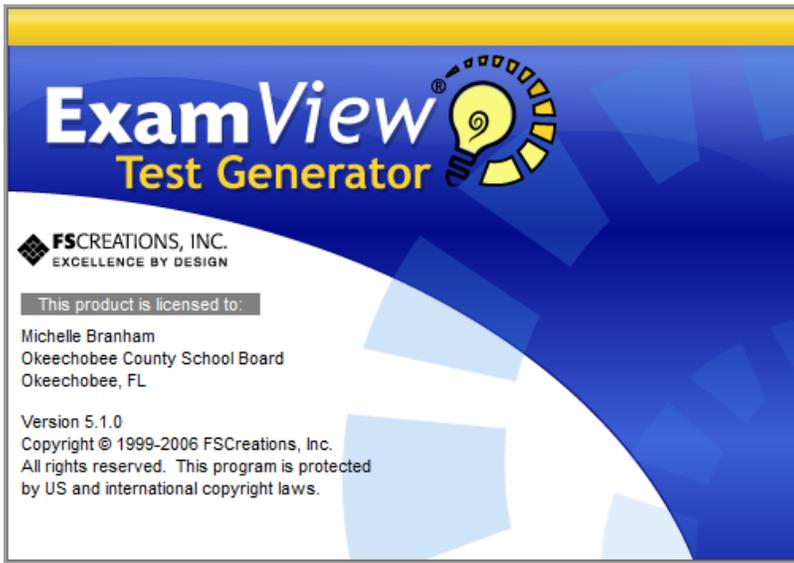
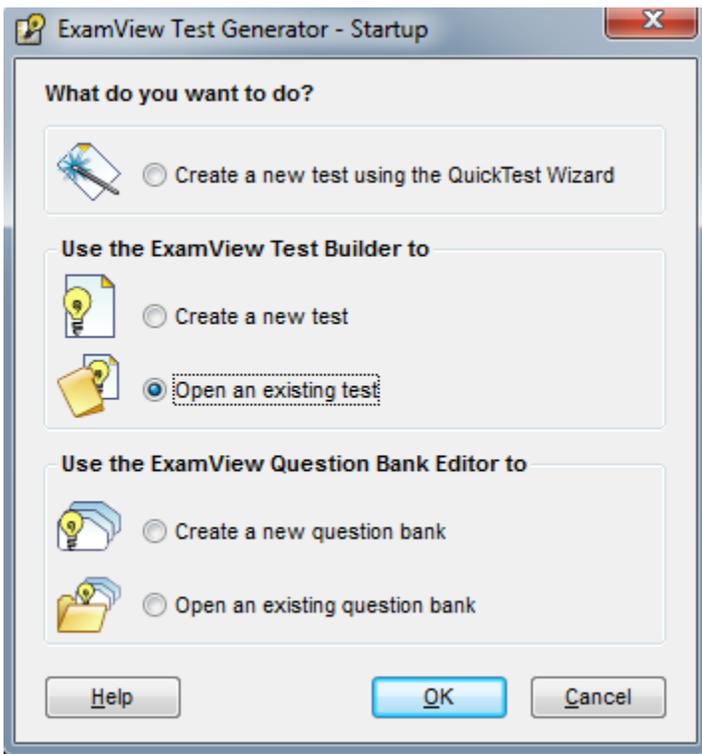


How to Create/Export a Test from Examview to Schoology

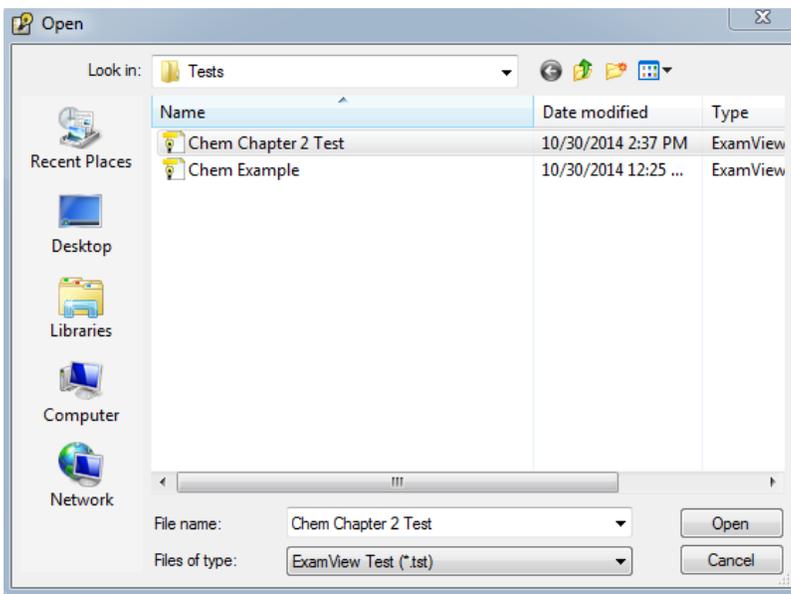
1. Launch *Examview Test Generator*:



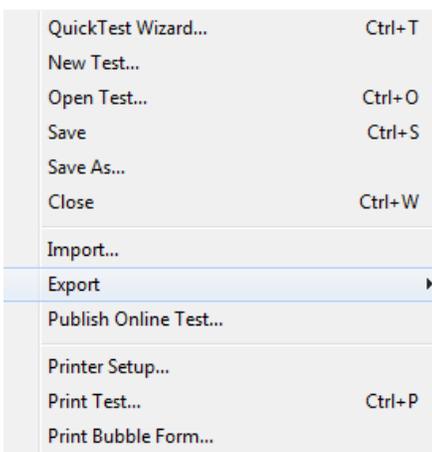
2. Click **Open an existing test**:



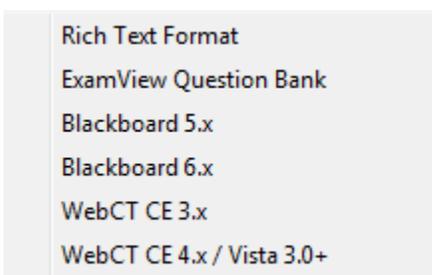
3. Choose the test you want to export:



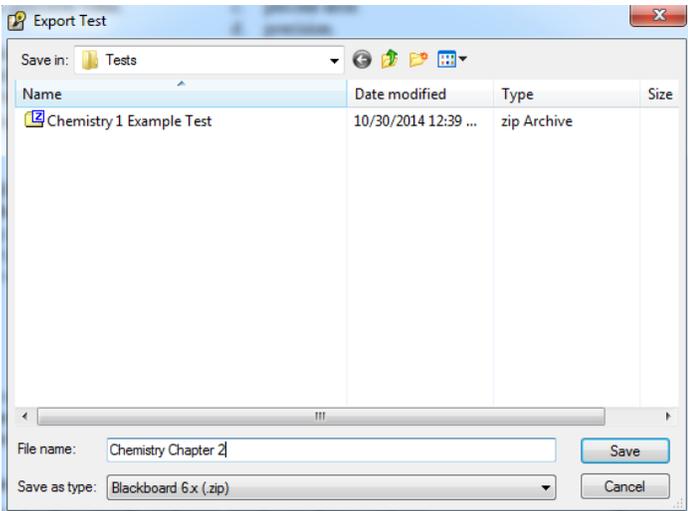
4. Click **File** then **Export**:



5. Choose the version 6.x of Blackboard.

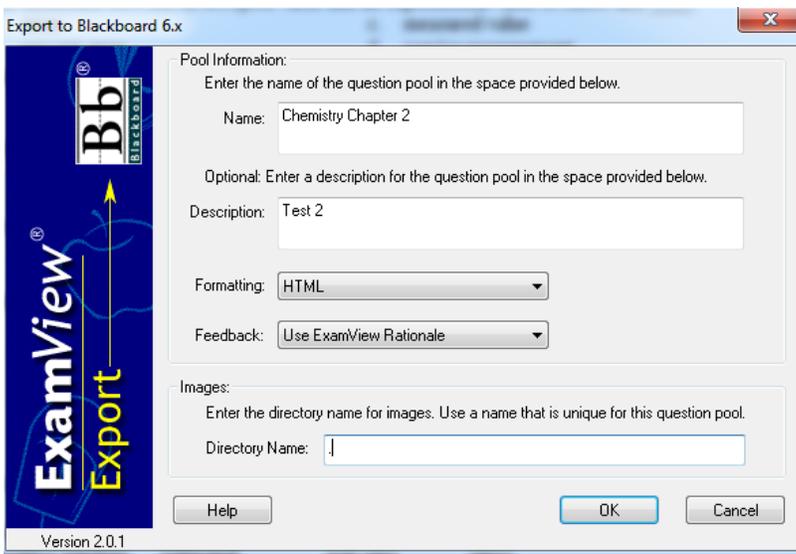


6. Enter a file name then click **Save**:

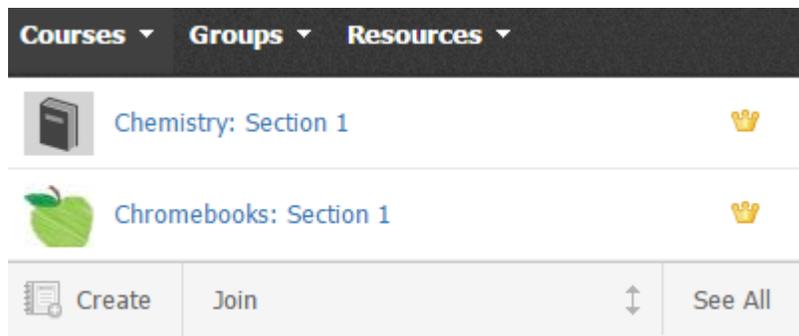


Please Note: Make sure the correct version of Blackboard is listed next to *Save as type*.

7. Enter a name for the question pool you want to link this file to. **Please Note:** This is how the file will display under Blackboard's Pool Manager.
8. Enter a description for the question pool.
9. Leave *Formatting* set to HTML.
10. Enter the Directory Name for where the graphics are embedded in the test areas to be saved on your Blackboard server. If there are no graphics, enter a period (.) in the field.
11. Click **OK**:



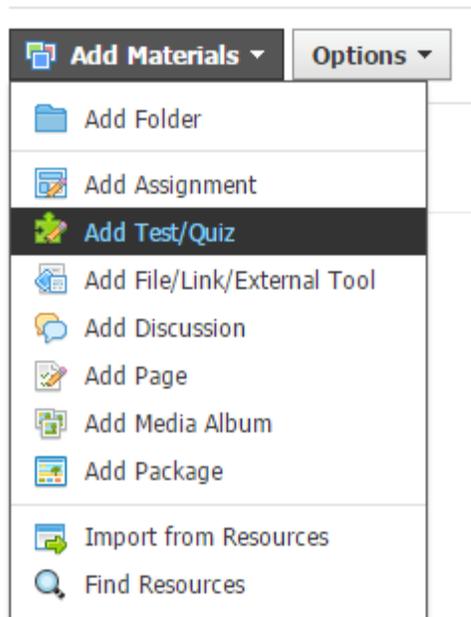
12. Log in to your schoology.com account.
13. Click on the course that you want to add the test.



14. Click Add Materials, then select “Add Test/Quiz” from the dropdown menu.

Chemistry: Section 1

Okeechobee High School



15. Name your Test/Quiz and click on “Save Changes” at the bottom.

Edit Online Test/Quiz

Name: * Chemistry 1 Chapter 2 Quiz

Due date: [Calendar icon] [Date field] | 100 pts

Category: (Ungraded) ▾ [Grading options](#)

Scale: * Numeric ▾

Advanced: [Group icon] [Green circle icon] [Pie chart icon] [Speech bubble icon]

Save Changes **Cancel**

16. Click on “Add Question”

Chemistry: Section 1 ▶ Tests/Quizzes

Chemistry 1 Chapter 2 Quiz

Questions Settings Preview Res

+ Add Question

17. Select “Import Test/Quiz” in the dropdown menu.

Chemistry: Section 1 ▶ Tests/Quizzes

Chemistry 1 Chapter 2 Quiz

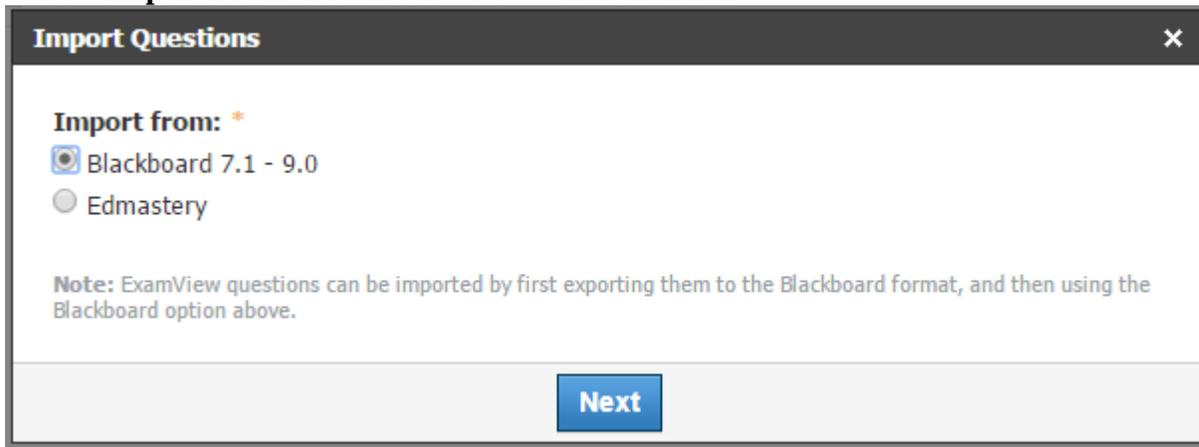
Questions Settings Preview

+ Add Question

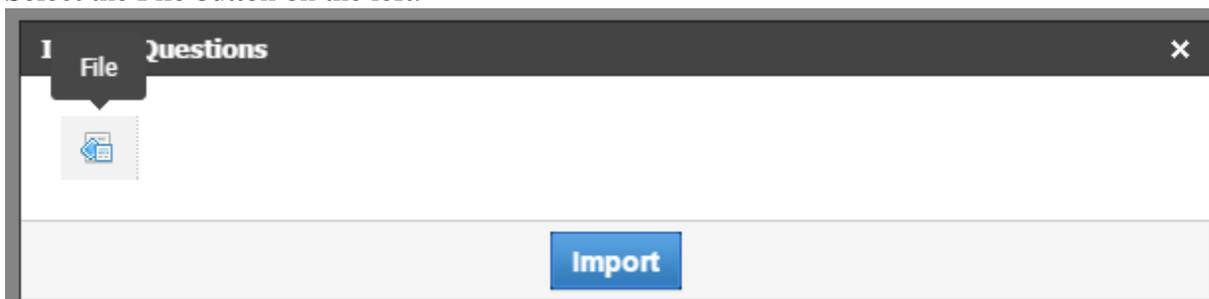
- True/False
- Multiple Choice
- Ordering
- Short-Answer/Essay Question
- Fill in the Blank
- Matching
- From Question Banks
- Import Test/Quiz**
- Page Break
- Text

do not c

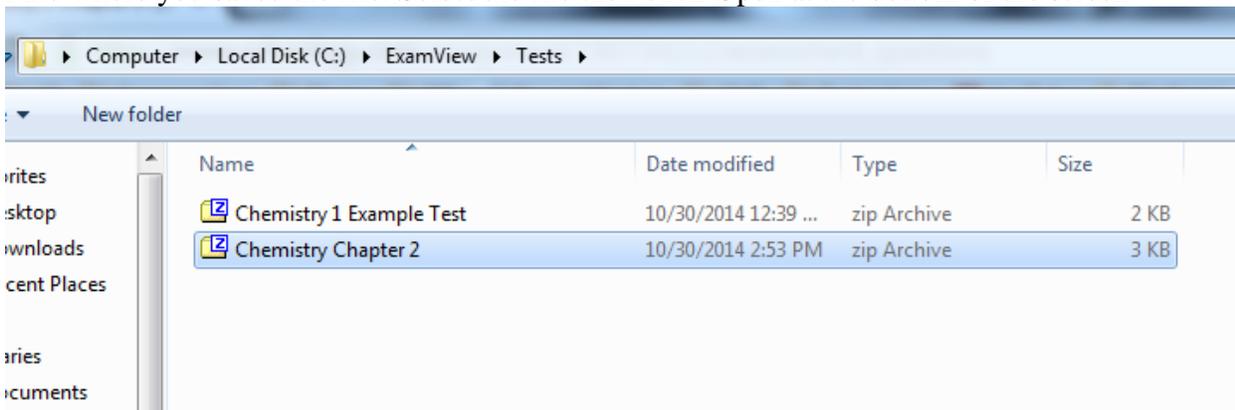
18. Select “**Import From: Blackboard 7.1-9.0**” then click next.



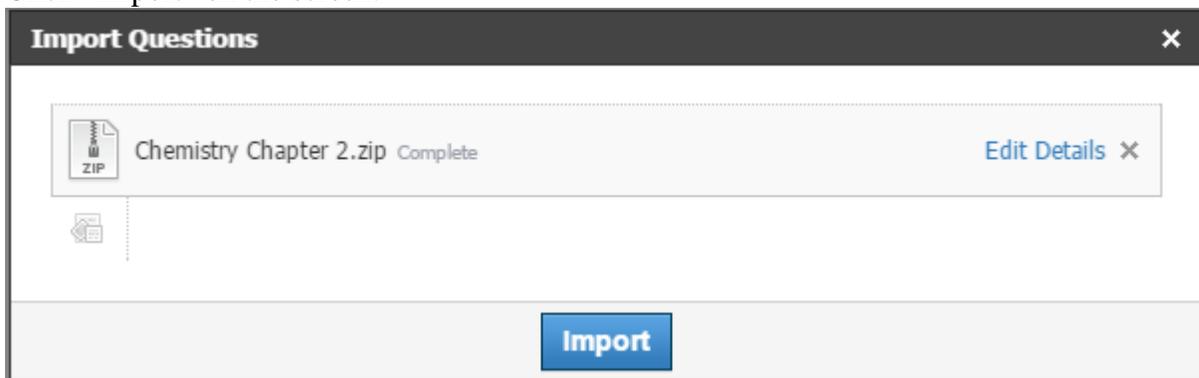
19. Select the File button on the left.



20. Find where you saved the file. Select the file then click Open at the bottom of the screen.



21. Click “Import” on the screen.



22. You should now see your test on the screen. If you want to preview what the students will see click on preview.

Chemistry: Section 1 ▶ Tests/Quizzes

Chemistry 1 Chapter 2 Quiz

Questions

Settings

Preview

Results

Comments

The following questions have been created:
Multiple Choice: 5
Fill in the Blank: 7
Matching: 1

23. Click “Begin Test/Quiz” to see the quiz.

24. To change any of the settings click on the “Settings” tab at the top.

Chemistry: Section 1 ▶ Tests/Quizzes

Chemistry 1 Chapter 2 Quiz

Questions

Settings

Preview

Results

Comments

Instructions:

B *I* U | | **A** | | | | | | | |

Availability: Available now ▼

Time Limit: No ▼

Attempt Limit: 3 times ▼ Grade by: Highest score ▼

Randomize Order: No ▼

Paging: Using page breaks ▼

Language Keyboard: None ▼

Question Review: No ▼

Resumable: No ▼

View Submissions: No ▼

Hide point values

Save Changes