provided with the District's policies and procedures for the selection of instructional materials. The principal or designee will explain the use of the material in the instructional program and answer questions from the individual.~~
  - C. ~~If the issue is not resolved at the conference, the complainant will be provided with the form to file a written objection and an explanation of the process that will be followed.~~

III. ~~These procedures shall be followed for school level appeals:~~

A. ~~A committee of teachers, educational media specialists, parents, and other qualified personnel shall be appointed by the principal to evaluate the challenged materials and to make recommendations of any changes. The principal shall notify the Superintendent and the instructional materials coordinator when a committee is convened.~~

B. ~~Challenged materials shall be read and re-evaluated by the committee considering the specific objections raised. The committee shall report its decision within fifteen (15) working days.~~

C. ~~The complainant shall be informed in writing concerning the committee's recommendations.~~

IV. ~~These procedures shall be appropriate for district level appeals and shall be followed when the complainant disagrees with the decision rendered from the school level appeal:~~

A. ~~A committee shall be appointed by the Superintendent to review the appeal. The Superintendent shall designate the instructional materials coordinator as being responsible for the organization of this review committee according to School Board policies. The committee's recommendations shall be submitted to the Superintendent within fifteen (15) working days.~~

B. ~~The following shall serve as a review committee for elementary schools:~~

1. ~~Superintendent's designee;~~

2. ~~Elementary media specialist;~~

3. ~~Elementary principal;~~

4. ~~Two (2) instructional staff members at the elementary level; and~~

5. ~~Four (4) parents, as defined by Florida Statutes, of elementary age students.~~

C. ~~The following shall serve as a review committee for secondary schools:~~

1. ~~Superintendent's designee;~~

2. ~~Secondary media specialist;~~

3. ~~Secondary principal;~~

4. ~~Two (2) instructional staff members at the secondary level; and~~

5. ~~Four (4) parents, as defined by Florida Statutes, of secondary age students.~~

D. ~~The committee's review shall be treated objectively, unemotionally, and in a business-like manner and shall be conducted in the best interests of the students, the school, and the community. Efforts shall be made to meet with citizens who register concerns to consider their objections.~~

E. ~~The complainant shall be informed in writing in fifteen (15) working days after the committee's recommendation is received by the Superintendent.~~

V. ~~A School Board appeal may be requested by the complainant when the school and district level appeals do not satisfactorily resolve the concerns. The School Board shall review recommendations from the school and district level committees and shall render the final decision on the complainant's concern.~~

I. Process for parents or residents of the county to contest **adoption** of specific instructional material. Parents of students attending a public school in the District or residents may contest the Board's adoption of specific instructional materials as described in the Adoption of Instructional Materials section above. The parent or resident must follow the procedure below to contest the board's adoption of specific instructional material.

A. The parent or resident must file with the Board within thirty (30) calendar days after the Board's adoption of specific instructional material a petition on a form (Objection to Instructional and/or Media Material). The petition form is publicly available in each school office, the Superintendent's office, or on the District's website.

B. All concerns shall be presented in writing on the printed form. A complainant who does not complete and return the form within the required time shall receive no consideration. The statement shall include the following information:

1. Author, compiler, or editor;

2. Publisher;

3. Title;

4. Reason for objection;

5. Page number of each item challenged; and,

6. Signature, address and telephone number of person making the complaint.

C. Within thirty (30) days after the initial thirty-day period has expired, the School Board shall conduct at least one public hearing before an unbiased and qualified hearing officer on all petitions received during the thirty-day time period. The petitioner(s) shall be notified in writing of the date and time of the hearing at least seven (7) days prior to the hearing.

D. The contested material shall be made available to the public online at least seven (7) days before the hearing.

E. The decision of the School Board, after convening a hearing, shall be final and not subject to further review or petition.

II. The following procedures shall be followed for objections to the *use* of instructional materials:

A. A parent, as defined by Florida Statutes, may object to his/her child's use of a specific instructional material or an adult student may object to the use of a specific material in his/her instructional program. The parent or adult student may request a conference with the principal or principal's designee to discuss the use of the material.

B. The complainant will be provided with the District's policies and procedures for the selection of instructional materials. The principal or designee will explain the use of the material in the instructional program and answer questions from the individual.

C. If the issue is not resolved at the conference, the complainant will be provided with the form to file a written objection and an explanation of the process that will be followed.

D. School-level Appeals

1. A committee of teachers, educational media specialists, and other qualified personnel shall be appointed by the principal to evaluate the challenged materials and to make recommendations of any changes. The principal shall notify the Superintendent and the instructional materials coordinator when a committee is convened.

2. Challenged materials shall not be removed immediately; however, such materials shall not be available for student use pending a final decision.

3. Challenged materials shall be read and re-evaluated by the committee, considering the specific objections raised. The committee shall report its decision within fifteen (15) working days.

4. The complainant shall be informed in writing concerning the committee's recommendations.

E. District-level Appeals

These procedures shall be appropriate for district-level appeals and shall be followed when the complainant disagrees with the decision rendered from the school-level appeal.

1. A committee shall be appointed by the Superintendent to review the appeal. The Superintendent shall designate the instructional materials coordinator as being responsible for the organization of this review committee according to School Board policies. The committee's recommendations shall be submitted to the Superintendent within fifteen (15) working days. A committee member shall not be selected from the school where the challenged materials originated.

a. The following shall serve as a review committee for elementary schools

(1) The chairman of the advisory council or designee;

(2) Elementary media specialist;

(3) Elementary principal;

(4) A curriculum supervisor;

(5) Three (3) instructional staff members at the elementary level; and,

(6) Two (2) parents; as defined by Florida Statutes, of elementary age students.

b. The following shall serve as a review committee for secondary schools

(1) The chairperson of the County-wide Advisory Council or designee;

(2) Secondary media specialist;

(3) Secondary principal;

(4) A curriculum supervisor;

(5) Three (3) instructional staff members at the secondary level; and,

(6) Two (2) parents of secondary age students.

2. The committee's review shall be treated objectively, unemotionally, and in business-like manner and shall be conducted in the best interests of the student, the school, and the community. Efforts shall be made to meet with citizens who register concerns to consider their objections.

The complainant shall be informed, in writing, in fifteen (15) working days after the committee's recommendation is received by the Superintendent.

3. A School Board appeal may be requested by the complainant when the school and district-level appeals do not satisfactorily resolve the concerns. The School Board shall review recommendations from the school and district-level committees and shall render the final decision on the complainant's concern.

STATUTORY AUTHORITY:	1001.41, 1001.42, F.S.	
LAWS IMPLEMENTED:	1000.21, 1001.41 1001.43, 1006.28, F.S.	
STATE BOARD OF EDUCATION RULES:		
HISTORY:	Adopted:	07/14/1998
	Revision Date(s):	05/12/2015, 05/08/18
	Formerly:	
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**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **CANCELLATION OF ISSUANCE OF RFP FOR PRIVATIZATION OF FOOD SERVICE**  
**DATE:** April 10, 2018

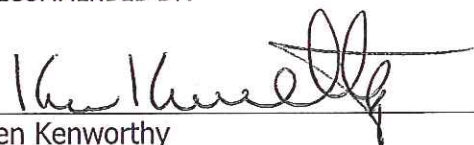
RECOMMENDATION:

That the Board approve cancellation of the issuance of RFP for privatization of Food Service.

BACKGROUND INFORMATION:

The Board approved issuance of the RFP at the March 13, 2018, School Board meeting.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **FSBA ANNUAL MEMBERSHIP DUES**  
**DATE:** April 10, 2018

RECOMMENDATION:

That the Board approve payment of \$11,500.00 for the full board or \$2,300.00 per member for renewal of annual membership dues to the Florida School Boards Association for the 2018-19 fiscal year.

BACKGROUND INFORMATION:

Dues for 2018-19 FSBA will see an increase of \$71.40 per member, membership dues have been the same for the previous ten years. Services provided by the FSBA include training for School Board members, researching legislative issues that are of importance to school districts and representing their views before the legislature, the State Board of Education, and other organizations. Also included with the membership are newsletters, policy briefs, research, and grant information.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools



**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **APPOINTMENT TO DISTRICT EMPLOYMENT WELLNESS STEERING COMMITTEE**  
**DATE:** April 10, 2018

RECOMMENDATION:

That the Board appoint a member to serve on the District Employee Wellness Steering Committee.

BACKGROUND INFORMATION:

This is an annual appointment. The District Employment Wellness Steering Committee requires a member of the School Board to serve annually per the OCSB Wellness Policy. The meetings are held quarterly at the School Board office. The 2017-18 School Board Representative: Dixie Ball. A copy of the OCSB Wellness Policy is included in the School Board agendas and is available upon request from the Director of Student Services.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **COACH AARON FEIS GUARDIAN PROGRAM**  
**DATE:** April 10, 2018

RECOMMENDATION:

That the Board provide direction on the Coach Aaron Feis Guardian Program.

BACKGROUND INFORMATION:

A public workshop on the Coach Aaron Feis Guardian Program was held April 5, 2018.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **SCHOOL RESOURCE OFFICER PROGRAM**  
**DATE:** April 10, 2018

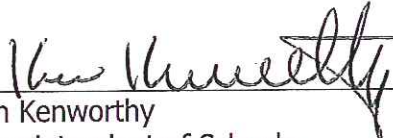
RECOMMENDATION:

That the Board discuss the School Resource Officer Program to prepare for the Workshop scheduled for April 11, 2018, with the County and City of Okeechobee.

BACKGROUND INFORMATION:

The School Resource Officer Program is currently located at secondary schools, discussion will cover the expansion of the program to all ten schools.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: **REVISIONS TO PERSONNEL ALLOCATIONS FOR 2017-18**

DATE: April 10, 2018

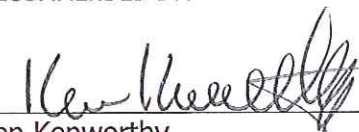
RECOMMENDATION:

That the Board approve the following revisions to personnel allocations for the 2017-2018 fiscal year:

**Non-Instructional Personnel**

<u>Action</u>		#	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<u>Add</u>	<u>Delete</u>				
	✓	1	Food Service Assistant	North Elementary School	03/02/2018
✓		.45	Advocate, Migrant	OFC/Okeechobee High School	08/10/2017
✓		.05	Advocate, Title I	Okeechobee Achievement Academy	08/10/2017
	✓	.50	Advocate, Migrant/Title I	Osceola Middle School	08/10/2017
	✓	.50	Advocate, Migrant/Title I	Central Elementary School	08/10/2017
	✓	.50	Advocate, Migrant/Title I	North Elementary School	08/10/2017

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**TO:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **STAFFING ALLOCATIONS FOR 2018-19**  
**DATE:** April 10, 2018

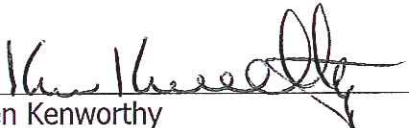
RECOMMENDATION:

That the Board approve the following staffing allocations for the 2018-19 fiscal year.

BACKGROUND INFORMATION:

The staffing allocations are attached and are available upon request in the Superintendent's office.

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **EMPLOYMENT OF PERSONNEL**  
**DATE:** April 10, 2018

RECOMMENDATION:

That the following personnel be employed:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Graham, Tamara	Bus Driver, 6 HR	Transportation	03/09/2018

To acknowledge Out of Field Employment of Personnel originally approved February 13, 2018:

LeFevre, Heidi Out of Field	Teacher, Language Arts, M/J	Yearling Middle School	12/21/2017
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RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT**  
**DATE:** April 10, 2018

RECOMMENDATION:

That resignations for the following personnel be accepted:

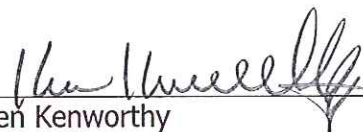
Name	Position	School or Center	Effective Date
Gosa, Kimberly Retirement	Food Service Assistant, 6 hour	Seminole Elementary School	05/30/2018
Ingram, Michael Retirement	Teacher, VE (Full-Time)	Okeechobee High School	05/30/2018
Kielbasa, Richard Retirement	Teacher, Science – Senior High	Okeechobee High School	05/30/2018

That Lawrence Conte, Teacher, VE, Full Time, Everglades Elementary School be terminated as a probationary employee effective March 22, 2018, in accordance with Florida Statute 1012.335.

That the resignation of Bonnie Mitchell, Bus Driver, 6Hr, Transportation, be accepted with prejudice effective March 1, 2018, due to lack of sufficient notice.

That the resignation of Anne Stewart, Teacher, VE (Inclusion), South Elementary School, be accepted with prejudice effective March 5, 2018, due to lack of sufficient notice.

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools

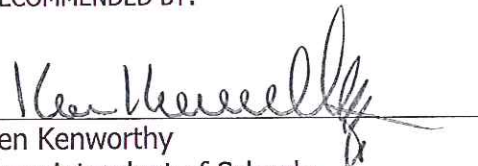
**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** LEAVE REQUESTS  
**DATE:** April 10, 2018

RECOMMENDATION:

That the following leave of absences be approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Baggett, Rachael	Everglades Elementary School	Personal without pay	04/16/2018	05/29/2018
Boyette, Jacqueline	North Elementary School	Short Term	05/21/2018	10/22/2018
Davis, Shannon	Transportation	Short Term	02/07/2018	04/02/2018
Hotmire, Carol	Central Elementary School	Short Term Extension	03/06/2018	03/12/2018
Racine, Michael	Transportation	Short Term	02/20/2018	05/19/2018
Wolski, Susan	South Elementary School	Short Term	02/21/2018	03/23/2018

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools



**To:** The Okeechobee County School Board

**FROM:** Ken Kenworthy, Superintendent of Schools

**SUBJECT: ADDITIONS TO SUBSTITUTE TEACHERS FOR 2017-18**

**DATE:** April 10, 2018

RECOMMENDATION:

That the following personnel be added to the Substitute Teacher List for the 2017-18 school year:

<u>Name</u>	<u>Rank</u>
Hauk, Alexandra	III

Rank I – Less than 60 college credit hours

Rank II – 60 or more college credit hours

Rank III – Bachelor's degree or higher

RECOMMENDED BY:

  
\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **TRANSFER OF PERSONNEL**  
**DATE:** April 10, 2018

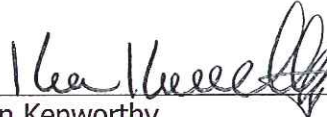
RECOMMENDATION:

That the following personnel transfers be approved:

<u>Name</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Effective Date</u>
Crisino, Leonard	Mechanic Transportation	Bus Driver, 6 HR Transportation	03/06/2018
Fraser, Camren	Food Service Assistant, 6HR North Elementary School	Food Service Assistant, 6HR Okeechobee Achievement Academy	03/05/2018
Rhuda, Jimmie	Food Service Assistant, 6HR Okeechobee Achievement Academy	Assistant Food Service Manager South Elementary School	03/05/2018

RECOMMENDED BY:

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\_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools

**TO:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** PAYMENTS TO PERSONNEL  
**DATE:** April 10, 2018

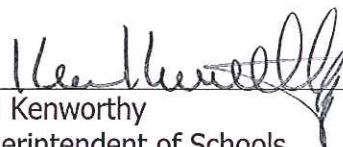
RECOMMENDATION:

That the Board approve the following payments to personnel:

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
Coleman, Michelle Sills, Tracy	Indian support after school	\$23.00 Per Hour	01/16/18 – 05/25/18 One Hour Per Day	#4888 – Indian Tutorial
Woyak, Cassandrah Whiteside, RaeAnn	Wellness Champion Supplement - SEM Wellness Champion Supplement - CES	\$500.00	03/05/18 – 05/25/18	#1874 – Employee Wellness

**Note:** All professional development shall comply with provisions in the negotiated personnel contracts.

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **2018 SUMMER SCHOOL SCHEDULE**  
**DATE:** April 10, 2018

RECOMMENDATION:

That the Board approve the following Summer School schedule.

Program	Location	Time	Planning Date	First Student Date	Ending Date
3 <sup>rd</sup> Grade Reading Camp, Migrant-STEM, Migrant- Reading & Math Enrichment, and Elementary ESE	Seminole	8:00 – 1:00	Wed, May 30, 2018 8:00 – 4:00 p.m.	June 4	June 28
Middle School Credit Retrieval	Yearling	9:00 – 2:00	Wed, May 30, 2018 8:00 – 4:00 p.m.	June 4	June 28
Credit Retrieval	OAA	9:00 – 2:00	Wed, May 30, 2018 8:00 – 4:00 p.m.	June 4	June 28
Agile Mind-Summer AYD, Course Recovery/Credit Retrieval, Secondary-ESE, PERT Boot Camp	OHS	9:00 – 2:00	Wed, May 30, 2018 8:00 – 4:00 p.m.	June 4	June 28
Migrant Theatre Camp	OHS	9:00 – 2:00	Wed, May 30, 2018 8:00 – 4:00 p.m.	June 4	June 28

- Programs will operate Monday through Thursday.
- Transportation will be provided. Routes will be streamlined with limited stops.
- Students will be served breakfast and lunch.

BACKGROUND INFORMATION:

The district is required to offer Third Grade Reading Camp for all third grade students who scored Level 1 (as identified by DOE) on the FSA in ELA. ESE students are offered the opportunity to attend summer school in order to limit the regression students experience over the summer break.

RECOMMENDED BY:

  
 Ken Kenworthy  
 Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **FORMULA GRANT APPLICATION FOR INDIAN EDUCATION**  
**DATE:** April 10, 2018

RECOMMENDATION:

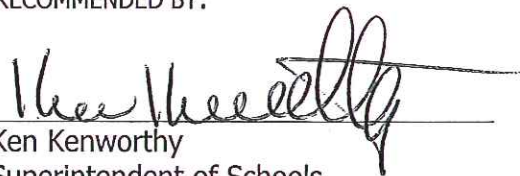
That the Board approve the Formula Grant for Indian Education in the amount of \$7,389.00 for the 2017-2018 school year.

BACKGROUND INFORMATION:

Funds from the Indian Education Grant will provide supplemental academic materials and support for Seminole Indian students who attend Okeechobee County Schools. The funded amount reflects a decrease of \$1,638.00 in comparison to the 2016-2017 project year.

The grant application/award pages and budget pages are included in Board member agendas. The complete application is available upon request from the Director of Student Services.

RECOMMENDED BY:

  
Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **TECHNICAL SERVICE SUPPORT AGREEMENT WITH PHYSIO-CONTROL, INC. FOR AEDS**  
**DATE:** April 10, 2018

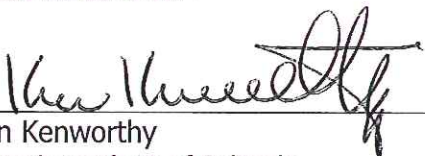
RECOMMENDATION:

That the Board approve a three-year agreement with Physio-Control, Inc. for AED (Automated External Defibrillator) technical service and preventative maintenance for a total cost of \$16,416.00 for the three-year period.

BACKGROUND INFORMATION:

This is a renewal agreement to provide on-site preventative maintenance and technical support to the sixteen automated external defibrillators housed in District schools. The agreement is included in Board member agendas and is available upon request from the Assistant Superintendent for Administrative Services.

RECOMMENDED BY:

  
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Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy., Superintendent of Schools  
**SUBJECT:** EXTENSION OF BANKING SERVICES AGREEMENT WITH CENTERSTATE BANK  
**DATE:** April 10, 2018

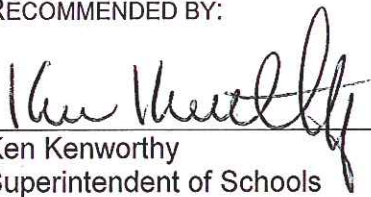
RECOMMENDATION:

That the board extend the banking services agreement with CenterState Bank, formerly Harbor Community Bank, for a period of one year, through September 5, 2019, as allowed by the original Request for Proposals (RFP).

BACKGROUND INFORMATION:

The original banking services agreement was approved September 5, 2013. The original agreement was for three (3) years subject to annual compliance and service evaluations. The District is allowed to extend the contract for an additional three (3) one-year terms, if so desired. CenterState Bank, formerly Harbor Community Bank, has agreed to continue their relationship with the district with the original terms. Copies of the contracts are in Board member agendas and are available to the public upon request in the District Finance Office.

RECOMMENDED BY:

  
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Ken Kenworthy  
Superintendent of Schools

**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **MONTHLY FINANCIAL STATEMENT FOR FEBRUARY, 2018**  
**DATE:** April 10, 2018

RECOMMENDATION:

That the Monthly Financial Statement for February, 2018, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

  
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Ken Kenworthy  
Superintendent of Schools



**To:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **BUDGET AMENDMENT #8 FOR FEBRUARY, 2018**  
**DATE:** April 10, 2018

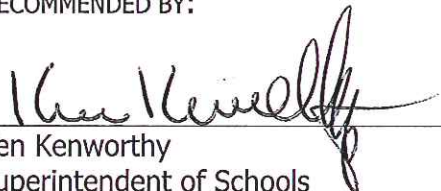
RECOMMENDATION:

That Budget Amendment #8 for February, 2018, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

  
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Ken Kenworthy  
Superintendent of Schools

**TO:** The Okeechobee County School Board  
**FROM:** Ken Kenworthy, Superintendent of Schools  
**SUBJECT:** **WARRANT REGISTER FOR MARCH, 2018**  
**DATE:** April 10, 2018

RECOMMENDATION:

That the Warrant Register for March, 2018, be approved as follows:

General Disbursement Account – Warrants #167095 thru #167460

Operating General Fund	\$1,829,885.11
Federal Programs Fund	71,369.05
Food Service Fund	198,431.30
Capital Improvement Fund	<u>122,577.10</u>
Total	\$ 2,222,262.56

RECOMMENDED BY:

  
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Ken Kenworthy  
Superintendent of Schools