

Vision

Achieving Excellence:
Putting Students First!

Mission

To prepare all students to be college and career ready and function as productive citizens.

Core Values

Perseverance

Respect

Integrity

Dependability

Ethics

SCHOOL BOARD OF OKEECHOBEE COUNTY

AGENDA FOR REGULAR MEETING DECEMBER 11, 2018 6:00 p.m.

Chairperson
Jill Holcomb
Vice Chairperson
Amanda Riedel
Members
Joe Arnold
Melisa Jahner
Malissa Morgan

I. Call to Order

- A. Prayer
- B. Pledge of Allegiance

II. Recognition Items

- A. Student Recognition
 - Heartland Honor Choir
- B. Staff Recognition
 - Positive Behavior Interventions and Support Silver Award Seminole Elementary School
 - Food for Families
 - Weekend Backpack Program
 - Focus Group Participants Elementary
 - Golden Mouse Award Quarter 1
 - Jerilynn Ward, North Elementary School, ESE Inclusion Teacher

-----SCHEDULED RECESS------III. Presentation......Curriculum Mapping Pat McCoy, Assistant Superintendent for Instructional Services IV. **Presentation of School Improvement Plans** V. Approval of Minutes Meeting of November 20, 2018 VI. **Items for Action** A. 2018-19 Organizational Chart C. Scheduling of Board Workshop for School Start Times Which Could Impact Busing3 D. Expenditure of School Recognition Funds for Osceola Middle School......4 E. FCSBM Annual Membership Dues......5 F. Five-Year District Facilities Work Program......6 VII. **Consent Agenda** B. Employment of Temporary Personnel8 C. Resignation, Termination, and Suspension of Employment9 E. Leave Requests......11

SCHOOL BOARD OF OKEECHOBEE COUNTY

AGENDA FOR REGULAR MEETING DECEMBER 11, 2018

۰F.	Additions to Substitute Teacher List for 2018-19	.12
G.	Title I, Part A, Improving the Academic Achievement of the Disadvantaged	.13
Н.	Revised Policies and Procedures for the Provision of Specially Designed	
	Instruction and Related Services for Exceptional Students (SP&P)	.14
I.	Monthly Financial Statements for October, 2018	15
J.	Budget Amendments #4 for October, 2018	16
K.	Property Disposal List #3 for the 2018-19 Fiscal Year	.17
L.	Warrant Register for November, 2018	18

VIII. <u>Information Items</u>:

- A. Superintendent
- B. School Board Members
- C. School Board Attorney
- D. Public

The next regular School Board meeting is Tuesday, January 15, 2019, at 6:00 p.m.

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

2018-19 DISTRICT ORGANIZATION CHART

DATE:

December 11, 2018

RECOMMENDATION:

That the Board approve the 2018-19 District Organization Chart.

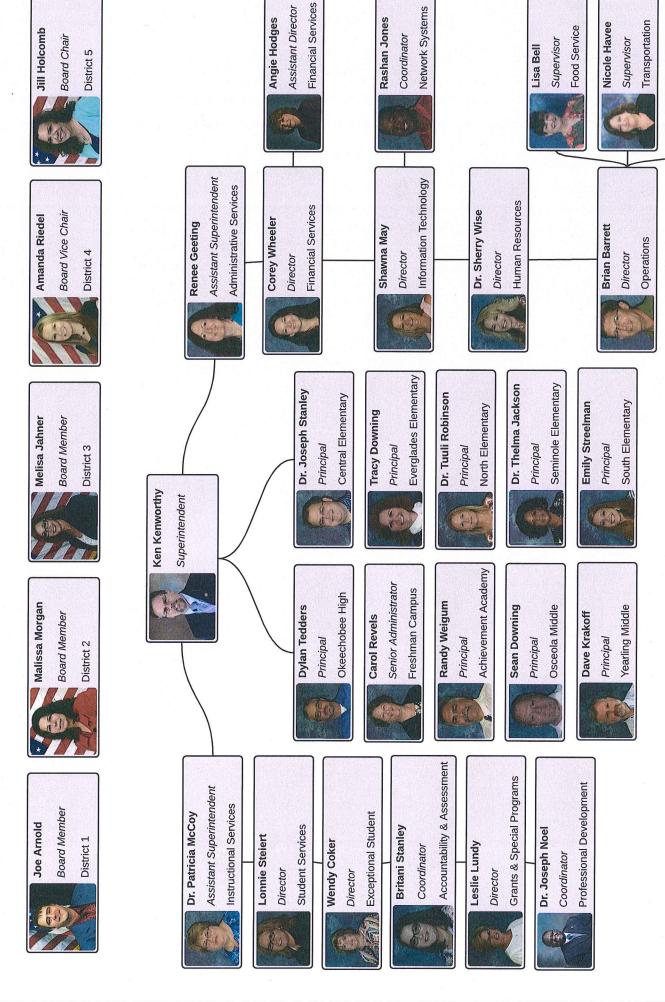
BACKGROUND INFORMATION:

The chart is attached.

RECOMMENDED BY:

Ken Kenworthy

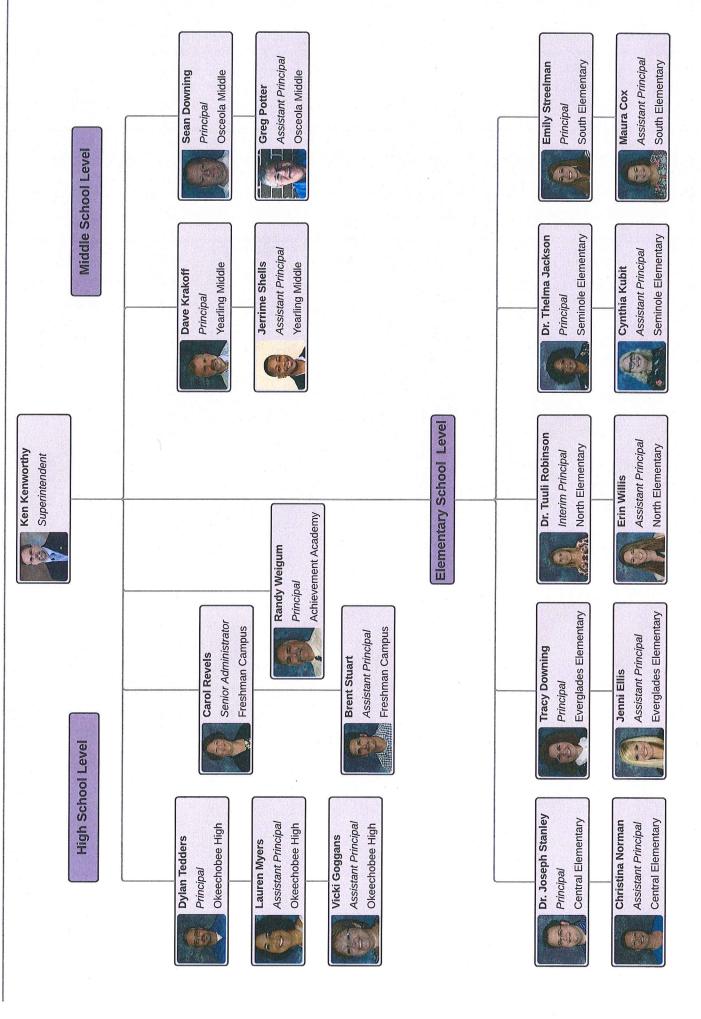
2018-19 Administration Organization



Maintenance

Mark Moore

Foreman



The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

RESCHEDULING OF MARCH SCHOOL BOARD MEETING

DATE:

December 11, 2018

RECOMMENDATION:

That the Board approve rescheduling the March School Board meeting from Tuesday, March 12, to Tuesday, March 5, 2018, or Tuesday, March 19, 2019, at 6:00 p.m. in the School Board Office, Room 303, 700 S.W. 2nd Avenue, Okeechobee.

BACKGROUND INFORMATION:

Rescheduling the meeting will accommodate business before or after Spring Break.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

SCHEDULING OF BOARD WORKSHOP FOR SCHOOL START TIMES WHICH COULD

IMPACT BUSING

DATE:

December 11, 2018

RECOMMENDATION:

That the Board schedule a date, time, and location for a workshop session on School Start Times Which Could Impact Busing.

BACKGROUND INFORMATION:

No Board action will be taken at this workshop. The workshop is open to the public.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EXPENDITURE OF SCHOOL RECOGNITION FUNDS FOR OSCEOLA MIDDLE SCHOOL

DATE:

December 11, 2018

RECOMMENDATION:

That the Board approve a one-time stipend to 71 current and former staff members of Osceola Middle School as listed below, totaling \$72,313. Funding was awarded through the School Recognition Program.

- 8		
	\$54,800.22	48 Instructional Staff and Administration (45 full share at \$1,178.50; 3 half
	• •	share at \$589.24)
	\$12,374.04	
	\$12,374.U 4	
		and Food Service (19 half share at \$589.24; 4 quarter share at \$294.62)
	¢E 120 7/	Tayor
	\$5,138.74	Taxes
Ì	1== ====	
	\$72,313.00	Total
- 1		

^{*}Reminder: Social Security and taxes must be taken out of bonuses.

BACKGROUND INFORMATION:

The School Recognition Program recognizes schools that have received an "A" or improved at least one letter grade. The program allows for nonrecurring bonuses for faculty and staff, nonrecurring expenditures for educational equipment and materials, or temporary personnel to assist in maintaining and improving student performance. School staff and the School Advisory Council are required to make the decision together regarding expenditure of the funds. The total award of \$72,313 will be expended as follows:

	* 87 7
\$67,174.26	Staff Bonuses
\$5,138.74	Taxes
\$72,313.00	Total

RECOMMENDED BY:

Ken Kenworthy

Superintendent of Schools

4

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

FCSBM ANNUAL MEMBERSHIP DUES

DATE:

December 11, 2018

RECOMMENDATION:

That the Board approve payment of \$2,500.00 for the renewal of annual membership dues to the Florida Coalition of School Board Members, Inc. for 12/01/18-11/30/19 for Joe Arnold.

BACKGROUND INFORMATION:

Membership from December 1, 2018 through November 30, 2019.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

FIVE-YEAR DISTRICT FACILITIES WORK PROGRAM

DATE:

December 11, 2018

RECOMMENDATION:

That the Board approve the Five-Year District Facilities Work Program for Fiscal Years 2018-2022

BACKGROUND INFORMATION:

The plan is included in Board member agendas and is available upon request in the office of the Director of Operations.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EMPLOYMENT OF PERSONNEL

DATE:

December 11, 2018

RECOMMENDATION:

That the following personnel be employed:

<u>Name</u>	Position	School or Center	Effective Date
Ball, Dixie	Teacher, Elementary, 4 hr	South Elementary School	11/26/2018
Chapman, Kellie	Teacher Crisis Counselor	Exceptional Child Education	11/26/2018
Contreras, Luis	Custodian II	Okeechobee High School	11/12/2018
Lamb, Jessica	Custodian II	Central Elementary School	11/05/2018
Rice, Donna	Paraprofessional, ESE	South Elementary School	11/26/2018

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EMPLOYMENT OF TEMPORARY PERSONNEL

DATE:

December 11, 2018

RECOMMENDATION:

That the following temporary personnel be employed as needed:

<u>Name</u>	Position	Effective Date
Baker, Linda	Douglas Brown, Tutor	10/01/2018
Johnson, Jan	Douglas Brown, Tutor	10/01/2018

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

DATE:

December 11, 2018

RECOMMENDATION:

That resignations for the following personnel be accepted:

Name	Position	School or Center	Effective Date
Hales, Erin	Teacher, Gifted	North Elementary School	12/21/2018

That the resignation of Tina Newberry, Teacher, Third Grade, North Elementary School, be accepted with prejudice effective December 21, 2018, due to lack of sufficient notice.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

TRANSFER OF PERSONNEL

DATE:

December 11, 2018

RECOMMENDATION:

That the following personnel transfers be approved:

Name	Transfer From	<u>Transfer To</u>	Effective Date
Crisino, Leonard	Bus Driver, 6 HR Transportation	Custodian, II Okeechobee High School	11/19/2018
Freed, Julie	Paraprofessional, ESE, Ages 6-21 Seminole Elementary School	Guidance Office Aide OFC/OHS	11/26/2018
Morani, Ruth	Custodian, II Okeechobee High School	Custodian, II South Elementary School	11/14/2018

RECOMMENDED BY:

Ken Kenworthy Superintendent of Schools 10

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

LEAVE REQUESTS

DATE:

December 11, 2018

RECOMMENDATION:

That the following leave of absences be approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Gonzalez, Marlene	North Elementary School	Short Term	10/24/2018	02/05/2019
McKinney, Chevela	Seminole Elementary School	Short Term	10/30/2018	01/18/2019

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

ADDITIONS TO SUBSTITUTE TEACHERS FOR 2018-19

DATE:

December 11, 2018

RECOMMENDATION:

That the following personnel be added to the Substitute Teacher List for the 2018-19 school year:

<u>Name</u>

Rank

Gullett, Bonita

III

Rank I – Less than 60 college credit hours

Rank II – 60 or more college credit hours Rank III – Bachelor's degree or higher

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

TITLE I, PART A GRANT APPLICATION FOR IMPROVING THE ACADEMIC ACHIEVEMENT

OF DISADVANTAGED

DATE:

December 11, 2018

RECOMMENDATION:

That the Board approve the Title I, Part A, Grant application for Improving the Academic Achievement of the Disadvantaged in the amount of \$2,275,227.00 for the 2018-19 fiscal year.

BACKGROUND INFORMATION:

This is a renewal grant application. Title I, Part A, funds reading coaches and paraprofessionals at Title I schools. It also funds supplemental materials, equipment and professional development for teachers in Title I schools. The funded amount reflects a decrease of \$11,409.00 from the 2017-2018 project year.

All professional development shall comply with provisions in the negotiated personnel contracts.

The grant application/award pages and budget pages are included in Board member agendas. The complete application is available upon request in the office of the Coordinator of Grants & Special Programs.

RECOMMENDED BY:

Ken Kenworthy

Superintendent of Schools

13

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

REVISED POLICIES AND PROCEDURES FOR THE PROVISION OF SPECIALLY DESIGNED

INSTRUCTION AND RELATED SERVICES FOR EXCEPTIONAL STUDENTS (SP&P)

DATE:

December 12, 2018

RECOMMENDATION:

That the Board approve the revised Policies and Procedures for the Provision of Specially Designed Instruction and Related Services for Exceptional Students (SP&P) document for fiscal year 2016-2017 through 2018-2019.

BACKGROUND INFORMATION:

This revision amends portions of the document to reflect legislative changes and updates to State Board of Education Rules during 2016-2017. Changes to the SP&P are required with regard to the following:

- General Policies and Procedures-Update data for Restraint and Seclusion
- General Education Intervention Procedures

An Executive Summary explaining the revisions is attached. Once approved, the district can use the weighted cost factors under the FEFP (Florida Education Finance Program). The complete SP&P is available upon request in the office of the Director of Exceptional Student Education.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

MONTHLY FINANCIAL STATEMENT FOR OCTOBER, 2018

DATE:

December 11, 2018

RECOMMENDATION:

That the Monthly Financial Statement for October, 2018, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

BUDGET AMENDMENT #4 FOR OCTOBER, 2018

DATE:

December 11, 2018

RECOMMENDATION:

That Budget Amendment #4 for October, 2018, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

PROPERTY DISPOSAL LIST #3 FOR THE 2018-19 FISCAL YEAR

DATE:

December 11, 2018

RECOMMENDATION:

That the items listed on the attached Property Disposal List #3 for the 2018-19 fiscal year be declared as surplus, to be removed from property records, and that the Superintendent be authorized to donate or sell such items in accordance with state statute.

RECOMMENDED BY:

Ken Kenworthy

OKEECHOBEE COUNTY SCHOOL BOARD Property Disposal - 2018-2019 #3

Property Number	Description	Cost	Condition	School/Cost Cente
21005	Dell Desktop	1,079.53	Obsolete	OHS
21006	Dell Desktop	1,079.53	Obsolete	OHS
21008	Dell Desktop	1,079.53	Obsolete	OHS
21016	Dell Desktop	1,079.22	Obsolete	OHS
21019	Dell Desktop	1,079.53	Obsolete	OHS
21027	Dell Desktop	1,079.53	Obsolete	OHS
21029	Dell Desktop	1,079.53	Obsolete	OHS
21032	Dell Desktop	1,079.53	Obsolete	OHS
21039	Dell Desktop	1,079.53	Obsolete	OHS
21040	Dell Desktop	1,079.53	Obsolete	OHS
21079	Dell Desktop	1,144.00	Obsolete	OHS
21677	Lexmark 935 Printer	2,025.00	Unrepairable	OHS
22319	Surface Pro	1,084.79	Unrepairable	OHS
21625	POS Touchscreen	1,738.50	Unrepairable	Food Service
3609F	Dell Laptop	1,079.00	Unrepairable	CES
3799F	Dell Laptop	1,698.00	Unrepairable	CES
3919F	Dell Laptop	1,548.00	Unrepairable	CES
3934F	Dell Laptop	1,548.00	Unrepairable	CES
3947F	Dell Laptop	1,548.00	Unrepairable	CES
1954F	Dell Laptop	1,548.00	Unrepairable	CES
.087F	Dell Laptop	1,541.00	Unrepairable	CES
093F	Dell Laptop	1,541.00	Unrepairable	CES
094F	Dell Laptop	1,541.00	Unrepairable	CES
095F	Dell Laptop	1,541.00	Unrepairable	CES
097F	Dell Laptop	1,541.00	Unrepairable	
099F	Dell Laptop	1,541.00	Unrepairable	CES
100F	Dell Laptop	1,541.00	Unrepairable	CES
321F	Dell Laptop	1,165.10		CES
1264	Lenovo Thinkpad	2,542.12	Unrepairable	CES
1308	Dell Laptop	1,466.00	Unrepairable	CES
1473	Lenovo Tablet		Unrepairable	CES
155F	Dell Desktop		Unrepairable	CES
179F	Dell Desktop		Unrepairable	EES
180F	Dell Desktop		Unrepairable	EES
182F	Dell Desktop		Unrepairable	EES
			Unrepairable	EES
	Dell Desktop		Unrepairable	EES
	Dell Desktop		Unrepairable	EES
	Dell Desktop		Unrepairable	EES
	Dell Desktop		Unrepairable	EES
	Dell Desktop		Unrepairable	EES
	Dell Desktop		Unrepairable	EES
	Dell Desktop		Unrepairable	EES
	Dell Desktop		Unrepairable	EES
	Dell Desktop		Jnrepairable	EES
	Dell Desktop		Jnrepairable	EES
16F	Dell Desktop	917.20	Jnrepairable	EES

OKEECHOBEE COUNTY SCHOOL BOARD Property Disposal - 2018-2019 #3

Property Number	Description	Cost	Condition	School/Cost Cen
4718F	Dell Desktop	917.20	Unrepairable	EES
4719F	Dell Desktop	917.20	Unrepairable	EES
4723F	Dell Desktop	917.20	Unrepairable	EES
4725F	Dell Desktop	917.20	Unrepairable	EES
4726F	Dell Desktop	917.20	Unrepairable	EES
4729F	Dell Desktop	917.20	Unrepairable	EES
4859F	Dell Desktop	931.20	Unrepairable	EES
5142F	Dell Desktop	814.88	Unrepairable	EES
5146f	Dell Desktop	814.88	Unrepairable	EES
5159F	Dell Desktop	814.88	Unrepairable	EES
5160F	Dell Desktop	814.88	Unrepairable	EES
5238F	Dell Desktop	814.88	Unrepairable	EES
5240F	Dell Desktop	814.88		EES
5241F	Dell Desktop	814.88		EES
246F	Dell Desktop	814.88		EES
248F	Dell Desktop	814.88	Unrepairable	EES
249F	Dell Desktop	814.88	Unrepairable	EES
251F	Dell Desktop	814.88	Unrepairable	EES
253F	Dell Desktop	814.88	Unrepairable	EES
255F	Dell Desktop	814.88	Unrepairable	EES
258F	Dell Desktop	814.88	Unrepairable	EES
261F	Dell Desktop	814.88	Unrepairable	EES
505F	Dell Laptop	805.09	Unrepairable	EES
361f	Dell Desktop	814.88	Unrepairable	EES
367F	Dell Desktop	814.88	Unrepairable	EES
370F	Dell Desktop	814.88	Unrepairable	EES
371F	Dell Desktop	814.88	Unrepairable	EES
372F	Dell Desktop	814.88	Unrepairable	EES
373F	Dell Desktop	814.88	Unrepairable	EES
74F	Dell Desktop	814.88	Unrepairable	EES
83F	Dell Desktop	814.88	Unrepairable	EES
86F	Dell Desktop	814.88	Unrepairable	EES
12F	Dell Laptop	833.30	Unrepairable	IT
	Camera	1,740.00	Unrepairable	Transportation
		87,469.02		
inty Custodian:	Janu Stevens	D	rate: //- 29-2018	
erintendent:	(-	D	ate:	2
ool Board Chairman:		D	ate:	

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

WARRANT REGISTER FOR NOVEMBER, 2018

DATE:

December 11, 2018

RECOMMENDATION:

That the Warrant Register for November, 2018, be approved as follows:

General Disbursement Account – Warrants #169842* thru #170215

Operating General Fund	\$1,853,630.70
Federal Programs Fund	80,504.47
Food Service Fund	137,050.86
Capital Improvement Fund	155,502.87
Total	\$ 2,226,688.90

^{*}Warrant Register for October, 2018, reported on November 20, 2018, incorrectly ended with Warrant #169388, the correct ending number should have been 169841. The dollar figures were reported accurately.

RECOMMENDED BY:

Ken Kenworthy