

April 2024

Members of the Hiring Committee,

After a long and successful career as a classroom teacher, department director, and cabinet level administrator I am seeking to relocate to Florida this coming school year. As someone who thrives on the challenges and ability to impact children that come with leadership in the school setting, I am hoping to share my passion for education with a school system who is seeking the same. I believe that Okeechobee County Schools Superintendent is just that position.

For the past thirteen years, I have had the privilege to serve at the cabinet level as an Assistant Superintendent for Curriculum, Instruction, and Assessment. In addition to the many initiatives I have successfully implemented that are included in my resume, I believe my greatest impact comes through the interactions I have had with teachers, staff, students, families, and my fellow administrators which have improved the overall climate and culture of the community I serve.

My philosophy is simple; what is best for students? As the Superintendent of Schools, I will carefully listen to and review the feedback and input of those most closely affected by, and invested in, each action being considered. Recommendations informed by this feedback and governed by this philosophy best ensure all parties understand why an action is being taken and why that action is believed to be in the best interest of our students. While close collaboration and consensus with the Board of Education is essential to effective school governance, an inclusive and transparent process for gathering input that values and actively seeks the opinions and perspectives of invested stakeholders offers the greatest likelihood for outcomes that are not only best for students but simultaneously support the needs of the staff and community.

I look forward to the opportunity to share in greater detail how I might contribute to the successful learning community already in place in the Okeechobee County Schools and to moving the district forward to even greater achievement and opportunities for student success.

Warmest Regards,

A handwritten signature in black ink, appearing to read 'Alan N. Meinster', written in a cursive style.

Alan N. Meinster

**ALAN N. MEINSTER**  
**4 FOOTHILL LANE**  
**EAST NORTHPORT, NEW YORK 11731**  
**631-241-8894**  
[ameinster1968@gmail.com](mailto:ameinster1968@gmail.com)

**Objective:** To relocate from New York to continue pursuing my passion for ensuring students are prepared to communicate clearly, collaborate effectively, and apply their accumulated knowledge broadly in support of success along whatever future path they may choose as part of an organization seeking the same.

## **EDUCATION**

**Doctorate in Educational Administration – ABD**

Hofstra University

**Professional Diploma in Administration**

Dowling College, 2001

**Masters of Arts in Liberal Studies – Earth and Space Sciences Concentration**

Stony Brook University, 1995

**Bachelors of Science – Atmospheric Science**

Stony Brook University, 1989

## **ADMINISTRATOR CERTIFICATIONS**

**SDA** – New York State School District Administrator

**SAS** – New York State School Administrator and Supervisor

**SBL** – New York State School Business Leader

## **TEACHING CERTIFICATIONS**

**Earth Science** – New York State Permanent

**Physics** – New York State Permanent

**General Science 7-12** – New York State Permanent

## **PROFESSIONAL EXPERIENCE**

**Assistant Superintendent for Curriculum, Instruction, and Assessment,**

Shoreham-Wading River CSD

2010 – Present

*Responsible for all facets of the district's Curriculum, Instruction, and Assessment Programs, including:*

- Development, review, and periodic revision of the district mission, vision, and values in collaboration with the Superintendent and Board of Education
- Review, advisement, and revision of all district policies to provide the best possible learning environment for students and to ensure compliance with state and federal laws
- Assisting in the development and implementation of school-community partnerships to engage key constituent groups such as senior citizens, local business leaders, and pre-school families in

school initiative decision making and functions

- Development and implementation of the District's Strategic Plan
- Communication of all curriculum related initiatives and programs to all constituent groups
- Supervision and Evaluation of all Principals and Curriculum Directors (STEM, Humanities, Technology, and Special Education)
- Review, Revision, Support, and Supervision of all PreK-12 Curricula
- Review of all PreK-12 instructional and assessment programming and support for fidelity of implementation
- District-wide technology department oversight and support
- Assisting in the daily operation and management of the District
- Assisting and supporting the development of the District-wide budget at all levels, including direct oversight of the regional BOCES Shared Services Agreement
- Development, oversight, and management of State and Federal Grant funding (Education Stabilization Fund Grants, Title I, Title II, Title III, Title IV, State UPK, and Federal UPK)
- Providing resources and other supports needed to meet the needs of all ENL, at-risk, and special education students
- Leading professional growth opportunities and implementing programs such as retreats, administrator council meetings, on-site and off-site workshops and conferences, and Superintendent's Conference Days to ensure all curriculum, instruction, and assessment initiatives are student focused and aligned with the district mission, vision, and values statements
- Development and implementation of summer learning opportunities for students, including a week-long Advanced Placement Preparation program, three week Academic Intervention Support Program, expanded Kindergarten Screening structure, Special Education and ENL Summer Remediation and Enrichment Program, and individualized student support as needed through systems such as FullMind
- Chairing the district-wide mental health committee, including development and implementation of District SEL programs
- Organizing, coordinating, and facilitating annual New Teacher Orientations, a New Teacher Workshops Series, and Teacher Mentoring Programs
- Serving as District Data Coordinator/Chief Information Officer/Data Privacy Officer
- Analyzing assessment data to support work with administrators and teachers in effectively using data to inform future instructional decision making, program selection, and student and staff support structures
- Coordinating and supporting the delivery of all staff professional development, including Superintendent Conference Days, in-district

and out-of-district workshops and conferences, and in-service course offerings

- Review and approval of all staff professional development through the district's adopted platform, Frontline/My Learning Plan
- Review and revision as warranted of the district's Annual Professional Performance Review Plan (APPR) - including implementation oversight and required teacher and principal evaluation reporting to the State Education Department
- Revision, review, and oversight of implementation of the district's Response to Intervention (RtI), Academic Intervention Services (AIS), and Multi-Tiered System of Support (MTSS) Plans
- Participation in all facets of the hiring process for new instructional and administrative staff
- Ongoing presentations to the Board of Education and community on all facets of the district's Curriculum, Instruction, Assessment, and Technology related programs and initiatives
- Attendance at all Board of Education Executive and Public Session meetings

*Accomplishments:*

- Lead the development of a district Artificial Intelligence Position Statement, leveraging this to develop and deliver professional development for staff on using these platforms to streamline teacher work, differentiate student work, and instruct students on best practices for using artificial intelligence platforms to demonstrate their understanding and learning
- Lead the development and successful implementation of the district's Distance Learning Plan and School Re-Opening Plan
- Established district participation in the Advanced Placement Capstone program, with 63 students receiving an AP Capstone Diploma and an additional 28 obtaining an AP Capstone Certificate since full implementation
- Increased Advanced Designation Regents Diploma rate from 49% to 72.5% over last six years
- In excess of 340 AP Scholars over the last four school years (average graduating class of 190)
  - 78 named AP Scholars with Honors
  - 114 named AP Scholars with Distinction
- Over 70% of students attaining a level 3 or better score on AP exams each of the last three years
- Approximately 40% of students attaining a level 4 or higher score on AP exams each of the last three years
- Average AP score by students in 2022-2023 of 3.67
- Mean SAT scores for 2022-2023 of 1170, more than 140 points above the national mean of 1028

- Over 92% passing rate on all High School State exams offered over the last four years
- Graduation rate of 98.5% for all students and 91.5% for Special Education students over the last three years
- 88% of students continuing to a 2 or 4 year college program every year
- All Schools in Good Standing (highest standard rating) for the past twelve years, with the high school and primary schools designated as Reward or Recognition Schools on multiple occasions
- High School recognized as 2019 National Blue Ribbon School
- Student performance on all state and national assessment measures well above state and national averages every year
- Lead the development and implementation of Elementary Response to Intervention (RtI) and Secondary Academic Intervention Services (AIS) Plans, overseeing the transition of these to a Multi-Tiered System of Support (MTSS) structure, that has increased use of data to inform support services, identify students in need of support, and connect students with the appropriate support to foster improvement, generate academic progress and strengthen their social and emotional well-being
- Leveraged available pandemic relief grant funds, in collaboration with all stakeholder groups, to provide academic programs to close learning gaps while building capacity for innovative learning environments and structures for longer term student benefit

*Professional Development Initiatives:*

- Science of Reading alignment for K-12 literacy programming
- Foundations Program Training and Support
- Artificial Intelligence platform review, including administrator and teacher training on appropriate integration of these into the educational program
- K-12 Guidance Plan Development and Implementation
- Middle School ELA Next Generation Alignment and teacher training workshop series to support implementation
- Review, selection, and adoption of Elementary Math Program, Eureka Math, including teacher surveys, parent forums, Board and community presentations, training workshops for teachers, evening parent workshops, and approval of five year commitment to the program
- District-wide Learning Walks initiative, including administration and lead teacher training workshops to build capacity and grass roots support
- Semi-annual in-district conference day programs, providing over fifty workshops sessions per conference day targeting current professional development needs as determined through a stakeholder committee using staff surveys and other feedback mechanisms to ensure every staff group experiences meaningful workshop sessions

**Coordinator of Science K-12, Lindenhurst Public Schools**  
2001-2010

*Responsibilities:*

- Direct supervision, observation, and evaluation of 45 science teachers
- Development and revision of all district science curricula
- Organized and supervised Science Fairs and Family Science Night
- Scheduling, oversight, and supervision of administration and scoring of all K through 12 science state assessments
- Provide periodic presentations and updates to the Board of Education on science related activities and instructional initiatives
- Collaboration with building administration on development of the secondary science master schedule
- Conduct monthly department meetings for science teaching staff
- Development and oversight of all departmental budget appropriations
- Conducted data analysis of State and District science assessments and worked with teachers to identify areas for instructional growth

**Elementary Summer School Principal, Lindenhurst Public Schools**  
2003-2008

*Responsibilities:*

- Supervision of over 300 students in Kindergarten through Grade 6
- Direct supervision and evaluation of all summer school staff
- Hiring of all summer school staff
- Development of summer school master schedule and student class placements
- Coordination of instructional program goals with district and building administrators
- Deliver informational presentations to parents related to programs and requirements
- Conduct fire and safety drills as per State Education requirements
- Oversight of payroll, budget, and distribution of funds for all staff and programs associated with the elementary summer school

**Regents Earth Science Teacher, Farmingdale Public Schools**  
1992-2001

**Science Special Education Support Lab Instructor, Farmingdale Public Schools**  
1994-2001

**RELATED EXPERIENCE**

**Eastern Suffolk BOCES Curriculum Advisory Board Member**  
2019-Present

**Assistant Superintendent Consortium Leader**  
2023-Present



# SHOREHAM-WADING RIVER CENTRAL SCHOOL DISTRICT

631-821-8100

250B Route 25A, Shoreham, New York 11786

[www.swrschools.org](http://www.swrschools.org)



Gerard W. Poole, Superintendent

Glen Arcuri, Asst. Supt. for Finance & Operations

Brian K. Heyward, Asst. Supt. for Human Resources

Alan Meinster, Asst. Supt. for Curriculum, Instruction & Assessment

April 17, 2024

Dear Search Committee,

It is my pleasure to provide this strong letter of recommendation for Alan Meinster for the position of Superintendent of the Okeechobee School District. I have had the pleasure of working with Alan for the past seven years. Alan has the complete skill set needed to be an amazing Superintendent.

One of Alan's strongest assets is his skill in working with diverse groups of educators and community stakeholders to build consensus on complex issues. He annually works with the entire school community to develop curriculum, instruction and assessment goals for each year aligned to our strategic plan. Each year he reports on their progress and shares with the community how those actions relate to student growth. Importantly, under his leadership student performance has continued to grow and our District performs at the top of our region.

Alan is adept at identifying professional growth opportunities both for himself and for colleagues. He is committed to providing targeted, high-quality professional development experiences that address specific areas for improvement. Recently, he developed and supported initiatives around improving co-teaching special education instruction, using artificial intelligence, and implementing multi-tiered systems of support.

In addition, Alan is skilled at leveraging internal resources as well as tapping into external partnerships and expertise to achieve goals. He has successfully developed partnerships with local colleges, schools, and research labs. His work with local universities has resulted in a near doubling of our dual enrollment course offerings over the last 7 years.

Finally, in his cabinet-level role, Alan has been instrumental in overseeing all major aspects of district operations – from budgeting and finance to personnel, security, technology, curriculum, instruction, assessment and educational technology. His depth of experience across these areas will provide a strong foundation for effectively leading and managing the Okeechobee School District.

Alan's leadership talents, ability to build consensus, professional growth mindset, resourcefulness, and comprehensive operational experience make him an exceptional candidate for Superintendent. I give him my highest recommendation without any reservations. I would be happy to speak further at any time about his candidacy.

Sincerely,

Gerard W. Poole

Superintendent of Schools

#### Board of Education

• Thomas Sheridan, President • Henry Pérez, Vice-President  
• Katie Andersen, Trustee • Michael Lewis, Trustee • Robert Rose, Trustee • James Smith, Trustee • Meghan Tepfenhardt, Trustee



# **SHOREHAM-WADING RIVER HIGH SCHOOL**

250A Route 25A, Shoreham, New York 11786-2191  
(631) 821-8140; Fax (631) 821-8162  
[www.swrschools.org](http://www.swrschools.org)

**"Always Here to Advocate for and Support our Students."**

**Mr. Frank Pugliese**  
*Principal*  
(631) 821-8264



**Mr. John Holownia**  
*Assistant Principal*  
(631) 821-8133

**Mr. Daniel Ackerman**  
*Assistant Principal*  
(631) 821-8133

April 3, 2024

To the Okeechobee School District Superintendent Search Committee:

It is my honor to wholeheartedly recommend Alan Meinster for the position of Superintendent of Schools in the Okeechobee School District. I have had the distinct pleasure of working closely with Mr. Meinster for the past seven years in my role as Principal of Shoreham-Wading River High School, where he serves as the Assistant Superintendent for Curriculum and Instruction and Assessment.

Mr. Meinster has been an invaluable asset to the Shoreham-Wading River Central School District for well over a decade. As my direct supervisor, I interact with him on a daily basis and have developed an immense appreciation for his leadership abilities. He is a consummate professional who exemplifies the qualities essential for effective district leadership.

One of Mr. Meinster's standout attributes is his unwavering dedication to his work and the students he serves. He approaches every task with enthusiasm and a determination to achieve excellence. His meticulously organized nature ensures that initiatives are carried out with precision and attention to detail. Mr. Meinster's intelligence is apparent in his ability to quickly grasp complex issues and develop innovative solutions.

Despite his busy schedule, Mr. Meinster always makes time to provide support and guidance to his colleagues. He is a problem solver who listens attentively and offers valuable insights. His approachable and personable demeanor fosters an environment of trust and collaboration, enabling open communication among all constituents.

Mr. Meinster's extensive knowledge spans all aspects of school district operations. He has worked closely with the Assistant Superintendents for Finance and Human Resources, gaining a comprehensive understanding of their roles and responsibilities. This well-rounded perspective allows him to make informed decisions that consider the broader implications for the district.

Furthermore, Mr. Meinster's close working relationship with our Superintendent has provided him with invaluable experience in district leadership. He chairs multiple crucial committees, including Administrative Council, Curriculum Development, and Staff Development. His leadership in these roles has been instrumental in driving meaningful change and promoting continuous improvement within our district.

Notably, Mr. Meinster plays a key role in all new-teacher training workshops, ensuring that our newest educators are well-equipped to succeed from day one. His commitment to professional development and support for teachers is exemplary, as he recognizes the direct impact that highly skilled and motivated educators have on student achievement.

In summary, Alan Meinster is an exceptional educational leader who possesses the vision, expertise, and interpersonal skills necessary to lead a school district effectively. His dedication, organizational abilities, problem-solving acumen, and commitment to collaboration make him an ideal candidate for the Superintendent position in the Okeechobee School District.



Without reservation, I give Mr. Meinster my highest recommendation. He is a true asset to any organization and will undoubtedly contribute significantly to the continued success and growth of the Okeechobee School District. Please do not hesitate to contact me if you require any further information or have additional questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Frank Pugliese', with a stylized, sweeping flourish extending to the right.

Frank Pugliese  
Principal  
Shoreham-Wading River High School  
631-821-8137  
fpugliese@swr.k12.ny.us

Date Issued: 28-DEC-2023

Page: 1

## HOFSTRA UNIVERSITY

126 Hofstra University  
Hempstead, New York 11549-1260Record of: Alan N Meinster  
Current Name: Alan N Meinster  
1 Ellbridge Court  
South Setauket, NY 11720

Issued To: Alan Meinster

Course Level: Graduate

Current Program

Major : Educational and Policy Ldrshp

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R	SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
TRANSFER CREDIT ACCEPTED BY THE INSTITUTION:							
spring 2001	Dowling Coll			Institution Information continued:			
EADM 214	THRY/PRACTICES OF SUPERVISION	3.00 TR		Fall Semester 2005			
EADM 241	SPV OF INSTRUCT/CIRR DEVL	3.00 TR		EADM 320	EXPL FIELD OF EADM 1	3.00 A-	11.10 I
EADM 243	PUBLIC SCHL FINANCE	3.00 TR		Ehrs: 3.00 GPA-Hrs: 3.00	Qpts: 11.10 GPA:	3.70	
EADM 249	MANAGEMENT TECHNOLOGY	3.00 TR		Spring Semester 2006			
EADM 260	INDVDLS IN ORGANZTNS	6.00 TR		EADM 1	EXPL FIELD OF EADM 2	3.00 A-	11.10 I
EADM 310	ADMIN INTERNSHIP	3.00 TR		Ehrs: 3.00 GPA-Hrs: 3.00	Qpts: 11.10 GPA:	3.70	
EADM 312	ADMIN INTERNSHIP	3.00 TR		Summer Session II 2006			
Ehrs: 24.00 GPA-Hrs: 0.00 Qpts: 0.00 GPA: 0.00				EADM 275	CRATING LEARNING ORGANIZATNS	3.00 A	12.00 I
				Ehrs: 3.00 GPA-Hrs: 3.00	Qpts: 12.00 GPA:	4.00	

INSTITUTION CREDIT:

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

Summer Session II 2006

EADM 286B WKSP: CURRICULUM MGMT & EVAL

Ehrs: 3.00 GPA-Hrs: 3.00 Qpts: 12.00 GPA: 4.00

\*\*\*\*\* CONTINUED ON PAGE 2 \*\*\*\*\*



Evan S. Koege

Registrar & Director of Academic Records

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TO VERIFY: TRANSLUCENT GLOBE ICONS MUST BE VISIBLE WHEN HELD TOWARD A LIGHT SOURCE

## HOFSTRA UNIVERSITY

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Hempstead, New York 11549-1260

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Date Issued: 28-DEC-2023

Page: 2



SUBJ NO.	COURSE TITLE	CRED GRD	PTS R	SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
Institution Information continued:							
Fall Semester 2006							
EADM 357	APPLIED RESEARCH IN EDUC STNG	4.00 A	16.00 I	Spring Semester 2008	WKSP: QUALITATIVE INQUIRY SCHL	4.00 A	16.00 I
	Ehrs: 4.00 GPA-Hrs: 4.00 QPts: 16.00	GPA: 4.00			Ehrs: 4.00 GPA-Hrs: 4.00 QPts: 16.00	GPA: 4.00	
Spring Semester 2007							
EADM 358	APPLIED RESEARCH IN EDUC STNG	4.00 A	13.20 I	Summer Session II 2008	READINGS-ED ADMIN	3.00 P	0.00 I
	Ehrs: 4.00 GPA-Hrs: 4.00 QPts: 13.20	GPA: 4.00			EADM 251 LEARNING PATTERNS & SCHOOL IMP	3.00 A-	11.10 I
Summer Session II 2007							
EADM 284J	BUILDING PROF LRNG COMMUNITIES	3.00 A	12.00 I		Ehrs: 6.00 GPA-Hrs: 3.00 QPts: 11.10	GPA: 3.70	
EADM 284N	FACILITATING PROFESSIONAL GROWTH	3.00 A-	11.10 I	Fall Semester 2008	DISSERTATION PROPOSAL	3.00 PR	0.00 I
	Ehrs: 6.00 GPA-Hrs: 6.00 QPts: 23.10	GPA: 3.85			Ehrs: 0.00 GPA-Hrs: 0.00 QPts: 0.00	GPA: 0.00	
Fall Semester 2007							
EADM 281A	WS:QUALITATIVE INQUIRY IN SCHL	4.00 A	16.00 I	Spring Semester 2009	DISSERTATION PROPOSAL	3.00 PR	0.00 I
	Ehrs: 4.00 GPA-Hrs: 4.00 QPts: 16.00	GPA: 4.00			Ehrs: 0.00 GPA-Hrs: 0.00 QPts: 0.00	GPA: 0.00	
***** CONTINUED ON NEXT COLUMN *****							
***** CONTINUED ON PAGE 3 *****							



**Evan S. Koegl**  
Registrar & Director of Academic Records

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Page: 3

## HOFSTRA UNIVERSITY

126 Hofstra University  
Hempstead, New York 11549-1260

Record of: Alan N Meinster



SUBJ NO. COURSE TITLE CRED GRD PTS R

## Institution Information continued:

Ehrs: 0.00 GPA-Hrs: 0.00 Qpts: 0.00 GPA: 0.00

## Fall Semester 2009

EADM 604 DISSERTATION ADVISEMENT 3.00 PR 0.00 I

Ehrs: 0.00 GPA-Hrs: 0.00 Qpts: 0.00 GPA: 0.00

## Spring Semester 2010

EADM 604 DISSERTATION ADVISEMENT 3.00 PR 0.00 I

Ehrs: 0.00 GPA-Hrs: 0.00 Qpts: 0.00 GPA: 0.00

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

TOTAL INSTITUTION Earned Hrs GPA Hrs Points GPA  
40.00 37.00 141.60 3.82

TOTAL TRANSFER 24.00 0.00 0.00 0.00

OVERALL 64.00 37.00 141.60 3.82

\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*

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Evan S. Koegl  
Registrar & Director of Academic Records

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# HOFSTRA UNIVERSITY

126 Hofstra University, Hempstead, NY 11549-1260 Phone (516) 463-6680 Fax (516) 463-6421

## ACCREDITATION

For accreditation information, please see the Hofstra website at: [http://www.hofstra.edu/News/UR/ur\\_accreditations.cfm](http://www.hofstra.edu/News/UR/ur_accreditations.cfm)

## Calendar

The program of regular semesters is based on the 4 x 4 calendar with fall classes beginning in late August or early September and concluding before December 25.

## Course Numbering System

Courses numbered from 1 to 199 are for undergraduates only.  
Courses numbered 200 and above are for graduates only.

## Credits

The unit of credit is the semester hour. The value of each course is stated in terms of semester credit hours.

## Degrees with Distinction (Baccalaureate)

Summa cum laude: 3.9 Magna cum laude: 3.8 Cum laude: 3.6  
Must complete at least 82 hours in residence at Hofstra. Candidates with fewer than 82 hours but at least 60 hours in residence at Hofstra who are qualified in terms of their record at the University and in terms of their cumulative record, which shall include work completed at other institutions and at Hofstra, may be graduated with distinction.

## Degrees with Distinction (Master's)

Students must attain a minimum grade point average of 3.75 with at least 80 percent of the credits for the degree earned at Hofstra.

**Degree Requirements** and institutional policy on withdrawals, transfer credits, incompletes, repeated courses, inactive grades, etc. may be found in the *University Bulletin*.

No more than 30 credits for CLEP, AP and NYSCE may be applied to the Hofstra degree.

Credits earned at junior and community colleges are limited for graduation credit to 64 semester hours with the following exceptions:

- Engineering science programs, 69 credits
- Business administration programs, 65 credits

## Grading System – Undergraduate (UG) and Graduate

- A** Academic performance is of honors level (UG). Exceptional (Graduate)
- AF** Administrative Failure. Withdrawal without official notification (UG and Graduate).
- B** Academic performance distinctly above that required by the course (UG). Superior (Graduate).
- C** Academic performance achieved the objectives of the course (UG). Satisfactory (Graduate).
- CR** Credit. Indicates the satisfactory completion of the master's essay or problem (Graduate only).
- D** Academic performance less than required by the course but sufficient to receive full credit (UG). Not creditable for a graduate degree at Hofstra. However, the course credit is counted as credits earned, and the D grade is included in determining the cumulative grade point average (Graduate).
- F** Failing. No semester hour credit is received. Only one F grade in any one course will be included in the cumulative grade point average (UG and Graduate).
- I** Incomplete (UG and Graduate).
- INC** Permanent Incomplete (Graduate only).

- NA** Indicates student never attended and is not included in determination of grade point average (UG only).
- NC** No credit (UG and Graduate).
- NCr** *New College only.* Indicates student did not complete requirements for the course (not included in determination of average) (UG only).
- NR** Indicates that a grade has not been submitted by the instructor (UG and Graduate).
- P** Mandatory Pass/Fail (UG). Passing, not counted in determining cumulative GPA. Mandatory Pass/Fail (Graduate). Passing, no quality points.
- P+** Optional Pass/D+/D/Fail (UG). P is equivalent to C- or better.
- P+** Optional P/F (Graduate). Passing, no quality points. Except for the Law School, a grade of P is equal to a B- or better.
- P+** Optional Pass/D+/D/Fail (UG) *New College and School for University Studies.* P is equal to C or better.
- Pr** Progress (UG). Used normally to report the first semester's satisfactory work in two-semester individually supervised courses, normally for seniors.
- Pr** Progress (Graduate). Used chiefly to report on 301, the first semester's work on the master's essay or problem.
- T-** Transfer course grade. Grade is less than C- and not included in cumulative GPA (UG).
- TR** Transfer course grade. Not included in cumulative GPA (UG and Graduate).
- UW** Unofficial Withdrawal. Student has not officially withdrawn. (UG and Graduate).
- W** Withdrawn (UG and Graduate).

## Notes:

Hofstra uses an alphabetical system of grades, including plus (+) and minus (-) to describe the quality of the student's work.

A dot (.) after the grade indicates that no credit was received (UG and Graduate).

## Transcript Abbreviations

**E** Earned credits (May include non-degree courses).

**GPA** GPA for the GPA.

**PTS** Quality points.

**R** Repeat Indicator (1 - included in earned credits and GPA; **E** - excluded from credits and GPA; **E** - included in GPA, but no credits earned).

In accordance with The Family Educational Rights and Privacy Act of 1974, you are hereby notified that this information is provided upon the condition that you, your agents or employees, will not permit any other party access to this record without the written consent of the student. Alteration of this transcript may be a criminal offense.

Watermark.

AS OF NOVEMBER 2016, LONG ISLAND UNIVERSITY HAS TAKEN OVER AS CUSTODIAN OF DOWLING COLLEGE'S TRANSCRIPT RECORDS

Date of Birth: 01/05/1968

Date Issued: 12-SEP-2016  
STDY

Record of: Alan Neil Meinster  
Current Name: Alan Neil Meinster  
1 Ellbridge Ct  
South Setauket, NY 11720

Page: 1

Course Level: Graduate

First Admit: Sum 2 1999  
Last Admit: Fall 1999  
Matriculated: Fall 1999

Current Program

College : Education  
Major : Pro Diploma: Schl District Adm

Comments:  
MA DEGREE SUNY STONY BROOK 8/95

Degrees Awarded Professional Diploma 20-MAY-2001  
Ehrs: 30.00 GPA-Hrs: 30.00 Qpts: 117.00 GPA: 3.90

Primary Degree

Major : Pro Diploma: Schl District Adm

Secondary

SUBJ	NO.	C	COURSE TITLE	CRED GRD	PTS R
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INSTITUTION CREDIT:

Fall 1999  
Education  
Pro Diploma: Schl District Adm  
EDU 701 S Educational Leadership & Tech 3.00 A- 11.01  
EDU 722 1 Supervision of Instruction 3.00 B+ 9.99  
EDU 738 1 Public School Finance & Budget 3.00 A+ 12.00  
Ehrs: 9.00 GPA-Hrs: 9.00 Qpts: 33.00 GPA: 3.66

Wnt/Spr 2000  
Education  
Pro Diploma: Schl District Adm  
EDU 731 1 Educational Research 3.00 A 12.00  
EDU 732 1 Curriculum Development 3.00 A 12.00  
EDU 737 1 School District Administrator 3.00 A 12.00  
Ehrs: 9.00 GPA-Hrs: 9.00 Qpts: 36.00 GPA: 4.00

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*

Institution Information continued:

Sum 2 2000  
Education  
Pro Diploma: Schl District Adm  
EDU 711 S School Law 3.00 A 12.00  
EDU 741 S Computers for Ed Administrator 3.00 A 12.00  
Ehrs: 6.00 GPA-Hrs: 6.00 Qpts: 24.00 GPA: 4.00

Fall 2000  
Education  
Pro Diploma: Schl District Adm  
EDU 792 1 Internship 3.00 A 12.00  
Ehrs: 3.00 GPA-Hrs: 3.00 Qpts: 12.00 GPA: 4.00

Wnt/Spr 2001  
Education  
Pro Diploma: Schl District Adm  
EDU 791 1 Internship 3.00 A 12.00  
Ehrs: 3.00 GPA-Hrs: 3.00 Qpts: 12.00 GPA: 4.00  
\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*  
TOTAL INSTITUTION Earned Hrs GPA Hrs Points GPA  
30.00 30.00 117.00 3.90  
TOTAL TRANSFER 0.00 0.00 0.00 0.00  
OVERALL 30.00 30.00 117.00 3.90  
\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*

*Beth Wilson*

SEAL OF LONG ISLAND UNIVERSITY  
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Copy Of Transcript



Alan Meinster

1968-01-05



Stony Brook University

 The State University of New York  
 Stony Brook, NY 11794  
 631-632-6000

 Print Date : 2023-12-28  
 Send To : ALAN MEINSTER  
 MEINSTER@VERIZON.NET

 MAT 126      CALCULUS B      3.0   D  
 TERM GPA :      2.05      Units Earned :      14.0  
 CUM GPA :      1.69      Units Earned :      51.0

## Summer 1986

 ----- Degrees Awarded -----  
 Degree : Bachelor of Science  
 Confer Date : 1989-05-21  
 Plan : Atmospheric and Oceanic Sciences  
 -----  
 Degree : Master of Arts  
 Confer Date : 1995-08-18  
 Plan : Liberal Studies  
 -----

 Transfer Credit from Hofstra University  
 Applied Toward Arts and Sciences Program  
 Course Trans GPA: 0.00 Transfer Totals : 28.0

Course	Description	Units	Grade
Program : Arts and Sciences			
Plan : AOI in Pre-Natrl Sci & Math Preparation			
Session : Summer I - C (1986-06-01 to 1986-07-05)			
PHY 101	GENERAL PHYSICS I	4.0	C
Session : Summer II - D (1986-07-08 to 1986-08-18)			
PHY 102	GENERAL PHYSICS II	4.0	D
TERM GPA :	1.50	Units Earned :	8.0
CUM GPA :	1.65	Units Earned :	59.0

## ----- Beginning of Undergraduate Record -----

## Fall 1986

 Fall 1985  

Course	Description	Units	Grade
Program : Arts and Sciences			
Plan : AOI in Pre-Natrl Sci & Math Preparation			
Session : Full Fall Semester Session (1985-09-01 to 1985-12-15)			
CHE 111	ELEM CHEMISTRY I	3.0	C
HIS 201	ENGLAND: 1066-1688	3.0	C-
MAT 125	CALCULUS A	3.0	C
PHY 100	INTRODUCTORY PHYSICS	4.0	F
TERM GPA :	1.31	Units Earned :	9.0
CUM GPA :	1.31	Units Earned :	37.0

Course	Description	Units	Grade
Program : Arts and Sciences			
Plan : AOI in Pre-Natrl Sci & Math Preparation			
Session : Full Fall Semester Session (1986-09-01 to 1986-12-22)			
GEO 126	PHYSICAL GEOLOGY	4.0	B
JDS 225	CIVIL OF ISRAEL I	3.0	B
MAT 127	CALCULUS C	3.0	D
SSI 350	FOUNDATIONS OF EDUC	3.0	B
TERM GPA :	2.54	Units Earned :	13.0
CUM GPA :	1.89	Units Earned :	72.0

## Spring 1987

 Spring 1986  

Course	Description	Units	Grade
Program : Arts and Sciences			
Plan : AOI in Pre-Natrl Sci & Math Preparation			
Session : Full Spring Semester Session (1986-01-15 to 1986-05-15)			
CHE 131	GENERAL CHEMISTRY I	4.0	C+
CHE 133	GENERAL CHEMISTRY LB	1.0	B+
BGC 104	WRITNG FOR TRANSFERS	3.0	C
JDS 226	CIVIL OF ISRAEL II	3.0	C+

Course	Description	Units	Grade
Program : Marine Sciences			
Plan : Atmospheric & Oceanic Sciences Major			
Session : Full Spring Semester Session (1987-01-15 to 1987-05-15)			
ATM 205	INTRO ATMOSPHERE SCI	3.0	C
ATM 345	THEOR METEOROLOGY	3.0	B
ATM 348	ATMOSPHERIC PHYSICS	3.0	B+
CHE 132	GENERAL CHEMISTRY	4.0	NC
Grading Basis: Pass/No Credit			
MAT 231	CALC III: LINEAR ALG	3.0	D

(Continued on next page)

 Diane J. Bello  
 Diane Bello, University Registrar


Alan Meinster

1968-01-05



Stony Brook University

The State University of New York  
Stony Brook, NY 11794  
631-632-0000

(continued from previous page)

TERM GPA : 2.33 Units Earned : 12.0  
CUM GPA : 1.98 Units Earned : 84.0

Program : Marine Sciences  
Plan : Atmospheric & Oceanic Sciences Major

Session : Full Fall Semester Session (1988-09-01 to 1988-12-22)

## Fall 1987

Course	Description	Units	Grade
Program	Marine Sciences		
Plan	Atmospheric & Oceanic Sciences Major		

Session : Full Fall Semester Session (1987-09-01 to 1987-12-22)

Course	Description	Units	Grade
ATM 346	DYNAMIC METEOROLOGY	3.0	A
ATM 397	AIR POLLUTION & CNTR	3.0	C
HBW 111	INTRO HEBREW I	3.0	A
MAT 306	CALC IV: MULTIVARIATE	3.0	F

TERM GPA : 2.50 Units Earned : 9.0  
CUM GPA : 2.06 Units Earned : 93.0

## Spring 1988

Course	Description	Units	Grade
Program	Marine Sciences		
Plan	Atmospheric & Oceanic Sciences Major		

Session : Full Spring Semester Session (1988-01-15 to 1988-05-15)

Course	Description	Units	Grade
ATM 343	PLANETARY ATMOSPHERE	3.0	B+
CHE 132	GENERAL CHEMISTRY	4.0	B
GEO 308	EARTH IN NUCLEAR AGE	3.0	B
HBW 112	INTRO HBW II	3.0	B

TERM GPA : 3.08 Units Earned : 13.0  
CUM GPA : 2.22 Units Earned : 106.0

## Summer 1988

Course	Description	Units	Grade
Program	Marine Sciences		
Plan	Atmospheric & Oceanic Sciences Major		

Session : Summer II - D (1988-07-08 to 1988-08-18)

Course	Description	Units	Grade
PHY 251	MODERN PHYSICS	4.0	B

TERM GPA : 3.00 Units Earned : 4.0  
CUM GPA : 2.25 Units Earned : 110.0

## Fall 1988

Course	Description	Units	Grade
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Course	Description	Units	Grade
ATM 487	SR RESEARCH ATMOSPH	3.0	A
EST 320	CYBERNETICS	3.0	A
HBW 191	INTERMED HEBREW I	3.0	A
MAT 306	CALC IV: MULTIVARIATE	3.0	NC
Grading Basis: Pass/No Credit			
PHY 252	OPTICS AND WAVES	4.0	C-

TERM GPA : 3.28 Units Earned : 13.0  
CUM GPA : 2.39 Units Earned : 123.0

## Spring 1989

Course	Description	Units	Grade
Program	Marine Sciences		
Plan	Atmospheric & Oceanic Sciences Major		

Session : Full Spring Semester Session (1989-01-01 to 1989-05-15)

Course	Description	Units	Grade
ATM 487	SR RESEARCH ATMOSPH	3.0	A
MAT 306	CALC IV: MULTIVARIATE	3.0	B+
PHY 306	THERMODYNAMICS, KINETIC	3.0	B-
REL 320	RABBINIC TRADITION	3.0	A-

TERM GPA : 3.42 Units Earned : 12.0  
CUM GPA : 2.49 Units Earned : 135.0

Dean's List

## Undergraduate Career Totals

CUM GPA : 2.49 Units Earned : 135.0

- - - - Beginning of Graduate Record - - -

## Fall 1990

Course	Description	Units	Grade
Program	Graduate Non Matriculated SPD		
Plan	Non Matriculated Plan		

Session : Full Fall Semester Session (1990-09-04 to 1990-12-21)

Course	Description	Units	Grade
SCI 200	INTRO SCI TEACHING	3.0	A-
Grading Basis: Undergrad Course - Not for Grad Credit			

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*Diane J. Bell*  
Diane Bell, University Registrar



Alan Meinster

1968-01-05



Stony Brook University

 The State University of New York  
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 631-632-0000

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SCI 300 SCI INSTR STRATEGIES 3.0 B+  
 Grading Basis: Undergrad Course - Not for Grad  
 Credit  
 SSI 327 ADOLESCENT DEVELOPMT 3.0 C+  
 Grading Basis: Undergrad Course - Not for Grad  
 Credit

TERM GPA : 0.00 Units Earned : 0.0  
 CUM GPA : 0.00 Units Earned : 0.0

## Spring 1991

Course	Description	Units	Grade
--------	-------------	-------	-------

Program : Graduate Non Matriculated SPD  
 Plan : Non Matriculated Plan

Session : Full Spring Semester Session (1991-01-28 to 1991-05-17)

SCI 450 SUPERVIS TEACHING-SCI 12.0 S  
 Grading Basis: Undergrad Course - Not for Grad  
 Credit  
 SCI 454 STUDENT TEACHING SEM 3.0 B+  
 Grading Basis: Undergrad Course - Not for Grad  
 Credit

TERM GPA : 0.00 Units Earned : 0.0  
 CUM GPA : 0.00 Units Earned : 0.0

## Summer 1993

Course	Description	Units	Grade
--------	-------------	-------	-------

Program : Master of Arts  
 Plan : Liberal Studies Plan

Session : Summer II - D (1993-07-13 to 1993-08-21)

CEI 560 AMERICAN DEMOCRACY 3.0 A-  
 REQ DESIGNATION : SBL. Social & Behavioral Sciences  
 Liberal Studies

TERM GPA : 3.67 Units Earned : 3.0  
 CUM GPA : 3.67 Units Earned : 3.0

## Fall 1993

Course	Description	Units	Grade
--------	-------------	-------	-------

Program : Master of Arts  
 Plan : Liberal Studies Plan

Session : Full Fall Semester Session (1993-08-30 to 1993-12-17)

CEN 511 DISCOVERIES ASTRONOMY 3.0 A

REQ DESIGNATION : NSLS. Natural & Applied Sciences  
 Liberal Studies

TERM GPA : 4.00 Units Earned : 3.0  
 CUM GPA : 3.84 Units Earned : 6.0

## Spring 1994

Course	Description	Units	Grade
--------	-------------	-------	-------

Program : Master of Arts  
 Plan : Liberal Studies Plan

Session : Full Spring Semester Session (1994-01-24 to 1994-05-13)

CEN 517 COSMIC CATASTROPHES 3.0 A  
 REQ DESIGNATION : NSLS. Natural & Applied Sciences  
 Liberal Studies  
 CEN 567 WEATHER & CLIMATE 3.0 A

TERM GPA : 4.00 Units Earned : 6.0  
 CUM GPA : 3.92 Units Earned : 12.0

## Summer 1994

Course	Description	Units	Grade
--------	-------------	-------	-------

Program : Master of Arts  
 Plan : Liberal Studies Plan

Session : Summer II - D (1994-07-11 to 1994-08-26)

CEI 536 SHAKESPEARE 3.0 B  
 REQ DESIGNATION : AHL. Arts and Humanities Liberal  
 Studies  
 CEP 502 PRINCIPLE OF COACHING 3.0 A

TERM GPA : 3.50 Units Earned : 6.0  
 CUM GPA : 3.78 Units Earned : 18.0

## Fall 1994

Course	Description	Units	Grade
--------	-------------	-------	-------

Program : Master of Arts  
 Plan : Liberal Studies Plan

Session : Full Fall Semester Session (1994-08-29 to 1994-12-20)

CEI 544 MYSTERY OF MATTER 3.0 A  
 REQ DESIGNATION : NSLS. Natural & Applied Sciences  
 Liberal Studies  
 CEN 514 GEOLOGY OF L.I. 3.0 B  
 CEN 575 MODERN MATERIALS 3.0 B+  
 REQ DESIGNATION : NSLS. Natural & Applied Sciences  
 Liberal Studies

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*Diane J. Bello*  
 Diane Bello, University Registrar



Alan Meinster

1968-01-05



Stony Brook University

The State University of New York  
Stony Brook, NY 11794  
631-632-6000

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TERM GPA :	3.44	Units Earned :	9.0
CUM GPA :	3.67	Units Earned :	27.0

## Spring 1995

Course	Description	Units	Grade
--------	-------------	-------	-------

Program : Master of Arts  
Plan : Liberal Studies Plan

Session : Full Spring Semester Session (1995-01-23 to 1995-05-12)

CEN 512	THE PLANETS	3.0	A-
TERM GPA :	3.67	Units Earned :	3.0
CUM GPA :	3.67	Units Earned :	30.0

## Summer 1995

Session : Summer II - D (1995-07-10 to 1995-08-18)

CED 595	PROJECT SEMINAR	3.0	S
TERM GPA :	0.00	Units Earned :	3.0
CUM GPA :	3.67	Units Earned :	33.0

## Spring 1996

Session : Full Spring Semester Session (1996-01-22 to 1996-05-12)

CEN 522	EARTH MATERIALS	3.0	B+
TERM GPA :	3.33	Units Earned :	3.0
CUM GPA :	3.64	Units Earned :	36.0

## Graduate Career Totals

CUM GPA :	3.64	Units Earned :	36.0
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End Of Transcript

Diane Bello, University Registrar





**STONY BROOK UNIVERSITY**  
**TRANSCRIPT GUIDE**  
**Office of the Registrar**  
[www.stonybrook.edu/registrar](http://www.stonybrook.edu/registrar)

### **ACCREDITATION**

As part of the State University of New York, Stony Brook University is accredited by the Middle States Association of Colleges and Schools; 3624 Market Street; Philadelphia, PA 19104-2680. For specific information about the accreditation of University Schools and Programs refer to the appropriate University Bulletin.

### **GRADING SYSTEM**

A Superior; B Good; C Satisfactory; D Minimum Passing Grade; F Failure; Plus / Minus grading in effect from Fall 1981.

Grade point equivalents: A = 4.00, A- = 3.67, B+ = 3.33, B = 3.00, B- = 2.67, C+ = 2.33, C = 2.00, C- = 1.67, D+ = 1.33, D = 1.00, F = 0.00.

Other grades are W – Withdrawn, I – Incomplete, NR – No Record (a temporary mark to be used only for students who never participated in the course); I/F, N/F, N/U (Fall 1982 and later)

Grade originally reported as Incomplete or No Record, converted to failure after following makeup deadline; T – Transfer credit. WVR – Waiver of course work; WP – Withdrew Passing and WF – Withdrew Failing (used prior to Fall 1976); R – Attended first term of a course in which a grade is assigned only after completion of both terms; P/NC – Pass/No Credit, student-elected grade conversion option (Fall 1970-Spring 1978, W and F grades converted to NC; Fall 1978 and later, F grades alone converted to NC). Effective Fall 2012, G/P/NC – Grade/Pass/No Credit, student-elected grade conversion option\*. S/U – Used in courses in which the only evaluations are Satisfactory or Unsatisfactory; S/F – Satisfactory/Failure – designated courses where finer grading distinctions are impractical; H – Honors (Health Sciences courses only); Q indicates academic dishonesty and is computed as an F.

\*Refer to the appropriate University Bulletin for additional information.

### **COURSE NUMBERS**

Beginning in Fall 1978 an extensive renumbering of undergraduate courses took place to reflect lower- or upper-division levels.

100 – 299 Lower-Division Undergraduate Courses

300 – 499 Upper-Division Undergraduate Courses

500 – 899 Graduate Courses

The symbol # before a course title indicates a topics course whose title may change from term to term.

### **UNIVERSITY HONORS & DEAN'S LIST**

Criteria for graduation with University Honors or for the awarding of Dean's List, refer to the appropriate University Bulletin.

### **CLASS RANK**

Stony Brook University does not calculate rank in class.

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### **COLLEGES, SCHOOLS AND DEGREES OF THE UNIVERSITY**

#### **COLLEGE OF ARTS AND SCIENCES**

Bachelor of Arts, Bachelor of Science, Master of Arts, Master of Science, Master of Music, Master of Fine Arts, Master of Philosophy, Doctor of Arts, Doctor of Musical Arts, Doctor of Philosophy

#### **COLLEGE OF ENGINEERING AND APPLIED SCIENCES**

Bachelor of Engineering, Bachelor of Science, Master of Science, Doctor of Philosophy

#### **COLLEGE OF BUSINESS**

Bachelor of Science, Master of Business Administration

#### **SCHOOL OF JOURNALISM**

Bachelor of Arts, Master of Science

#### **SCHOOL OF MARINE AND ATMOSPHERIC SCIENCES**

Bachelor of Science, Bachelor of Arts, Master of Science, Master of Arts, Doctor of Philosophy

#### **SCHOOL OF PROFESSIONAL DEVELOPMENT**

Master of Arts in Liberal Studies, Master in Professional Studies, Master of Arts in Teaching, Master of Higher Education Administration, Master of Science Human Resource Management

Please note: The Secondary Education option on an undergraduate degree recipient's academic record indicates completion of a provisional teacher certification program approved and registered by the New York State Education Department.

### **HEALTH SCIENCES**

#### **SCHOOL OF HEALTH TECHNOLOGY AND MANAGEMENT**

Bachelor of Science, Master of Science, Doctor of Physical Therapy

#### **SCHOOL OF DENTAL MEDICINE**

Doctor of Dental Surgery, Doctor of Philosophy

#### **SCHOOL OF MEDICINE**

Doctor of Medicine, Doctor of Philosophy

#### **SCHOOL OF NURSING**

Bachelor of Science, Master of Science, Doctor of Nursing Practice

#### **SCHOOL OF SOCIAL WELFARE**

Bachelor of Science, Master of Social Work, Doctor of Philosophy

#### **FAMILY MEDICINE**

Master of Science

#### **GRADUATE PROGRAM IN PUBLIC HEALTH**

Master of Public Health

### **HEALTH SCIENCES CALENDAR**

Many of the programs in the Health Sciences divides the academic year into five-week sessions and combinations of sessions rather than a 15 week semester. The session terms are designated on students' academic record.



University of the  
Education



State of New York  
Department

## Public School Teacher Certificate

*This certificate, valid for service in the public schools, is granted to the person named below who has satisfied the requirements prescribed by the State Education Department.*

**ALAN N. MEINSTER**

Certification area: **SCHOOL DISTRICT ADMINISTRATOR**

\*Form: **PERMANENT**  
(over)

Effective date: **09/01/01**

Certificate number: [REDACTED]

Control number: [REDACTED]

Given under the authority of  
the State Education Department

*Charles C. Mackay, Jr.*  
Administrator, Teacher Certification

*Richard P. Will*  
Commissioner of Education

University of the  
Education



State of New York  
Department

## Public School Teacher Certificate

*This certificate, valid for service in the public schools, is granted to the person named below who has satisfied the requirements prescribed by the State Education Department.*

**ALAN N. MEINSTER**

Certification area: **SCHOOL ADMINISTRATOR/SUPERVISOR**

\*Form: **PROVISIONAL**  
(over)

Effective date: **09/01/01**

Certificate number: [REDACTED]

Control number: [REDACTED]

Given under the authority of  
the State Education Department

*Charles C. Mackay, Jr.*  
Administrator, Teacher Certification

*Richard P. Will*  
Commissioner of Education



**\* FORMS OF CERTIFICATE**

**Provisional** - Valid for five years from effective date

**Permanent** - Valid for the life of the holder unless annulled for cause

**Continuing** - Valid continuously, except when the holder thereof has not been regularly employed as a teaching assistant in the public schools of New York State for a period of 5 consecutive years, in which case the validity of the certificate shall lapse.

**ELIGIBILITY FOR PERMANENT  
CERTIFICATE**

The holder of a provisional certificate shall be eligible for a permanent certificate upon completion of the specific requirements prescribed in the appropriate Regulations of the Commissioner of Education and shall be responsible for becoming familiar with the requirements.

1183651



The University of the State of New York  
THE STATE EDUCATION DEPARTMENT  
Office of Teaching  
Albany, New York 12234

America's Job Bank ([www.ajb.org](http://www.ajb.org)) is an easily accessible nationwide job bank that helps job seekers and employers connect. This service provides job seekers a method to post their resumes on the Internet. Employers regularly search this database to find suitable candidates for their job openings. This service is available *free* to job seekers and employers.

It is expected that a certified teacher be knowledgeable of New York State's new learning standards. For information about the learning standards and new State assessment system, please visit the Department's web site at <http://www.nysed.gov> or write to the Office of Curriculum, Instruction and Assessment, New York State Education Department, Albany, NY 12234.

Alan N. Meinster  
1 ELLBRIDGE COURT  
S SETAUKET

NY 11720

University of the  
Education



State of New York  
Department

### Public School Teacher Certificate

*This certificate, valid for service in the public schools, is granted to the person named below who has satisfied the requirements prescribed by the State Education Department.*

**ALAN N. MEINSTER**

Certification Area: **School Business Administrator**

\*Form: **PERMANENT**  
(over)

Certificate Number: **401083**

Effective Date: **09/01/2007**

Control Number: **[REDACTED]**

Given under the authority of  
the State Education Department

Deputy Commissioner of Education

Commissioner of Education