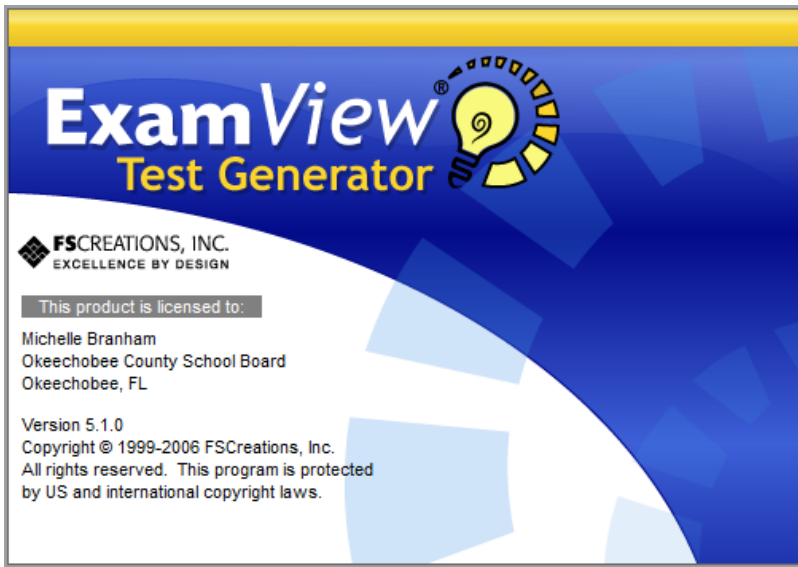
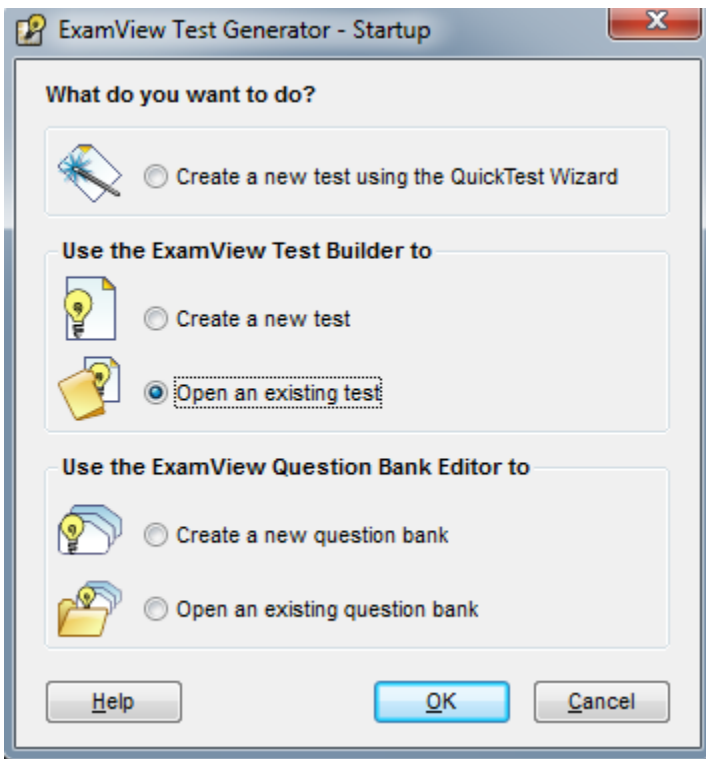


How to Create/Export a Test from Examview to Schoology

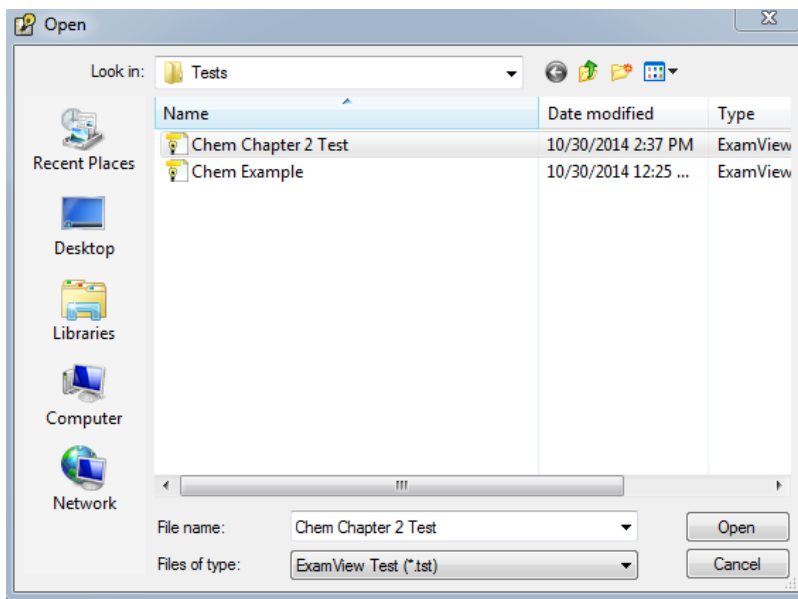
1. Launch *Examview Test Generator*:



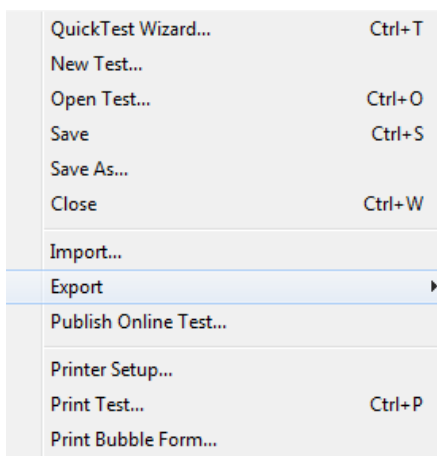
2. Click **Open an existing test**:



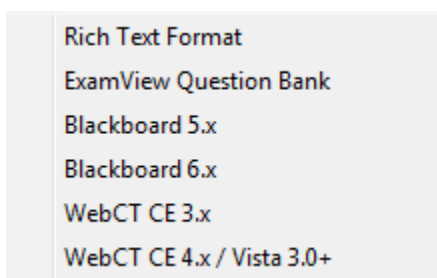
3. Choose the test you want to export:



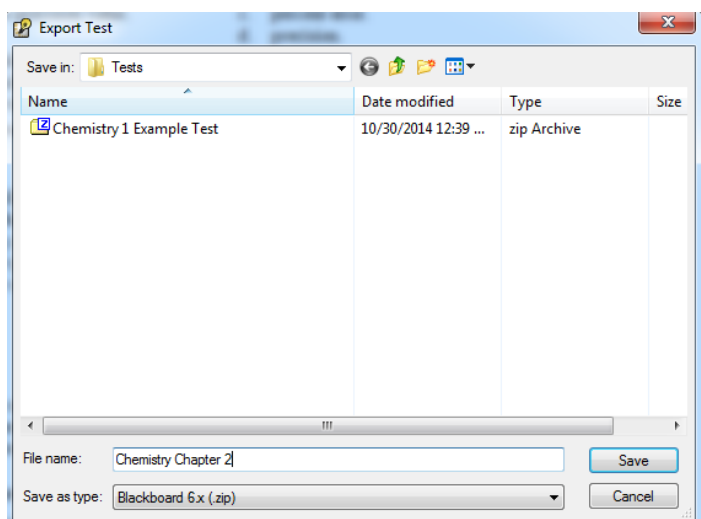
4. Click **File** then **Export**:



5. Choose the version 6.x of Blackboard.

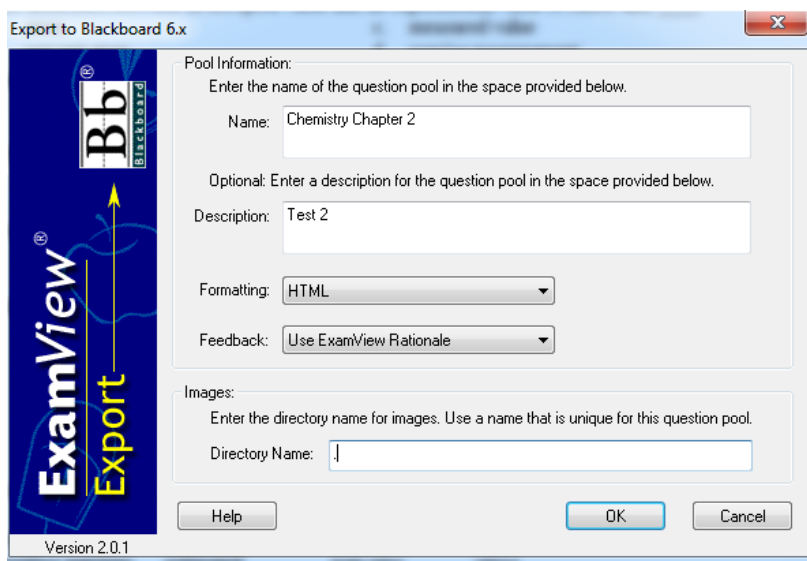


6. Enter a file name then click **Save**:



Please Note: Make sure the correct version of Blackboard is listed next to *Save as type*.

7. Enter a name for the question pool you want to link this file to. **Please Note:** This is how the file will display under Blackboard's Pool Manager.
8. Enter a description for the question pool.
9. Leave *Formatting* set to HTML.
10. Enter the Directory Name for where the graphics are embedded in the test areas to be saved on your Blackboard server. If there are no graphics, enter a period (.) in the field.
11. Click **OK**:



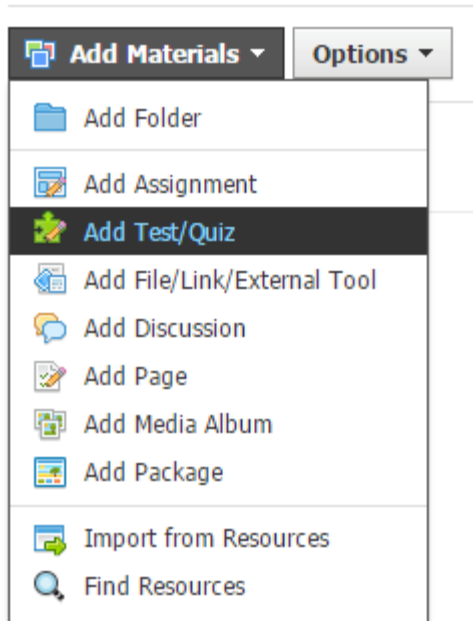
12. Log in to your schoology.com account.
13. Click on the course that you want to add the test.



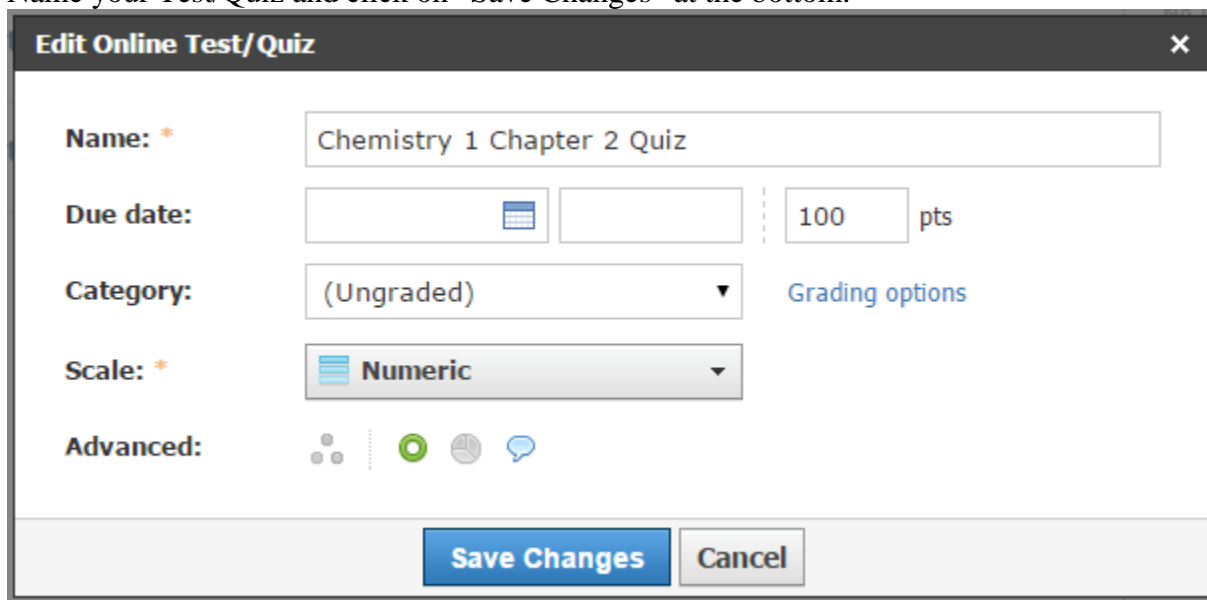
14. Click Add Materials, then select “Add Test/Quiz” from the dropdown menu.

Chemistry: Section 1

Okeechobee High School



15. Name your Test/Quiz and click on “Save Changes” at the bottom.

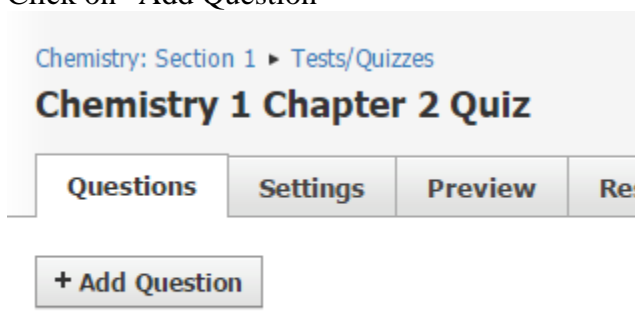


The screenshot shows a dialog box titled "Edit Online Test/Quiz" with a close button (X) in the top right corner. The form contains the following fields and options:

- Name:** A text input field containing "Chemistry 1 Chapter 2 Quiz".
- Due date:** A date picker icon followed by an empty text field.
- Points:** A text input field containing "100" followed by the label "pts".
- Category:** A dropdown menu showing "(Ungraded)". To the right of this field is a link labeled "Grading options".
- Scale:** A dropdown menu showing "Numeric".
- Advanced:** A row of four icons: a group of three dots, a green circle with a white dot, a pie chart, and a speech bubble.

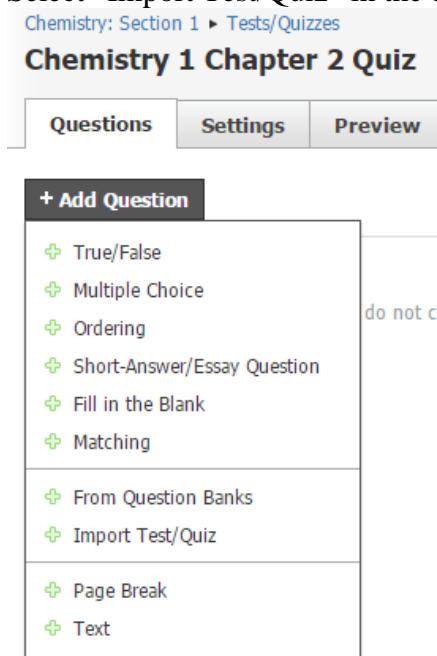
At the bottom of the dialog box are two buttons: "Save Changes" (in blue) and "Cancel".

16. Click on “Add Question”



The screenshot shows the "Chemistry 1 Chapter 2 Quiz" settings page. At the top, it says "Chemistry: Section 1 ▸ Tests/Quizzes". Below this is the title "Chemistry 1 Chapter 2 Quiz". There are four tabs: "Questions", "Settings", "Preview", and "Res". The "Questions" tab is currently selected. Below the tabs is a button labeled "+ Add Question".

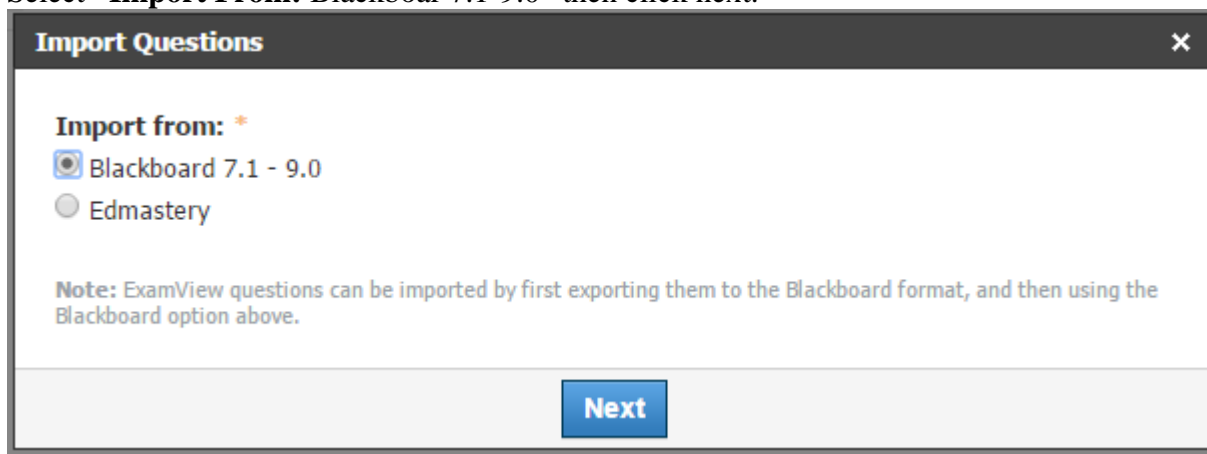
17. Select “Import Test/Quiz” in the dropdown menu.



The screenshot shows the "Chemistry 1 Chapter 2 Quiz" settings page with the "Questions" tab selected. The "+ Add Question" button has been clicked, and a dropdown menu is open. The menu contains the following options:

- + True/False
- + Multiple Choice
- + Ordering
- + Short-Answer/Essay Question
- + Fill in the Blank
- + Matching
- + From Question Banks
- + Import Test/Quiz
- + Page Break
- + Text

18. Select “**Import From: Blackboard 7.1-9.0**” then click next.



Import Questions [X]

Import from: *

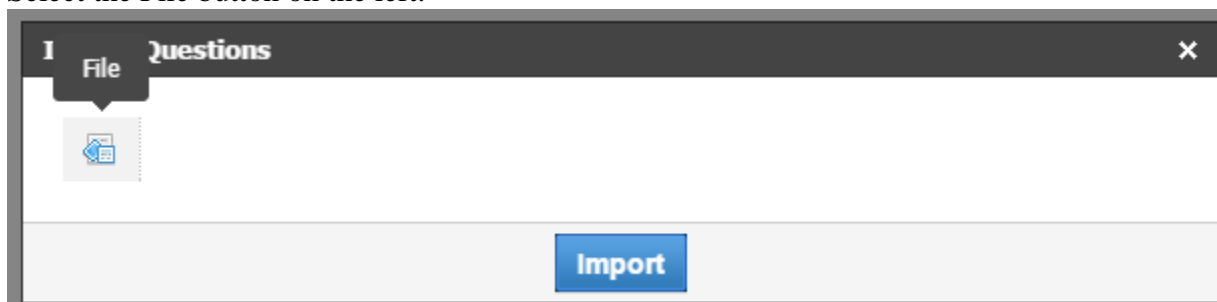
☒ Blackboard 7.1 - 9.0

☐ Edmastery

Note: ExamView questions can be imported by first exporting them to the Blackboard format, and then using the Blackboard option above.

Next

19. Select the File button on the left.

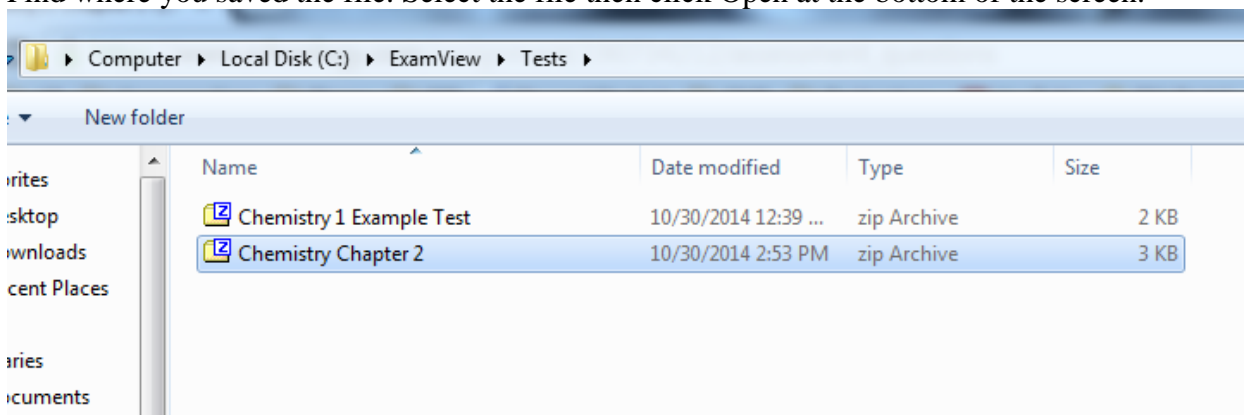


1 **File** **Questions** [X]

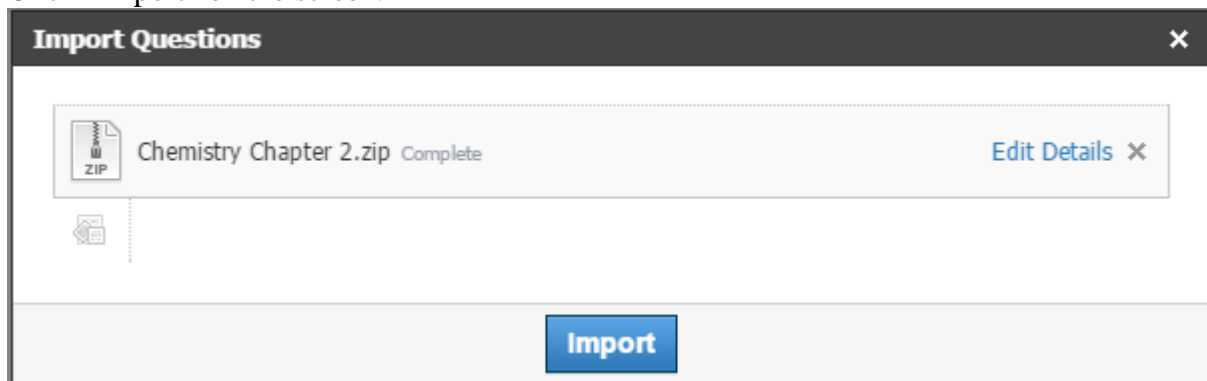
[File icon]

Import

20. Find where you saved the file. Select the file then click Open at the bottom of the screen.



21. Click “Import” on the screen.



Import Questions [X]

[ZIP icon] **Chemistry Chapter 2.zip** Complete [Edit Details](#) [X]

[File icon]

Import

22. You should now see your test on the screen. If you want to preview what the students will see click on preview.

[Chemistry: Section 1](#) ▶ [Tests/Quizzes](#)

Chemistry 1 Chapter 2 Quiz

Questions

Settings

Preview

Results

Comments

The following questions have been created:
Multiple Choice: 5
Fill in the Blank: 7
Matching: 1

23. Click “Begin Test/Quiz” to see the quiz.

24. To change any of the settings click on the “Settings” tab at the top.

[Chemistry: Section 1](#) ▶ [Tests/Quizzes](#)

Chemistry 1 Chapter 2 Quiz

Questions

Settings

Preview

Results

Comments

Instructions:

Rich text editor toolbar with icons for Bold (B), Italic (I), Underline (U), Bulleted List, Numbered List, Text Color (A), Background Color (A), Link, Unlink, Source, Indent, Outdent, and other formatting options.

Availability:

Available now ▼

Time Limit:

No ▼

Attempt Limit:

3 times ▼

Grade by:

Highest score ▼

Randomize Order:

No ▼

Paging:

Using page breaks ▼

Language
Keyboard:

None ▼

Question Review:

No ▼

Resumable:

No ▼

View
Submissions:

No ▼

☐ Hide point values

Save Changes