

The School District of Okeechobee County strives for transparency. As a member of the public, you are entitled and deserve the right to request, inspect and photocopy certain records. Please consider the following information when making a public records request:

1. Not all records are public. Florida Statute Chapter 119 outlines several exemptions pertaining to records. Please feel free to make any request. If the public record is exempt, we will cite the specific statute for you.
2. Public records may be requested anonymously. You may email, fax, telephone or request public records in person. You do not have to give your name or the reason for requesting the records.
3. There may be a cost involved for producing the public record. Per Florida Statute and School Board policy, the cost is \$.15 per single sided copy and \$.20 for a double sided copy. Additional charges may apply if the documents are oversized. If the request takes additional time, technology or redaction, additional charges will apply which may include the hourly rate of pay for the individual performing and supervising this act.
4. A public record must exist for it to be provided. If the record does not exist, you will be notified.
5. A public entity must provide a public record, but it is not required to format to your specifications. Your request will be prepared in the format that it exists. Sometimes we can mine the data in the specified format, yet it may not be possible depending on how the data is warehoused.
6. Clearly define the records you are requesting. Many individuals make a very broad request not realizing their request may encompass thousands of pages. The district can assist you in narrowing your scope to make sure you get the information you are looking for by the most cost effective means.

To make a public records request:

Email: Ken Kenworthy, Superintendent of Schools, at kenworthyk@okee.k12.fl.us

Fax: 863-462-5151

Phone: 863-462-5000 ext 226

Mail: 700 SW 2nd Avenue
Okeechobee, Florida 34974

In Person: 3rd Floor, Room 307
700 SW 2nd Avenue
Okeechobee, Florida 34974