



Vision

*Achieving Excellence:
Putting Students First*

Mission

*To prepare all students
to be college and career
ready and function as
productive citizens.*

Core Values

P*erseverance*

R*espect*

I*ntegrity*

D*ependability*

E*thics*

SCHOOL BOARD OF OKEECHOBEE COUNTY

**AGENDA FOR ORGANIZATIONAL AND REGULAR MEETING
NOVEMBER 22, 2016
6:00 P.M.**

Chairperson
Malissa Morgan
Vice Chairperson
Jill Holcomb
Members
Joe Arnold
Dixie Ball
Amanda Fuchswanz

I. Call to Order

- A. Prayer – Associate Pastor Jim Dawson, First United Methodist Church
- B. Presentation of the Colors and Pledge of Allegiance *Girl Scout Troop 60197*
(Troop 60197 Leaders – *Melanie Throop and Crystal Mungaray*)

II. Recognition Items

- A. Staff Recognition
 - ❖ Golden Mouse Award
 - ★ Jennifer Ellis, 4th Grade Teacher, South Elementary
 - ★ Elizabeth Stanley, 1st Grade Teacher, North Elementary

-----**Scheduled Recess**-----

III. Oath of Office for Elected/Re-Elected Board Members.....Judge William Hendry

IV. Reorganization of the Board *Superintendent Kenworthy Acting as Secretary*

- Election of Chairman
- Election of Vice Chairman
- Establish Regular Meeting Date, Time, and Place

V. Approval of Minutes

- Regular Meeting – October 11, 2016

VI. Items for Action

- A. Recommendation for Expulsion
 - 1. #17-04, 10th Grade Student at Okeechobee Achievement Academy..... 1
 - 2. #17-05, 8th Grade Student at Okeechobee Achievement Academy..... 2
 - 3. #17-06, 9th Grade Student at Okeechobee Achievement Academy..... 3
- B. School Improvement Plan – Central Elementary School..... 4
- C. Adoption of Board Policy 4.26 Grade Forgiveness..... 5
- D. Adoption of Board Policy 4.48 Virtual Instruction..... 6
- E. Board Policy 3.70 Flag Display and Pledge 7
(This item was tabled at the October 11, 2016 Board Meeting)
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- G. Board Appointment for Small School District Council Consortium..... 9
- H. Appointment to Okeechobee County Economic Council 10
- I. Revised 2016-17 Instructional Calendar 11
- J. Contract for Lobbying Services with Larry J. Overton & Associates, Inc. 12
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- L. Revisions to Personnel Allocations for 2016-17 14

SCHOOL BOARD OF
OKEECHOBEE COUNTY

AGENDA FOR
ORGANIZATIONAL AND
REGULAR MEETING
NOVEMBER 22, 2016

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VIII. Information Items:

- A. Superintendent
- B. School Board Members
- C. School Board Attorney
- D. Public

The next regular meeting of the School Board is Tuesday, December 13, 2016, at 6:00 p.m.

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **EXPULSION OF #17-04, 10TH GRADE STUDENT**
DATE: November 22, 2016

RECOMMENDATION:

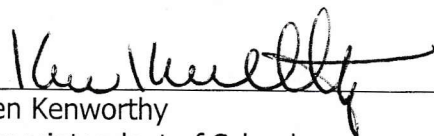
That #17-04, 10th grade student at Okeechobee Achievement Academy, be expelled for the remainder of the 2016-17 school year and that a final order for expulsion of this student be issued based upon the following act of misconduct and violation of the Code of Student Conduct:

BACKGROUND INFORMATION:

C. Defiance of Authority

1. Disobeying or disregarding school personnel or school rules.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **EXPULSION OF #17-05, 8TH GRADE STUDENT**
DATE: November 22, 2016

RECOMMENDATION:

That #17-05, 8th grade student at Okeechobee Achievement Academy, be expelled for the remainder of the 2016-17 school year and that a final order for expulsion of this student be issued based upon the following act of misconduct and violation of the Code of Student Conduct:

BACKGROUND INFORMATION:

G. Inappropriate Conduct

1. Language – Using profanity or verbal abuse including name calling, racial slurs or derogatory statements.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **EXPULSION OF #17-06, 9TH GRADE STUDENT**
DATE:

RECOMMENDATION:

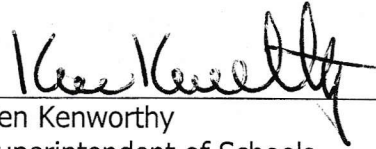
That #17-06, 9th grade student at Okeechobee Achievement Academy, be expelled for the remainder of the 2016-17 school year and that a final order for expulsion of this student be issued based upon the following act of misconduct and violation of the Code of Student Conduct:

BACKGROUND INFORMATION:

N. Violence

2. Threat/Intimidation – A threat to cause physical harm to another which includes the elements of intent, fear and capability.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **SCHOOL IMPROVEMENT PLAN – CENTRAL ELEMENTARY SCHOOL**
DATE: November 22, 2016

RECOMMENDATION:

That the Board approve the School Improvement Plan for Central Elementary School for the 2016-17 school year.

BACKGROUND INFORMATION:

The School Improvement Plan will be presented at the Board meeting.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **ADOPTION OF BOARD POLICY 4.26 GRADE FORGIVENESS**
DATE: November 22, 2016

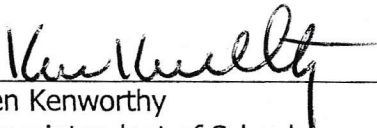
RECOMMENDATION:

That the Board approve adoption of School Board Policy 4.26 Grade Forgiveness.

BACKGROUND INFORMATION:

The proposed adoption of Board Policy 4.26 is required by statute to address grade forgiveness. Advertisement of intent to adopt Policy 4.26 was approved by the School Board on October 11, 2016, and legally advertised to the public on October 12, 2016, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. The proposed policy adoption is attached. Questions and comments may be directed to the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



THE SCHOOL BOARD OF OKEECHOBEE COUNTY

Chapter 4.00: Curriculum and Instruction

4.26

Grade Forgiveness

POLICY

The purpose of the forgiveness policy is to assist students in meeting graduation requirements including a minimum grade point average and successful completion of academic and credit requirements.

I. Required Courses

A grade of D or F or an equivalent of a grade of D or F in a required course may be replaced with a grade of C or higher or an equivalent of a grade of C or higher earned subsequently in the same or a comparable course.

II. Elective Courses

A grade of D or F or an equivalent of a grade of D or F in an elective course may be replaced with a grade of C or higher or an equivalent of a grade of C or higher earned subsequently in another course.

III. Middle Grades Students

A student in the middle grades who takes a high school course for high school credit and earns a grade of C, D, or F or an equivalent of a C, D, or F may replace the grade with a grade of C or higher or an equivalent of a grade of C or higher earned subsequently in the same or comparable course.

IV. Grade Point Average

Only the new grade shall be used in calculating the student's grade point average. A course grade that is not replaced according to the forgiveness policy will be used in the calculation of the grade point average.

V. Student Records

All courses and grades must be included on the student's transcript. The forgiveness provision does not give the authority to delete the forgiven course and grade from the student's record.

VI. Notification

Students shall be notified of the grade forgiveness provisions and the procedure for replacing eligible grades.

STATUTORY AUTHORITY:	<u>1001.41, 1001.42</u>	
LAWS IMPLEMENTED:	<u>1001.43, 1003.4156, 1003.4281, 1003.4282, 1003.437, 1003.49, 1008.25</u>	
STATE BOARD OF EDUCATION RULES:	<u>6A-1.0955</u>	
HISTORY:	Adopted:	
	Revision Date(s):	
	Formerly:	
©EMCS		

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **ADOPTION OF BOARD POLICY 4.48 VIRTUAL INSTRUCTION**
DATE: November 22, 2016


RECOMMENDATION:

That the Board approve adoption of School Board Policy 4.48 Virtual Instruction.

BACKGROUND INFORMATION:

The proposed adoption of Board Policy 4.48 is required by statute to address a virtual instruction graduation requirement. Advertisement of intent to adopt Policy 4.48 was approved by the School Board on October 11, 2016, and legally advertised to the public on October 12, 2016, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. The proposed policy adoption is attached. Questions and comments may be directed to the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



THE SCHOOL BOARD OF OKEECHOBEE COUNTY

Chapter 4.00: Curriculum and Instruction

4.48

Virtual Instruction

POLICY

- I. At least one (1) course required for graduation must be earned through online learning. A student shall not be required to take an online course outside the regular school day or in addition to the courses in which a student is registered in a given semester.
- II. The District shall provide various options for eligible students to participate in part-time or full time virtual instruction. Options may include
 - A. Courses in the traditional school setting taught by certified personnel who provide instruction through virtual instruction;
 - B. Blended learning courses taught by certified personnel that consist of traditional classroom and online instructional techniques;
 - C. Online courses offered by the District;
 - D. Online courses offered by another Florida school district;
 - E. Enrollment in Florida Virtual School; and
 - F. Enrollment with a virtual instruction provider approved by the Florida Department of Education.
- III. Students may also use the following options to meet online course requirements:
 - A. Completion of a course in which a student earns an industry certification in information technology that is identified on the CAPE Industry Certification Funding list;
 - B. Passing the information technology certification exam without enrolling in or completing the course(s); or
 - C. Passing an online content assessment that requires the student to demonstrate skill and competency in locating information and applying technology for instructional purposes without enrollment in or completion of the relevant course(s).
- IV. To participate in virtual instruction, a student must meet the eligibility requirements set forth in state law.

V. At the beginning of each school year, the District shall notify parents and students regarding the right and choice to participate in virtual instruction. Notification shall include eligibility requirements, the options available to the student, and the courses offered by Florida Virtual School.

STATUTORY AUTHORITY:	<u>1001.41, 1001.42</u>	
LAWS IMPLEMENTED:	<u>1000.04, 1001.20, 1001.42, 1002.20, 1002.321, 1002.37, 1002.45, 1002.455, 1003.02, 1003.4282, 1003.498, 1006.29, 1007.27, 1011.62</u>	
STATE BOARD OF EDUCATION RULES:	<u>6A-6.0981, 6A-6.0982</u>	
HISTORY:	Adopted:	
	Revision Date(s):	
	Formerly:	
©EMCS		

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **BOARD POLICY 3.70 FLAG DISPLAY AND PLEDGE**
DATE: November 22, 2016


RECOMMENDATION:

That the Board approve the Superintendent's recommendation to withdraw advertisement of School Board Policy 3.70 Flag Display and Pledge.

BACKGROUND INFORMATION:

Although it was recommended by the Board consultant to amend current policy, the District's current policy is still in compliance with the law. The original policy is attached. Questions and comments may be directed to the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



THE SCHOOL BOARD OF OKEECHOBEE COUNTY

Chapter 3.00: School Administration

3.70

FLAG DISPLAY AND PLEDGE

POLICY

- I. The pledge of allegiance to the flag shall be recited at the beginning of each school day in all schools.
- II. A student may be excused from reciting the pledge of allegiance when his/her parent, as defined in Florida Statutes, files a written request with the school principal.
- III. The United States flag and the official flag of Florida shall be displayed daily on a suitable flag staff on the grounds of each school and School Board facility when the weather permits. Flags shall be displayed according to established guidelines.
- IV. Each classroom and auditorium shall display the United States flag.
- V. All flags shall meet the requirements of Florida Statutes.

STATUTORY AUTHORITY:	1001.41, 1001.42, F.S.	
LAWS IMPLEMENTED:	256.015, 1000.06, 1000.21, 1001.43, 1002.20, 1003.42, 1003.44, F.S.	
STATE BOARD OF EDUCATION RULES:		
HISTORY:	Adopted:	07/14/1998
	Revision Date(s):	02/11/2003, 04/08/2014
	Formerly:	New
©EMCS		

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **APPOINTMENT OF TRUSTEE FOR FLORIDA SCHOOL BOARD INSURANCE TRUST**
DATE: November 22, 2016

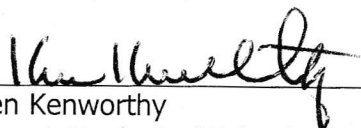
RECOMMENDATION:

That the Board appoint a member to serve as Trustee for the Florida School Board Insurance Trust.

BACKGROUND INFORMATION

This is an annual appointment. Last year's appointee was Jill Holcomb.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **BOARD APPOINTMENT FOR SMALL SCHOOL DISTRICT COUNCIL CONSORTIUM**
DATE: November 22, 2016

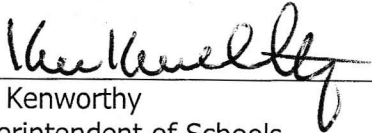
RECOMMENDATION:

That the Board appoint a member to serve on the Small School District Council Consortium (SSDCC) Board of Directors.

BACKGROUND INFORMATION:

This is an annual appointment. Last year's appointee was Malissa Morgan.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **APPOINTMENT TO OKEECHOBEE COUNTY ECONOMIC COUNCIL**
DATE: November 22, 2016

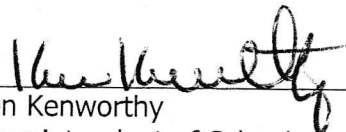
RECOMMENDATION:

That the Board appoint a member to serve on the Okeechobee County Economic Council as an ex-officio member.

BACKGROUND INFORMATION:

This is an annual appointment. Last year's appointee was Joe Arnold. Both the Superintendent and a School Board member serve as ex-officio members at the request of the Economic Council.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **REVISED 2016-17 INSTRUCTIONAL CALENDAR**
DATE: November 22, 2016


RECOMMENDATION:

That the Board approve a revised 2016-17 Instructional Calendar designating no school for October 6 and 7, 2016, due to Hurricane Matthew.

BACKGROUND INFORMATION:

A calendar revision is necessary to reflect the two schools days, October 6 and 7, 2016, missed due to Hurricane Matthew. The District will meet the minimum number of instructional hours required by law without making up those two days. The proposed calendar revision is attached.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



2016-2017 OKEECHOBEE COUNTY SCHOOL BOARD INSTRUCTIONAL CALENDAR

JULY 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
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24	25	26	27	28	29	30
31						

AUGUST 2016						
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SEPTEMBER 2016						
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OCTOBER 2016						
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NOVEMBER 2016						
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DECEMBER 2016						
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JANUARY 2017						
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FEBRUARY 2017						
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MARCH 2017						
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APRIL 2017						
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30						

MAY 2017						
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28	29	30	31			

JUNE 2017						
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25	26	27	28	29	30	

August 1	Monday	New Teachers Report
August 3	Wednesday	Returning Teachers Report
August 10	Wednesday	Students' First Day
September 5	Monday	Holiday - Labor Day
September 16	Friday	Early Release Day for Students
October 6	Thursday	Hurricane Matthew (waived)
October 7	Friday	Hurricane Matthew (waived)
October 14	Friday	End 1st Nine Weeks (47 Days)
October 17	Monday	Teacher Plan Day (No Students)
November 18	Friday	Early Release Day for Students
November 21	Monday	Fall Break Day (1 st Make-up Day)*
November 22	Tuesday	Fall Break Day (2 nd Make-up Day)*
November 23	Wednesday	Fall Break Day
November 24	Thursday	Holiday - Thanksgiving
November 25	Friday	Fall Break Day
December 16	Friday	Early Release Day for Students
December 16	Friday	End 1st Semester (86 Days)
December 16	Friday	Last Day of School prior to Holidays
December 19-23	Mon-Fri	Winter Break
December 26	Monday	Holiday - Christmas
December 27-30	Tue-Fri	Winter Break
January 2	Monday	Holiday - New Year's Day
January 3	Tuesday	Teacher Plan Day (No Students)
January 4	Wednesday	Students' First Day Back After Winter Break
January 16	Monday	Holiday - Martin Luther King Day
February 3	Friday	Early Release Day for Students
February 20	Monday	Presidents' Day (No Teachers/No Students)
March 10	Friday	End 3rd Nine Weeks (46 Days)
March 13-17	Mon-Fri	Spring Break (No Teachers/No Students)
March 20	Monday	Teacher Plan Day (No Students)
April 14	Friday	Good Friday (No Teachers/No Students)
April 21	Friday	Early Release Day for Students
May 26	Friday	Early Release Day for Students
May 26	Friday	End 4th Nine Weeks (48 Days)
May 26	Friday	Students' Last Day (180 Days)
May 29	Monday	Holiday - Memorial Day
May 31	Wednesday	All Teachers' Last Day
June 19	Monday	Report Cards Sent Home (Elementary)
June 23	Friday	Report Cards Sent Home (Middle, High School)

- Student Day
- Teacher Plan Day
- Progress Reports
- Holiday
- Early Release Day
- Report Cards
- No Teachers/No Students
- End 9-Week Period
- Hurricane Matthew
- *First two 'Make-Up Days' due to a hurricane or other emergency school closure.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **CONTRACT FOR LOBBYING SERVICES WITH LARRY J. OVERTON & ASSOCIATES, INC.**
DATE: November 22, 2016

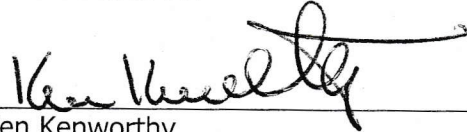
RECOMMENDATION:

That the Board approve a contract with Larry J. Overton & Associates, Inc. for lobbying services to the Board for the 2016-17 fiscal year.

BACKGROUND INFORMATION:

This is a new contract to strategize and formulate a plan to obtain special facilities funding. The contract is included in Board member agendas and is available upon request from the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: FIVE-YEAR DISTRICT FACILITIES WORK PROGRAM
DATE: November 22, 2016


RECOMMENDATION:

That the Board approve the Five-Year District Facilities Work Program for Fiscal Years 2016-2021

BACKGROUND INFORMATION:

The plan is included in Board member agendas and is available upon request in the office of the Director of Operations.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **REVISIONS TO PERSONNEL ALLOCATIONS FOR 2016-17**
DATE: November 22, 2016

RECOMMENDATION:

That the Board approve the following revisions to personnel allocations for the 2016-2017 fiscal year:

Administrative Personnel

<u>Action</u>		<u>#</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<u>Add</u>	<u>Delete</u>				
✓		.25	Director, Finance	District Office	04-03-2017

Non-Instructional Personnel

<u>Action</u>		<u>#</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<u>Add</u>	<u>Delete</u>				
✓		1	Paraprofessional	Okeechobee Achievement Academy	10-26-2016-05-31-2017
	✓	1	Perm Sub, Classified	Okeechobee High School	10-26-2016
	✓	1	Aide, Media	South Elementary School	11-28-2016

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **EMPLOYMENT OF PERSONNEL**
DATE: November 22, 2016

RECOMMENDATION:

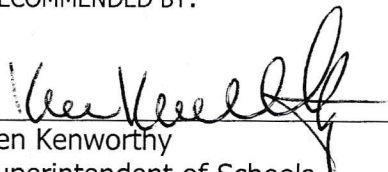
That the following personnel be employed:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Castilleja, Alejandra	Paraprofessional, ESOL	Everglades Elementary School	09-26-2016
Davis, Shannon	Bus Driver	Transportation	11-02-2016
Emerson, Barbara	Bus Driver	Transportation	11-07-2016
Harris, Susan	Food Service Assistant	Yearling Middle School	10-20-2016
Hodges, Arianna	Paraprofessional	Everglades Elementary School	09-26-2016
Kindell, Logan	Aide, Clerical	Okeechobee High School	10-10-2016
Miller, Adriel-Out of Field Reading/ESOL	Teacher, Reading	Osceola Middle School	10-18-2016
Shockley, Sherman	Paraprofessional	Okeechobee Achievement Academy	10-26-2016
Suarez, Leah	Teacher, Elementary	North Elementary School	11-02-2016
Voelker, Angie	Teacher, VE	South Elementary School	10-10-2016
Wagoner, Gary Jr.	Custodian II	Okeechobee High School	10-03-2016
Willits, Kimberly	Teacher, Elementary	South Elementary School	10-17-2016

To correct effective date of hire for the following originally approved August 9, 2016:

Alvarez, Alma	Aide, Health	Seminole Elementary School	08-03-2016 08-08-2016
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RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

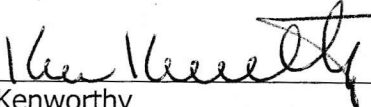
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **EMPLOYMENT OF TEMPORARY PERSONNEL**
DATE: November 22, 2016

RECOMMENDATION:

That the following temporary personnel be employed as needed:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Browning, Karen	Aide, Extended Daycare	09-19-2016
Davis, Alicia	Interpreter, Extended Daycare	08-10-2016
Massie, Scott	Interpreter, Extended Daycare	08-10-2016
Shiple, Donald	Sub-Custodian	10-12-2016
Throop, Lauren	Osceola Middle School Head Volleyball Coach	08-01-2016

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

DATE: November 22, 2016

RECOMMENDATION:

That resignations for the following personnel be accepted:

Name	Position	School or Center	Effective Date
Bryant, Carol- Retirement	Teacher, Media Specialist	Okeechobee High School	01-18-2017
Clements, Jessina	Food Service Manager	Central Elementary School	10-26-2016
Kotula, Teresa	Paraprofessional Clerical	Central/South Elementary School	11-03-2016
Ramirez, Alejandra	Food Service Assistant	Everglades Elementary School	11-21-2016
Shockley, Sherman	Teacher, Dropout Prev.-Sr. High	Okeechobee Achievement Academy	10-26-2016
Turbeville, Joi- Retirement	Director, Finance	District Office	07-01-2017

That Roxanne Bittle, Teacher, Third, South Elementary School, be terminated as a probationary employee effective October 24, 2016 in accordance with Florida Statute 1012.335.

That the resignation of Dionna Farmer, Teacher VE (Full Time), Okeechobee Freshman Campus, be accepted with prejudice effective October 12, 2016, due to lack of sufficient notice.

That Shayla Henry, Teacher, Kindergarten, South Elementary School, be terminated as a probationary employee effective November 7, 2016 in accordance with Florida Statute 1012.335.

That the resignation of Jennifer Kelly, Bus Driver, Transportation, be accepted with prejudice November 21, 2016, due to lack of sufficient notice.

That the resignation of John Nealis, Bus Driver, Transportation, be accepted with prejudice October 26, 2016, due to lack of sufficient notice.

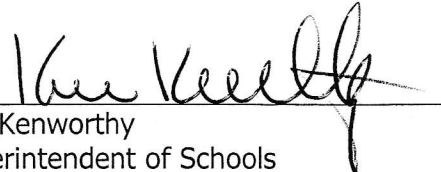
That the resignation of Faith Nielson, Paraprofessional, Media, South Elementary School, be accepted with prejudice October 24, 2016, due to lack of sufficient notice.

That Kristy Valladares, Food Service Assistant 6 Hour, Yearling Middle School, be terminated as a probationary employee effective September 23, 2016.

The following is a recommendation from October 11, 2016 School Board Agenda in which School Board approval was delayed for further information from the Superintendent:

That Jermaine Moore, Paraprofessional, ESE, Okeechobee Achievement Academy, be terminated as a probationary employee effective September 26, 2016.

RECOMMENDED BY:


Ken Kenworthy
Superintendent of Schools

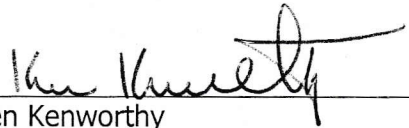
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **TRANSFER OF PERSONNEL**
DATE: November 22, 2016

RECOMMENDATION:

That the following personnel transfers be approved:

<u>Name</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Effective Date</u>
Bryner, Britani	Teacher, Math Yearling Middle School	Teacher, Math/Science Coach Elem and M/J	09-26-2016
Moore, Michelle	Bus Driver – Transportation and Food Service Assistant – Okeechobee High School	Custodian II Okeechobee High School	10-10-2016

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools


To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **LEAVE REQUESTS**
DATE: November 22, 2016

RECOMMENDATION:

That the following leave of absence be approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Dodson, Amanda	Everglades Elementary School	Short Term	11-28-2016	01-02-2017
Gosa, Kimberly	Seminole Elementary School	Short Term	Beginning July 29, 2016 and continuing for a total not to exceed 60 days and not extending beyond July 28, 2017	
McQueen, Roneka K.	Okeechobee High School	Short Term	10-19-2016	01-23-2017

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: **ADDITIONS TO SUBSTITUTE TEACHERS FOR 2016-17**

DATE: November 22, 2016

RECOMMENDATION:

That the following personnel be added to the Substitute Teacher List for the 2016-17 school year:

<u>Name</u>	<u>Rank</u>
Ayala, Elizabeth	I
Ferrell, Bruce	III
Kotula, Teresa	II
Phillips, Randy	III
Soto, Courtney	I

Rank I – Less than 60 college credit hours

Rank II – 60 or more college credit hours

Rank III – Bachelor's degree or higher

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **PAYMENTS TO PERSONNEL**
DATE: November 22, 2016

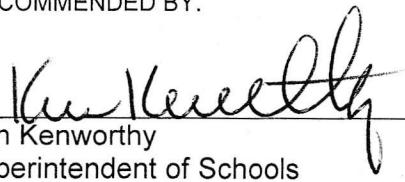
RECOMMENDATION:

That the Board approve the following payments to personnel:

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
Aguirre, Angela	GED Testing	\$10.00 Per Hour	10 Hours Per Week 8/30/16-5/26/17	1705 – Community Education Fee Support
Ammons, Katie	OHS After School Tutorial	\$12.00 Per Hour (up to \$1,000)	2016-17	High School Budget
Ellinger, Reid Kayda, Sarah	OHS After School Tutorial	\$23.00 Per Hour (up to \$1,500)	2016-17	High School Budget
Fessl, Amber	OHS After School Tutorial	\$23.00 Per Hour (up to \$1,000)	2016-17	High School Budget
Garcia, Robert Dryden, Brian	Additional Class Period – 7 th Period <ul style="list-style-type: none"> • Math for College Readiness • Aquaculture 	Hourly Rate of Pay	2016-17	High School Budget
Schneider, Shana	ESOL Endorsement – 300 Hours	\$1,000	August 2015 – September 2016	1737 – ESOL Training
Walker, Alicia	Band Tutorial Teacher – NES	\$23.00 Per Hour	2 Hours Per Day, 4 Days per Week 9/26/16–5/18/17	1766 - SAI
Whitaker, Sharon	GED Testing Facilitator	\$23.00 Per Hour	5 Hours Per Week 8/30/16-6/30/17	1705 – Community Education Fee Support

Note: All professional development shall comply with provisions in the negotiated personnel contracts.

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **REVISED VPK PROVIDER AGREEMENT FOR 2016-17**
DATE: November 22, 2016


RECOMMENDATION:

That the Board approve the Revised State of Florida Voluntary Prekindergarten Education Program Statewide Provider Agreement with the Early Learning Coalition of Indian River, Martin and Okeechobee Counties for the 2016-17 school year.

BACKGROUND INFORMATION:

This is a revised agreement with editorial changes and an addendum. The revised agreement covers the three (3) VPK classrooms at Okeechobee Achievement Academy that can serve up to 54 four-year-old students during the 2016-17 school year. The agreement is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **COLLEGE READINESS AND SUCCESS SAT CONTRACT WITH THE COLLEGE BOARD**
DATE: November 22, 2016

RECOMMENDATION:

That the Board approve a College Readiness and Success Contract with the College Board, effective July 1, 2016, through June 30, 2017, at no cost to the District.

BACKGROUND INFORMATION:

This agreement provides all juniors access to the SAT free of charge. As an added feature, students can link their scores to their Khan Academy account to receive practice recommendations based on their performance. In 2015-16, 41 students used the SAT for a concordant score to meet their graduation requirement. The agreement is included in Board member agendas and is available upon request from the Director of Student Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

TO: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: **COLLEGE READINESS AND SUCCESS AP INSIGHT CONTRACT WITH THE COLLEGE BOARD**

DATE: November 22, 2016

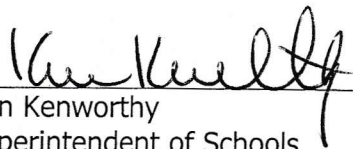
RECOMMENDATION:

That the Board approve a College Readiness and Success Contract with the College Board for *AP Insight*, effective November 10, 2016, through June 30, 2017, at a cost to the District of \$974.88.

BACKGROUND INFORMATION:

The *AP Insight* program is provided through the College Partnership. The program is web-based and provides prep courses for teachers to use with students in Advanced Placement Chemistry and World History classes in preparation for taking Advanced Placement exams. The agreement is included in Board member agendas and is available upon request from the Director of Student Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **SUNCOAST MENTAL HEALTH CENTER**
DATE: November 22, 2016


RECOMMENDATION:

That the Board approve an Memorandum of Understanding and a Business Associate Agreement with Suncoast Mental Health Center, to provide a therapist and targeted case manager to work with children and families at Okeechobee Achievement Academy effective November 23, 2016.

BACKGROUND INFORMATION:

These are new agreements to provide counseling services to students and their families at Okeechobee Achievement Academy. There is no cost to the School District. Funding for these services are provided through the Southeast Florida Behavioral Health Network. The agreement is included in Board member agendas and is available upon request from the Director of Exceptional Student Education.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: REIMBURSEMENT FOR HIGHLY QUALIFIED CERTIFICATION
DATE: November 22, 2016

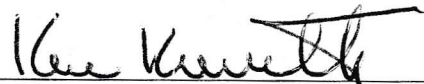
RECOMMENDATION:

That the Board approve reimbursement to teachers in Title I schools for the costs of the necessary certification exams to become highly qualified.

BACKGROUND INFORMATION:

In accordance with NCLB, teachers must be highly qualified in the subject area they are teaching. If necessary, a teacher can become highly qualified by taking the appropriate subject area exam and adding the subject area to their certificate. A teacher in a Title I school can be reimbursed for exam costs upon successful completion of the subject area exam and addition of the subject area to his/her Florida teaching certificate for the current teaching position at a Title I school. A \$5,000.00 line item is set aside in the Title I Part A budget (Project #4731) for this purpose and reimbursements will be made to eligible teachers as funds allow.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **CARL D. PERKINS SECONDARY CAREER AND TECHNICAL EDUCATION GRANT APPLICATION**
DATE: November, 22, 2016

RECOMMENDATION:

That the Board approve the Carl D. Perkins Secondary Career and Technical Education Grant application in the amount of \$78,362.00 for the 2016-17 project year.


BACKGROUND INFORMATION:

Grant funds are primarily used to employ a Career Specialist who serves Okeechobee High School, Okeechobee Freshman Campus, and Okeechobee Achievement Academy. Funds are also used for payment of Industry Certification testing fees for students. The purpose of this grant is to improve academic and technical skills of career and technical education students, increase the completion and placement rate of all career and technical education students (with particular emphasis on non-traditional populations), and increase enrollment in career and technical education courses. The funded amount reflects an decrease of \$2,879.00 from the 2015-16 project year.

All professional development shall comply with provisions in the negotiated personnel contracts.

The application/award pages and budget pages are included in the Board member agendas. The complete application is available upon request from the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **CARL D. PERKINS RURAL AND SPARSELY POPULATED GRANT APPLICATION**
DATE: November 22, 2016

RECOMMENDATION:


That the Board approve the Carl D. Perkins Rural and Sparsely Populated Grant application in the amount of \$70,917.00 for the 2016-17 project year.

BACKGROUND INFORMATION:

Grant funds will be used to purchase and maintain updated curriculum and career labs to meet the unique needs of a small district in providing career and technical education programs as outlined by the Region 20 List of High Skill/High Wage or High Demand Occupations. The funded amount reflects an increase of \$1,542.00 in comparison to the 2015-16 project year.

The application/award pages and budget pages are included in Board member agendas. The complete application is available upon request from the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **TITLE I, PART D, SUBPART 2, GRANT APPLICATION FOR LOCAL PROGRAMS FOR
NEGLECTED AND DELINQUENT**
DATE: November 22, 2016

RECOMMENDATION:

That the Board approve the Title I, Part D, Subpart 2, Grant application for Local Programs for Neglected and Delinquent in the amount of \$118,118.00 for the 2016-17 project year.

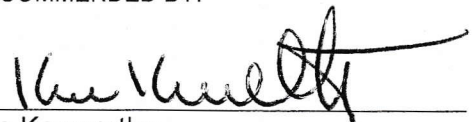
BACKGROUND INFORMATION:

Title I, Part D, Subpart II, funds supplementary services and materials at Department of Juvenile Justice Sites in Okeechobee County. The funded amount reflects a decrease of \$16,712.00 in comparison to the 2015-16 project year.

All professional development shall comply with provisions in the negotiated personnel contracts.

The grant application/award pages and budget pages are included in Board member agendas. The complete application is available upon request in the office of the Coordinator of Grants & Special Programs.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: TITLE II, PART A, GRANT APPLICATION FOR 2016-2017
DATE: November 22, 2016

RECOMMENDATION:

That the Board approve the Title II, Part A, Teacher and Principal Training and Recruiting Fund Grant application in the amount of \$420,009.00, including estimated roll forward, for the 2016-2017 school year.

BACKGROUND INFORMATION:

Title II is a federally funded grant executed by the state.

A district wide needs assessment was conducted and the following needs were identified:


- Funding for Reading Coaches for Okeechobee Freshman Campus, Okeechobee High School, and a portion of Okeechobee Achievement Academy reading coach position
- Funding for Coordinator of Professional Development
- Staff development activities that improve the knowledge of teachers and principals in areas such as standards-based instruction, literacy strategies, instructional leadership, classroom management, data analysis skills, assessment strategies, application of educational technology, curriculum integration and alignment, and communication skills.
- Teacher mentoring and training
- Training leading to the development of cadres of highly-qualified teachers at each school
- Travel and subs for various professional development activities
- Para- professional training

Funds from the Title II, Part A, grant will be used for the identified needs listed above.

All professional development included in this grant shall comply with provisions in the negotiated personnel agreements.

Budget and narrative information from the grant application is included in Board member agendas. A complete copy of the grant is available upon request in the office of the Coordinator of Staff Development.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: TITLE III, PART B, ENGLISH LANGUAGE ACQUISITION GRANT APPLICATION
DATE: November 22, 2016

RECOMMENDATION:

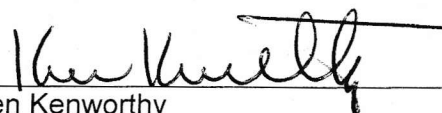
That the Board approve the Title III, Part B, English Language Acquisition Grant award/application in the amount of \$115,375.94, plus \$25,000.00 roll forward funds, for the 2016-17 project year.

BACKGROUND INFORMATION:

This is a renewal grant. Funding of this entitlement grant is provided to supplement services for students identified as English Language Learners (ELLs). The 2016-17 Title III grant will target the needs of the ELLs in accordance with Section 3111(c)(d) of Title III, No child Left Behind Act of 2001. The funds will be used to increase the language proficiency of these students by providing supplemental computer hardware, curricula/software, tutorial services, professional development for staff, and family outreach. In addition, these funds provide the ELL Advocate for Okeechobee High School and an ELL paraprofessional for Seminole Elementary. All professional development shall comply with provisions in the negotiated personnel contracts.

The project application/certification and the budget are included in Board member agendas. The complete application is available upon request in the office of the Director of Student Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **GRANT APPLICATION – DISTRICT INSTRUCTIONAL LEADERSHIP AND FACULTY DEVELOPMENT**
DATE: November 22, 2016

RECOMMENDATION:

That the Board approve a District Instructional Leadership and Faculty Development grant application in the amount of \$20,877.00

BACKGROUND INFORMATION:

This is an entitlement grant that will be used to fund professional development for administrators in the following areas: Cambridge Recalibration, Focused Feedback, District to District on SBI, and the Gulf Coast Partnership for two individuals. The grant certification, scope of work, and budget pages are included in Board member agendas and are available upon request from the Coordinator of Professional Development.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **REVISED EMPLOYEE PAYROLL SCHEDULES FOR 2016-17**
DATE: November 22, 2016

RECOMMENDATION:

That the Revised Payroll Schedules for all employees for the 2016-17 fiscal year be approved.

BACKGROUND INFORMATION:

The revised schedules are included in Board member agendas and are available upon request from the Director of Finance.

RECOMMENDED BY:



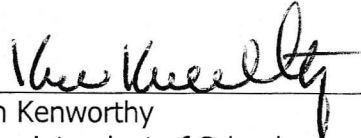
Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **PROPERTY DISPOSAL LIST #3 FOR THE 2016-17 FISCAL YEAR**
DATE: November 22, 2016

RECOMMENDATION:

That the items listed on the attached Property Disposal List #3 for the 2016-17 fiscal year be declared as surplus, to be removed from property records, and that the Superintendent be authorized to donate or sell such items in accordance with state statute.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **MONTHLY FINANCIAL STATEMENT FOR SEPTEMBER, 2016**
DATE: November 22, 2016

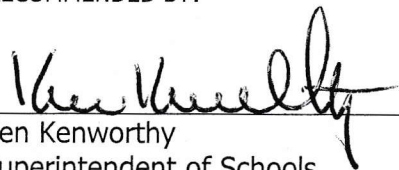
RECOMMENDATION:

That the Monthly Financial Statement for September, 2016, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **BUDGET AMENDMENT #3 FOR SEPTEMBER, 2016**
DATE: November 22, 2016

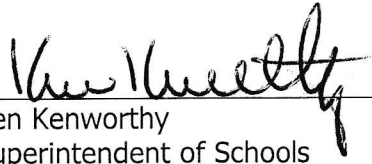
RECOMMENDATION:

That Budget Amendment #3 for September, 2016, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **WARRANT REGISTER FOR OCTOBER, 2016**
DATE: November 22, 2016

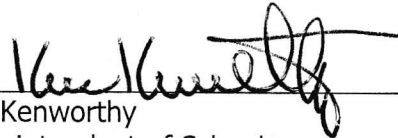
RECOMMENDATION:

That the Warrant Register for October, 2016, be approved as follows:

General Disbursement Account – Warrants #161738 thru #162076

Operating General Fund	\$2,939,754.27
Federal Programs Fund	183,331.84
Food Service Fund	185,631.02
Capital Improvement Fund	<u>97,621.76</u>
Total	\$ 3,406,338.89

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools