

I. Call to Order

Call to Order: Chairman Arnold

Present: District 1 – Joe Arnold, Chair
District 2 – Malissa Morgan, Vice Chair
District 4 – India Riedel
District 5 – Jill Holcomb

Ken Kenworthy, Superintendent of Schools
Tom Conely, School Board Attorney

Absent: District 3 – Dixie Ball

Invocation: Tom Conely, School Board Attorney
Pledge of Allegiance: Led by Chairman Arnold

II. Opening Items

Community Recognition

- ★ State Farm Insurance/OHS Backpack Project – for award of competitive grant to expand and continue Backpack Food Program at elementary schools by the OHS National Honor Society Club. They were one of 40 projects selected from 4,000 applicants across the nation and the only Florida project to be awarded a grant.
 - *Gretchen Robertson*, State Farm Insurance
 - *Maurissa Tremain*, State Farm Insurance
 - *Samantha Szentmartoni*, OHS Teacher

Recognition of Staff

- ★ Retirements
 - *Sherion Jennings*, Reading Coach, Central Elementary School, 25 Years
 - *Zella Snow*, Routing Coordinator, Transportation Department, 34 Years

III. Request to Address the Board

Dr. Christopher Robshaw addressed the Board regarding an abstinence policy. His presentation included the following points:

- Children are passing infections among themselves, especially sexually transmitted diseases among teenagers. Dr. Robshaw stated that he is concerned that kids are not getting the information they need to avoid transmission of infections and diseases. The number of reported cases of sexually transmitted infections (STI's) in a community is always less than the true number of infected individuals because some people never get tested or do not have symptoms.
- The current abstinence only policy has been shown in many studies to be completely ineffective and likely to increase sexually transmitted diseases as well as pregnancy. Teen pregnancy affects their potential for the future and contributes to a repeating cycle of poverty.
- According to the Center for Disease Control (CDC), 5% of children are sexually active by the time they turn 13 years old, half of all kids start having sex by the time they turn 17, and 70% are sexually active by the time they turn 19 years of age. By the time they reach 12th grade, 20-25% of teens have had four or more partners, and 50% have had sex in the last three months as of 2013. Dr. Robshaw stated that he believes the children in this community are at least at the national average or above when it comes to sexual activity. Dr. Robshaw provided data on the numbers of STI's reported in the last year for teens in Okeechobee.
- So far as teen pregnancy, Dr. Robshaw reported that in 2012 (the latest available data) Okeechobee County had a live birth rate of 47.7 per 1,000 for 14-18 year olds. This is more than twice the state average.
- Dr. Robshaw stated that abstinence only education programs have been tried and studied for years. According to the data, abstinence only programs are not working. He reported that age appropriate, comprehensive, sexual health education programs (that also include abstinence only) have been studied and proven to delay teens initiating sex and increase the chances for using protections and contraceptive methods.

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- In 2013, the Florida Department of Education started pilot programs in five counties, including St. Lucie County, to develop programs in Florida. Models are now available for other counties to use.
- Dr. Robshaw asked that the School Board adopt a policy of comprehensive sexual health that will provide age-appropriate information on abstinence, STI's, pregnancy, and disease prevention. Dr. Robshaw offered to assist and be a part of a workgroup if the Board so desires.
- The Board asked Superintendent Kenworthy to investigate programs that may be available to the school system from the Florida Department of Education and other school districts.

IV. Public Hearing

Chairman Arnold opened the final public hearing for millage rates and the budget for 2015-16.

The School Board of Okeechobee County, Florida, hereby certifies that pursuant to a legal notice, a meeting for public hearing was held in Room 303 of the School Board Administrative Office, 700 S.W. 2nd Avenue, at 6:00 p.m., in the City of Okeechobee on the 10th day of September, 2015, for the purpose of adopting millage rates and the final budget for the 2015-16 fiscal year. The Board further certifies that it remained in session until 8:35 p.m. and there appeared no citizens to discuss or oppose millage rates or the final budget.

A. MILLAGE RATES TO BE ESTABLISHED FOR 2015-16

Superintendent's Recommendation: That the Required Local Effort millage rate of 4.954 for the 2015-16 operating budget be adopted.

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| Motion: | India Riedel |
| Second: | Malissa Morgan |

Superintendent Kenworthy reviewed the following millage information:

- The Certified County Tax Roll for Okeechobee County is \$1,685,662,603.00. This is an increase from the previous year of \$90,612,121.00 or 5.7%. For millage purposes, 96% of the certified tax roll is used which is \$1,618,236,099.00, an increase of \$86,987,636.00.
- The Required Local Effort millage is set by the state at 4.954, a decrease of 0.189 mills from last year, and is expected to generate \$8,016,742.00 which is an increase of \$141,531.00.
- The maximum Discretionary Local Effort millage rate of 0.748 is also set by the state and is expected to generate \$1,210,441.00, an increase of \$65,067.00. Levying this Local Effort millage makes the District eligible to receive Millage Compression funding from the state which this year will be approximately \$1.5 million.
- The Capital Improvement Effort millage is unchanged from last year at 1.50 mills and is expected to yield an estimated \$2,427,354.00, an increase of \$130,481.00.
- The total local tax receipts for the Operating Fund are expected to be \$9,227,183.00, and increase of \$206,598.00 over last year's receipts. The total combined tax receipts, including Capital Improvement, are \$11,654,537.00 which is an increase of \$337,079.00 from last year.

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| | Chairman Arnold asked for questions or comments from the public or School Board. Hearing none, he called for a vote. |
| Vote: | 4-0 In Favor |

Superintendent's Recommendation: That the Discretionary Local Effort millage rate of 0.748 for the 2015-16 operating budget be adopted.

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| Motion: | Jill Holcomb |
| Second: | Malissa Morgan |
| Discussion/Additional Information | (See above information) Chairman Arnold asked for questions or comments from the public or School Board. Hearing none, he called for a vote. |
| Vote: | 4-0 In Favor |

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Superintendent's Recommendation: That the millage rate of 1.500 for the 2015-16 Capital Outlay budget be adopted.

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| Motion: | Malissa Morgan |
| Second: | Jill Holcomb |
| Discussion/Additional Information | (See above information) Chairman Arnold asked for questions or comments from the public or School Board. Hearing none, he called for a vote. |
| Vote: | 4-0 In Favor |

Superintendent's Recommendation: That the Board approve a Resolution Determining Revenues and Millages Levied for fiscal year July 1, 2015, to June 30, 2016.

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| Motion: | India Riedel |
| Second: | Malissa Morgan |
| Vote: | 4-0 In Favor |

Please return completed form to:
Florida Department of Education
Office of Funding & Financial Reporting
325 W. Gaines Street, Room 814
Tallahassee, Florida 32399-0400

**FLORIDA DEPARTMENT OF EDUCATION
RESOLUTION DETERMINING
REVENUES AND MILLAGES LEVIED**

#16-003

RESOLUTION OF THE DISTRICT SCHOOL BOARD OF OKEECHOBEE COUNTY, FLORIDA, DETERMINING THE AMOUNT OF REVENUES TO BE PRODUCED AND THE MILLAGE TO BE LEVIED FOR THE GENERAL FUND, FOR THE DISTRICT LOCAL CAPITAL IMPROVEMENT FUND AND FOR DISTRICT DEBT SERVICE FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2015, AND ENDING JUNE 30, 2016.

WHEREAS, section 1011.04, Florida Statutes, requires that, upon receipt of the certificate of the property appraiser giving the assessed valuation of the county and of each of the special tax school districts, the school board shall determine, by resolution, the amounts necessary to be raised for current operating purposes and for debt service funds and the millage to be levied for each such fund, including the voted millage; and

WHEREAS, section 1011.71, Florida Statutes, provides for the amounts necessary to be raised for local capital improvement outlay and the millage to be levied; and

WHEREAS, the certificate of the property appraiser has been received;

THEREFORE, BE IT RESOLVED by the district school board that the amounts necessary to be raised as shown by the officially adopted budget and the millages necessary to be levied for each school fund of the district for the fiscal year are as follows:

1. DISTRICT SCHOOL TAX (nonvoted levy)

| a) Certified taxable value | b) Description of levy | c) Amount to be raised | d) Millage levy |
|----------------------------|---|------------------------|---|
| \$ <u>1,685,662,603</u> | Required Local Effort | \$ <u>8,016,742</u> | <u>4.9540</u> mills <small>s. 1011.62(4), F.S.</small> |
| | Prior-Period Funding Adjustment Millage | \$ <u>0</u> | <u>0</u> mills <small>s. 1011.62(4)(e), F.S.</small> |
| | Total Required Millage | \$ <u>8,016,742</u> | <u>4.9540</u> mills |

2. DISTRICT SCHOOL TAX DISCRETIONARY MILLAGE (nonvoted levy)

| a) Certified taxable value | b) Description of levy | c) Amount to be raised | d) Millage levy |
|----------------------------|-------------------------|------------------------|---|
| \$ <u>1,685,662,603</u> | Discretionary Operating | \$ <u>1,210,441</u> | <u>0.7480</u> mills <small>s. 1011.71(1), F.S.</small> |

3. DISTRICT SCHOOL TAX ADDITIONAL MILLAGE (voted levy)

| a) Certified taxable value | b) Description of levy | c) Amount to be raised | d) Millage levy |
|----------------------------|--------------------------------|------------------------|---|
| \$ _____ | Additional Operating | \$ _____ | _____ mills <small>ss. 1011.71(9) and 1011.73(2), F.S.</small> |
| | Additional Capital Improvement | \$ _____ | _____ mills <small>s. 1011.73(1), F.S.</small> |

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4. DISTRICT LOCAL CAPITAL IMPROVEMENT TAX (nonvoted levy)

| a) Certified taxable value | b) Description of levy | c) Amount to be raised | d) Millage levy |
|----------------------------|-----------------------------------|------------------------|---|
| \$ <u>1,685,662,603</u> | Local Capital Improvement | \$ <u>2,427,354</u> | <u>1.5000</u> mills <small>s. 1011.71(2), F.S.</small> |
| | Discretionary Capital Improvement | \$ <u>0</u> | <u> </u> mills <small>s. 1011.71(3), F.S.</small> |

5. DISTRICT DEBT SERVICE TAX (voted levy)

| a) Certified taxable value | b) Description of levy | c) Amount to be raised | d) Millage levy |
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| \$ _____ | _____ | \$ _____ | _____ mills <small>s. 1010.40, F.S.</small> |
| | _____ | \$ _____ | _____ mills <small>s. 1011.74, F.S.</small> |
| | _____ | \$ _____ | _____ mills |

6. THE TOTAL MILLAGE RATE TO BE LEVIED EXCEEDS IS LESS THAN THE ROLL-BACK RATE COMPUTED PURSUANT TO SECTION 200.065(1), F.S., BY .93 PERCENT.

STATE OF FLORIDA

COUNTY OF OKEECHOBEE

I, Ken Kenworthy, Superintendent of Schools and ex-officio Secretary of the District School Board of Okeechobee County, Florida, do hereby certify that the above is a true and complete copy of a resolution passed and adopted by the District School Board of Okeechobee County, Florida, Okeechobee, Florida.



Signature of Superintendent of Schools

9-10-2015
Date of Signature

Note: Copies of this resolution shall be sent to the Florida Department of Education, School Business Services, Office of Funding and Financial Reporting, 325 W. Gaines Street, Room 814, Tallahassee, Florida 32399-0400; county tax collector; and county property appraiser.

B. BUDGET FOR 2015-16

Superintendent's Recommendation: That the final budget of \$67,584,329.29 for the 2015-16 fiscal year be adopted as presented.

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| Motion: | India Riedel |
| Second: | Malissa Morgan |

Superintendent Kenworthy reviewed the following millage information:

- Total FEFP revenue is expected to be \$28,714,050.00, an increase of \$805,906.00 over last year's budget. The total number of students (FTE) this year is expected to increase by 19, and the projections have been met at this point. The weighted FTE for 2015-16 is projected to decrease slightly to 6,673.08.
- The Base Student Allocation (BSA) for the state increased by \$122.68 to \$4,154.45 for the upcoming school year. Okeechobee's District Cost Differential (DCD), although increasing this year by .0035, is still less than 1.000. Therefore, after applying the District's DCD to the state BSA, the District's BSA is \$4,030.65 rather than the full amount of \$4,154.45.

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- The Operating General Fund Budget is \$53,494,160.96, an increase of \$998,264.47.
- The Debt Service Budget is \$202,953.55, a decrease of \$22,238.41.
- The Capital Projects Budget is \$3,912,224.84, and increase of \$484,353.82.
- The Food Service Budget is \$4,343,836.88, and increase of \$178,357.86.
- The Federal Programs Budget is \$5,631,153.06, and increase of \$99,406.02.
- The Total Budget is \$67,584,329.29, and increase of \$1,738,143.76.
- It is expected that the total Federal Through State revenue will be \$358,500.00, a decrease of \$48,022.11.
- The total State FEFP, Lottery, and Categorical funding is estimated at \$28,714,050 which is an increase of \$1,125,126.00 over last year's amended budget.
- The total State Funds expected are \$35,766,818.05, an increase of \$920,963.90.
- The total for all revenue sources is \$47,401,809.15, an increase of \$1,215,739.80 over last year's amended budget.
- This year's Cost Center appropriations are \$40,878,678.00. Appropriations for State and Local Projects totals \$9,629,026.57. Total Appropriations are estimated to be \$50,507,704.57.
- Total Appropriations combined with Projects and Categoricals Forward, and Encumbrances Forward, produces an estimated ending fund balance is \$2,671,489.57.
- The Total Appropriations & Balances equals the Total Revenues at \$53,494,160.96.
- The Debt Service Budget is \$202,953.55 which is equal to the Debt Service Revenue plus the Beginning Fund Balance.
- The Capital Projects Revenue is \$2,486,354.00. With the inclusion of Fund Balances Forward, Reserves, and Encumbrances, the Capital Budget for 2015-16 is \$3,912,224.84.
- The bus fleet is relatively young, and the Board has a policy that states it will not have a bus on the road over 15 years old. Therefore, to sustain the fleet's age through a possible encumbrance of capital funds during an OHS rebuild, buses must be purchased now while the District has full use of its capital funds. There are also some major projects that will be completed before beginning the OHS rebuild such as asphaltting, roofing, HVAC repairs/replacements, and SREF-initiated projects.
- Some capital funds will be transferred, as in past years, to cover liability insurance and maintenance costs.
- The total Food Service budget is \$4,343,836.88.
- The total budget for Federal Programs is \$5,631,153.06.
- The total budget for 2015-16 is \$67,584,329.29, an increase of \$1,738,143.76 over last year's total budget.

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| Vote: | 4-0 In Favor |
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Superintendent's Recommendation: That the Board approve a Resolution Adopting the Final Budget for fiscal year July 1, 2015, to June 30, 2016.

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| Motion: | Malissa Morgan |
| Second: | Jill Holcomb |
| | Chairman Arnold asked for questions or comments from the public or School Board. Hearing none, he called for a vote. |
| Vote: | 4-0 In Favor |

Resolution
#16-004

**A RESOLUTION OF THE SCHOOL BOARD OF OKEECHOBEE COUNTY
 ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2015-16**

WHEREAS, the School Board of Okeechobee County, Florida, did, pursuant to Chapters 200 and 1011, Florida Statutes, approve tentative millage rates and tentative budget for the fiscal year July 1, 2015, to June 30, 2016; and

WHEREAS, the Okeechobee County School Board set forth the appropriations and revenue estimate for the Budget for fiscal year 2015-16.

WHEREAS, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the Okeechobee County School Board adopted the final millage rates and the budget in the amount of \$67,584,329.29 for the fiscal year 2015-16.

NOW THEREFORE, BE IT RESOLVED:

That the budget of the School Board of Okeechobee County, including the millage rates as set forth therein, is hereby adopted by the School Board of Okeechobee County as a final budget for the categories indicated for the fiscal year July 1, 2015, to June 30, 2016. The Superintendent shall file the adopted final budget with the office of the Property Appraiser of Okeechobee County, and with the Department of Revenue, State of Florida.



 Joe Arnold
 Chairman
 Okeechobee County School Board

September 10, 2015

 Date

ATTEST: 

 Ken Kenworthy
 Superintendent



Chairman Arnold closed the public hearing for adoption of the 2015-16 millage and budget at 6:50 p.m.

V. Approval of Minutes

- Minutes of July 30, 2015

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| Motion: | India Riedel |
| Second: | Malissa Morgan |
| Vote: | 4-0 In Favor |

- Minutes of August 11, 2015

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| Motion: | Malissa Morgan |
| Second: | Jill Holcomb |
| Vote: | 4-0 In Favor |

- Minutes of August 19, 2015 (Workshop)

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| Motion: | Jill Holcomb |
| Second: | Malissa Morgan |
| Vote: | 4-0 In Favor |

VI. Items for Action

Chairman Arnold asked if there were any changes, additions, or deletions to the *Items for Action*. Superintendent Kenworthy requested that Item Q., *Scheduling of Executive Session*, be added to the agenda.

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| Approval of Items for Action Agenda with the addition of Item Q. | |
| Motion: | India Riedel |
| Second: | Jill Holcomb |
| Vote: | 4-0 In Favor |

A. ANNUAL FINANCIAL REPORT FOR YEAR ENDING JUNE 30, 2015

Superintendent's Recommendation: That the modified Annual Financial Report for the period ending June 30, 2015, be adopted as presented and placed on file as part of public record.

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| Motion: | Malissa Morgan |
| Second: | India Riedel |
| Discussion/Additional Information | <p>Superintendent Kenworthy reported that Governmental Accounting Standards Board (GASB-68) requires school districts to report Florida Retirement System information on their 2014-15 Annual Financial Reports. The information has not yet been provided to districts for inclusion in their AFR's, hence the need for approving a modified Annual Financial Report at this time. The directive has been that each governmental agency must show state pensions as a liability even though they do not hold the pension dollars. Pension plans for public employees is being scrutinized even though the Florida Retirement System is one of the healthiest pension plans in the country.</p> <p>Superintendent Kenworthy provided an Analysis of Annual Financial Report for the past six years and summarized the modified AFR for 2014-15 as follows:</p> <ul style="list-style-type: none"> • Total revenues were \$45,982,840.92. • Total expenditures were \$46,672,665.83, a deficiency of revenues of \$689,824.91. • The total fund balance as of 6/30/15 is \$6,092,351.81. • The District has been very fortunate to have fund balance of around 13% for the past few years. |
| Vote: | 4-0 In Favor |

B. SPOT PLANT SURVEY FOR OKEECHOBEE HIGH SCHOOL AND FRESHMAN CAMPUS

Superintendent's Recommendation: That the Board approve a Spot Plant Survey for Okeechobee High School and the Freshman Campus.

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| Motion: | Jill Holcomb |
| Second: | India Riedel |
| Discussion/Additional Information | <p>Superintendent Kenworthy asked Dr. John Watson, who completed the survey for the District, to review the Spot Survey for the Board. Dr. Watson's explanation included the following comments:</p> <ul style="list-style-type: none"> • Dr. Watson provided the Board with a Procedural Checklist for Special Facilities Construction as well as a letter from the Office of Educational Facilities regarding their determination after reviewing the District's Castaldi Analysis. • The surveys are basically asking to remove all students from the Freshman Campus and move them to Okeechobee High School and then to replace the buildings at OHS while at the same time maintaining classes. • A full survey will not be due until June of next year. |

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| | <ul style="list-style-type: none"> • The Special Facilities project will be based on 1,773 student stations and the capacity of the rebuilt school will be 1,684 students. Student enrollment is a moving target; however, if enrollment exceeds that number in five years following completion, another spot survey could be completed to raise the student capacity. • The final price tag for the Special Facilities project should be approximately \$62.8 million. This would be the largest project that Special Facilities has ever funded. • The next step, after spot survey approval, is for the Superintendent to send a letter to the Florida Department of Education requesting a site visit. The mission of a 5-member team would be to determine if the project is the most critical need in the District. • It is expected that proviso language or possibly statute will be in place requiring a pledge of 0.75 mills of capital funds for the project rather than the full 1.5 mills of capital outlay tax receipts. • The District will be required to hire an architectural firm after the Special Facilities committee determines that the project is a critical need. • The request for funding does not look just at the number of student stations, but takes into consideration the curriculum and all possible needs for classrooms and teaching. • The goal is to send the Special Facilities budget request to the 2017 legislative session and begin construction in the 2017-18 school year. It is most likely that the class of 2021 would be the first to graduate from the completed facility. <p>Board discussion included:</p> <ul style="list-style-type: none"> • The importance of looking closely at curriculum to be sure the necessary facilities and equipment are included in the project, especially where it concerns vocational programs. • The need for community and stakeholder input and possibility of holding a meeting(s) especially for that purpose. |
| Vote: | 4-0 In Favor |

C. BID FOR DIGITAL, TWO-WAY, PORTABLE RADIOS

Superintendent's Recommendation: That the Board approve the low bid in the amount of \$41,990.00 submitted by TBS Electronics, Inc. for 130 digital, two-way, portable radios.

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| Motion: | India Riedel |
| Second: | Jill Holcomb |
| Discussion/Additional Information | Superintendent Kenworthy stated that these are replacement radios for all school sites that will improve campus communication and safety. Brian Barrett, Director of Operations, tested the radios at school sites, especially areas that have been problematic, and the reception and quality was good at all locations. No local businesses submitted a bid. |
| Vote: | 4-0 In Favor |

D. BID AND CONTRACT FOR CLEANING SERVICES AT THE MULTI-PURPOSE BUILDING

Superintendent's Recommendation: That the Board approve a bid and three-year contract submitted by The Perfectionist Cleaning, Inc. in the amount of \$643.00 per month to provide nightly cleaning services for the Multi-Purpose Building.

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| Motion: | Malissa Morgan |
| Second: | Jill Holcomb |
| Discussion/Additional Information | Superintendent Kenworthy commented that only one company responded to the request for bid proposals. |
| Vote: | 4-0 In Favor |

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E. RATIFICATION OF MEMORANDA OF AGREEMENT – HEALTH INSURANCE & WORK HOURS FOR SOUTH ELEMENTARY SCHOOL – INSTRUCTIONAL PERSONNEL

Superintendent's Recommendation: That the Board ratify Memoranda of Agreement with the Okeechobee County Education Association #1604 for the Instructional Bargaining Unit regarding employee health insurance for 2015-16 and work hours for South Elementary School personnel for 2015-16.

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| Motion: | Malissa Morgan |
| Second: | India Riedel |
| Discussion/Additional Information | Superintendent Kenworthy reported that the employee vote for ratification was conducted on September 3-4, 2015, and the results were: Insurance – 103 in favor and 10 opposed; South Work Hours – 106 in favor and 6 opposed. |
| Vote: | 4-0 In Favor |

F. RATIFICATION OF MEMORANDA OF AGREEMENT – HEALTH INSURANCE & WORK HOURS FOR SOUTH ELEMENTARY SCHOOL – CLASSIFIED PERSONNEL

Superintendent's Recommendation: That the Board ratify Memoranda of Agreement with the Okeechobee County Education Association #1604 for the Classified Bargaining Unit regarding employee health insurance for 2015-16 and work hours for South Elementary School personnel for 2015-16.

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| Motion: | Jill Holcomb |
| Second: | India Riedel |
| Discussion/Additional Information | Superintendent Kenworthy reported that the employee vote for ratification was conducted on September 3-4, 2015, and the results were: Insurance – 77 in favor and 7 opposed; South Work Hours – 76 in favor and 9 opposed. |
| Vote: | 4-0 In Favor |

G. MASTER INSERVICE PLAN FOR 2015-16

Superintendent's Recommendation: That the Board approve the Master Inservice Plan for 2015-16.

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| Motion: | Malissa Morgan |
| Second: | Jill Holcomb |
| Discussion/Additional Information | Donna Garcia, Coordinator of Professional Development, and Michelle Branham, Coordinator of Instructional Technology, made a presentation to the Board. The presentation highlighted areas where Professional Development and Instructional Technology are working hand-in-hand to improve instruction and student achievement using a standards-based delivery. The 2015-16 goal for the Office of Professional Development is: <i>To increase student achievement through collaborative, continuous, and relevant professional development of all teachers and leaders.</i> |
| Vote: | 4-0 In Favor |

The School Board of Okeechobee County, Florida, hereby certifies that pursuant to a legal notice, a meeting for public hearing was held in Room 303 of the School Board Administrative Office, 700 S.W. 2nd Avenue, at 6:00 p.m. in the City of Okeechobee on the 10th day of September, 2015, for the purpose of discussing amendment of the Student Progression Plan and School Board Policies 5.321 and 6.45. The Board further certifies that it remained in session until 8:35 p.m. and there appeared no one at said hearing to oppose or discuss these policy changes.

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H. AMENDMENT OF THE STUDENT PROGRESSION PLAN – BOARD POLICY 4.20

Superintendent's Recommendation: That the Board approve amendment of the *Student Progression Plan* which is a part of School Board Policy 4.20.

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| Motion: | India Riedel |
| Second: | Jill Holcomb |
| Discussion/Additional Information | <p>Superintendent Kenworthy reviewed changes to the Student Progression Plan which are required to comply with current legislation, State Board of Education rules, and updates from the Florida Department of Education.</p> <p>The Board discussed possible changes to the grading and the timelines for turning in late work and makeup work. They also discussed late and make-up work for Honors, Advanced Placement, and Dual Enrollment classes.</p> <p>After discussion, the Board requested the following language for the Student Progression Plan:</p> <p><u>Late work is defined as work that was not turned in on time even though the student was present when the assignment was due. Late work shall not be granted full credit. For assignments other than homework and practice class work, late Late work shall be accepted for one week-day week-day from the due date and the student will receive no less than 5075% of the earned credit for the assignment. <u>Honors and Advanced Placement courses that have a contract that includes a policy regarding late work will be exempt from the Late Work section of Student Progression. Parents and students will be required to review and sign the contract prior to placement in these courses. Dual Enrollment courses are also exempt from this section and the policies and procedures dictated by the postsecondary institution where they are enrolled will be followed. These procedures will be listed in the syllabus provided to the students at the beginning of each dual enrollment course. This deadline may be extended with the approval of the teacher or principal.</u></u></p> <p>Advertisement of intent to amend the <i>Student Progression Plan</i> was approved by the School Board on July 30, 2015, and legally advertised to the public on August 2, 2015, as required by Chapter 120, Administrative Procedures Act, Florida Statutes.</p> |
| Vote: | 4-0 In Favor |

I. AMENDMENT OF BOARD POLICY 5.321 BULLYING AND HARASSMENT

Superintendent's Recommendation: That the Board approve amendment of School Board Policy 5.321 Bullying and Harassment to add clarification of codes to be reported in the School Environmental Safety Incident Report (SESIR) for bullying, harassment, and unsubstantiated bullying and harassment.

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| Motion: | Malissa Morgan |
| Second: | Jill Holcomb |
| Discussion/Additional Information | <p>Superintendent Kenworthy reported that no inquiries were received regarding the amendment.</p> <p>Advertisement of intent to amend Board Policy 5.321 was approved by the School Board on July 23, 2015, and legally advertised to the public on July 24, 2015, as required by Chapter 120, Administrative Procedures Act, Florida Statutes.</p> |
| Vote: | 4-0 In Favor |

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J. AMENDMENT OF BOARD POLICY 6.45 ALCOHOL AND DRUG-FREE WORKPLACE

Superintendent's Recommendation: That the Board approve amendment of School Board Policy 6.45 Alcohol and Drug-Free Workplace to update circumstances for ordering an employee drug test.

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|-----------------------------------|---|
| Motion: | Jill Holcomb |
| Second: | Malissa Morgan |
| Discussion/Additional Information | Superintendent Kenworthy reported that no inquiries were received regarding the amendment. Advertisement of intent to amend Board Policy 6.45 was approved by the School Board on July 23, 2015, and legally advertised to the public on July 24, 2015, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. |
| Vote: | 4-0 In Favor |

K. ADVERTISEMENT TO AMEND BOARD POLICY 6.43 UNLAWFUL DISCRIMINATION PROHIBITED

Superintendent's Recommendation: That the Board approve amendment of School Board Policy 6.43 Unlawful Discrimination Prohibited to prohibit discrimination on the basis of pregnancy in education and employment.

| | |
|-----------------------------------|---|
| Motion: | Malissa Morgan |
| Second: | Jill Holcomb |
| Discussion/Additional Information | Superintendent Kenworthy commented that the change to this policy is required to comply with Senate Bill 982 and federal law. |
| Vote: | 4-0 In Favor |

L. ADOPTION AGREEMENT FOR 457(b) PLAN

Superintendent's Recommendation: That the Board approve an adoption agreement for Okeechobee County Schools 457(b) Deferred Compensation Plan for Governmental Employers.

| | |
|-----------------------------------|--|
| Motion: | Malissa Morgan |
| Second: | Jill Holcomb |
| Discussion/Additional Information | Superintendent Kenworthy explained that this agreement will provide another avenue for investments for employees. The investment is through payroll deduction only, allows greater portability than the 403(b) Plan, and has no Board contributions. The agreement was negotiated in 2014-15 with Okeechobee County Education Association #1604. |
| Vote: | 4-0 In Favor |

M. DISTRICT STRATEGIC PLAN FOR 2015-2020

Superintendent's Recommendation: That the Board approve the 2015-2020 Strategic Plan for the Okeechobee County School District including a revised Mission Statement as follows:

Mission: *To prepare all students to be college and career ready and function as productive citizens.*

| | |
|---------|--------------|
| Motion: | India Riedel |
| Second: | Jill Holcomb |
| Vote: | 4-0 In Favor |

N. 2015-16 DISTRICT ASSESSMENT CALENDAR

Superintendent's Recommendation: That the Board approve the 2015-16 District Assessment Calendar.

| | |
|---------|--------------|
| Motion: | Jill Holcomb |
| Second: | India Riedel |
| Vote: | 4-0 In Favor |

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O. APPOINTMENT OF ASSISTANT PRINCIPAL

Superintendent's Recommendation: That Lauren Myers be appointed as Assistant Principal at Okeechobee High School for the 2015-16 fiscal year effective 08-31-15.

| | |
|---------|----------------|
| Motion: | Malissa Morgan |
| Second: | Jill Holcomb |
| Vote: | 4-0 In Favor |

P. REVISIONS TO PERSONNEL ALLOCATIONS FOR 2015-16

Superintendent's Recommendation: That the Board approve the following revisions to personnel allocations for the 2015-16 fiscal year.

Non-Instructional Personnel

| Action | | # | Position | Location | Effective Date |
|--------|--------|---|--------------|----------------------------|----------------|
| Add | Delete | | | | |
| ✓ | | 1 | Custodian II | Seminole Elementary School | 09-11-2015 |

| | |
|---------|----------------|
| Motion: | India Riedel |
| Second: | Malissa Morgan |
| Vote: | 4-0 In Favor |

Q. SCHEDULING OF EXECUTIVE SESSION

Superintendent's Recommendation: That the Board schedule an Executive Session on Thursday, September 10, 2015, following the regular Board meeting for consideration of bargaining issues.

| | |
|---------|--------------|
| Motion: | India Riedel |
| Second: | Jill Holcomb |
| Vote: | 4-0 In Favor |

VII. Consent Agenda

Chairman Arnold asked if there were any changes, additions, or deletions to the *Consent Agenda*. Superintendent Kenworthy requested that Item G., *Payments to Personnel*, be pulled for revision.

| | |
|---|--------------|
| Motion To Approve the Remaining Consent Agenda: | India Riedel |
| Second: | Jill Holcomb |
| Vote: | 4-0 In Favor |

A. EMPLOYMENT OF PERSONNEL

| Name | Position | School or Center | Effective Date |
|--------------------------------|------------------------|--------------------------------|----------------|
| Aguirre, Angela | Paraprofessional | Seminole Elementary School | 08-10-2015 |
| Attaway, Glenn | Paraprofessional | Yearling Middle/Osceola Middle | 08-17-2015 |
| Aurand, Jennifer | Teacher, Elementary | Central Elementary School | 08-06-2015 |
| Ayala, Irma | Custodian II | Osceola Middle School | 08-18-2015 |
| Bass, Kristy | Food Service Assistant | Everglades Elementary School | 08-12-2015 |
| Beigle, Jeffrey (Out of Field) | Teacher, ESE | Osceola Middle School | 08-20-2015 |
| Biddle, Carrie | Teacher, Elementary | Central Elementary School | 08-06-2015 |
| Boswell, Vivian | Paraprofessional | Okeechobee Achievement Academy | 08-10-2015 |
| Brown, Melody | Teacher, Elementary | South Elementary School | 08-06-2015 |
| Cisneros, Maria | Receptionist | Okeechobee High School | 08-12-2015 |
| Collins, Samantha | Paraprofessional | Central Elementary School | 08-10-2015 |
| Courtney, Nicole | Teacher, Elementary | Everglades Elementary School | 08-06-2015 |
| Daniel, Dawn | Aide, ESE Guidance | Everglades Elementary School | 08-10-2015 |

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| | | | |
|---------------------------------------|---------------------------|--------------------------------|------------|
| Davis, Julie | Teacher, Elementary | Central Elementary School | 08-20-2015 |
| Denney, John | Teacher, Science | Osceola Middle School | 08-06-2015 |
| Fraser, Lauren | Food Service Assistant | North Elementary School | 08-27-2015 |
| Kaufman, Jane | Paraprofessional | South Elementary School | 08-10-2015 |
| Kidd, Ashley (Out of Field) | Teacher, ESE | Okeechobee High School | 08-18-2015 |
| Kurilla, James | Teacher, Elementary | Central Elementary School | 08-06-2015 |
| Leon, Maria | Advocate, Migrant | Everglades Elementary School | 08-05-2015 |
| Lopez, Shayne | Paraprofessional, Title I | North Elementary School | 08-10-2015 |
| Mathy, Kaitlyn | Teacher, Elementary | Everglades Elementary School | 08-06-2015 |
| McGee, Kathleen | Teacher, Reading | Yearling Middle School | 08-06-2015 |
| Meisel, Amanda | Teacher, Social Studies | Okeechobee High School | 08-06-2015 |
| Miller, Trisha | Teacher, Elementary | Central Elementary School | 08-10-2015 |
| Mitchell, Corneluis | Paraprofessional | Okeechobee Achievement Academy | 08-10-2015 |
| Otto, Katharina | Bus Driver | Transportation | 08-14-2015 |
| Peresse, Marla | Aide, ESE | Okeechobee Achievement Academy | 08-10-2015 |
| Perez, Maria | Van Driver | Food Service | 08-12-2015 |
| Phipps, Parlene | Food Service Assistant | Osceola Middle School | 08-19-2015 |
| Ramirez, Alejandra | Food Service Assistant | Everglades Elementary School | 08-18-2015 |
| Reiss, Ryan | Teacher, Elementary | Everglades Elementary School | 08-06-2015 |
| Rodriguez, Andrea | Paraprofessional | South Elementary School | 08-10-2015 |
| Rodriguez, Claudia | Teacher, Elementary | Seminole Elementary School | 08-07-2015 |
| Runyon, Brittany | Paraprofessional | Central Elementary School | 08-10-2015 |
| Shockley, Leigh Ann (Out of Field) | Teacher, Elementary | Seminole Elementary School | 08-06-2015 |
| Tabbert, Melanie | Teacher, Language Arts | Osceola Middle School | 08-06-2015 |

B. EMPLOYMENT OF TEMPORARY PERSONNEL

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|---------------------|--|-----------------------|
| Anuez, Jackie | Aide, Extended Daycare | 08-17-2015 |
| Autrey, Joyce | Aide, Extended Daycare | 08-17-2015 |
| Bautista, Ruth | Sub-Aide, Extended Daycare | 08-17-2015 |
| Clark, Amanda | Aide, Extended Daycare | 08-17-2015 |
| English, Ruby | Aide, Extended Daycare | 08-17-2015 |
| Guthrie, Karen | Leader Aide, Extended Daycare | 08-17-2015 |
| Harris, Vicki | Aide, Extended Daycare | 08-17-2015 |
| Horvath, Pacita | Aide, Extended Daycare | 08-17-2015 |
| Huff, Mary | Varsity Softball Coach | 01-11-2016 |
| Koger, Janezka | JV Volleyball Coach | 08-03-2015 |
| Lipfert, Katrina | Aide, Extended Daycare | 08-17-2015 |
| McCreeady, Robert | Sub-Custodian | 08-17-2015 |
| Nunez, Tamara | Aide, Extended Daycare | 08-17-2015 |
| Padgett, Vianka | Aide, Extended Daycare | 08-17-2015 |
| Stanley, Sue | Leader Aide, Extended Daycare | 08-17-2015 |
| Szentmartoni, Carol | Aide, Extended Daycare | 08-17-2015 |
| Waldron, Rose | Sub Leader Aide, Extended Daycare and/or Aide, Extended Daycare | 08-17-2015 |

C. RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

| <u>Name</u> | <u>Position</u> | <u>School or Center</u> | <u>Effective Date</u> |
|--------------------|------------------------|-------------------------|-----------------------|
| Altman, James | Custodian II | South Elementary School | 08-24-2015 |
| Ochsenbine, Ashley | Food Service Assistant | North Elementary School | 06-09-2015 |
| Lee, Gina | Bus Driver | Transportation | 08-27-2015 |

D. TRANSFER OF PERSONNEL

| <u>Name</u> | <u>Transfer From</u> | <u>Transfer To</u> | <u>Effective Date</u> |
|-----------------|--|--|-----------------------|
| Bauldie, Onel | Bus Driver Transportation | Custodian II OFC/Okeechobee High School | 09-08-2015 |
| Farr, Charlene | Food Service Assistant Central Elementary School | Food Service Assistant Okeechobee High School | 08-24-2015 |
| Kane, Tiffany | Food Service Assistant Everglades Elementary School | Assistant Manager, Food Service Central Elementary School | 08-12-2015 |
| Lanning, Sherry | Perm Sub, Food Service Food Service | Food Service Assistant Central Elementary School | 08-24-2015 |

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E. LEAVE REQUESTS

| <u>Name</u> | <u>School</u> | <u>Leave Type</u> | <u>From</u> | <u>Through</u> |
|-------------------|----------------------------|-------------------|---|----------------|
| Bodenmiller, Eric | South Elementary School | Short Term | 08-10-2015 | 10-30-2015 |
| Cortez, Elisa | Transportation | Short Term | 08-17-2015 | 08-31-2015 |
| Gillis, Heather | Seminole Elementary School | Short Term | 08-17-2015 | 09-23-2015 |
| Hofheinz, Amanda | Seminole Elementary School | Short Term | 08-24-2015 | 10-02-2015 |
| Moore, LaTonya | Osceola Middle School | Short Term | Beginning August 10, 2015 and continuing for a total not to exceed 60 days and not extending beyond October 20, 2015. | |
| Royal, Allison | Seminole Elementary School | Short Term | 08-10-2015 | 10-30-2015 |
| Taylor, Debra | Transportation | Short Term | 08-14-2015 | 08-31-2015 |

F. ADDITIONS TO SUBSTITUTE TEACHERS FOR 2015-16

| <u>Name</u> | <u>Rank</u> |
|----------------|-------------|
| Bowe, Dawn | III |
| Delagall, Tony | III |
| Trent, Sheri | III |

(Item G., Payments to Personnel – pulled by Superintendent Kenworthy – See end of Consent Agenda)

H. K-12 COMPREHENSIVE READING PLAN

The Board approved the K-12 Comprehensive Reading Plan for the 2015-16 school year with a budget of \$375,870.00.

I. TITLE I, PART A, DISTRICT PARENTAL INVOLVEMENT PLAN

The Board approved the 2015-16 Title I, Part A, Parental Involvement Plan

J. 2015-16 DIGITAL CLASSROOM PLAN

The Board approved the 2015-16 Okeechobee County School District Digital Classroom Plan.

K. AGREEMENT FOR EDUCATOR EVALUATION TRAINING - RECALIBRATION

The Board approved an agreement with Cambridge Education to provide recalibration training and feedback training for district level and school level administrators in performing instructional personnel evaluations at a cost of \$20,300.00.

L. AGREEMENT WITH ST. LUCIE COUNTY SCHOOL BOARD FOR VIRTUAL INSTRUCTION PROGRAM

The Board approved an agreement with St. Lucie County School Board for Virtual Instruction Program Participation effective August 1, 2015, through June 30, 2016.

M. DUAL ENROLLMENT AGREEMENT WITH KEISER UNIVERSITY

The Board approved a Dual Enrollment Agreement with Keiser University Port St. Lucie Campus for 2015-16.

N. CONTRACT WITH ERATE 360 SOLUTIONS, LLC

The Board approved a three-year, E-Rate Forms Processing Contract with eRate 360 Solutions, LLC for project management of the E-Rate application at an annual cost of 6,825.00.

O. AGREEMENT WITH PROFESSIONAL THERAPY OF TREASURE COAST, INC.

The Board approved a contract with Professional Therapy of Treasure Coast, Inc. to provide occupational therapy services for ESE students effective August 1, 2015, through July 31, 2016.

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P. REVISED MEDICAID DIRECT SERVICES AGREEMENT

The Board approved a revised agreement with Seminole County School District for Medicaid data management and reimbursement for the 2015-16 fiscal year eliminating charges for the service.

Q. FIFTH AMENDED AND RESTATED VISTA 401(K) PLAN

The Board approved the District's Fifth Amended and Restated Vista 401(k) Plan.

R. GRANT APPLICATION – DISTRICT INSTRUCTIONAL LEADERSHIP AND FACULTY DEVELOPMENT

The Board approved a District Instructional Leadership and Faculty Development grant application in the amount of \$20,579.00.

O. BUDGET AMENDMENT #12 FOR JUNE, 2015

The Board approved Budget Amendment #12 for June, 2015.

M. WARRANT REGISTER FOR AUGUST, 2015

The Board approved the Warrant Register for August, 2015, as follows:

General Disbursement Account – Warrants #155781 thru #156067

| | |
|--------------------------|------------------------|
| Operating General Fund | \$ 1,265,561.84 |
| Federal Programs Fund | 49,576.79 |
| Food Service Fund | 106,963.57 |
| Capital Improvement Fund | 153,545.47 |
| Total | \$ 1,575,647.67 |

Item Pulled for Replacement

G.. PAYMENTS TO PERSONNEL

Superintendent's Recommendation: That the Board approve the following payments to personnel:

| | |
|-----------------------------------|--|
| Motion: | India Riedel |
| Second: | Jill Holcomb |
| Discussion/Additional Information | Superintendent Kenworthy explained that this item was revised to include payment for a teacher to instruct a 7 th class period in U.S. History. |
| Vote: | 4-0 In Favor |

| <u>Name/Group</u> | <u>Purpose</u> | <u>Rate of Pay</u> | <u>Time Period (Maximum)</u> | <u>Funding Source</u> |
|--|---|--------------------|--------------------------------------|--|
| Guthrie, Karen Stanley, Sue Waldron, Rose | Open House & Prep for Daycare | \$15.00 Per Hour | 5 Hours Each | #1653 – Extended Daycare |
| Harris, Vicki Lipfert, Katrina Nunez, Tamera | Open House & Prep for Daycare | \$9.00 Per Hour | 2 Hours Each | #1653 – Extended Daycare |
| Leon, Maria Carmen | Translation Assistance for Migrant Students and Families | \$12.00 Per Hour | 30 Hours in 2015-16 | #4617 – Title I Migrant |
| Spearow, Phillip | Recreation Specialist for Employee Gym Activities | \$20.00 Per Hour | 6 Hours Per Week 7/1/15-6/30/2016 | 1690 – Health Incentive |
| Fulleda, Stella Smith, Sonya | Facilitators – Jump Start Professional Development | \$24.00 Per Hour | 6 Hours Per Day 8/3/15-8/4/15 | 4621 – Title II Teacher Training & Recruitment |
| Box, Beth | | | 6 Hours Per Day 8/3/15-8/5/15 | |
| Hyde, Cathy Sanders, Patrick Meisel, Amanda | <u>Additional Class Period – 7th Period</u> American Government English III U.S. History | Hourly Rate of Pay | 2015-16 | High School Budget |

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|-------------------|---|-------------------------------|-----|-----------------------------|
| Fraser, Debra | Initial Bonus for Food Service Assistant (CF) Recruitment | \$350.00 | N/A | Food Service Budget |
| | Initial Bonus for Food Service Assistant (LF) Recruitment | \$350.00 | | |
| Mangold, Jennifer | Reading Endorsement Bonus | \$1,300.00 Less Deductions | N/A | #1639 – Reading Endorsement |

VII. Information Items

A. SUPERINTENDENT - NONE

B. SCHOOL BOARD MEMBERS

- Chair Joe Arnold asked how many teacher vacancies are currently in the District. Superintendent Kenworthy replied that after reviewing enrollment numbers today, there are a total of eight teacher positions that need to be filled.
- Vice Chair Malissa Morgan asked if a school visit is still scheduled on September 21st. Superintendent Kenworthy reported that he has been unsuccessful in locating high school with a separate freshman campus on the same site. Growing numbers of districts are merging freshman with grades 10-12 to enable advanced coursework. Therefore, the Board visit to a school is cancelled.
- The Board discussed needing community and student input for the Special Facilities project at Okeechobee High School. They discussed the possibility of town hall meetings after the visit and approval of a committee from the Department of Education.

C. SCHOOL BOARD ATTORNEY - NONE

D. PUBLIC - NONE

VIII. Adjournment

There being no further business to discuss, on a motion by Malissa Morgan, seconded by India Riedel, the Board adjourned at 8:35 p.m. The next regular meeting of the School Board is scheduled for 6:00 p.m. on Tuesday, October 13, 2015, at 700 S.W. 2nd Avenue, Okeechobee, Florida.

OKEECHOBEE COUNTY SCHOOL BOARD

(Signature on File)

Joe Arnold, Chair

(Signature on File)

Ken Kenworthy
Superintendent of Schools