

Minutes of  
Okeechobee County School Board Meeting  
August 09, 2016  
6:00 p.m.

**I. Call to Order**

Call to Order: Chairman Morgan

Present: District 1 – Joe Arnold  
District 2 – Malissa Morgan, Chairman  
District 3 – Dixie Ball  
District 4 – India Riedel  
District 5 – Jill Holcomb, Vice Chairman

Ken Kenworthy, Superintendent of Schools  
Tom Conely, School Board Attorney

Invocation: Nancy Vaughn, First United Methodist Church  
Pledge of Allegiance: Led by Chairman Morgan

**II. Approval of Minutes**

- Minutes of Meeting on July 12, 2016

Motion:	Joe Arnold
Second:	Dixie Ball
Vote:	5-0 In Favor

- Minutes of Meeting on July 21, 2016

Motion:	Dixie Ball
Second:	Joe Arnold
Vote:	5-0 In Favor

- Minutes of Meeting and Public Hearing on July 28, 2016

Motion:	Joe Arnold
Second:	Dixie Ball
Vote:	5-0 In Favor

**III. Transportation Presentation**

**Nicole Havee, Supervisor of Transportation**

Supervisor Havee shared with the Board information from the Transportation Department. On August 2, transportation staff along with first responders and the Health Department held a mock bus accident. After completing the on-scene training, the bus drivers continued their educational session at Indian River State College. A survey of the number of times a bus was passed while stopped was conducted May 2016. Ms. Havee reported that seventeen buses were passed a total of thirty-seven times. Most of the incidents happened on major arteries, including Hwy. 70, 441, 98 and 710. The local fine for passing a bus is \$250. Other states have different fines, some higher and some states include jail time.

Ms. Havee stated the new routing software, Info Router, is working well. When a student, in the Skyward System, identifies himself, the information is typed into the software and the program provides the routing information. This program has reduced the number of routes from 48 (41 regular and 7 special education) to 46 routes (40 regular and 6 special education). The reduction in routes will save 37,800 miles this school year. Superintendent Kenworthy said that he noticed a remarkable difference in the length of the lines waiting for bus information at Open House. He credited it to the Info Router program.

**IV. Items for Action**

Chairman Morgan asked if there were any changes, additions, or deletions to the *Items for Action*. None were requested.

Motion:	Joe Arnold
Second:	India Riedel
Vote:	5-0 In Favor

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A. ADVERTISEMENT TO AMEND *STUDENT PROGRESSION PLAN* - BOARD POLICY 4.20 *STUDENT PROGRESSION PLAN*

Superintendent's Recommendation: That the Board approve advertisement to amend the *Student Progression Plan* as included in Board Policy 4.20 *Student Progression Plan*.

Motion:	Dixie Ball
Second:	Jill Holcomb
Discussion/Additional Information	Superintendent Kenworthy stated that the required revisions to the Student Progression Plan bring it into compliance with current legislation, State Board rules, and updates from the Florida Department of Education. Mr. Kenworthy went through the changes as listed on the Executive Summary further explaining each modification.
Vote:	5-0 In Favor

B. 2016-17 DISTRICT ORGANIZATION CHART

Superintendent's Recommendation: That the Board approve the 2016-17 District Organization Chart.

Motion:	Joe Arnold
Second:	India Riedel
Vote:	5-0 In Favor

C. RESOLUTION FOR PARTICIPATION IN THE SMALL SCHOOL DISTRICT COUNCIL CONSORTIUM

Superintendent's Recommendation: That the Board adopt a resolution for participation in the Small School District Council Consortium (SSDCC) for the 2016-17 fiscal year and payment of an annual membership fee of \$2,850.00.

Motion:	Dixie Ball
Second:	Jill Holcomb
Discussion/Additional Information	Superintendent Kenworthy read the Resolution into record. Member Arnold stated that the Consortium is beneficial, but would like to see SSDCC update their website.
Vote:	5-0 In Favor

**RESOLUTION  
AFFIRMING PARTICIPATION IN THE  
SMALL SCHOOL DISTRICT COUNCIL CONSORTIUM**

**WHEREAS**, the Okeechobee County School Board believes there is a need to have educational information, interpretation, and consultation on issues relating to small and rural communities that is not independently available, and

**WHEREAS**, the cost of providing such services independently for the School Board would make the cost prohibitive, and

**WHEREAS**, the needed services are provided through the Small School District Council Consortium, and

**WHEREAS**, the Okeechobee County School District has participated in the consortium in previous years by official action of the Board and payment of the annual fee,

**NOW THEREFORE BE IT RESOLVED** that the Okeechobee County School Board authorizes the participation in the Small School District Council Consortium for fiscal year 2016-2017 and as such agrees to pay \$2,850.00 to the designated Fiscal Agent upon invoice for participation fees.

**BE IT FURTHER RESOLVED** that this resolution shall authorize the Okeechobee County School District participation in the SSDCC in future years contingent upon the approval of the SSDCC Annual Invoice for Participation Fees as part of a regularly scheduled School Board meeting.

**BE IT FURTHER RESOLVED** that the SSDCC Fiscal Agent shall be the contracting agent for the employment and payment of consulting services and associated program costs.

Adopted by the Okeechobee County School Board in Regular Session at 700 S.W. Second Avenue, Okeechobee, Florida on the 9th day of August, 2016.

**BY:**

Signature on File  
Malissa Morgan, Chairperson  
Okeechobee County School Board

**ATTEST:**

Signature on File  
Ken Kenworthy, Superintendent  
Okeechobee County School District

D. APPOINTMENT OF INSTRUCTIONAL PERSONNEL ON ANNUAL CONTRACT

Superintendent's Recommendation: That the Board appoint the following Instructional personnel for the 2016-2017 school year on Annual contract.

Central Elementary School  
Korpi, Nicole

Osceola Middle School  
Latino, Thomas

Motion:	Joe Arnold
Second:	Dixie Ball
Discussion/Additional Information	Superintendent Kenworthy said he was pleased to add two additional staff members.
Vote:	5-0 In Favor

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E. ADVERTISEMENT TO AMEND ATTENDANCE PROCEDURES AND PROGRAMS MANUAL – BOARD POLICY 5.30 STUDENT ATTENDANCE.

Superintendent's Recommendation: That the Board approve advertisement to amend the *Attendance Procedures and Programs Manual* as provided in School Board Policy 5.30 Student Attendance.

Motion:	Dixie Ball
Second:	India Riedel
Discussion/Additional Information	Superintendent Kenworthy stated the proposed revisions to the plan include clarification on when doctor's notes are required for absences and to bring the plan into alignment with the Student Progression Plan. The Superintendent reviewed the Executive Summary, turning to each item in the plan to explain the change. Mr. Kenworthy highlighted the comprehensive list of statutes that were added for easier clarification at the end of the manual.
Vote:	5-0 In Favor

F. DISTRICT ENGLISH LANGUAGE LEARNERS (ELL) PLAN

Superintendent's Recommendation: That the Board approve the District English Language Learners (ELL) Plan for 2016-2019.

Motion:	Joe Arnold
Second:	Jill Holcomb
Discussion/Additional Information	Superintendent Kenworthy stated this plan will be in effect for the 2016-2019 school years. The plan tells how we measure the performance of ELL students. The plan was written with the assistance of the Department of Education.
Vote:	5-0 In Favor

G. AGREEMENT WITH ADVANCED MEDICAL PERSONNEL SERVICES, INC.

Superintendent's Recommendation: That the Board approve a contract with Advanced Medical Personnel Services, Inc., to provide speech therapy services for students, effective August 1, 2016, through July 31, 2017.

Motion:	Dixie Ball
Second:	Jill Holcomb
Discussion/Additional Information	Superintendent Kenworthy stated this is a new speech therapy contract with a fee of \$64 per hour. Medicaid is billed for services to eligible students.
Vote:	5-0 In Favor

**V. Consent Agenda**

Chairman Morgan asked if there were any changes, additions, or deletions to the *Consent Agenda*. Superintendent Kenworthy requested Item E., Addition to Substitute Teacher List for 2016-17, be pulled for replacement. Member Arnold requested that Item. G. also be pulled.

Motion To Approve Consent Agenda with replacement for Item E. and with Item G. pulled for discussion:	Joe Arnold
Second:	India Riedel
Vote:	5-0 In Favor

A. EMPLOYMENT OF PERSONNEL

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Alvarez, Alma	Aide, Health	Seminole Elementary School	08-03-2016
Armstrong, Krystal	Teacher, Elementary	Seminole Elementary School	08-01-2016
Bates, Angela	Teacher, Reading	OHS/OFC	08-01-2016

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Bittle, Roxanne	Teacher, Elementary	South Elementary School	08-01-2016
Blanco, Cynthia	Deaf Interpreter,	Exceptional Student Education	08-03-2016
Bouchard, Brittany	Teacher, Elementary	Everglades Elementary School	08-01-2016
Buchanan, Kelly	Teacher, Math	Okeechobee High School	08-01-2016
Bury, Lindsay	Teacher, Elementary	Central Elementary School	08-01-2016
Carollo, Kelly	Teacher, Elementary	Everglades Elementary School	08-01-2016
Chism, Michelle	Guidance Counselor	Osceola Middle School	07-27-2016
Curtis, Aaron	Teacher, ESE	Okeechobee Achievement Academy	08-01-2016
Dean, Wendy	Bus Driver	Transportation	08-09-2016
Delagall, Danyta	Teacher, Elementary	Everglades Elementary School	08-01-2016
Dickey, Theresa	Teacher, Language	Yearling Middle School	08-01-2016
Dickson, Mary	Teacher, Elementary	Central Elementary School	08-01-2016
Edwards, Justin	Teacher, Math	Osceola Middle School	08-01-2016
Fessl, Amber	Teacher, ESE	Central Elementary School	08-01-2016
Flynn, Crystal	Aide, ESE Guidance	Everglades Elementary School	08-03-2016
Franklin, Allyson	Teacher, ESE	Everglades Elementary School	08-01-2016
Gagliardi, Christina	Paraprofessional	Osceola Middle School	08-03-2016
Gomez, Jennifer	Teacher, Elementary	Seminole Elementary School	08-01-2016
Hernandez, Monica	Teacher, Math/ESE	Osceola Middle School	08-01-2016
Hyatt-Gary, Sylvia	Teacher, Elementary	Seminole Elementary School	08-01-2016
Jones, Roberta	School Bookkeeper	Seminole Elementary School	07-29-2016
Kayda, Sarah	Teacher, Elementary	Central Elementary School	08-01-2016
Keaton, John	Teacher, Reading	Yearling Middle School	08-01-2016
Lovett, Shanique	Teacher, Elementary	North Elementary School	08-01-2016
Maynor, Leslie	Teacher, Elementary	North Elementary School	08-01-2016
Messing, Thomas	Bus Driver	Transportation	08-09-2016
Migliaccio, Jayme	Teacher, Elementary	Everglades Elementary School	08-01-2016
Miller, Rebekka	Teacher, Elementary	North Elementary School	08-01-2016
Miller, Richard	Teacher, Science	Osceola Middle School	08-01-2016
Moro, Alaine- Out of Field ESE/ESOL	Teacher, Science/ESE	Osceola Middle School	08-01-2016
Mulvey, Jennifer	Teacher, Language	Yearling Middle School	08-01-2016
Parnes, Melody	Teacher, ESE	South Elementary School	08-01-2016
Pickles, Julee	Teacher, Elementary	Central Elementary School	08-01-2016
Prescott, Jared	Teacher, Agriculture	Okeechobee High School	08-01-2016
Robinson, Tiffany	Bus Driver	Transportation	08-09-2106
Robledo, Eunice	Paraprofessional,	Osceola Middle School	08-03-2016
Sanders, Alison	Teacher, Elementary	Central Elementary School	08-01-2016
Stephen, Laurie	Teacher, Elementary	Central Elementary School	08-01-2016
Tabbert, William	Teacher, Social	Yearling Middle School	08-01-2016
Taylor, Joyce	Teacher, Elementary	Central Elementary School	08-01-2016
Thomas, Marshall	Teacher, Drop Out	Okeechobee Achievement Academy	08-01-2016
Todd, Ana	Paraprofessional	Osceola Middle School	08-03-2016
Volkman, Cortni	Teacher, Science	Okeechobee High School	08-01-2016
Walker, Kyle- Out of Field ELA/ESOL	Teacher, Language Arts	Osceola Middle School	08-01-2016
Williams-Boyett, Jacqueline	Teacher, VE	North Elementary School	08-01-2016
Witherell, Melinda	Teacher, Elementary	Central Elementary School	08-01-2016
Worf, James Mike- Out of Field Soc Sci	Teacher, Social Science	Osceola Middle School	08-01-2016
Zeller, Paige	Paraprofessional/ISS	District-wide	08-03-2016

*To correct employment dates from July 12, 2016 Employment of Personnel:*

Geeting, Greg	Teacher, Social Science	Yearling Middle School	<del>08-01-2016</del> 08-03-2016
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*To correct employment dates from July 28, 2016 Employment of Personnel:*

Trent, Sheri	Teacher, Math	Okeechobee High School	<del>08-01-2016</del> 08-03-2016
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B. RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Todd, Ana	Teacher, ESE	Osceola Middle School	06-08-2016
Robbins, April	Food Service Assistant	North Elementary School	06-07-2016
Watson, John-Retirement	Aide, ESE Bus	Transportation	06-06-2016

That the resignation of Jenni Melear, Teacher, Reading, Yearling Middle School, be accepted with prejudice effective June 8, 2016, due to lack of sufficient notice.

C. TRANSFER OF PERSONNEL

<u>Name</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Effective Date</u>
Alaniz, Ami	Paraprofessional, ESOL Osceola Middle School	Secretary, Student Services District Office	07-01-2016
Burns, Brittany-Out of Field ESOL	Teacher, Elementary Everglades Elementary School	Teacher, Reading Osceola Middle School	08-03-2016
Causey, Amanda	Custodian II Okeechobee High School	Bus Driver Transportation	08-09-2016
Griffin, Jane	Teacher, Science Osceola Middle School	Teacher, Science Okeechobee High School	08-03-2016
Keller, Elaine	Teacher, Elementary South Elementary School	Teacher, Elementary North Elementary School	08-03-2016
Pierce, Stephanie	Deaf Interpreter Exceptional Student Education	Paraprofessional, ESE Yearling Middle School	08-03-2016
Streelman, Karen	Teacher, Reading Yearling Middle School	Teacher, Elementary North Elementary School	08-03-2016

D. LEAVE REQUESTS

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Whitlon, Leda	Seminole Elementary School	Short Term	07-18-2016	10-10-2016

E. PULLED FOR REPLACEMENT

F. PAYMENTS TO PERSONNEL

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
All Personnel Employed in 2016-17	Eligible to Work at School Athletic Program Events	Per Salary Schedule No. 34	As Needed in 2016-17	As Budgeted by Schools
Mayra Talavera	Spanish Translation of Documents	\$12.00 Per Hour	40 Hours 2016-17	#9020 Student Services
Mayra Talavera	Translate Documents for Parents	\$12.00 Per Hour	40 Hours in 2016-17	#4731 Title I, Part A

Note: All professional development shall comply with provisions in the negotiated personnel contracts.

G. PULLED FOR REPLACEMENT

H. AGREEMENT WITH CDH SERVICES, INC.

That the Board approve an agreement with CDH Services, Inc. to provide consulting support services to Title I schools and District staff on programmatic and budget related issues for the 2016-17 fiscal year.

I. COLLABORATIVE AGREEMENT WITH ECONOMIC OPPORTUNITIES COUNCIL OF INDIAN RIVER/OKEECHOBEE COUNTIES HEAD START

That the Board approve a collaborative agreement with Indian River/Okeechobee Counties Head Start for the District to provide services to children with disabilities ages 3-5, enrolled in the Indian River/Okeechobee Counties Head Start Centers located in Okeechobee County effective August 1, 2016, through July 31, 2017.

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J. AGREEMENT WITH VISITING NURSE ASSOCIATION PLUS

That the Board approve an Agreement with Visiting Nurse Association Plus for nursing services effective August 1, 2016, through July 31, 2017.

K. PROPERTY DISPOSAL LIST #2 FOR THE 2016-17 FISCAL YEAR

That the items listed on the attached Property Disposal List #2 for the 2016-17 fiscal year be declared as surplus, to be removed from property records, and that the Superintendent be authorized to donate or sell such items in accordance with state statute.

Property Number	Description	Cost	Condition	School/Cost Center
4572F	3COM 48 Port Switch	1,680.00	Obsolete	IT
4580F	3COM 48 Port Switch	1,680.00	Obsolete	IT
2278F	Gateway Notebook	2,485.00	Unrepairable	OFC
2471F	Gateway Computer	1,369.00	Unrepairable	OFC
3361F	Gateway Desktop	866.00	Unrepairable	OFC
3362F	Gateway Desktop	866.00	Unrepairable	OFC
3513F	Dell Desktop	900.00	Unrepairable	OFC
3516F	Dell Desktop	900.00	Unrepairable	OFC
3557F	Dell Desktop	1,003.00	Unrepairable	OFC
3642F	Dell Desktop	1,070.00	Unrepairable	OFC
4598F	Switch 48 port	1,680.00	Unrepairable	OFC
4817F	Dell Desktop	1,253.70	Unrepairable	OFC
5773F	Dell Desktop	814.88	Unrepairable	OFC
5774F	Dell Desktop	814.88	Unrepairable	OFC
6266F	Switches HP	1,995.00	Unrepairable	OFC
19823	Gateway Laptop	2,441.00	Unrepairable	OFC
20065	Laminator	1,606.50	Unrepairable	OFC
21360	Switch 48 port	1,843.15	Unrepairable	OFC
21437	Laser Printer	1,104.29	Unrepairable	OFC
21903	Lenovo Laptop	1,033.22	Unrepairable	OFC
2415F	Toshiba Projector	1,657.77	Obsolete	OHS
6173F	Lenovo Laptop	2,049.00	Obsolete	OHS
12425	Steam Lave Autoclave	1,294.44	Unrepairable	OHS
21045	Dell Desktop Optiplex 745	1,293.00	Obsolete	OHS

Items Pulled for Replacement

E. ADDITIONS TO SUBSTITUTE TEACHER LIST FOR 2016-17

The following personnel were added to the Substitute Teacher List for the 2016-17 school year:

<u>Name</u>	<u>Rank</u>
Allen, Alethea	I
Beigle, Jeff	III
Brinson, Cynthia	I
Miller, Adriel	I
Rhoden, Deann	I
Root, Jeremy	I

Rank I – Less than 60 college credit hours

Rank II – 60 or more college credit hours

Rank III – Bachelor's degree or higher

Motion to accept replacement page:	Joe Arnold
Second:	Jill Holcomb
Discussion/Additional Information	Superintendent Kenworthy stated that one of the substitutes listed on the original recommendation asked to have her name removed from the substitute list. The replacement page reflects that removal.
Vote:	5-0 In Favor

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G. APPOINTMENT OF EXPULSION HEARING OFFICERS FOR THE 2016-17 SCHOOL YEAR

That the Board appoint the following personnel to serve as hearing officers to conduct expulsion hearings for the 2016-17 school year.

- Sean Downing, Principal, Osceola Middle School
- Renèe Geeting, Assistant Superintendent for Administrative Services
- Pat McCoy, Assistant Superintendent for Instructional Services
- Carol Revels, Senior Administrator, Okeechobee High School/Freshman Campus
- Joseph Stanley, Principal, Central Elementary School
- Toni Wiersma, Director of Student Services

Motion to accept Item G. pulled from Consent Agenda:	India Riedel
Second:	Jill Holcomb
Discussion/Additional Information	Member Arnold stated he requested that this item be pulled as he would like to see a diverse committee to reflect the demographics of our community. The parameter for a hearing officer was discussed. Attorney Conely stated that it should be someone familiar with the school rules.
Vote:	5-0 In Favor

**VI. Information Items**

A. SUPERINTENDENT

- Superintendent Kenworthy stated that Open House was very well attended even with the annual back-to-school thunderstorm.
- A Strategic Plan meeting is scheduled for Thursday, August 18, 6:00 p.m. Vice Chairman Holcomb said that she had a conflict arise that would affect other members as well. Joe Arnold made a motion, seconded by Dixie Ball that the meeting be rescheduled for Monday, August 22, 2016, 6:00 p.m., Room 303 of the School Board Office. Vote: 5-0

B. SCHOOL BOARD MEMBERS

- Member Arnold said that he has heard from employees, concern over the rising cost of health insurance, specifically the family plan. Mr. Arnold said perhaps the insurance should be put out to bid next fiscal year.
- Member Arnold announced that Mr. Matchett, teacher at Okeechobee High School, invited School Board members to visit his classroom anytime.
- Politital Forum will be held at Osceola Middle School on Thursday, August 11, 2016, 5:45.
- Home football game against Martin County on August 26, exhibition game again LaBelle on August 19.

C. SCHOOL BOARD ATTORNEY – NONE

D. PUBLIC - NONE

**VII. Adjournment**

There being no further business to discuss, on a motion by India Riedel, seconded by Joe Arnold, the Board adjourned at 6:50 p.m. The final public hearing for 2016-17 millage rates and the budget will be held at 6:00 p.m. on Thursday, September 08, 2016. All meetings will be held at 700 S.W. 2<sup>nd</sup> Avenue, Okeechobee, Florida.

OKEECHOBEE COUNTY SCHOOL BOARD

Signature on File \_\_\_\_\_  
Malissa Morgan  
Chairman

Signature on File \_\_\_\_\_  
Ken Kenworthy  
Superintendent of Schools