



SCHOOL BOARD OF OKEECHOBEE COUNTY

**AGENDA FOR REGULAR MEETING
OCTOBER 8, 2013
6:00 P.M.**

Chairperson
David Williams
Vice Chairperson
India Riedel
Members
Joe Arnold
Gay Carlton
Malissa Morgan

Vision

Achieving Excellence

Mission

It is the mission of the School District of Okeechobee County to prepare every student to enter college or technical training without need of remedial instruction and/or enter the job market at a level significantly above minimum wage. All students will be instilled with knowledge of the democratic process and possess the attitudes and values necessary to function as productive members of society.

Core Values

- *Excellence*
- *Educational Quality*
- *Equity*
- *Environment that is Safe and Secure*
- *Empowerment of all Shareholders and Partners*

I. Call to Order

- A. Prayer
- B. Pledge of Allegiance

II. Opening Items

- A. Student Recognition – 2013-14 National Hispanic Program Scholar
- B. Retirement Recognition
 - ★ *Linda Heater*, Bus Driver, Transportation Department

III. Approval of Minutes

- Meeting of September 6, 2013

IV. Request to Address the Board

- Jacqueline Serrano, Parent

V. Items for Action

- A. Resolution to Honor Roger L. Jones 1
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VII. Information Items:

- A. Superintendent
- B. School Board Members
- C. School Board Attorney
- D. Public

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be made.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: RESOLUTION TO HONOR ROGER L. JONES
DATE: October 8, 2013

RECOMMENDATION:

That the Board adopt the attached Resolution honoring the passing of Roger L. Jones, former Superintendent of Schools and School Board member.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

RESOLUTION
TO HONOR
ROGER L. JONES

Whereas, the Okeechobee County School District has sustained a serious loss with the passing of Roger L. Jones on September 1, 2013; and

Whereas, the School Board held Roger L. Jones in high regard as a friend to education and as a citizen of the community; and

Whereas, this School Board attributes to Mr. Jones sound leadership during his term of Superintendent of Schools 1948-1952 and his terms as a School Board member 1972-1982; and

Whereas, this School Board is appreciative of the support of Roger L. Jones for the Okeechobee County School District's goals toward excellence which we continue to strive to attain; and

Whereas, this school system is proud to have had the influence of Roger L. Jones as one of its Superintendents of Schools and as one of its School Board members.

Now Therefore Be It Resolved by the School Board of Okeechobee County, Florida, that the members of this Board and the Superintendent deeply regret the passing of this prominent citizen, past Superintendent of Schools and School Board member, and we do hereby extend our deepest sympathy to the family of Roger L. Jones.

Be It Further Resolved that this Resolution be spread upon the pages of this Board's minutes and that a copy signed by all members of this Board and the Superintendent be presented to his family.

Adopted at a regular meeting of the School Board of Okeechobee County, Florida, this 8th day of October, 2013.

OKEECHOBEE COUNTY SCHOOL BOARD
OKEECHOBEE, FLORIDA

ATTEST:

David H. Williams, Chairman

Ken Kenworthy
Superintendent of Schools

India Riedel, Vice Chairman

Joe Arnold

Gay Carlton

Malissa Morgan



To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: RESOLUTION TO PARTICIPATE IN THE HEARTLAND EDUCATIONAL CONSORTIUM
DATE: October 8, 2013

RECOMMENDATION:

That the Board adopt a resolution to participate in the Heartland Educational Consortium for the 2013-14 fiscal year at a total cost of \$21,572.00, an increase of \$6,096.62.

BACKGROUND INFORMATION:

This is an annual membership resolution. Each member district pays a base assessment fee plus a fee for each unweighted FTE, according to the 2012-13 FEFP Fourth Calculation, for the general administration of the Consortium. The base fee for 2013-14 is \$2,000.00 (no increase). The FTE-based fee has increased from \$2.00 to \$3.00 per FTE for a total of \$19,572.00 based on 6,523.86 FTE.

The resolution is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

RESOLUTION

A RESOLUTION OF THE DISTRICT SCHOOL BOARD OF OKEECHOBEE COUNTY, FLORIDA, PURSUANT TO CHAPTER 1001.42(12), FLORIDA STATUTES, ADOPTING A PLAN FOR COOPERATING WITH SCHOOL BOARDS OF OTHER DISTRICTS IN THE STATE AND ESTABLISHING A PROCEDURE AND CONDITIONS FOR SUCH OPERATION OF AN EDUCATIONAL CONSORTIUM, AND CONTRACT FOR THE PURCHASE OF CERTAIN MATERIALS, SUPPLIES, EQUIPMENT, AND SERVICES TO BE USED OR PERFORMED IN RESPECTIVE SCHOOL SYSTEMS.

WHEREAS, the District School Board of Okeechobee County, Florida has the power and the duty among other responsibilities to cooperate with other agencies in joint projects, programs and services through participation in an Educational Consortium, when it is in the best interest of the educational system and the taxpayers of Okeechobee County and for the best interest of the educational system and the school children in meeting the school districts needs, and

WHEREAS, it is desirable to adopt plans for cooperating with school boards of other districts in this state, and in order to initiate this cooperation and these plans it is necessary that the Consortium be initiated by resolution spread upon the minutes of each school board concerned, and

WHEREAS, the school districts of DeSoto, Glades, Hardee, Hendry, Highlands, and Okeechobee Counties, Florida, have expressed a desire to enter into a Consortium under which the participating counties may jointly perform, bid, contract for, and purchase certain materials, supplies, equipment, and services to be used in respective school systems and operate those programs as authorized and permitted by law and State Board of Education Rules, including but not limited to those listed in Section 1 of this resolution.

NOW THEREFORE, BE IT RESOLVED BY THE DISTRICT SCHOOL BOARD OF OKEECHOBEE COUNTY, FLORIDA, IN A REGULAR SESSSION ON June 12, 2012, AT OKEECHOBEE, FLORIDA AS FOLLOWS:

SECTION 1. That the District School Board of Okeechobee County, Florida, hereinafter referred to as "Board", does hereby determine that it is in the best interest of the taxpayers and students of Okeechobee County to cooperate with other counties in the operation of an Educational Consortium which shall include, but not be limited to bidding, contracting, and purchasing arrangements pursuant to a plan to implement the following services and/or programs which shall be implemented upon action by the Board of Directors of the Consortium:

- a. Staff Development (instructional, non-instructional, administrative);
- b. Grants (federal, state and private);
- c. Purchasing;
- d. Curriculum and Instructional Services;
- e. Risk Management;
- f. Energy Management;
- g. Student Testing;

- h. State and Federal Mandated Programs;
- I. Policy Development, Revision, and Update Service;
- j. Printing Services;
- k. Teacher Recertification; and
- l. Any other services or programs deemed necessary by the Board of Directors of the Consortium.

Each County shall have the option of participating in any or all of the above services and/or programs through individual contracts, unless otherwise specified in this Resolution.

SECTION 2. That the Board adopts by reference those portions of Chapter 1001.42(12), Florida Statutes together with the State Board of Education Rules which expand and define said chapter and section. The Board further agrees to accept the procedures adopted by the Board of Directors for operation of the Consortium and agrees to be bound by any contracts and bids once they have been let or executed.

SECTION 3. That the District School Board of Okeechobee County, Florida, does hereby agree that the Educational Consortium shall be managed by an Executive Director, under a contract for his/her services; and all policies will be set by the Board of Directors, composed of the Superintendent of the participating school districts or the Superintendent's designee. All personnel employed by the Educational Consortium will be governed by the Board policies of the host school district or their designee.

SECTION 4. The Educational Consortium business office and physical operation will be located in Highlands County, Florida which is hereby designated the host school district.

SECTION 5. The Board of Directors shall determine the needed services, products and/or programs; establish the charge for services rendered by the Educational Consortium to the Cooperating Boards or other School Boards availing themselves of the services offered by the Educational Consortium; set policies; recommend the establishment of positions and individuals for appointment to the host district and establish a uniform method for participating districts to evaluate services and/or programs provided.

SECTION 6. All procedures, contracts and bidding, shall comply with all applicable State Laws, State Board of Educational Rules, and policies of the host District School Board.

SECTION 7. Each member county shall initially pay a base assessment plus a fee for each unweighted FTE for the general administration of the Consortium, as approved by the Board of Directors, meeting in regular session.

SECTION 8. This resolution and the agreement set forth herein shall be in full force and effect until midnight June 30, 2014, at which time this agreement shall become null and void, unless affirmative action by appropriate resolution is taken by each and all the school boards participating in the Educational Consortium to continue said Consortium.

SECTION 9. This agreement between the cooperating school boards of the Educational Consortium, as set forth in this resolution, will be in operation and effective upon approval by the last of the participating districts, and upon adoption by the Cooperating Boards joined together in this Consortium shall be binding from said date of.

SECTION 10. The official name of the Educational Consortium shall be Heartland Educational Consortium.

SECTION 11. The performance by the Board of any of its obligations under this contract shall be subject to and contingent upon the availability of monies lawfully applicable for such purposes. If the Board deems, at any time during the term of the contract, that monies lawfully applicable to any responsibility under this contract shall not be available for the remainder of the term, the Board shall promptly so notify the Consortium whereupon the obligations of the parties herein shall end upon the giving of such notice, and this contract shall be considered as canceled by mutual consent.

SECTION 12. In case of cancellation, only the costs actually accrued to the date of cancellation will be due and payable and all work in process will become the property of the Board and will be turned over promptly by the host county.

SECTION 13. This contract may be changed or modified only by an amendment executed in the same manner as the original.

PASSED AND ADOPTED THIS 8th DAY OF October, 2013.

OKEECHOBEE COUNTY SCHOOL BOARD

BY: _____

David H. Williams
School Board Chairperson

ATTEST: _____

Ken Kenworthy
Superintendent

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: RESOLUTION – SCHOOL BUS SAFETY WEEK
DATE: October 8, 2013

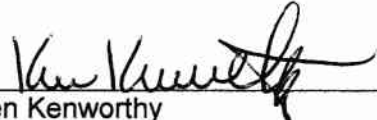
RECOMMENDATION:

That the Board adopt a resolution recognizing October 21-25, 2013, as National School Bus Safety Week and the outstanding safety record, dedication, and professionalism of the members of the District's Transportation Department.

BACKGROUND INFORMATION:

The resolution is attached. This year's theme is "*Stand Back From the Yellow and Black.*"

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



RESOLUTION SCHOOL BUS SAFETY WEEK



Whereas, 440,000 public school buses travelled 4.3 billion miles and transported 24 million children to and from school and school activities nationwide during the last school year; and

Whereas, The School Board of Okeechobee County is committed to providing a safe, accident-free environment for school bus riders who travel daily on our roadways; and

Whereas, the exemplary performance exhibited each day by the entire staff of 49 drivers, 7 sub drivers, 8 bus paraprofessionals, 6 bus maintenance employees, 8 school-based bus drivers and 3 office staff in our county ensures the highest level of safety for student riders and other motorists; and

Whereas, the Okeechobee County School Board supports student safety activities associated with the *National School Bus Safety Week* theme, "**Stand Back From the Yellow and Black,**" to remind children to wait for the bus driver's signal before crossing the road; and

Whereas, motorists are urged to remember their role in ensuring the safety of children who are walking, bicycling, and getting off and on school buses.

Now Therefore Be It Resolved that the week of October 21-25, 2013, be formally recognized as **OKEECHOBEE SCHOOL BUS SAFETY WEEK** honoring the school transportation team and reminding all Okeechobee County drivers to keep a watchful eye for students going to and from school and to use extra caution around school buses.

Adopted at a regular meeting of the School Board of Okeechobee County, Florida, this 8th day of October, 2013.

**OKEECHOBEE COUNTY SCHOOL BOARD
OKEECHOBEE, FLORIDA**

ATTEST:

David H. Williams, Chairman

Ken Kenworthy
Superintendent of Schools



To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: RATIFICATION OF CONTRACT WITH INSTRUCTIONAL UNIT FOR 2012-14
DATE: October 8, 2013

RECOMMENDATION:

That the Board ratify the contract agreement between the School Board and the Okeechobee County Education Association #1604 Instructional Unit, effective July 1, 2012, through June 30, 2014, including the following Salary Schedules:

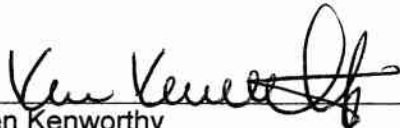
- #1 Instructional Personnel / Certified Permanent Substitute Teacher
- #1B Differentiated Pay
- #1D Instructional Personnel – Less Than 4 Hours
- #33 Payment Rates for Time Other Than Normal Work Hours
- #34 Part-Time Pay for Athletic Events

BACKGROUND INFORMATION:

The Instructional Bargaining Unit ratified the contract on September 11, 2013 by a vote of 91 in favor and 73 opposed.

The contract is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: RATIFICATION OF CONTRACT WITH CLASSIFIED UNIT FOR 2012-14
DATE: October 8, 2013

RECOMMENDATION:

That the Board ratify the contract agreement between the School Board and the Okeechobee County Education Association #1604 Classified Unit, effective July 1, 2012, through June 30, 2014, including the following Salary Schedules:

- Classified Salary Schedule
- Classified Pay Grade Summary Sheet
- Classified Supplemental Salary Information
- #1B Differentiated Pay
- #30 After School and Summer Programs – Classified Personnel
Inservice Participation – Classified Personnel
- #34 Part-Time Pay for Athletic Events

BACKGROUND INFORMATION:

The Classified Bargaining Unit ratified the contract on September 11, 2013 by a vote of 66 in favor and 24 opposed.

The contract is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: DISTRICT STRATEGIC PLAN FOR 2013-14
DATE: October 8, 2013

RECOMMENDATION:

That the Board approve the Okeechobee County School District Strategic Plan for 2013-14 including a revised Mission Statement as follows:

"The School District of Okeechobee County will prepare all students to be college ready and to possess the attitudes and values necessary to function as productive members of our society."

BACKGROUND INFORMATION:

The 2013-14 Strategic Plan contains four goals with objectives, previous performance data, timelines/budgets, action steps, and benchmarks. The four goals are:

- Goal 1 – To prepare students to be college and career ready.
- Goal 2 – To maximize efficient and effective use of available resources.
- Goal 3 – To empower stakeholders through opportunities for meaningful participation.
- Goal 4 – To provide a safe and secure education for all.

All specific budgetary items listed in the Strategic Plan are estimates. The Strategic Plan is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: FIVE-YEAR DISTRICT FACILITIES WORK PROGRAM
DATE: October 8, 2013

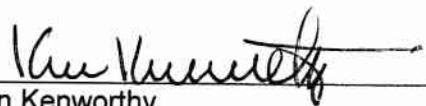
RECOMMENDATION:

That the Board approve the Five-Year District Facilities Work Program for Fiscal Years 2013-2018.

BACKGROUND INFORMATION:

The plan is included in Board member agendas and is available upon request in the office of the Director of Operations.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **AMENDMENT OF BOARD POLICY 4.20 STUDENT PROGRESSION PLAN**
DATE: October 8, 2013

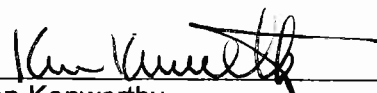
RECOMMENDATION:

That the Board approve amendment of School Board Policy 4.20 Student Progression Plan.

BACKGROUND INFORMATION:

Revisions to the Student Progression Plan are required to comply with current legislation, State Board rules, and updates from the Florida Department of Education. Revisions are outlined in the attached Executive Summary. Advertisement of intent to amend Policy 4.20 was approved by the School Board on September 5, 2013, and legally advertised to the public on September 8, 2013, as required by Chapter 120, Administrative Procedures Act, Florida Statutes.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Changes to Student Progression Plan 2013-2014
Executive Summary

1. **Common Core:** The information regarding PARCC was removed pending the State School Board's decision of the Common Core assessment to be used for the scheduled replacement of the FCAT in 2015. The implementation schedule for Common Core State Standards was added.

2. **Elementary Grading:** All references to Reading and Writing courses at the elementary level were replaced with a course named "English/Language Arts" or ELA. All references to individual Reading or Writing grades were removed and replaced with the ELA grade references. The Writing grading rubric was changed to align with the new FCAT Writing Proficiency level of 3.5.

3. **Transfer Students:** Language was added to conform with F.S. 1003.25(3) regarding the transfer of Algebra I credits for students transferring in from out-of-state and credits for ELA 2 or 3.

4. **Certified school counselors:** All references to Guidance Counselors has been replaced by Certified School Counselors to comply with legislation.

5. **Successful Progression of Retained Third-Grade Readers:** Students who are retained in third grade will be provided with a Highly Effective Teacher as determined by the District IPC instrument.

6. **Middle School Student Progression:** Reading Courses were deleted and replaced with Language Arts courses; Math 3 was replaced with Pre-Algebra, AVID classes were added to the available class list.

The requirement to pass the Civics EOC was removed.

7. **General High School Diploma requirements:** The requirement to pass the Algebra, Biology and Geometry EOCs in order to earn credit. These EOCs must count for 30% of the student's final grade. Information on the use Industry Certification credits was added. Financial literacy is required in Economics courses. One online learning course must be completed.

Added the Scholar and Merit Designation requirements:

Standard High School Diploma Designations are:

- **Scholar Designation**
 - Pass the Grade 11 ELA common core assessment (when state transitions)
 - 1 credit in Algebra II (in addition to 30% of course average)
 - Pass Algebra II common core assessment (when state transitions)
 - 1 credit in statistics or an equally rigorous mathematics course
 - Pass the Biology I EOC assessment (in addition to 30% of course average)
 - 1 credit in chemistry or physics and 1 credit in a course equally rigorous to chemistry or physics
 - Pass the U.S. History EOC assessment (in addition to 30% of course average)
 - 2 credits in the same world language

1 credit in AP, AICE, IB, or a dual enrollment course (any subject area)

- Merit Designation

Attain 1 or more industry certifications under s.1003.492, F.S.

8. Early High School Graduation: The 3 year graduation option was adjusted to reflect the change in legislation that drops the requirement for P.E. and reduces the number of required electives from 8 to 3 for those who opt to graduate in three years with 18 credits. The 3 Year College and the 3 Year Career Preparatory Programs were deleted.

ACCEL 18 credit graduation option:

- Students entering 9th grade in 2013-14 may opt for the new ACCEL 18 credit graduation option. The 18 credits shall be distributed as follows: 4 credits in English
- 4 credits in mathematics
 - 1 Algebra I, or equivalent credit must be earned to receive a standard diploma. The End Of Course exam counts as 30% of the grade.
 - 1 must be Geometry I or equivalent; student must take the End of Course exam for 30% of final grade
 - Industry certification courses that lead to college credit may substitute for up to two mathematics courses (Algebra I & Geometry may not be substituted)
- 3 credits in science
 - 2 of which must have a laboratory component
 - 1 must be Biology I or equivalent; student must take the End of Course Exam for 30% of final grade
 - 2 must be an equally rigorous science courses
 - Industry certification courses that lead to college credit may substitute for one science credit (Biology may not be substituted)
- 3 credits in social studies
 - 1 credit in United States history
 - 1 credit in world history
 - ½ credit in economics must include financial literacy
 - ½ credit in United States government
- 1 credit in fine or performing arts, speech and debate, or a practical arts course that incorporates artistic content and techniques of creativity, interpretation, and imagination. Eligible practical arts courses will be identified through the Course Code Directory.
- 1 credit must be completed through online learning (excludes Driver's Ed)
- 3 credits in electives

9. Test Requirements: Test Requirements were changed to reflect the new assessment requirements.

Reading 2010-11&2011-12		Reading 2012-13 Beyond		Mathematics 2011-12		Mathematics 2012-13 Beyond	
FCAT	1926	FCAT	1926	FCAT	1889	Algebra I EOC	399
SAT	420	SAT	430	SAT	340	SAT	340
ACT	18	ACT	19	ACT	15	ACT	15

10. Enrollment Requirements for Students over 18: Students who are over 18 and enrolling in an Okeechobee County School must have a minimum of 12 credits and a GPA of no less than 1.5 to ensure the student's ability to graduate prior to . Students shall be considered ineligible for attendance in the regular high school, and shall receive guidance about other educational opportunities available.

Any full time Exceptional Education student may be exempt from this policy. All Exceptional Education students are to be regulated by the existing state statutes.

Provision shall be made for considering extenuating circumstances. A committee composed of the Assistant Superintendent of Instructional Services, principal, certified school counselor and instructional staff, as appropriate, shall evaluate the evidence relating to the extenuating circumstances and determine if special consideration is warranted.

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent

SUBJECT: AMENDMENT OF BOARD POLICY 6.14 EMPLOYMENT OF ATHLETIC COACHES WHO ARE NOT FULL-TIME EMPLOYEES OF THE SCHOOL BOARD

DATE: October 8, 2013

RECOMMENDATION:

That the Board approve amendment of School Board Policy 6.14 Employment of Athletic Coaches Who Are Not Full-Time Employees of the School Board.

BACKGROUND INFORMATION:

The proposed revision of Policy 6.14 clarifies the conditions upon which an individual who is not a full-time employee may be hired as an athletic coach. Advertisement of intent to amend Policy 6.14 was approved by the School Board on August 13, 2013, and legally advertised to the public on August 21, 2013, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. The policy is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 6.00: Personnel

6.14*

EMPLOYMENT OF ATHLETIC COACHES WHO ARE NOT FULL-TIME EMPLOYEES OF THE SCHOOL BOARD

POLICY

Persons who are not full-time employees of the School Board and who hold an athletic coaches certificate issued by the state of Florida, may be recommended by the Superintendent and appointed by the School Board, on a contract basis, to perform designated secondary school athletic coaching responsibilities, subject to the following conditions:

- I. The principal has determined that ~~qualified full-time employees of the School Board are~~ not the person being recommended is qualified and available to perform these responsibilities.
- II. The contracted employment conforms to rules and regulations of the State Board of Education and the bylaws of the Florida High School Activities Association.
- ~~III. The employment procedures and contracted services conform to Standards and Procedures provided by the Superintendent including, but not limited to:
 - A. Use of an approved agreement form for contracted services.
 - B. Assessment of the qualifications of such persons.
 - C. Agreement by the contracted employee to abide by the Code of Ethics of the Education Profession in Florida
 - D. Evaluation of performed services to be conducted by the principal and appropriate records maintained.~~
- ~~IV~~III. An individual who is employed only as an athletic coach must hold a valid cardiopulmonary resuscitation (CPR) certificate issued by the American Heart Association or the American Red Cross and must have received training about the dangers of drug use including performance enhancing drugs.
- ~~V~~IV. Payment for services shall be according to the approved District schedule of salary supplements for the services rendered.
- ~~V~~IV. The District shall attempt to ensure that community based coaches reflect the diversity of racial, ethnic, and gender groups that the School Board believes to be important to the educational experiences of students.

STATUTORY AUTHORITY:

1001.41, 1012.22, 1012.23, F.S.

LAWS IMPLEMENTED:

119.07, 1001.43, 1012.22, 1012.24, 1012.27, 1012.31, 1012.33, 1012.36, 1012.55, 1012.56, F.S.

STATE BOARD OF EDUCATION RULES:

6A-4.0282

HISTORY:

Adopted: 07/14/1998
Revision Date(s): 09/07/2006
Formerly: New

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent
SUBJECT: **AMENDMENT OF BOARD POLICY 7.101 ACCOUNTING AND CONTROL PROCEDURES**
DATE: October 8, 2013

RECOMMENDATION:

That the Board approve amendment of School Board Policy 7.101 Accounting and Control Procedures.

BACKGROUND INFORMATION:

The proposed amendment of Board Policy 7.101 is recommended by the Auditor General's Office. The revision will satisfy audit requirements contained in GASB 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. Advertisement of intent to amend Policy 7.101 was approved by the School Board on September 5, 2013, and legally advertised to the public on September 8, 2013, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. The policy is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



The School Board of Okeechobee County

Chapter 7.00: Business Services

7.101*

ACCOUNTING AND CONTROL PROCEDURES

POLICY

- I. The financial records and accounts of the School Board shall be kept by the Superintendent on forms and in the manner prescribed by State Board of Education rules. If such forms are not prescribed by State Board of Education rules or Florida Statutes, a uniform system shall be established by the School Board.
- II. The Superintendent shall submit to the School Board a financial statement for each month of the school fiscal year. The format of the statement shall be approved by the School Board and shall include a cumulative report to date of all receipts and expenditures for the school fiscal year.
- III. Fund balances shall be classified and reported in accordance with the Governmental Accounting Standards Board (GASB) Statement Number 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, on the Annual Financial Report in the following categories:
 - A. Nonspendable fund balance – amounts that are not in a spendable form (such as inventory) or are required to be maintained intact.
 - B. Restricted fund balance – amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
 - C. Committed fund balance – amounts constrained to specific purposes by the School Board; to be reported as committed, amounts cannot be used for any other purpose unless the School Board takes action to remove or change the constraint.
 - D. Assigned fund balance – amounts the School Board intends to use for a specific purpose; intent can be expressed by the School Board or by the Superintendent and/or the Director of Finance.
 - E. Unassigned fund balance – amounts that are available for any purpose; these amounts are reported only in the general fund.
- IV. The Superintendent shall develop and the School Board approve procedures under which any funds under their control are allowed to be transmitted by electronic transaction.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAWS IMPLEMENTED:

215.85, Chapter 668, 1001.43, 1001.51, 1010.11, 1011.60, 1011.62, F.S.

STATE BOARD OF EDUCATION RULES:

6A-1.001

HISTORY:

Adopted: 03/09/2004

Revision Date(s): 08/21/2012

Formerly: New

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: ADVERTISEMENT TO AMEND BOARD POLICY 8.80 ONLINE INFORMATION SERVICES USE
DATE: October 8, 2013


RECOMMENDATION:

That the Board approve advertisement to amend Board Policy 8.80 Online Information Services Use.

BACKGROUND INFORMATION:

The proposed revisions to this Board policy will bring the policy in line with current practice. The proposed amendment is attached and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools



Chapter 8.00: Auxiliary Services

8.80

ONLINE INFORMATION SERVICES USE

POLICY

Online information services such as, the district Wide Area Network (WAN), school Local Area Networks (LAN's), the Florida Information Resource Network (FIRN), and the Internet provide an exciting opportunity to expand learning for students and educators. However, access to these resources must be tied to the responsibility for appropriate use of the resources. Therefore, the Okeechobee County School Board is implementing the following acceptable use policy for accessing online information services.

I. The District WAN

The Okeechobee County Wide Area Network (WAN) connects the district office to all school sites and provides connectivity and support to schools. The WAN provides students with internet access to educational web sites, news, and other research tools (such as card catalogs, on-line encyclopedias). Faculty and staff also have internet access as well as email and other services.

II. The School LAN

Each school site has a Local Area Network (LAN). The LAN extends connectivity and support to the individual classroom. Besides providing Internet access at the classroom level, students and faculty are provided access to other educational software residing on the LAN.

~~III. FIRN~~

~~The Florida Information Resource Network (FIRN) is a telecommunications network accessible to all of Florida's public educators. The fundamental goal of FIRN is to provide Florida educators with equal access to the computing resources which serve public education.~~

~~IV. Network Warning~~

~~Access to computers (and people) all over the world also may result in the availability of material that may not be considered to be of educational value. There may be some material, individual contacts or communications which are not suitable for school-aged children. The Okeechobee County School Board views information retrieval from online information services in the same capacity as information retrieval from reference materials identified by schools. Specifically, the Okeechobee County School Board supports those which will enhance the research and inquiry of the learner with directed guidance from faculty and staff. However, on a global network, it is impossible to control all materials and an industrious user may discover inappropriate information. At school, each student's access to and use of online information services will be under the teacher's direction and monitored as a regular instructional activity. The Okeechobee County School Board, however, cannot guarantee that some users may access material that is not consistent with the educational mission, goals and policies of the Okeechobee County School Board.~~

~~Parents are encouraged to teach their students responsible behaviors while using the Internet at home and to provide the supervision necessary to allow them to have a safe and productive on-line experience.~~

~~V. General Policy and Guidelines~~

~~It is a general policy that online information services are to be used in a responsible, efficient, ethical, and legal manner. Both student and staff users are expected to follow the rules as outlined in this policy and any administrative directives or school guidelines related to this policy.~~

~~Failure to adhere to the policy and guidelines may result in disciplinary action of students or staff and result in suspension or revocation of access privileges.~~

~~A. Unacceptable uses of online information services include, but are not limited to:~~

- ~~1. Using profanity, obscenity, or other language which may be offensive to another user;~~
- ~~2. Intentionally accessing inappropriate web sites;~~
- ~~3. Re-posting personal communications without the author's prior consent;~~
- ~~4. Copying commercial software in violation of copyright law or other copyright protected material; and~~
- ~~5. Using online information services for financial gain or for any commercial or illegal activity.~~

~~B. Users must be aware of the finite capacity of the network and must cooperate with network administrators to conserve resources and assure equitable access for all. The network has a limited number of locations throughout the state to serve a growing number of users. Dialup users are expected to be courteous to other dialup users by limiting their connection time to what is needed for active internet usage.~~

~~C. Users should practice E-mail etiquette by:~~

- ~~1. Making subject headings as descriptive as possible; and~~
- ~~2. Choosing words carefully to avoid misunderstandings; keeping in mind that electronic text is devoid of any context clues which convey shades of irony, sarcasm, or harmless humor.~~

~~D. Teachers are responsible for teaching proper techniques and standards for participation, for guiding student access to appropriate sections of the online information services, and for assuring that students understand that if they misuse these services they will lose their access privileges.~~

~~E. When inappropriate material appears on a computer screen, the student should turn the monitor off within five (5) seconds and notify the supervising teacher. Students must get the teacher's permission before downloading any file.~~

~~F. Staff members who are issued on-line accounts are responsible at all times for proper use of the accounts. They must carefully guard their FIRM account, local network password and E-mail passwords, changing them as directed. Sharing account information and passwords with anyone at any time will result in disciplinary action. Teachers shall not allow students to use staff accounts or allow students to gain access to services via the staff member's password.~~

~~G. Users must avoid knowingly or carelessly spreading computer viruses. Do not download files from unknown sources. Deliberate attempts to degrade or disrupt system performance will be viewed as major school rule violations and criminal activity under applicable state and federal law.~~

~~H. Never consider electronic communications to be completely private, as they are by their nature public record.~~

~~I. Additional procedures and guidelines may be developed by the superintendent and school principals as needed to implement the intent of this policy in view of the constantly changing world of technology.~~

III. Personal Use

Employees are generally not permitted to utilize the District Network to conduct personal business or for other personal purposes. However, limited personal use of the system is permitted, but only to the extent it does not conflict with the user's employment duties and responsibilities. Staff members may use the telephone system to make local personal telephone calls, but calls should be brief and infrequent so as not to interfere with the official use of the system. No personal long distance calls or calls resulting in a charge are to be made on the District system. Use of personally owned devices on the network is acceptable as long as the user has read and signed the Bring Your Own Device (BYOD) user agreement and it is on file with the school or department.

IV. Prohibited Activities

In using the District Network, employees shall not:

- a. Violate conditions for the Code of Ethics and Principles of Professional Conduct of the Education Profession in Florida.
- b. Violate copyright laws.
- c. Engage in discrimination or harassment on the basis of gender, race, religion, ethnicity, or disability.
- d. Violate rules, procedures or guidelines of the School Board.
- e. Allow another individual to use his or her username and password.
- f. Use another individual's username and password.
- g. Use the system for political election/campaign activities, for political advocacy or activism, or to express personal views on issues that are pending or may reasonably be expected to come before the School Board. Personal email or other non-District media should be used for those purposes. However, this rule shall not prohibit School Board Members and the Superintendent and his staff from using the District's network for communications relating to legislative affairs, other political issues affecting schools and education, and issues that may be pending or may come before the School Board.
- h. Use the system for personal financial gain, online bidding or for any other activities related to non-School Board business.
- i. Access, download, store, view, send or display text, images, movies or sounds that contain pornography, obscenity or language that offends or degrades others.
- j. Attempt to send or send anonymous messages of any kind or pretending to be someone else while sending a message.
- k. Bully, harass, insult, threaten or attack others via electronic resources.
- l. Electronically or physically damage or attempt to damage the network, equipment, materials or data, including hacking, flooding or virus deployment.
- m. Attempt to or actually access the District System without authorization or in violation of any law.
- n. Use electronic resources for illegal or inappropriate activities.

V. No Expectation of Privacy

Users have no expectation of privacy in any communication sent or received over or through the District network, including email, internet access, network access or other electronic resources, or material stored on District servers. This includes District network access using any District-owned or personally-owned electronic device.

VI. Acceptable Use Policy (AUP) Guidelines and Procedures

The Superintendent is authorized to adopt procedures and guidelines implementing and administering this rule and adopting an AUP regulating the use of the District resources by students and other users in addition to employees.

STATUTORY AUTHORITY:

1001.42, F.S.

LAWS IMPLEMENTED:

1000.21, 1001.43, F.S.

STATE DEPARTMENT OF AGRICULTURE
AND CONSUMER SERVICES RULE(S):

6A-1.0014

HISTORY:

Adopted: 07/14/1998

Revision Date(s): 09/12/2000

Formerly: G-49

©EMCS

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: SALARY SCHEDULE NO. 31
DATE: October 8, 2013

RECOMMENDATION:

That the Board approve Salary Schedule No. 31, *Travel Expense*, for the 2013-14 school year.

BACKGROUND INFORMATION:


Salary Schedule No. 31 is attached. Changes to the schedule include increasing Class C meals as follows:

<u>Meal</u>	<u>From</u>	<u>To</u>
Breakfast	\$ 3.00	\$ 6.00
Lunch	6.00	11.00
Dinner	12.00	19.00

Also, the following statement has been added: *"No one, whether traveling out of state or in state, shall be reimbursed for any meal or lodging included in a convention or conference registration fee paid by the District."*

The changes in meal reimbursement rates will take effect upon School Board approval.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

**2013-14
 OKEECHOBEE COUNTY SCHOOL BOARD
 SALARY SCHEDULE NO. 31
 TRAVEL EXPENSE**

MONTHLY TRAVEL ALLOWANCE – will be paid based upon the most recent typical month's travel log not to exceed the amount listed below as approved by the School Board.

Position	Maximum Per Month
Assistant Superintendent for Administrative Services	\$80.00
Assistant Superintendent for Instructional Services	80.00
Director of Student Services	80.00
Director of K-12 Accountability and Assessment	80.00
Coordinator of Exceptional Student Education	80.00
Director of Financial Services	80.00
Director of Human Resources	80.00
Director of Information Technology	80.00
Coordinator of Instructional Technology	80.00
Coordinator of Network Systems	80.00
Supervisor of Food Service	80.00
Supervisor of Transportation	80.00
Coordinator of Grants and Special Programs	80.00
Coordinator of Network Systems	80.00
Coordinator of Staff Development	80.00
Principals/Administrator on Special Assignment	80.00

DAILY TRAVEL ALLOWANCE (FLORIDA STATUTES 112.061)

Per mile (by automobile) \$ 0.445

Class C Travel

Breakfast (6 a.m. - 8 a.m.)	\$ 6.00
Lunch (12 noon - 2 p.m.)	11.00
Dinner (6 p.m. - 8 p.m.)	19.00

No one, whether traveling out of state or in state, shall be reimbursed for any meal or lodging included in a convention or conference registration fee paid by the District.

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: APPROVAL TO TEMPORARILY EXCEED MAXIMUM CLASS SIZE
DATE: October 8, 2013

RECOMMENDATION:

That the Board approve and allow the temporary exceeding of Class Size maximums as needed and as allowed by Florida Statute 1003.03 (2)(b)(1) thru(3), which states:

1003.03. Maximum class size.

(2) IMPLEMENTATION

- (b) *A student who enrolls in a school after the October student membership survey may be assigned to an existing class that temporarily exceeds the maximum number of students in subsection (1) if the district school board determines it to be impractical, educationally unsound, or disruptive to student learning to not assign the student to the class. If the district school board makes this determination:*
1. *Up to three students may be assigned to a teacher in kindergarten through grade 3 above the maximum as provided in paragraph (1)(a);*
 2. *Up to five students may be assigned to a teacher in grades 4 through 12 above the maximum as provided in paragraphs (1)(b) and (c), respectively; and*
 3. *The district school board shall develop a plan that provides that the school will be in full compliance with the maximum class size in subsection (1) by the next October student membership survey.*

BACKGROUND INFORMATION:

The normal requirements for maximum class sizes, are:

Grades PK-3: 18 [F.S. 1003.03 (1)(a)]

Grades 4-8: 22 [F.S. 1003.03 (1)(b)]

Grades 9-12" 25 [F.S. 1003.03 (1)(c)]

Approval to exceed the maximum class sizes, as allowed in statute, will accommodate less disruption of the educational process by reducing the need to move students and teachers to meet class size.

The District plans to be in compliance with class size again by the October 2014 membership survey. A copy of the statute governing class size is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: 2013-14 DISTRICT ORGANIZATION CHART
DATE: October 8, 2013

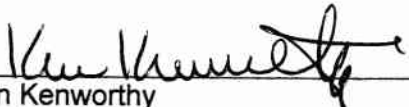
RECOMMENDATION:

That the Board approve the 2013-14 District Organization Chart.

BACKGROUND INFORMATION:

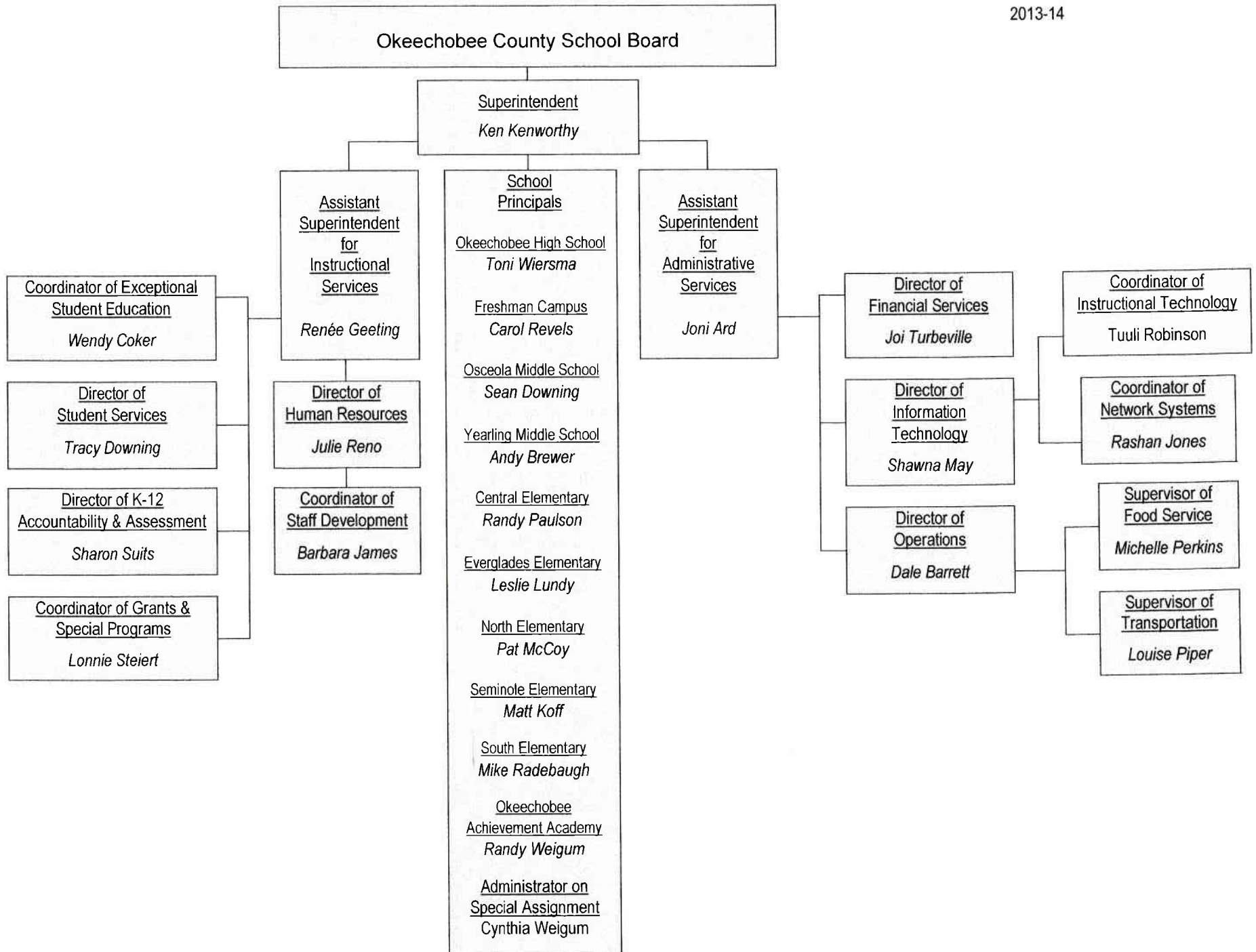
The chart is attached.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

ADMINISTRATIVE ORGANIZATION
 OKEECHOBEE COUNTY SCHOOL BOARD
 2013-14



TO: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: SCHOOL IMPROVEMENT PLANS
DATE: October 8, 2013

RECOMMENDATION:


That the Board approve School Improvement Plans for schools in the district for the 2013-14 school year.

BACKGROUND INFORMATION:

An Executive Summary is included in Board member agendas, and a complete set of plans is available for review on the Florida Department of Education website:

<http://www.flsiponline.com>

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: EMPLOYMENT OF PERSONNEL
DATE: October 8, 2013

RECOMMENDATION:

That the following personnel be employed:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Clark, Amanda	Paraprofessional, ESE	Seminole Elementary School	09-16-2013
Jovi, Christine	Bus Driver	Transportation	09-24-2013
Justus, Steve	Teacher, EBD	Okeechobee Achievement Academy	09-09-2013
Perdomo, Dario	Bus Driver	Transportation	09-24-2013
Tankersley, Tamara	Bus Driver	Transportation	09-23-2013
Watts, Sharon	Bus Driver	Transportation	09-23-2013

RECOMMENDED BY:


Ken Kenworthy
Superintendent of Schools

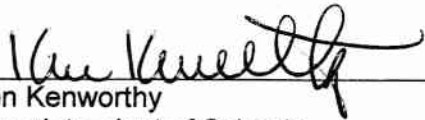
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: EMPLOYMENT OF TEMPORARY PERSONNEL
DATE: October 8, 2013

RECOMMENDATION:

That the following temporary personnel be employed as needed:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Delagall, Ethel	Sub – Extended Daycare	09-24-2013
Hickman, Cindy Kaye	Sub – Food Service	09-24-2013
Holmes, Anita	Extended Daycare	08-19-2013
Jovi, Christine	Sub – Bus Driver	09-16-2013
Lowry, Bertha	Extended Daycare	08-19-2013
Perdomo, Dario	Sub – Bus Driver	09-17-2013
Rhuda, Jimmie Jeneane	Sub – Food Service	08-19-2013
Szentmartoni, Vema Carol	Extended Daycare	09-17-2013
Tagle, Frank	Extended Daycare	08-26-2013
Tankersley, Tamara	Sub – Bus Driver	09-16-2013
Weathersby, Judy	Extended Daycare	09-09-2013

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT
DATE: October 8, 2013


RECOMMENDATION:

That resignations for the following personnel be accepted:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective Date</u>
Barclay, Berris (Retirement)	Custodian II	Okeechobee High School	03-03-2014
Shaw, Wendy	Teacher, VE	Osceola Middle School	09-05-2013
Wait, Casandra	Teacher, VE	South Elementary School	09-18-2013

That the resignation of Larry Perkins, Bus Driver, Transportation Department, be accepted with prejudice effective October 1, 2013, due to lack of sufficient notice.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

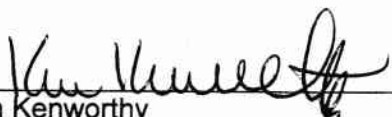
To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: LEAVE REQUESTS
DATE: October 8, 2013

RECOMMENDATION:

That the following leaves of absence be approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Jolly, Regina	North Elementary School	Short Term	Beginning August 15, 2013 and continuing for a total not to exceed 12 days and not extending beyond April 1, 2014.	
Lehman, Catherine	North Elementary School	Short Term	Beginning September 10, 2013 and continuing for a total not to exceed 42 days and not extending beyond January 26, 2014.	
Love, Dianne	Transportation	Short Term	09-10-2013	11-28-2013
McNeil, Jimmie	Okeechobee High School	Short Term	09-25-2013	12-19-2013

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: ADDITIONS TO SUBSTITUTE TEACHER LIST FOR 2013-14
DATE: October 8, 2013


RECOMMENDATION:

That the following personnel be added to the Substitute Teacher List for the 2013-14 school year:

<u>Name</u>	<u>Rank</u>
Vavra, Gisela	I
Armstrong, Krystal	III

Rank I – Less than 60 college credit hours
Rank II – 60 or more college credit hours
Rank III – Bachelor's degree or higher

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: PAYMENTS TO PERSONNEL
DATE: October 8, 2013

RECOMMENDATION:

That the Board approve the following payments to personnel:

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
Eida Garcia Teresa Gaus Marlene Gonzalez Samantha Kirton Jerilynn Ward	Parental Involvement Planning	\$13.00 Per Hour	7 Hours 8/5/13	#4431 – Title I Schoolwide
Phillip Spearow	Trainer – Health Incentive – Wellness Program – OFC Fitness Center	\$20.00 Per Hour	1.5 Hours Per Day 2 Days Per Week	#1490 – Health Incentive

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent

SUBJECT: ANNUAL ACCOUNTING AND RETENTION AGREEMENT WITH BLUE CROSS AND BLUE SHIELD OF FLORIDA, INC.

DATE: October 8, 2013

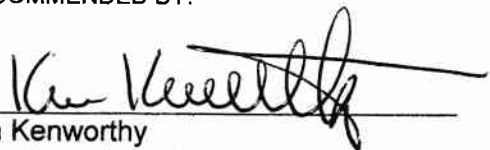
RECOMMENDATION:

That the Board approve an Annual Accounting and Retention Agreement with Blue Cross and Blue Shield of Florida, Inc. effective through September 30, 2015.

BACKGROUND INFORMATION:

This is a two-year renewal agreement that will allow the District to receive \$150,000.00 in wellness funds and will allow a 50/50 sharing of unused premiums after all claims are paid each year. A stipulation of the agreement is a payback of \$125,000.00 if the District does not renew coverage with Blue Cross Blue Shield during the two year period. The agreement is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Administrative Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **MASTER AFFILIATION AGREEMENT FOR FIAT PROGRAMS**
DATE: October 8, 2013

RECOMMENDATION:

That the Board approve the Master Affiliation Agreement with Florida Atlantic University, Florida Institute for the Advancement of Teaching (FIAT). The agreement covers participation programs designed to attract and develop new educators.

BACKGROUND INFORMATION:

This is a renewal agreement for one or more of the following programs sponsored by FIAT:

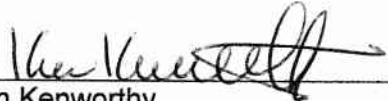
- A. Good FIT (First Introduction to Teaching) – Places college freshmen, sophomores, and other students interested in teaching into school classrooms as Instructional Interns one day per week to work with pupils under the direction of a model teacher from the School District for 12 weeks per semester. These students may be from FAU or Florida's community colleges.
- B. SMaRT (Substituting with Mentors and Realistic Teaching) – Places college juniors and seniors in a specific school for a semester as substitute teachers for one or more predetermined days per week with a FIAT master mentor who oversees their induction and performance.
- C. AIT (Accelerated Induction into Teaching) – Places highly qualified student teachers in unfilled classrooms as the instructor of record under the direct, daily, ongoing supervision of a FIAT Master Mentor for one full semester.

A copy of the agreement is included in Board member agendas and is available upon request in the office of the Director of Human Resources.

STRATEGIC PLAN:

Goal #1, Objective D.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: COOPERATIVE AGREEMENT WITH THE OKEECHOBEE EDUCATIONAL FOUNDATION, INC.
DATE: October 8, 2013

RECOMMENDATION:

That the Board approve an agreement with the Okeechobee Educational Foundation, Inc. for the 2013-14 fiscal year for the operation of the Positive Empowerment Program.

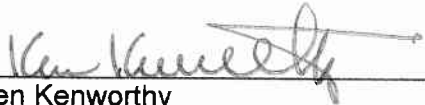
BACKGROUND INFORMATION:

This is a renewal agreement with no changes. The Positive Empowerment Program is for students who are assigned a one-day suspension from Osceola Middle School or Yearling Middle School. The program is funded by the Children's Services Council, and the Okeechobee Educational Foundation serves as the fiscal agent. The School District employs a paraprofessional to work in the program and provides space and maintenance. The Educational Foundation reimburses the salary costs to the School District. The agreement is included in Board member agendas and is available upon request in the Superintendent's office.

STRATEGIC PLAN:

Goal #3, Objective B.
Goal #4, Objective C.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **AGREEMENT FOR PARTICIPATION IN THE 2013-14 HEARTLAND REGIONAL SCIENCE AND ENGINEERING FAIR**
DATE: October 8, 2013


RECOMMENDATION:

That the Board approve an agreement for participation in the 2013-14 Heartland Regional Science & Engineering Fair and payment of an affiliation fee in the amount of \$3,000.00.

BACKGROUND INFORMATION:

The Heartland Regional Science & Engineering Fair has six (6) participating counties this year: Desoto, Glades, Hardee, Hendry, Highlands, and Okeechobee. The Okeechobee County Science Fair will be at Osceola Middle School on Thursday, January 16, 2014. The Heartland Regional Fair will be held at South Florida State College in Avon Park. The judging will be on Wednesday, February 19, 2014, and the awards will be the evening of February 21, 2014, at the college. The agreement is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: GRANT AGREEMENT WITH OKEECHOBEE COUNTY COMMISSIONERS
DATE: October 8, 2013

RECOMMENDATION:


That the Board approve a grant agreement with the Okeechobee County Commissioners for the reimbursement of expenses for driver education safety programs effective October 1, 2013, through September 30, 2014.

BACKGROUND INFORMATION:

This is a renewal agreement. Chapter 318.1215 F.S., also known as the Dori Slosberg Driver Education Safety Act, allows a Board of County Commissioners to adopt an ordinance to collect an additional \$5.00 per traffic citation to be used to fund driver education. This agreement will allow the District to access these funds. Funds received under this grant agreement will be used to sustain the driver education program at Okeechobee High School.

A copy of the agreement is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Administrative Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **AGREEMENT WITH EXCHANGE CLUB CASTLE FOR THE HIGH HOPES PROGRAM**
DATE: October 8, 2013

RECOMMENDATION :

That the Board approve a Collaborative Agreement with The Exchange Club CASTLE to provide the High Hopes Program for students during the 2013-14 school year.

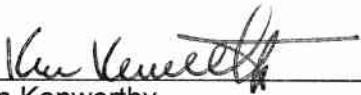
BACKGROUND INFORMATION:

This is a renewal agreement with the Exchange Club CASTLE. They will provide personnel and materials free of charge to conduct support groups for children dealing with the emotional consequences of divorce. Students will be referred to participate in this program through the school guidance counselor and will secure parent permission prior to joining the group. The agreement is included in Board member agendas and is available upon request in the office of the Director of Student Services.

STRATEGIC PLAN:

Goal #3, Objective B.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

TO: The Okeechobee County School Board

FROM: Ken Kenworthy, Superintendent of Schools

SUBJECT: **AGREEMENT WITH EXCHANGE CLUB CASTLE FOR PARENT TRAINING AND COUNSELING SERVICES**

DATE: October 8, 2013

RECOMMENDATION:

That the Board approve an agreement with Exchange Club CASTLE to coordinate training and counseling services for parents.

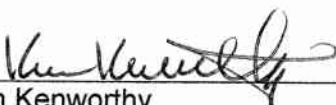
BACKGROUND INFORMATION:

This is renewal agreement. Exchange Club CASTLE will be working with parent trainers, social workers and mental health counselors to coordinate services for parents of students who have been abused, neglected, or have a potential for abuse and neglect. The Exchange Club CASTLE will meet weekly with staff to discuss services and to prevent gaps in services or duplication of services. Exchange Club CASTLE receives funds from United for Families and Children's Services Council of Okeechobee County. The agreement is included in Board member agendas and is available upon request in the office of the Coordinator of Exceptional Student Education.

STRATEGIC PLAN:

Goal #3, Objective B.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: AGREEMENT WITH HPS, HELPING PEOPLE SUCCEED, INC.
DATE: October 8, 2013

RECOMMENDATION:

That the Board approve an agreement with HPS, Helping People Succeed, Inc. for student mental health services effective August 1, 2013, through July 31, 2014.

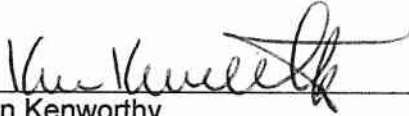
BACKGROUND INFORMATION:

This is a renewal agreement. Referrals for services are made by the school psychologists or guidance counselors to the school social worker who then contacts the agency. There are no fees assessed to the School Board unless there are special circumstances approved by the Coordinator of Exceptional Student Education. Special circumstance services are paid from IDEA Project 4449 for non-Medicaid students. The agreement is included in Board member agendas and is available upon request in the office of the Coordinator of Exceptional Student Education.

STRATEGIC PLAN:

Goal #3, Objective B.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: AGREEMENT WITH LLF CONSULTING, LLC
DATE: October 8, 2013


RECOMMENDATION:

That the Board approve an agreement with LLF Consulting, LLC to provide consulting support services to the administrative team of Everglades Elementary School for the 2013-14 fiscal year.

BACKGROUND INFORMATION:

This is a new agreement that will be funded from Title VI project. The agreement is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **PROPERTY DISPOSAL LIST #3 FOR THE 2013-14 FISCAL YEAR**
DATE: October 8, 2013

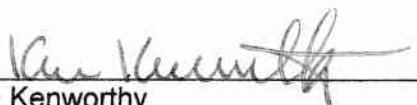
RECOMMENDATION:

That the items listed on the attached Property Disposal List #3 for the 2013-14 fiscal year be declared as surplus, no longer usable for educational purposes, and to be removed from property records; and that the Superintendent be authorized to donate or sell such items in accordance with state statute.

STRATEGIC PLAN

Goal #4, Objective A.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

OKEECHOBEE COUNTY SCHOOL BOARD

Property Disposal

2013-14 #3

Property Number	Description	Cost	Condition	School/ Cost Center
16098	Lathe, Computer Controlled	5,025.00	Obsolete	OHS
17030	Tiller, Rotovator	1,500.00	Obsolete	OHS
1422F	Hot Water Pressure Washer	1,829.00	Obsolete	OHS
2244F	Acer Tablet PC	1,522.60	Obsolete	OHS
2253F	Computer, Gateway	1,938.00	Obsolete	OHS
2295F	Table Saw 12	1,495.00	Obsolete	OHS
2296F	Table Saw 12	1,495.00	Obsolete	OHS
2527F	Plasma, Hypertherm	1,995.00	Obsolete	OHS
3583F	Computer Desktop	1,003.00	Obsolete	OHS
3805F	Computer, Dell Optiplex 745	1,005.00	Unrepairable	OHS
1189F	Computer, Compac	2,999.00	Obsolete	OHS
18847	Computer, Gateway	1,984.00	Obsolete	OHS
18968	Computer, Gateway	1,963.00	Obsolete	OHS
19042	Computer, Laptop Gateway	3,786.00	Obsolete	OHS
19043	Computer, Laptop Gateway	4,876.00	Obsolete	OHS
19044	Computer, Laptop Gateway	3,787.00	Obsolete	OHS
19580	Computer, Gateway	1,278.00	Obsolete	OHS
19663	Computer, Gateway	1,125.00	Obsolete	OHS
19664	Computer, Gateway	1,125.00	Obsolete	OHS
19669	Computer, Gateway	968.00	Obsolete	OHS
19670	Computer, Gateway	968.00	Obsolete	OHS
19809	Computer, Gateway	1,220.00	Obsolete	OHS
19810	Computer, Gateway	1,220.00	Obsolete	OHS
19862	Computer, Gateway	1,483.00	Obsolete	OHS
20144	Computer, Gateway	1,275.00	Obsolete	OHS
1483F	Computer, Gateway	1,276.00	Obsolete	OHS
1516F	Computer, Gateway	2,549.00	Obsolete	OHS
1629F	Computer, Gateway	1,093.00	Obsolete	OHS
19116	Computer, ICS	999.00	Obsolete	OHS
1660F	Computer, ICS	929.00	Obsolete	OHS
1661F	Computer, ICS	929.00	Obsolete	OHS
1664F	Computer, ICS	929.00	Obsolete	OHS
1670F	Computer, ICS	929.00	Obsolete	OHS
1672F	Computer, ICS	929.00	Obsolete	OHS
1674F	Computer, ICS	929.00	Obsolete	OHS
1677F	Computer, ICS	929.00	Obsolete	OHS
1678F	Computer, ICS	929.00	Obsolete	OHS
1679F	Computer, ICS	929.00	Obsolete	OHS
1682F	Computer, ICS	929.00	Obsolete	OHS
1683F	Computer, ICS	929.00	Obsolete	OHS
1686F	Computer, ICS	929.00	Obsolete	OHS
1689F	Computer, ICS	929.00	Obsolete	OHS
1694F	Computer, ICS	929.00	Obsolete	OHS
1695F	Computer, ICS	929.00	Obsolete	OHS
1697F	Computer, ICS	929.00	Obsolete	OHS
1698F	Computer, ICS	929.00	Obsolete	OHS
1700F	Computer, ICS	929.00	Obsolete	OHS
2153F	Computer, Gateway Laptop	2,600.01	Obsolete	OHS
2248F	Computer, Gateway	907.00	Obsolete	OHS
2249F	Computer, Gateway	907.00	Obsolete	OHS
2250F	Computer, Gateway	907.00	Obsolete	OHS

OKEECHOBEE COUNTY SCHOOL BOARD

Property Disposal

2013-14 #3

Property Number	Description	Cost	Condition	School/ Cost Center
2251F	Computer, Gateway	907.00	Obsolete	OHS
2252F	Computer, Gateway	907.00	Obsolete	OHS
2255F	Computer, Gateway	1,746.00	Obsolete	OHS
2609F	Computer, Gateway	1,199.00	Obsolete	OHS
2818F	Computer, Gateway	1,275.00	Obsolete	OHS
2819F	Computer, Gateway	1,275.00	Obsolete	OHS
2820F	Computer, Gateway	1,275.00	Obsolete	OHS
2821F	Computer, Gateway	1,275.00	Obsolete	OHS
2824F	Computer, Gateway	1,275.00	Obsolete	OHS
2825F	Computer, Gateway	1,275.00	Obsolete	OHS
2828F	Computer, Gateway	1,275.00	Obsolete	OHS
2830F	Computer, Gateway	1,275.00	Obsolete	OHS
2871F	Computer, Gateway	766.00	Obsolete	OHS
2872F	Computer, Gateway	766.00	Obsolete	OHS
2875F	Computer, Gateway	766.00	Obsolete	OHS
2876F	Computer, Gateway	766.00	Obsolete	OHS
2880F	Computer, Gateway	766.00	Obsolete	OHS
2883F	Computer, Gateway	766.00	Obsolete	OHS
2884F	Computer, Gateway	766.00	Obsolete	OHS
2886F	Computer, Gateway	766.00	Obsolete	OHS
2889F	Computer, Gateway	766.00	Obsolete	OHS
2891F	Computer, Gateway	766.00	Obsolete	OHS
2892F	Computer, Gateway	766.00	Obsolete	OHS
2893F	Computer, Gateway	766.00	Obsolete	OHS
2894F	Computer, Gateway	766.00	Obsolete	OHS
2895F	Computer, Gateway	766.00	Obsolete	OHS
2896F	Computer, Gateway	766.00	Obsolete	OHS
21611	Oragami	2,100.83	Unrepairable	OHS
		105,374.44		
County Custodian	<i>Janis Stevens</i>	Date	<u>09-17-2013</u>	
Superintendent		Date		
School Board Chairman		Date		

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **MONTHLY FINANCIAL STATEMENT FOR JULY, 2013**
DATE: October 8, 2013

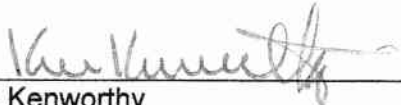
RECOMMENDATION:

That the Monthly Financial Statement for July, 2013, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request in the office of the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **MONTHLY FINANCIAL STATEMENT FOR AUGUST, 2013**
DATE: October 8, 2013

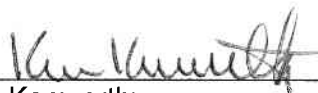
RECOMMENDATION:

That the Monthly Financial Statement for August, 2013, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request in the office of the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: BUDGET AMENDMENT #1 FOR JULY, 2013
DATE: October 8, 2013


RECOMMENDATION:

That Budget Amendment #1 for July, 2013, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request in the office of the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **BUDGET AMENDMENT #2 FOR AUGUST, 2013**
DATE: October 8, 2013


RECOMMENDATION:

That Budget Amendment #2 for August, 2013, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request in the office of the Director of Finance.

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **WARRANT REGISTER FOR AUGUST, 2013**
DATE: October 8, 2013

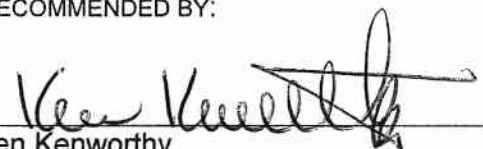
RECOMMENDATION:

That the Warrant Register for August, 2013, be approved as follows:

General Disbursement Account – Warrants #146182 thru #146576

Operating General Fund	\$ 2,126,268.56
Federal Programs Fund	118,067.21
Food Service Fund	111,805.29
Capital Improvement Fund	<u>211,751.24</u>
Total	\$ 2,567,892.30

RECOMMENDED BY:


Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: **WARRANT REGISTER FOR SEPTEMBER, 2013**
DATE: October 8, 2013

RECOMMENDATION:

That the Warrant Register for September, 2013, be approved as follows:

General Disbursement Account – Warrants #146577 thru #146957

Operating General Fund	\$ 1,135,323.99
Federal Programs Fund	73,596.62
Food Service Fund	217,706.51
Capital Improvement Fund	<u>114,643.05</u>
Total	\$ 1,541,270.17

RECOMMENDED BY:



Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: 2013-14 OUT-OF-FIELD TEACHERS

DATE: October 8, 2013

RECOMMENDATION:

That the Board approve the following Out-of-Field Teachers for the 2013-14 October FTE Survey:

Okeechobee Freshman Campus

Gray-Lagos, Gena	Reading	1 st Year of Assignment
Mims, Brad	Guidance	Earned 6 Semester Hours
Queen, Colleen	ESOL	Earned 180/300 Points
Zorich, Jean	ESE	1 st Year of Assignment

North Elementary School

Fusco, Patricia	Guidance	1 st Year of Assignment
Levins, Blanche	ESOL	Earned 240/300 Points
Luaces-Moreno, Wendy	Kindergarten	1 st Year of Assignment
Thomas, Heather	ESOL	1 st Year of Assignment

Okeechobee Achievement Academy

Justus, Steve	Language Arts/ESOL	1 st Year of Assignment/ Earned 60/300 Points
Mercurio, Brian	Secondary Soc. Studies	1 st Year of Assignment
Snowden, Tamecia	Language Arts/Reading/ESOL	1 st Year of Assignment/ Earned 120/300 Points

Osceola Middle School

Arnold, Madonna	Reading	Earned 6 Semester Hours
Arnold, Melissa	Reading/ ESOL	1 st Year of Assignment/ Earned 180/300 Points
Batson, Mary	ESOL	1 st Year of Assignment
Bradley, Jessica	Reading	1 st Year of Assignment
Burk, Dale	ESE	1 st Year of Assignment
Ellis, Robert	ESOL	Earned 60/300 Points
Finch, Christine	ESE/ESOL	1 st Year of Assignment/ Earned 60/300 Points
LaPointe, Michelle	ESOL	Earned 240/300 Points
Leonard, Amorita	ESOL	Earned 120/300 Points
Myers, Lauren	ESOL	Earned 300/300 Points
Nichols, Heather	ESE/ESOL	1 st Year of Assignment
Perman, Justin	ESOL	Earned 240/300 Points
Shirley, Alyson	ESOL	Earned 120/300 Points
Thayer, Megan	ESOL	Earned 240/300 Points
Wise, Harold	ESOL	Earned 240/300 Points

South Elementary School

Baker, Amanda	ESOL	Earned 120/300 Points
Stanley, Lara	ESOL	Earned 240/300 Points
Lundy, Marilyn	Kindergarten	1 st Year of Assignment
Thompson, Carrie	Reading	1 st Year of Assignment
Huff, Nellie	ESOL	1 st Year of Assignment
Wuchte, Dana	ESOL	1 st Year of Assignment

Everglades Elementary

Quinlin, Kimberly	Kindergarten	1 st Year of Assignment
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Yearling Middle School

King, Brian	Guidance	Earned 6 Semester Hours
Kinty, Aaron	Gifted	Earned 6 Semester Hours
Mangold, Jennifer	Reading/ESEOL	1 st Year of Assignment
Olivarez, Charity	PE	1 st Year of Assignment

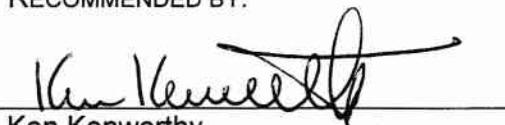
Okeechobee High School

Burkes, Kimberly	ESOL	1 st Year of Assignment
Coleman, Michelle	ESE	1 st Year of Assignment
Gary, Bertheia	ESOL	1 st Year of Assignment
Harvey, Rebecca	ESOL	1 st Year of Assignment
Kuipers, Susan	ESOL	Earned 300/300 Points
Lawson, Kati	Guidance	1 st Year of Assignment
Moore, Douglas	ESOL	Earned 300/300 Points
Nichols, Eileen	Reading	1 st Year of Assignment
Sherlock, Jean	Reading	1 st Year of Assignment

Seminole Elementary School

Ellinger, Erin	Guidance	Earned 6 Semester Hours
Ellis, Jennifer	ESOL	Earned 60/300 Points
Mowat, Linnea	ESOL	1 st Year of Assignment
Syples, Kim	ESOL	1 st Year of Assignment
Royal, Allison	ESOL	1 st Year of Assignment

RECOMMENDED BY:


 Ken Kenworthy
 Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy., Superintendent of Schools
SUBJECT: 2013-14 DJJ OUT OF FIELD TEACHERS
DATE: October 8, 2013

RECOMMENDATION:

That the Board approve the following DJJ Out-of-Field Teachers for the 2013-14 October FTE Survey:

Tantie (9101)

Anderson, Thomas	Reading/ ESOL	1 st Year of Assignment/ Earned 120/300 Points
Neal, Shana	ESE/Science/ESOL	1 st Year of Assignment
Potts, Ralph	ESE/PE/Business /ESOL	1 st Year of Assignment
Talavera, Jairo	ESE/ESOL	1 st Year of Assignment

RECOMMENDED BY:


Ken Kenworthy
Superintendent of Schools

To: The Okeechobee County School Board
FROM: Ken Kenworthy, Superintendent of Schools
SUBJECT: SCHOOL ADVISORY COUNCIL APPOINTMENTS
DATE: October 8, 2013

RECOMMENDATION:

That the Board approve appointments of the following School Advisory Council members for each school.

These lists have been verified and meet the requirements of Florida State Statute 1001.452 *District and School Advisory Councils.*

Central Elementary School

Randy Paulson, Principal
Paulette Bragel
Edmundo Cruz
Martha Cruz
Enfinger
Cheryl Gumz
Judy LaFlam
Patrick Lawson
Libby Maxwell
Vanessa McAllister
Jessica Sumner
Paula Younger

Everglades Elementary School

Leslie Lundy, Principal
Chrystal Flynn
Sharon Flynn
Catherine Hernandez
Mary Hurley
Maria Medrano
Alice Murphy
Jamie Perdue
Debbie Ronkko
Windi Smith
Melanie Stinnett
Elida Villalpando
Keith Walpole
Patience Washington

North Elementary School

Pat McCoy, Principal
Janelle Alexander
Renaë Billie
Debbie Clements Vickie
Shelly Doyle
Beachum Furse
Jill Holcomb
Kay Ann Lehman
Polly Medrano
Jacinto Moreno
Raquel Moreno
Bonnie Roehm
Doris Seabolt
Joaquin Silvas
Lynn Thomas

Seminole Elementary

Matt Koff, Principal
Julie Castaneda
Suzann Coldiron
Tony Delagall
Martina Hernandez
Heidi Moore
Celica Mungaray
Rosa Ruiz
Roy Sperry
Elizabeth Stanley
Heleanara Valdez
Katrina Williams

South Elementary

Mike Radebaugh, Principal
Pauline Aguilar
Flerida Algaran
Sheila Neal
Bianca Saucedo
Berthia Smith
Carrie Thompson
Monique Trent
Dowling Watford

Osceola Middle School

Sean Downing, Principal
Martha Cruz
Pam Denney
Becky Hayes
Carmen Leon
Christa Luna
Mark Mayers
Erin O'Neal
Robbi Sumner
Ana Todd
Paula Younger

Yearling Middle School

Andy Brewer, Principal
Sylvia Bandi
Kennedee Brewer
Pat Grant
Christine Grosso
Daniel Grosso
Ibis Grosso
John Hirst
Cynthia Letcher
Andrea Mitchum
Rosa Ruiz
Ana Waldron

Okeechobee Freshman Campus

Carol Revels, Principal
Cheri Ash-Newton
Alex Blankenship
Bertha Estrada
Brian Greseth
Isaura Henry
Jennifer Leleszi
Demetria Olvera
Alexis Osceola
Jeri Raulerson
Shana Schneider
Bruce Snell

Okeechobee Achievement Academy

Randy Weigum, Principal
Rozelle Bradley
Nichole Cyr
Joe Entwistle
Jennifer Harden
Linda Jolly
Darius Poiter
Diona Scott
Hope Sheppard
Sharon Whitaker
Albert Whiteside

Okeechobee High School

Toni Wiersma, Principal
Florida Algarin
Michelle Coleman
Steve Dobbs
Tuff Durance
Ossie Flemming
Vicki Goggans
Deborah Hall
Isaura Henry
Tabatha Henry
Ana Huerta
Marie Hunter
Cindy Kruger
Debra Lunt
Randy McCall
Brendan McKee
Adrian Minondo
Eddie Neal
Robert Orr
Daryl Roehm
Elizabeth Ruiz
Leah Suarez
Traci Wilderman
Sherry Wise

Each SAC team is composed of membership representative of each school's demographics which meets or exceeds the requirements of minority representation, an appropriate balance of school employees to non-school employees, and participation from both non-instructional staff and the community.

RECOMMENDED BY:



Ken Kenworthy
Superintendant of Schools