



Vision

*Achieving Excellence:
Putting Students First*

Mission

*To prepare all students
to be college or career
ready and to possess the
attitudes and values
necessary to function as
productive citizens.*

Core Values

Perseverance

Respect

Integrity

Dependability

Ethics

SCHOOL BOARD OF OKEECHOBEE COUNTY

AGENDA FOR REGULAR MEETING AUGUST 11, 2015 6:00 P.M.

Chairperson
Joe Arnold
Vice Chairperson
Malissa Morgan
Members
Dixie Ball
India Riedel
Jill Holcomb

I. Call to Order

- A. Prayer
- B. Pledge of Allegiance

II. Recognition Items

- A. Staff Recognition
 - ★ Retirements
 - Martha Clay, Custodian, OHS Freshman Campus

III. Approval of Minutes

- Meeting of July 23, 2015

IV. Items for Action

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SCHOOL BOARD OF
OKEECHOBEE COUNTY

AGENDA FOR
REGULAR MEETING
AUGUST 11, 2015

VI. Information Items:

- A. Superintendent
- B. School Board Members
- C. School Board Attorney
- D. Public

The School Board will conduct a final public hearing on the 2015-16 proposed millage rates and budget on Thursday, September 10, 2015, at 6:00 p.m. A regular School Board Meeting will follow the public hearing.

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **AMENDMENT OF THE *CODE OF STUDENT CONDUCT* – BOARD POLICY 5.40 STUDENT CONTROL**
DATE: August 11, 2015

RECOMMENDATION:

That the Board approve amendment of the Code of Student Conduct - Board Policy 5.40 Student Control.

BACKGROUND INFORMATION:

Revisions to the *Code of Student Conduct* include:

- Deletion of language regarding alternative placement in lieu of expulsion
- Addition of Discipline Offense Codes listed on the offense charts to add clarification for parents and school staffs
- Addition of language clarifying school bus rules
- Formatting and grammatical changes

Pages with revisions are attached. Advertisement of intent to amend Policy 5.40 Student Control was approved by the School Board on July 14, 2015, and legally advertised to the public on July 15, 2015, as required by Chapter 120, Administrative Procedures Act, Florida Statutes.

The complete *Code of Student Conduct* with proposed revisions is included in Board member agendas and is available upon request from the Assistant Superintendent for Administrative Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

Code of Student Conduct

Okeechobee County Schools



Revised August, 2015⁴

*This Code of Student Conduct is available in Spanish.
Este Código de Conducta Estudiantil Está Disponible En Espanol.*

Superintendent
Ken Kenworthy



School District of Okeechobee County

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Joe Arnold

Vice Chairperson:

~~Gay Carlton~~ [Malissa Morgan](#)

Board Members:

~~Malissa Morgan~~ [Dixie](#)

[Ball](#)

[Jill Holcomb](#)

India Riedel

~~David Williams~~

FOREWORD

Dear Parents:

This Code of Student Conduct has been developed by parents, teachers, students, administrators, school board and community members. Working together, we feel we have developed high expectations for student behavior as well as a reasonable set of possible consequences that accompany a rule infraction.

The basis for this strict Code is the concept of RESPECT – respect for others, for property, for authority and for self. It is the responsibility of the student, parent and school to work together to enforce the Code in a fair and equitable manner so that our schools can remain a safe environment free from violence and harassment.

Please review the Code of Student Conduct with your children. Discuss it with them so that they may understand there may be consequences for their actions. We are very proud of our students and believe that they will live up to our high expectations if we communicate the rules, assign consequences to change behavior, progressively increase the consequences for repeated offenses and proactively work with students and parents to provide incentives to prevent undesirable behavior.

It is only with the help of all stakeholders that our schools remain a safe haven for all students to thrive educationally and socially.

Sincerely,

The Code of Conduct Committee

Modifications to this code may be necessary for students with active individualized education plans in accordance with the Individuals with Disabilities Education Act and state statute and for students who qualify for services under Section 504 of the Rehabilitation Act of 1983 who have an existing modification plan. For more information, contact the school counselor at your child's school.

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tice. Failure to request a hearing, in a timely manner, shall be considered a waiver of the right to a hearing. The student's parent(s) or legal guardian(s) or the adult student who timely requests a hearing shall be notified in a manner calculated to inform him/her in a timely manner of the date, time, and place of the hearing.

(c) Expulsion hearings are conducted under Section 120.57 (2), Florida Statutes.

1. All parties shall have an opportunity to present evidence and argument on all issues, to conduct cross-examination and to submit rebuttal evidence. The student may also use the services of legal counsel at no expense to the School Board. The student's identity will remain confidential within the provisions of statute unless the student's parent(s) or guardian(s) or the adult student requests a public hearing. The Model Rules of Procedure, Florida Administrative Code, Chapter 28-5, shall govern such proceedings.
2. The hearing officer shall accurately and completely preserve all testimony in the proceeding(s) by tape recording. On the request of any party, the School Board shall make a full or partial transcript available at actual cost. If either party desires a court reporter, they shall make arrangements for such court reporter and bear the expense.
3. Following the hearing, the hearing officer will prepare a report detailing findings of fact. If the hearing officer concurs with the Superintendent's recommendation, the hearing officer will prepare a proposed final order which shall include Findings of Fact and Conclusions of Law for the school board to consider at the next regular scheduled meeting. If the hearing officer finds that insufficient evidence or reasons for expulsion exists, no proposed final order will be prepared and upon receiving the hearing officer's report, the Superintendent will notify all interested parties as in (b) (1) above.

~~4. When the Superintendent notifies the parent of the decision to recommend expulsion, the parent in some cases will also be informed of the opportunity for their child to attend the Alternative Disciplinary Program in lieu of expulsion.~~

~~Situations where the eligibility of Alternative Placement in lieu of expulsion may be withheld:~~

- ~~• Zero Tolerance Violations~~
- ~~• Failure of the parent and student to: (1) Agree to alternative placement and, (2) Agree to follow the rules of the alternative placement program~~
- ~~• Previous withholding of expulsion from the student record due to an alternative placement~~

~~The intent of offering the Alternative Disciplinary Program in lieu of expulsion is to allow students the opportunity to continue their education in the Alternative Disciplinary program in a safe environment away from the home school during the time they would otherwise be expelled and allow the student to avoid having the expulsion entered in the permanent record. Both the student and parent must agree to abide by the rules of the Alternative Disciplinary program in order to be granted placement in lieu of expulsion. It shall be understood that failure of the student to abide by Alternative Disciplinary program rules, including failure to attend the program, may result in an immediate recommendation for expulsion or extended placement in the program.~~

~~The student and parent may elect to avail themselves of their right to a hearing prior to consideration of this option.~~

5. The Superintendent will notify the parent(s), legal guardian(s) or the adult student of the date, time and place of the meeting in which the school board will consider approval of the hearing officer's proposed final order.
6. The school board shall review the hearing officer's report and approve or reject the proposed final order.
7. The Superintendent shall notify the student's parent(s) or legal guardian(s) or the adult student of the official school board action by certified mail and include a copy of the school board's final order. The notice shall inform the student's parent(s) or legal guardian(s) or the adult student of his/her right to appeal the school board's final order to the District Court of Appeal.

(2) Additional procedures unique for the expulsion of disabled students are provided in the Okeechobee County School Board policy 5.46, Discipline of Exceptional Education Students.

ALTERNATIVE DISCIPLINARY PROGRAM

The Alternative Disciplinary program allows eligible students to earn grades, credits, and promotion in a safe environment while removing these students from their home campuses so that all students can learn in an environment that is both safe and conducive to learning.

Situations where eligibility of Alternative Placement may be withheld include:

- Zero Tolerance Violations. Students who commit Zero Tolerance offenses may not be served in the Alternative Disciplinary program without superintendent approval. In these cases, the superintendent must first determine that the student may be served while maintaining safe conditions for students and staff in the program before offering the program.
- Failure of the parent and student to (1) agree to alternative placement, and; (2) agree to follow the rules of the alternative placement program

Students must meet one of the following criteria to be eligible for the program:

1. Has been recommended by the Superintendent for alternative placement**
- ~~2. Has been recommended by the Superintendent for alternative placement in lieu of expulsion **~~
- ~~3.2.~~ Has been recommended as an Exceptional Education student for alternative placement due to noncompliance with a Behavior Intervention Plan***
- ~~4.3.~~ Has been recommended as an Exceptional Education student for alternative placement in lieu of expulsion***
- ~~5.4.~~ Has been recommended as an Exceptional Education student for alternative placement for violation of the Gun Free Schools Act or violation of the district alcohol and drug policy***
- ~~6.5.~~ Has been recommended for alternative placement as a 504 student with an existing modification plan***
- ~~7.6.~~ Has been released from incarceration, the regional detention center, or a residential Juvenile Justice program and the SIT team has decided that placement in the Alternative Disciplinary Program is in the best interest of the individual student or the general student population****
- ~~8.7.~~ Has been placed on community control (home detention) with electronic monitoring device (See Community Control section of this Code.) ****
- ~~9.8.~~ Has transferred from another district or state and was in a mandatory alternative program for disciplinary reasons****

** Students who fail to abide by program rules may be required to serve additional time in the Alternative Disciplinary Program or be recommended for expulsion.

*** Students who fail to abide by program rules will be considered for reassignment to home-based or other more restrictive programs.

**** Students who fail to abide by program rules may be suspended or recommended for expulsion based upon recent school discipline history (students who are expelled may not be served during the expulsion).

~~Students who commit Zero Tolerance offenses may not be served in the Alternative Disciplinary program without superintendent approval. In these cases, the superintendent must first determine that the student may be served while maintaining safe conditions for students and staff in the program before offering the program.~~

SPECIAL NOTE: School districts have no obligation, according to Florida law, to provide any educational services to an expelled student. Since the Okeechobee County School Board attempts to educate all children, an alternative school placement will, in many cases, be offered. Parents of students enrolled in such alternative school programs may need to provide extra tutoring or other services in order to help their child to be fully prepared to re-enter the regular school program.

ZERO TOLERANCE FOR SCHOOL-RELATED VIOLENT CRIME

The Okeechobee County School Board fully supports Florida Statutes 790 and 1006.13 regarding Zero Tolerance for school violence, crime and the use of weapons and directs all employees to comply fully with these statutes. In compliance with these statutes, the board directs that:

Students who are found to have committed one of the following offenses shall be expelled, for a period of not less than one full year with or without continuing educational services and be referred for criminal prosecution:

- a.) **BRINGING A FIREARM OR WEAPON**, as defined in chapter 790, to school, to any school function, or onto any school-sponsored transportation or possessing a firearm at school.

G. Inappropriate Conduct (AB,AU,DD,IM,BS,CM,BC,MM,DC,AV,TP,HM,KD)	Minimum Consequences K-5	Minimum Consequences 6-8	Minimum Consequences 9-12
<p>1. Language - Using profanity or verbal abuse including name calling, racial slurs or derogatory statements.</p> <p>2. Disruptive Behavior - Disrespect, disruptive behavior and minor confrontations.</p> <p>3. Misuse of School Technology Resources, including computers and school networks.</p> <p>4. Misuse of Personal Technology, including, cell phones, MP3 players, iPods, PSP and other gaming or listening devices.</p>	<p>Any Offense Parent notification and principal's judgment based on severity and number of offenses.</p> <p>Any Offense Principal's discretion based on severity of offense.</p>	<p>Any Offense Parent notification and principal's judgment based on severity and number of offenses.</p> <p>Any Offense Principal's discretion based on severity of offense.</p>	<p>Any Offense Parent notification and principal's judgment based on severity and number of offenses.</p> <p>Any Offense Principal's discretion based on severity of offense.</p>
<p>See Student Technology Privileges and Acceptable Use on pages 31, 32 and 33.</p>			
<p>5. Conspiracy by a student to assist any other student to violate any of these rules.</p> <p>6. Other Inappropriate Conduct as determined by the principal.</p>	<p>Any Offense Same as the minimum consequences of the rule actually violated by the other student(s).</p> <p>Any Offense Parent notification and principal's judgment based on severity and number of offenses.</p>	<p>Any Offense Same as the minimum consequences of the rule actually violated by the other student(s).</p> <p>Any Offense Principal's judgment based on severity and number of offenses.</p>	<p>Any Offense Same as the minimum consequences of the rule actually violated by the other student(s).</p> <p>Any Offense Principal's judgment based on severity and number of offenses.</p>

Note: A student may possess a **wireless communications device** (cell phone, pager, etc.) while the student is on school property or in attendance at a school function. However, such devices shall be turned off and shall not be used or displayed during the regular school day unless there is an established plan at the school site. Students may use a cell phone on a school bus under the conditions set forth in the School Bus Rules section of this Code. Students are subject to additional school disciplinary action and criminal penalties if the device is used in a criminal act.

Note: Cell phones and other electronic devices are costly pieces of equipment. As with other personal property, the school district cannot be responsible for the theft of or damage to cell phones. **Students who bring cell phones and other electronic devices assume all of the risk associated with the theft of or damage to such device.** Extraordinary steps cannot be taken to search for or return missing items, or to investigate their theft or damage. Any phone or electronic device found on the bus or collected by the driver will be returned to a school administrator the next time the driver is regularly scheduled to return.

Note: Offense of Sexting; Provides that minor commits offense of sexting if he or she knowingly uses computer, or any other device capable of electronic data transmission or distribution, to transmit or distribute to another minor any photograph or video of any person which depicts nudity and is harmful to minors; provides noncriminal & criminal penalties; provides that transmission, distribution, or possession of multiple photographs or videos is single offense if transmission occurs within 24-hour period, etc.

I. Sexual Harassment & Sexual Battery (SH,SB)	Minimum Consequences K-5	Minimum Consequences 6-8	Minimum Consequences 9-12
<p>1. Sexual Harassment: Unwelcome conduct of a sexual nature.</p> <p>a. Conduct of a sexual nature may include verbal or physical sexual advances including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; sexually-oriented kidding, teasing, or jokes. Such conduct by a student is specifically prohibited.</p> <p>b. Verbal or physical conduct of a sexual nature will constitute sexual harassment where the allegedly harassed individual has indicated, by his/her conduct, that it is unwelcome.</p> <p>c. All victims of sexual harassment are required to report such activity to an administrator, guidance counselor, or teacher.</p> <p>d. Possession and/or distribution of pornographic materials.</p>	<p><u>First Offense</u> Principal's discretion.</p> <p><u>Second Offense</u> Mandatory parent conference and principal's discretion. (Counseling may be suggested.)</p> <p><u>Additional Offenses</u> Out-of-School Suspension (Minimum: 1 day). (Counseling is suggested.)</p>	<p><u>First Offense</u> Principal's discretion based on severity of the offense.</p> <p><u>Subsequent Offenses</u> Parent notification. Principal may explore any punishment including expulsion based on severity of the offense. (Counseling may be suggested.)</p>	<p><u>First Offense</u> Principal's discretion based on severity of the offense.</p> <p><u>Subsequent Offenses</u> Parent notification. Principal may explore any punishment including expulsion based on severity of the offense. (Counseling may be suggested.)</p>
<p>All incidents of a sexual nature will be reported to law enforcement and may be reported to the Department of Children and Families depending on the student's age.</p>			
<p>2. Sexual Harassment Lewd and lascivious conduct. Any person who handles, fondles, or demonstrates unwelcome conduct of a sexual nature.</p> <p>3. Sexual Battery Any sexual act or attempt directed against another person, forcibly and/or against the person's will where the victim is incapable of giving consent because of his or her youth, or because of temporary or permanent mental incapacity. This category includes rape, forcible penetration of private body parts of another person (either through human contact or using an object).</p>	<p><u>First Offense</u> Principal's discretion</p> <p><u>Second Offense</u> Parent conference and Out-of-School Suspension (Minimum: 1 day). (Counseling may be suggested.)</p> <p><u>Third Offense</u> Principal may explore any punishment up to and including expulsion.</p> <p><u>Any Offense</u> Mandatory expulsion and in-involvement of law enforcement.</p>	<p><u>Any Offense</u> Parent notification. Principal may explore any punishment including expulsion based on the severity of the offense.</p> <p><u>Any Offense</u> Mandatory expulsion and in-involvement of law enforcement.</p>	<p><u>Any Offense</u> Parent notification. Principal may explore any punishment including expulsion based on the severity of the offense.</p> <p><u>Any Offense</u> Mandatory expulsion and in-involvement of law enforcement.</p>

M. Violations Against Property (ST,TF,PD,VA,BE,MT,AR)	Minimum Consequences K-5	Minimum Consequences 6-8	Minimum Consequences 9-12
<p>1. Stealing: (Theft, Burglary, Larceny) Illegally taking money or property.</p> <p>NOTE: The item must be \$300 or more to be reported to SESIR. Items of lesser value are reported as Forgery/Theft.</p> <p>2. Destruction Property/Vandalism Willfully destroying or damaging public property or property of others.</p> <p>NOTE: Damage must be \$1,000 or more to be reported to SESIR. Damage of lesser value is reported as Property Damage.</p> <p>3. Bomb Threats and/or Pulling of Fire Alarms when there is no fire violates F.S. 806.101 (Code as Disruption on Campus – Major)</p>	<p><u>First Offense</u> Principal's decision, parent notification and restitution.</p> <p><u>Second Offense</u> Parent conference and restitution or more. (Counseling may be suggested.)</p> <p><u>Third Offense</u> Out-of-School Suspension (Minimum: 1 day) and restitution.</p> <p><u>Any Offense</u> Principal's discretion ranging from restitution for damages, parent notification or Out-of-School Suspension (Minimum: 1 day).</p> <p><u>Any Offense</u> Principal's discretion up to and including expulsion.</p>	<p><u>First Offense</u> Principal's decision, parent notification, restitution or more.</p> <p><u>Second Offense</u> Parent conference, restitution and Out -of-School Suspension (Minimum: 3 days).</p> <p><u>Third Offense</u> Out-of-School Suspension (Minimum: 5 days) up to expulsion and restitution.</p> <p><u>Any Offense</u> Principal's discretion ranging from restitution for damages, parent notification or Out-of-School Suspension (Minimum: 1 day).</p> <p><u>Any Offense</u> Principal's discretion up to and including expulsion.</p>	<p><u>First Offense</u> Principal's decision, parent notification, restitution or more.</p> <p><u>Second Offense</u> Parent conference, restitution and Out -of-School Suspension (Minimum: 3 days).</p> <p><u>Third Offense</u> Out-of-School Suspension (Minimum: 5 days) up to expulsion and restitution.</p> <p><u>Any Offense</u> Principal's discretion ranging from restitution for damages, parent notification and Out-of-School Suspension (Minimum: 1 day).</p> <p><u>Any Offense</u> Principal's discretion up to and including expulsion.</p>

NOTE: If the violation fits a category included in the Zero Tolerance Policy (pages 11-12), expulsion for the remainder of the school year plus the following year is required.

AUTHORITY OF SCHOOL BUS DRIVERS

1. The school bus driver shall preserve order and good behavior on the part of all students being transported on school buses.
2. The school bus driver shall have the authority to control students during the time students are on the school bus, but shall not have such authority when students are waiting at the school bus stop or when students are enroute to or from the school bus stop unless they are in view of the bus driver.
3. If an emergency should develop due to the conduct of students on the bus, the bus driver may take such steps as are immediately necessary to protect the students on the bus.
4. Bus drivers shall not be required to operate a bus under conditions in which one or more students pose a clear and present danger to the safety of the driver or other students, or the safety of the bus while in operation. The school district shall protect the bus driver from threats or physical injury from students.
5. In the case of a student having engaged in violent or blatantly unsafe actions while riding the school bus, the school district shall take corrective measures to ensure, to the extent feasible, that such actions are not repeated prior to reassigning the students to the bus.
6. The principal shall delegate to the school bus driver such authority as may be necessary for the control of pupils being transported to and from school, or school functions.
7. Any pupil who persists in disorderly conduct on a school bus shall be reported to the principal by the driver of the bus and may be suspended by the principal of the school he or she attends from being transported to and from school, and school functions.
8. The principal or principal's designee shall give strong consideration to the recommendation for discipline made by a teacher, other members of the instructional staff, or a bus driver when making a decision regarding student referral for discipline.
9. The school bus driver is NOT authorized to approve a verbal or written request by a parent or student to be picked up or dropped off at any location or stop other than the student's regularly assigned bus stop.

SCHOOL BUS RULES

The Okeechobee County School Board assumes responsibility for students from the time they get on a school bus in the morning until they arrive at their bus stop in the afternoon. Students may be subject to video or audio recording while on the bus. Such recordings may only be viewed by authorized school personnel or law enforcement. Parents or guardians are responsible for supervising their children at bus stops. Students should be at the bus stop five minutes before the bus is scheduled to arrive. Riding the bus is a privilege, not a right. If the rules below are repeatedly violated, a student may lose his/her privilege of riding the bus.

The following rules apply to all persons at all times in regard to school buses leased, owned, chartered or operated by the School Board of Okeechobee County:

1. Stand at least ten feet off of the roadway while waiting for the bus.
2. Cross the roadway at least ten feet in front of the bus, in clear view of the driver, and only on the driver's signal.
3. Do not talk to the driver while the bus is moving unless spoken to or in an emergency.
4. Talk to other students in ordinary voice levels, unless the driver asks for silence.
5. Do not talk or make noise at a railroad crossing.
6. Do not block aisles or exits with legs, feet, book bags, or backpacks, coolers or any other items at any time.
7. Do not extend your arms, hands, head or objects through bus windows. Nothing is to be thrown from window of bus at any time.
8. Do not bring the following onto the bus: items larger than 14 inches square, balloons, glass containers, pets or other animals, radios, CD players, and other electronic devices such as MP3 players, iPods and other handheld games, or any dangerous objects. Exceptions can be made with prior approval for musical instruments or science project boards on a case by case basis when the items are part of the student's instructional program. Baseball bats may be transported in proper zipped bags as long as the bag does not impact other students. Skateboards may not be transported on the bus.
9. Cell phones may be used on the bus so long as ringers are inaudible. Cell phone usage that distracts the driver from safe driving will not be tolerated. All cell phones must be turned off immediately and remain off for the balance of the route or trip upon the driver's first request. Any phone or electronic device found on the bus or collected by the driver will be returned to a school administrator the next time the driver is regularly scheduled to return to that school.
10. Sit in the seat assigned by the driver.
11. Remain seated until the bus comes to a complete stop upon arrival at school or at your stop.
12. Do not eat, drink, or chew gum on the bus unless an exception is made by the Superintendent or his/her

designee. A choking incident on the bus could have serious consequences. Spilled food and liquid could cause insect infestation and is a costly item to treat.

13. Leave through the front loading door, except in emergencies.
14. Exit the bus at your assigned stop, unless a bus pass has been approved by the principal or designee.
15. Pick up any trash in your seat area and help to keep your entire bus clean.
16. Do not use profane, vulgar, or obscene language and/or gestures at any time.
17. Bullying and harassment will not be tolerated and must be reported to the driver promptly.
18. Do not tamper with bus equipment, controls, warning devices, safety devices, or interfere in any way with the driver's operation of the bus.
19. Only Okeechobee County students, staff, or approved chaperones may ride buses.
20. ~~When~~ When seat belts are provided, they must to be buckled at all times.

Violations of these rules of conduct have the potential of jeopardizing the health and safety of all school bus passengers. The bus driver is required by law to report to the school principal any violation of the rules. Disciplinary action will depend upon the seriousness of the violation, the number of times the student has violated these rules, and the age of the student. Results of misconduct on the school bus may range from informal disciplinary procedures to formal disciplinary action including suspension from school, suspension from the bus or permanent removal from the bus for the remainder of the school year. When a student is suspended from riding a school bus due to misconduct, his/her absence from school is not excused. The parent or guardian is responsible for providing transportation during the time the student is excluded from the bus. Students suspended from the bus will not be transported on any other bus during the suspension period, including extracurricular or field trip buses. Students or parents will pay for any damages/vandalism deliberately inflicted upon the bus by students.

STUDENT TECHNOLOGY PRIVILEGES AND ACCEPTABLE USE

All student users of the Okeechobee County School Board's technology resources must complete, with applicable signatures, an Okeechobee County School Board Student Network Access Permission & Internet Safety Contract, and Photo Release Form and follow the guidelines stated in the contract. Access to OCSB technology resources will be denied to students that do not have this form signed and on file. Students that violate these policies will be reported to the Principal of their respective school and their computing privileges will be suspended or revoked, depending on the severity of the violation. All illegal activities will be reported to the Superintendent or his designee and prosecuted to the fullest extent of the law. Computer use by students is a privilege, not a right.

Computer Lab Scheduling/Rules

1. Each school/campus will be responsible for planning and scheduling computer lab use and creating computer lab rules.
2. Computer lab rules must be posted and students must be made aware of these rules and the consequences for not following them.
3. Students will read and follow the rules as stated in the OCSB Information Technology Policies and Procedures document.
4. Students must sign a Student Network Access Permission and Internet Safety Contract, and Photo Release Form each school year.
5. Students will be expected to go through a Computer Lab "orientation" before they use the lab. This orientation should include but not be limited to:
 - a. How students log-in to the workstation
 - b. Proper care of hardware
 - c. Programs available for use in the lab
 - d. Computer lab rules
 - e. On-line safety rules
 - f. Appropriate use of computer lab supplies (paper, printer ink, etc.)
 - g. Password requirements and security procedures
6. All security issues should be reported to administrative personnel immediately.

OCSB Telecommunication Plan and Electronic Communication Use Policy

Telecommunication network facilities and the Internet are to be used for providing expanded learning opportunities for students and educators. The OCSB-provided access must be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this poli-

- c. Material presented on a student web site must follow the Okeechobee County School Board's Web Publishing Guidelines.
- d. It is the teacher's or advisor's responsibility to make sure that students follow the design, development and best practice guidelines defined in this policy for creating and maintaining web pages.

Web Site Limitations and Restrictions

Should at any time a web page becomes detrimental in its activity towards the general stability or health of the OCSB network or internet access, OCSB reserves the right to remove the page from publication.

Video and Audio Podcasts

1. No Podcast shall be published without authorization of the Principal/Director or designee of a school or department.
2. All Podcasts must reflect only educational, technological, or community information that affects the School or Department. Information not related to the educational process, such as commercial endorsements or community information not related to School or Department activities cannot be posted.
3. Designers of Podcasts must be identified as the designer somewhere in the introduction. The identification should list their name (first only for students) and school or department. All student works will be published through the classroom teacher but approved by the Principal or designee.
4. All Podcast must state the District's Disclaimer Policy. The text of the disclaimer is:

The IT Department of the School District of Okeechobee County maintains Internet access and related services for the users on its wide area network. Please note the following: The School District of Okeechobee County makes every reasonable effort to assure the accuracy of information provided on websites under its direct control. However, the School District makes no warranty or guarantee that the information found on or via District Web Sites is accurate, authoritative or factual.

This will be verbally stated on audio Podcasts and will be provided on a typed slide on a video Podcast.

References to commercial products or trademarks, either directly (by name) or indirectly, on Podcasts are for informational purposes only and do not constitute an endorsement of any company and/or product by the School District of Okeechobee County, nor does the School District assume any liability for information at other sites outside of its direct control.

5. Podcasts must not be used as a forum for political or personal philosophy. They can, however provide information provided there is no violation of the Telecommunications Board Policy.
6. Schools and Departments hosting a podcast are responsible for keeping all data in the pod cast current. Old, out-of-date information should be "trimmed" regularly and Podcasts that are no longer relevant should be removed from the host site.
7. Unless otherwise requested in writing from the responsible teacher or advisor, all student pod casts will be deleted at the conclusion of the normal school year.
8. Concern must be paid to the intellectual property rights of others. Information and graphics shall not be placed in a Podcast without prior approval of the author. If permission is then granted, appropriate acknowledgement shall be made.
9. Signed permission is required for any pictures of students shown in the video Podcast, even pictures that do not have identifiable people in them. If student names are to accompany the picture, only first names may be used. All reasonable efforts must be made to insure the anonymity of any student's pictures that will appear in a video Podcast. Signed permission is accomplished using the Okeechobee County School Board Student Network Access Permission, Internet Safety Contract and Photo Release Form.

Please see our entire Okeechobee County School District Information Technology Policies and Procedures on our website at http://www.okee.k12.fl.us/html/policies_and_manuals.html.

GLOSSARY

Aggressor – The person who attacks first or with such aggression as to be determined extreme. The aggressor may be assigned a more severe consequence.

Battery – The physical use of force or violence by an individual against another who is not fighting back. Battery should only be coded in a true physical attack. The law enforcement definition of battery is not consistent with the SESIR definition of battery.

Fighting – When two or more persons mutually participate in use of force or physical violence that requires either a) physical restraint or b) results in injury requiring first aid or medical attention.

Florida Statute (F.S.) – Laws governing the State of Florida are called statutes. Statutes are written and approved by the legislature. There are several references to Florida Statutes in the Code. They may be accessed at <http://www.flsenate.gov/Statutes/index.cfm>.

Health Care Plan – A plan for students who have health care issues that allows for inclusion into an educational setting while safeguarding their health. It includes a plan for services with input from doctors, parents, health services personnel and school staff. A student must have a health care plan on file in the school health clinic prior to carrying doctor prescribed medication of any kind. Failure to have a health care plan in place prior to carrying prescription medication may result in a recommendation for expulsion.

Minimum Consequences – The absolute least punishment that can be administered for an offense. Based on conditions surrounding the disciplinary incident, the principal or his/her designee may assign a more severe penalty for the code violation.

Physical Aggression —When two or more persons engage in a minor altercation that does not require physical restraint and results in no injuries; students pushing/shoving; easily separated or stopped.

Principal's Discretion – The authority of the principal to decide what the best consequence should be to change an unwanted behavior.

Progressive Discipline – The severity of the consequence should increase every time the incident occurs. If a detention did not keep the student from showing disrespect, the consequence for the second offense should be more than a detention.

Restitution – Reimbursement for loss. In the event that a student damages the property of another or the Okeechobee County School Board, the student shall pay for the repair, replacement or value of the property.

School Service Work – A few examples are: cleaning student desks, picking up trash on school grounds, pulling weeds, scraping gum from walkways, etc.

Self Defense – Blocking a punch thrown by another, holding your hands in front of you to avoid being hit and yelling for help are acceptable methods of self defense. Self defense is not hitting back with the intent to harm.

SESIR – School Environmental Safety Incident Reporting – A uniform set of code violation definitions for school districts to use so that comparisons can be made across the state. SESIR offenses must be reported to the Florida Department of Education and most must be reported to law enforcement.

WHERE DO I GO IF I NEED HELP?

All students are entitled to a safe environment in which to learn and prepare for their future rolls as decision-makers and leaders in our community. The school district and local law enforcement have joined together to provide opportunities for students to report threats of violence, suspected criminal activities of other students, or the presence of drugs and weapons. **If you, or a friend need help in dealing with a personal issue, you may also contact the following people or agencies for help.**

Community Aid	Health & Medical
Call 211 – 24 hours a day. 7 days a week. This agency directs individuals to school, community and governmental resources designed to help in any situation. Simply dial the three numbers 211 on any telephone.	The Okeechobee County Health Department may assist you with any medical need or condition. See your school nurse or call 462-5819.
Crime Stoppers	Safety & Security/Suicide Prevention
Call the Crime Stopper Hotline at 1-800-273-8477. Students may report their school safety concerns and observations by calling the number above. (F.S. 1006.141)	Seek assistance from any adult on campus. They have been trained to get you to the right person for help depending on your situation. Call 911 or 211
Harassment	Dating Violence

Seek Assistance from any adult on campus. They have been trained to get you to the right person for help depending on your situation. See the School Resource Officer for advice. Call 911 in an emergency.

Dating violence and abuse is prohibited by any student on school property, during a school-sponsored activity, or during school-sponsored transportation. Tell an adult immediately if you or someone you suspect is a victim.

PLEASE COMPLETE AND RETURN THIS FORM TO YOUR CHILD'S SCHOOL.

Notice of Receipt
Code of Student Conduct, Photo Release
Student Network Access Permission & Internet Safety Contract

Student's Name (Please Print)

Grade

Homeroom Teacher

Date

STUDENT AGREEMENT:

I have read, understand and will abide by the Terms and Conditions of the Okeechobee County School Board Information Technology Policies and Procedures. I further understand that Internet access is a privilege designed solely for educational purposes and any violation may result in losing my access privileges, school disciplinary actions and/or appropriate legal action initiated against me.

Yes No

I have read, understand and will abide by the Code of Student Conduct.

Yes No

Student Signature: _____

Date: _____

PARENT OR GUARDIAN AGREEMENT:

As the parent or guardian of this student, I have read and understand the Terms and Conditions of the Okeechobee County School Board Information Technology Policies and Procedures. I understand that this access is designed solely for educational purposes, and the School Board of Okeechobee County has taken reasonable precautions to supervise network usage. However, I also recognize that it is impossible for the District to restrict unsupervised access to all information and materials, and I will not hold it responsible for materials acquired on the network. I also accept full responsibility for supervision of my child in connection with such network access outside of the school setting and at home.

Yes No

~~Florida Statute, 1002.22 (2) (C),~~ 34 C.F.R. § 99.37(d) provides that an educational institution may, without authorization from parents, guardians, or eligible students, release "Directory Information". Directory information includes the following: Student's name, address, telephone listing if not an unlisted number, date and place of birth, a major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, most recent educational institution attended by student, photographs in the school year book and similar information.

In addition, Okeechobee County Schools includes photos and videos of students, teachers, and school activities on its websites. Website content will be limited to "Directory information."

As the parent or guardian I give permission for the District to publish my child's Directory Information as defined above.

Yes No

Parent's Signature: _____

Date: _____

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **2015-16 DISTRICT ORGANIZATION CHART**
DATE: August 11, 2015

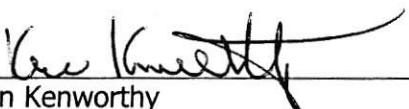
RECOMMENDATION:

That the Board approve the 2015-16 District Organization Chart.

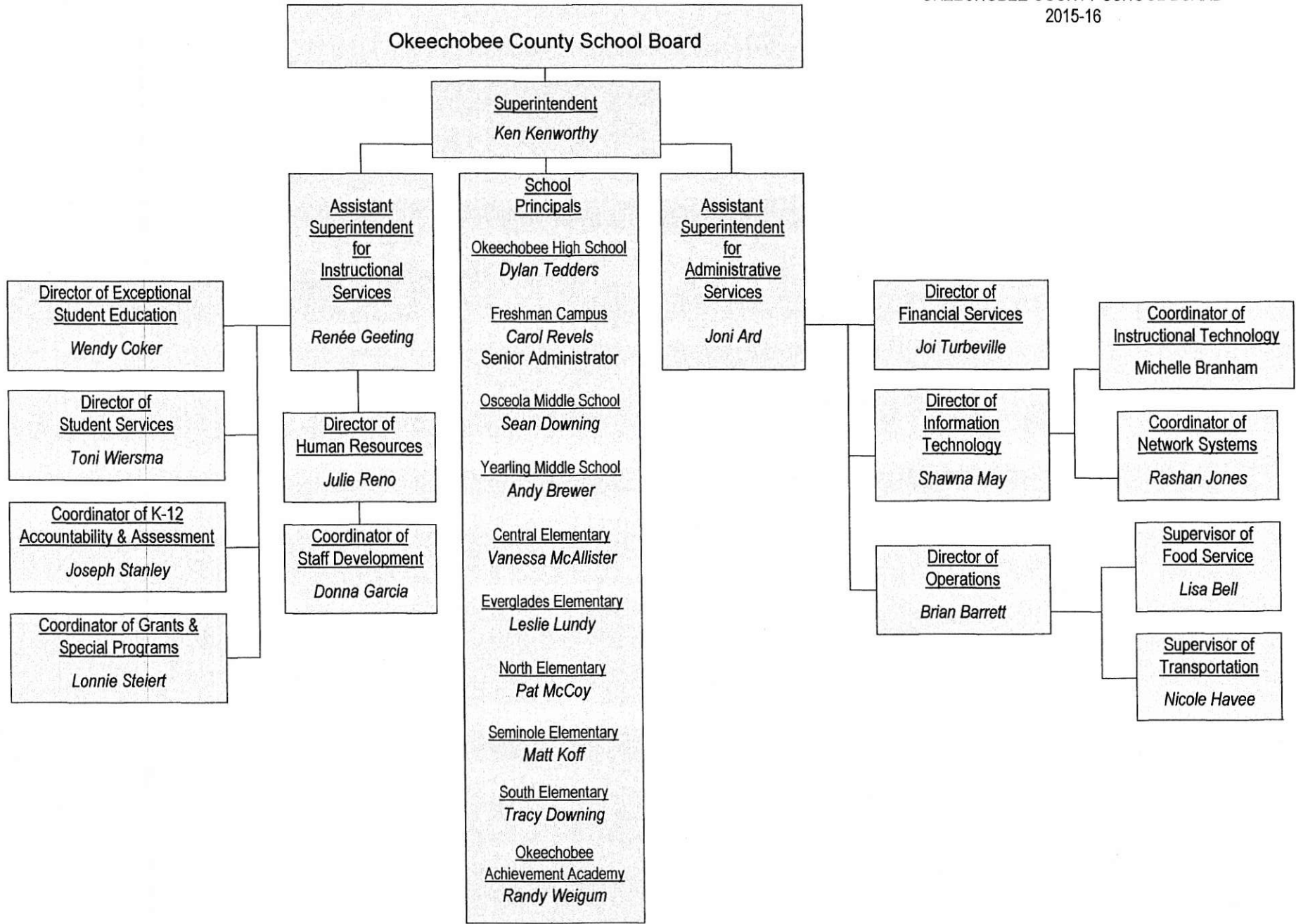
BACKGROUND INFORMATION:

The chart is attached.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **SALARY SCHEDULE NO. 31, TRAVEL EXPENSE**
DATE: August 11, 2015

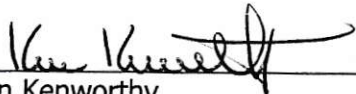
RECOMMENDATION:

That the Board approve Salary Schedule No. 31, *Travel Expense*, for the 2015-16 fiscal year.

BACKGROUND INFORMATION:

Salary Schedule No. 31 is attached. There are no changes to the schedule other than updating position titles.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

**2015-2016
OKEECHOBEE COUNTY SCHOOL BOARD
SALARY SCHEDULE NO. 31
TRAVEL EXPENSE**

MONTHLY TRAVEL ALLOWANCE – will be paid based upon the most recent typical month's travel log not to exceed the amount listed below as approved by the School Board.

Position	Maximum Per Month
Assistant Superintendent for Administrative Services	\$80.00
Director of Financial Services	80.00
Director of Information Technology	80.00
Coordinator of Instructional Technology	80.00
Coordinator of Network Systems	80.00
Director of Operations	80.00
Supervisor of Food Service	80.00
Supervisor of Transportation	80.00
Assistant Superintendent for Instructional Services	80.00
Director of Exceptional Student Education	80.00
Director of Human Resources	80.00
Coordinator of Staff Development	80.00
Director of Student Services	80.00
Coordinator of Grants and Special Programs	80.00
Coordinator of K-12 Accountability and Assessment	80.00
Principals/Senior Administrator	80.00

DAILY TRAVEL ALLOWANCE (FLORIDA STATUTES 112.061)

Per mile (by automobile) \$ 0.445

Class C Travel

Breakfast (6 a.m. - 8 a.m.)	\$ 6.00
Lunch (12 noon - 2 p.m.)	11.00
Dinner (6 p.m. - 8 p.m.)	19.00

No one, whether traveling out of state or in state, shall be reimbursed for any meal or lodging included in a convention or conference registration fee paid by the District.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **AGREEMENT WITH SKOOLLIVE, LLC**
DATE: August 11, 2015

RECOMMENDATION:

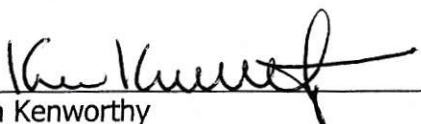
That the Board approve a sixty-month Media Placement & Management Services Agreement with SkoolLive, LLC, to provide a digital interactive kiosk system for Okeechobee High School at no charge to the District.

BACKGROUND INFORMATION:

This is a new agreement. The interactive kiosk system consists of self-contained, wall-mounted structures which utilize a screen and licensed software for the purpose of providing programmed information and interactive services to students. The system will be used to promote school events and will display promotional products and services. The school will receive 20% net of any revenue generated by the promotional fees.

The agreement is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **DUAL ENROLLMENT AGREEMENT WITH INDIAN RIVER STATE COLLEGE**
DATE: August 11, 2015

RECOMMENDATION:

That the Board approve a Dual Enrollment Agreement with Indian River State College effective July 1, 2015, through June 30, 2016.

BACKGROUND INFORMATION:

This renewal agreement meets all requirements of F.S. 1007.271. A copy of the agreement is attached and is available in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: **DUAL ENROLLMENT AGREEMENT WITH INDIAN RIVER STATE COLLEGE FOR THE COLLEGIATE HIGH SCHOOL PROGRAM**

DATE: August 11, 2015

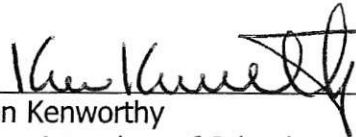
RECOMMENDATION:

That the Board approve a Dual Enrollment Agreement with Indian River State College for the Collegiate High School program effective July 1, 2015, through June 30, 2016, in accordance with 1007.273, F.S.

BACKGROUND INFORMATION:

This is a renewal agreement that allows high school seniors to complete up to 30 college credit hours through dual enrollment. The agreement is included in Board member agendas and is available in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **MINIMUM JOB QUALIFICATIONS**
DATE: August 11, 2015

RECOMMENDATION:

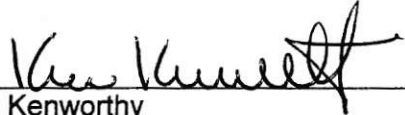
That the Board approve the minimum Qualifications for the following positions:

- Route Specialist
- Data Processor
- Finance Bookkeeper
- School Receptionist
- District Secretary
- School Secretary
- School Bookkeeper
- Training and Safety Specialist

BACKGROUND INFORMATION:

The Qualifications are attached and are available upon request in the office of the Director of Human Resources.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

ROUTE SPECIALIST
JOB DESCRIPTION

QUALIFICATIONS:

- (1) High school diploma or equivalent and TABE test.
- (2) Experience in public or school transportation with routing experience preferred.
- (3) CDL license preferred.
- (4) Computer proficiency.
- (5) Satisfactory criminal background check and drug screening.

DATA PROCESSOR
JOB DESCRIPTION

QUALIFICATIONS:

- (1) High school diploma or equivalent and TABE test.
- (2) Successful experience in computer operation and data processing preferred.
- (3) Satisfactory criminal background check and drug screening.

FINANCE BOOKKEEPER
JOB DESCRIPTION

QUALIFICATIONS:

- (1) High school diploma or equivalent and TABE test.
- (2) Training or experience in basic bookkeeping or accounting preferred.
- (3) Computer proficiency.
- (4) Satisfactory criminal background check and drug screening.

SCHOOL RECEPTIONIST
JOB DESCRIPTION

QUALIFICATIONS:

- (1) High school diploma or equivalent and TABE test.
- (2) Computer proficiency.
- (3) Satisfactory criminal background check and drug screening.

DISTRICT SECRETARY
JOB DESCRIPTION

QUALIFICATIONS:

- (1) High school diploma or equivalent and TABE test.
- (2) Computer proficiency.
- (3) Satisfactory criminal background check and drug screening.

SCHOOL SECRETARY
JOB DESCRIPTION

QUALIFICATIONS:

- (1) High school diploma or equivalent and TABE test.
- (2) Computer proficiency.
- (3) Satisfactory criminal background check and drug screening.

SCHOOL BOOKKEEPER
JOB DESCRIPTION

QUALIFICATIONS:

- (1) High school diploma or equivalent and TABE test.
- (2) Clerical or bookkeeping experience preferred.
- (3) Computer proficiency.
- (4) Satisfactory criminal background check and drug screening.

TRAINING AND SAFETY SPECIALIST
JOB DESCRIPTION

QUALIFICATIONS:

- (1) High school diploma or equivalent and TABE test.
- (2) Associates degree preferred.
- (3) Valid Florida Commercial Driver's License (CDL), Class B, with passenger and school bus endorsements, with good driving record.
- (4) Three (3) years experience as a Driver Trainer or Safety Officer with a school transportation department or in fleet operation or Five (5) years experience as school bus driver preferred.
- (5) Successful completion of Florida Third Party Examiner Course.
- (6) Satisfactory criminal background check and drug screening.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **APPOINTMENT OF ASSISTANT PRINCIPALS**
DATE: August 11, 2015

RECOMMENDATION:

That the following Assistant Principals be appointed for the 2015-16 fiscal year:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Goggans, Vicki	Assistant Principal, Yearling Middle School	07-27-2015
Van Camp, Bryan	Assistant Principal, South Elementary School	08-17-2015

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **REVISIONS TO PERSONNEL ALLOCATIONS FOR 2015-16**
DATE: August 11, 2015

RECOMMENDATION:

That the Board approve the following revisions to personnel allocations for the 2015-16 fiscal year:

Administrative

<u>Action</u>		#	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<u>Add</u>	<u>Delete</u>				
	✓	1	Assistant Principal	OHS Freshman Campus	08-17-2015

Instructional Personnel

<u>Action</u>		#	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
<u>Add</u>	<u>Delete</u>				
✓		1	Dean	OHS Freshman Campus	08-17-2015

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **EMPLOYMENT OF PERSONNEL**
DATE: August 11, 2015

RECOMMENDATION:

That the following personnel be employed:

Name	Position	School or Center	Effective Date
Adler, Megan	Teacher, Elementary	Central Elementary School	08-06-2015
Burnitt, Darien	Teacher, Elementary	South Elementary School	08-06-2015
Burns, Brittany	Teacher, Elementary	Everglades Elementary School	08-06-2015
Cavolo, Jillian	Teacher, Elementary	South Elementary School	08-06-2015
Copeland, Andrew	Teacher, PE	South Elementary School	08-06-2015
Cox, Maria	Teacher, Elementary	Central Elementary School	08-06-2015
Cruz-Mejias, Yasmin	Teacher, Spanish	Okeechobee High School	08-06-2015
Douglas, Taylor	Paraprofessional, ESE	Okeechobee Achievement Academy	08-10-2015
Duke, Melissa	Teacher, Elementary	North Elementary School	08-06-2015
Duncan, Christina	Teacher, Reading Coach	Everglades Elementary School	08-03-2015
Felix, Jamie	Teacher, VE	Osceola Middle School	08-06-2015
Griffin, Jane	Teacher, Science	Osceola Middle School	08-06-2015
Harrison, Kyle	Teacher, Elementary	Seminole Elementary School	08-06-2015
Laurenzano, Dylan	Teacher, Math	Okeechobee High School	08-06-2015
Lehman, Catherine	Teacher, VE	Seminole Elementary School	08-06-2015
Maxwell, Angela	Teacher, Elementary	Seminole Elementary School	08-06-2015
McKinley, Laura	Teacher, Elementary	Central Elementary School	08-06-2015
McQueen, Roneka	Teacher, VE	Okeechobee High School	08-06-2015
Melcer, Lori	Teacher, Elementary	South Elementary School	08-06-2015
Mitchell, Colleen	Teacher, Science	Okeechobee High School	08-06-2015
Page, Samantha	Teacher, Elementary	Everglades Elementary School	08-06-2015
Regan, Alyssa	Teacher, Elementary	Everglades Elementary School	08-06-2015
Schneider, Shana	Teacher, Elementary	Seminole Elementary School	08-10-2015
Smet, Jeannette (Out of Field)	Teacher, Elementary	North Elementary School	08-06-2015
Snook, Maggie	Teacher, Elementary	Everglades Elementary School	08-06-2015
Swanson, Nicole	Teacher, Elementary	South Elementary School	08-06-2015
Thompson, Clinton	Teacher, Vocational	Okeechobee High School	07-27-2015
Todd, Ana (Out of Field)	Teacher, ESE	Osceola Middle School	08-06-2015
White, Ashley	Teacher, Elementary	Central Elementary School	08-06-2015
Zerquera, Carlos	Teacher, Language Arts	Osceola Middle School	08-06-2015

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

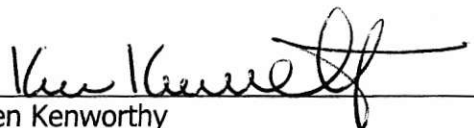
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT**
DATE: August 11, 2015

RECOMMENDATION:

That resignations for the following personnel be accepted:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Todd, Ana	Paraprofessional, ESOL	Osceola Middle School	06-10-2015
Delagall, Tony	Paraprofessional	Okeechobee High School	06-10-2015
Van Auken, Paul	Teacher, Math	Osceola Middle School	06-10-2015

RECOMMENDED BY:


Ken Kenworthy
Superintendent of Schools

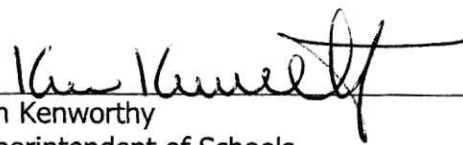
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **TRANSFER OF PERSONNEL**
DATE: August 11, 2015

RECOMMENDATION:

That the following personnel transfers be approved:

<u>Name</u>	<u>Transfer From</u>	<u>Transfer To</u>	<u>Effective Date</u>
Browning, Karen	Paraprofessional Osceola Middle School	Paraprofessional Okeechobee Achievement Academy	08-10-2015
Ebanks, Cynthia	Food Service Assistant Osceola Middle School	Food Service Assistant Seminole Elementary School	08-12-2015
Story, Mordie	Bus Driver Transportation	Custodian II Okeechobee High School	07-27-2015
Wheeler, Greta	Asst. Food Service Mgr. Central Elementary School	Secretary Food Service	08-03-2015

RECOMMENDED BY:


Ken Kenworthy
Superintendent of Schools

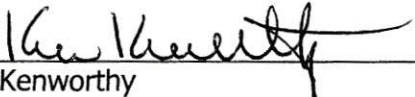
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **LEAVE REQUEST**
DATE: August 11, 2015

RECOMMENDATION:

That the following leave of absence be approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Clements, Jessina	Central Elementary School	Short Term	08-10-2015	09-21-2015

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **ADDITIONS TO SUBSTITUTE TEACHER LIST FOR 2015-16**
DATE: August 11, 2015

RECOMMENDATION:

That the following personnel be added to the Substitute Teacher List for the 2015-16 school year:

<u>Name</u>	<u>Rank</u>
Delagall, Tony	III
White, Dawn	III

Rank I – Less than 60 college credit hours
Rank II – 60 or more college credit hours
Rank III – Bachelor's degree or higher

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **PAYMENTS TO PERSONNEL**
DATE: August 11, 2015

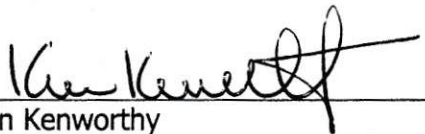
RECOMMENDATION:

That the Board approve the following payments to personnel:

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
Harris, David Reister, Wendy Thompson, Clinton Allen	<u>Additional Class Period – 7th Period</u> Science Science Ag Foundations	Hourly Rate of Pay	2015-16	High School Budget
All Personnel Employed in 2015-16	Eligible to Work at School Athletic Program Events	Per Salary Schedule No. 34	As Needed in 2015-16	As Budgeted by Schools
Mayra Talavera	Spanish Translation of Documents	\$12.00 Per Hour	40 Hours in 2015-16	Student Services (9020)
Carol Hotmire	Family Summer Reading Program	\$20.00 Per Hour	2 Hours 07/02/15	#4631 – Title I Schoolwide
Mayra Talavera	Translate Documents	\$12.00 Per Hour	40 Hours in 2015-16	#4631 – Title I Schoolwide

Note: All professional development shall comply with provisions in the negotiated personnel contracts.

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: BONUS FOR ADVANCED PLACEMENT TEACHERS
DATE: August 11, 2015

RECOMMENDATION:

That the Advanced Placement teachers listed below be granted a bonus of \$50.00 for each student taught by the Advanced Placement teacher in each Advanced Placement course who receives a score of 3 or higher on the College Board Advanced Placement examination in the 2014-15 school year per Florida Statute 1011.62(n)(1).

Alford, Daniel	\$ 150.00
Anselmo, Eduarda	1,150.00
Enrico, Jon	300.00
LaFlam, Clint	150.00
Leidy, James	650.00
Matchett, Eddie	450.00
Neafsey, Stephen	200.00
Nichols, Scott	600.00
Quam, Barbara	400.00
Reister, Wendy	450.00
Szentmartoni, Samantha	400.00

BACKGROUND INFORMATION:

Results of the 2014-15 College Board Advanced Placement examination were received in July, 2015.

RECOMMENDED BY:


Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: **APPOINTMENT OF EXPULSION HEARING OFFICERS FOR THE 2015-16 SCHOOL YEAR**

DATE: August 11, 2015

RECOMMENDATION:

That the Board appoint the following personnel to serve as hearing officers to conduct expulsion hearings for the 2015-16 school year.

- Renée Geeting, Assistant Superintendent for Instructional Services
- Joni Ard, Assistant Superintendent for Administrative Services
- Andy Brewer, Principal, Yearling Middle School
- Tracy Downing, Principal, South Elementary School

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **APPROVAL OF GED TEST ADMINISTRATORS**
DATE: August 11, 2015

RECOMMENDATION:


That the Board approve the following employees to administer the GED tests scheduled for the 2015-16 school year:

- Ruby English
- Joseph Stanley
- Sharon Whitaker

BACKGROUND INFORMATION:

These employees have been trained and certified as test administrators by Pearson VUE. Test administrators will be scheduled by the Director of Accountability and Assessment.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **AGREEMENT WITH TREASURE COAST THERAPEUTICS, P.A.**
DATE: August 11, 2015

RECOMMENDATION:

That the Board approve a contract with Treasure Coast Therapeutics, P.A., to provide speech therapy services for students effective August 1, 2015, through July 31, 2016.

BACKGROUND INFORMATION:

This is a renewal contract with no changes. Medicaid is billed for services to eligible students. The agreement is included in Board member agendas and is available upon request in the office of the Director of Exceptional Student Education.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **AGREEMENT WITH LORIE SCHULTZ BEHAVIOR ANALYSIS, INC.**
DATE: August 11, 2015

RECOMMENDATION:

That the Board approve an agreement with Lorie Schultz Behavior Analysis, Inc., to perform functional behavior assessments for qualified ESE students effective August 1, 2015, through July 31, 2016.

BACKGROUND INFORMATION:

This is a renewal contract with no changes to services or rates. Payment for services will be funded from IDEA grant and SEDNET funds. The agreement is included in Board member agendas and is available upon request in the office of the Director of Exceptional Student Education.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **CONTRACT WITH TREASURE COAST SPEECH-LANGUAGE PATHOLOGY, LLC**
DATE: August 11, 2015

RECOMMENDATION:

That the Board approve a contract with Treasure Coast Speech-Language Pathology, LLC, for the employment of one Speech Therapist under contract effective August 1, 2015, through July 31, 2016.

BACKGROUND INFORMATION:

This is a renewal contract with no changes. Medicaid is billed for services to eligible students. The agreement is included in Board member agendas and is available upon request in the office of the Director of Exceptional Student Education.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **WARRANT REGISTER FOR JULY, 2015**
DATE: August 11, 2015

RECOMMENDATION:

That the Warrant Register for July, 2015, be approved as follows:

General Disbursement Account – Warrants #155535 thru #155780

Operating General Fund	\$ 615,571.78
Federal Programs Fund	469,512.94
Food Service Fund	49,878.22
Capital Improvement Fund	<u>28,942.43</u>
Total	\$ 1,163,905.37

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools