

Vision

Achieving Excellence: Putting Students First

Mission

To prepare all students to be college and career ready and function as productive citizens.

Core Values

Perseverance

Respect

Integrity

Dependability

Ethics

OKEECHOBEE COUNTY SCHOOL BOARD

AGENDA FOR REGULAR/ZOOM MEETING http://zoom.us/j/381975572 Meeting ID: 381 975 572 **APRIL 14, 2020** 6:00 P.M.

Chairperson Amanda Riedel Vice Chairperson Melisa Jahner Members Joe Arnold Jill Holcomb Malissa Morgan

I. **Call to Order**

- A. Prayer
- B. Pledge of Allegiance

-----SCHEDULED RECESS-

II. **Approval of Minutes**

- School Site Workshop of March 9, 2020 Central Elementary School
- Meeting of March 10, 2020 Emergency Meeting
- Meeting of March 10, 2020

III.

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	1. #20-05, 9th Grade Student at Okeechobee Achievement Academy	.1
	2. #20-06, 8th Grade Student at Osceola Middle School	.2
	3. #20-07, 7th Grade Student at Okeechobee Achievement Academy	.3
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OKEECHOBEE COUNTY SCHOOL BOARD

AGENDA FOR
REGULAR/ZOOM
MEETING
ADDII 14, 2020

APRIL 14, 2020 http://zoom.us/j/381975572 Meeting ID: 381 975 572

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The next regular School Board meeting is Tuesday, May 12, 2020, at 6:00 p.m.

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EXPULSION OF #20-05, 9TH GRADE STUDENT

DATE:

April 14, 2020

RECOMMENDATION:

That #20-05, 9th grade student at Okeechobee Achievement Academy, be expelled for the remainder of the 2019-2020 school year and the first semester of the 2020-2021 school year and that a final order for expulsion of this student be issued based upon the following act of misconduct and violation of the *Code of Student Conduct*:

B. Alcohol and Drugs

- Possessing(including possession after use when the substance is still in the body) using and/or procuring, selling or dispensing on school premises, school buses, or at any school activity or school-related function of:
 - b. Any substance controlled by F.S. 893 or (available upon request);

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EXPULSION OF #20-06, 8th Grade Student

DATE:

April 14, 2020

RECOMMENDATION:

That #20-06, 8th grade student at Osceola Middle School, be expelled for the remainder of the 2019-2020 school year and the first semester of the 2020-2021 school year and that a final order for expulsion of this student be issued based upon the following act of misconduct and violation of the *Code of Student Conduct*:

B. Alcohol and Drugs

- 1. Possessing(including possession after use when the substance is still in the body) using and/or procuring, selling or dispensing on school premises, school buses, or at any school activity or school-related function of:
 - **b.** Any substance controlled by F.S. 893 or (available upon request);

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EXPULSION OF #20-07, 7th Grade Student.

DATE:

April 14, 2020

RECOMMENDATION:

That #20-07, 7th grade student at Okeechobee Achievement Academy, be expelled for the remainder of the 2019-2020 school year and the first semester of the 2020-2021 school year and that a final order for expulsion of this student be issued based upon the following act of misconduct and violation of the *Code of Student Conduct*:

B. Alcohol and Drugs

- 1. <u>Possessing(including possession after use when the substance is still in the body) using and/or procuring, selling or dispensing on school premises, school buses, or at any school activity or school-related function of:</u>
 - b. Any substance controlled by F.S. 893 or (available upon request);

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

ADVERTISEMENT TO ADOPT BOARD POLICY 2.201 EMERGENCY POLICY RELATING

TO SCHOOL BOARD MEETINGS POLICY

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve advertisement to adopt Board Policy 2.201 <u>Emergency Policy Relating to School Board Meetings Policy</u>.

BACKGROUND INFORMATION:

The proposed Policy 2.201 is required based on the Governor's Executive Order Number 20-69 relating to COVID-19. The proposed Policy 2.201 is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy



THE SCHOOL BOARD OF OKEECHOBEE COUNTY

Chapter 2.00: School Board Governance and Organization

2.201

EMERGENCY POLICY RELATING TO SCHOOL BOARD MEETINGS

POLICY

- I. **Purpose**. The Board recognizes the need during this health emergency posed by the spread of COVID-19 to hold virtual or telephonic meetings as set forth in the March 17, 2020 Florida Department of Education's Additional Guidance for the 2019-2020 School Year, and for reasons allowed by Executive Order Number 20-69, DOE directive, Attorney General Opinion, or Florida Law (hereinafter referred to as "Directives").
- II. **Emergency Meetings During This Time**. This Policy modifies and supersedes School Board Policy 2.20 on Board meetings. This Policy is consistent with the directives to address items during this time and hold virtual or telephonic meetings where a quorum of Board members is not required to be physically present at the meeting in order to conduct and vote upon business. These meetings must be accessible to interested members of the public who wish to attend.
- III. **Public Comment**. In addition, this Policy modifies certain provisions in Policy 2.20 relating to public comment and allows public comment on agenda items through an online platform. The Meeting Notice shall state:
 - A. how interested persons can attend virtually, and
 - B. the method for public comments to be heard.
- IV. **Authority.** This policy supersedes any other policy and Policy 2.20 that is not consistent with the language herein relating to these emergency Board meetings.
- V. **Duration of Policy**. This policy becomes effective upon its emergency adoption. This policy shall remain in force as long as permissible while under the Governor's Executive Order regarding COVID-19.

STATUTORY AUTHORITY:	120.54(4); 120.81((1); 1001.32(2); 1001.42(28), F.S.					
LAWS IMPLEMENTED:	Chapter 120.54(4); 1001.41(1) & (3); 1001.42, including (8); 1001.43, including (10); 1001.48; 1001.49; 1001.51 F.S.						
STATE BOARD OF EDUCATION RULES:							
HISTORY:	Adopted:						
	Revision Date(s):						
	Formerly:	NEW					
©EMCS							

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

FSBA ANNUAL MEMBERSHIP DUES

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve payment of \$12,024.00 for the full board or \$2,404.80 per member for renewal of annual membership dues to the Florida School Boards Association for the 2020-21 fiscal year.

BACKGROUND INFORMATION:

Dues for 2020-21 FSBA will see an increase of \$47.20 per member. Services provided by the FSBA include training for School Board members, researching legislative issues that are of importance to school districts and representing their views before the legislature, the State Board of Education, and other organizations. Also included with the membership are newsletters, policy briefs, research, and grant information.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

APPOINTMENT TO DISTRICT EMPLOYMENT WELLNESS STEERING COMMITTEE

DATE:

April 14, 2020

RECOMMENDATION:

That the Board appoint a member to serve on the District Employee Wellness Steering Committee.

BACKGROUND INFORMATION:

This is an appointment considered in April of each year. The District Employment Wellness Steering Committee requires a member of the School Board to serve annually per the OCSB Wellness Policy. The meetings are held quarterly at the School Board office.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

REVISED 2019-20 INSTRUCTIONAL CALENDAR

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve a revised 2019-20 Instructional Calendar designating no school for March 24 and 25 due to COVID-19, March 26 and 27 COVID 19 Teacher/Student Days for Seminole Elementary, and March 30 – May 1 COVID 19 Teacher Student Days for All Schools.

BACKGROUND INFORMATION:

A calendar revision is necessary to reflect the two days missed and the distance learning days due to COVID 19. The proposed calendar revision is attached.

RECOMMENDED BY:

Ken Kenworthy

2019-2020 Okeechobee County School Board Instructional Calendar	Revised April 14, 2020 Previously Revised September 10, 2019	Thu New Teachers Report Mon Returning Teachers Report		Mon Holiday—Labor Day	Early Release Day Teacher Prof. Dev	Fri End 1st Nine Weeks (41 43 Days) Mon Teacher Plan Day (No Students)	Fri Early Release Day for Students Mon Fall Break Day (1st Make-up Day)* Tues Fall Break Day (2nd Make-up Day)* Wed Fall Break Day			EEE	Mon-Tues Wed Thu-Tues	Wed Holiday—New Years Day Thu-Fri Winter Break			Fri End 3rd Nine Weeks (47 Days)	H.	Tues – Wed (COVID-19) All Teachers work/No Students Thu-Fri (COVID-19) Seminole Elem Extended Day Distance I coming Daye Trackor Revisions	(00)	Fri Good Friday—No Teachers/No Students Fri Early Release Day for Students Won Holidav—Memorial Day			Report Cards sent home	The policy of the to a hintingne or other emergency these are the	be used as "Make-up Days" C	S/ Report Cards S No Students S No Students		ers O Seminole Elem. COVID-19 COVID-19 Teacher/ Student Days	
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The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

AUDITOR GENERAL'S REPORT No. 2020-148

DATE:

April 14, 2020

RECOMMENDATION:

That the Board accept the Auditor General's Report No. 2020-148, Financial and Federal Single Audit, for the period ending June 30, 2019.

BACKGROUND INFORMATION:

An Executive Summary is attached. A copy of the entire Audit Report is available upon request in the Superintendent's Office.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy., Superintendent of Schools

SUBJECT:

CENTERSTATE BANK AMENDMENT TO RFP #19-01

DATE:

April 14, 2020

RECOMMENDATION:

That the board approve the Amendment to RFP #19-01.

BACKGROUND INFORMATION:

The District issued RFP 19-01 for district-level banking services. On July 9, 2019, the Board accepted the proposal from CenterState Bank based on the committee's recommendation.

The RFP allows for a contract of three (3) years, with the option to extend for additional one (1) year terms. CenterState Bank has agreed to continue their relationship with the District with the no change in terms.

Due to recent reductions in interest rates by the Federal Reserve, CenterState Bank requests that the SDOC's rate be reduced from a fixed rate of 3.00% to a fixed rate of 1.000% for the remaining term of the agreement.

A copy of the Proposal Quotation form and Scope of Banking Services is attached and available in the office of the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

BUSINESS ASSOCIATE AGREEMENT WITH AP BENEFIT ADVISORS, INC. (INCLUDING

AssuredPartners of Florida, LLC)

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve a *Business Associate Agreement* with AP Benefit Advisors, Inc. (Including AssuredPartners of Florida, LLC).

BACKGROUND INFORMATION:

Parts of Willis, Towers, Watson have been acquired by AP Benefit Advisors, Inc. (Including AssuredPartners of Florida, LLC). AP Benefit Advisors, Inc. (Including AssuredPartners of Florida, LLC) is now designated as the District's Broker of Record for all matters relating to health insurance and cafeteria plan by School Board effective January 16, 2020. Copies of the agreement are available upon request in the Superintendent's Office.

RECOMMENDED BY:

Patricia G. Cooper, Ed.D. Superintendent of Schools

10

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

BRANCHING MINDS MASTER AGREEMENT

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve the purchase of the Branching Minds Platform. This purchase will provide the platform for one year (2020-2021).

BACKGROUND INFORMATION:

The district is restructuring our Multi-Tiered System of Supports (MTSS) to a more consistent, unified approach. We are seeking a collaboration with Branching Minds which is a cloud-based platform that will streamline and personalize student supports using evidenced-based intervention. Through this platform, the district will be better able to effectively and efficiently identify students in need of support, identify the root of their challenges, and streamline their intervention process to promote better success. The total cost of this agreement is \$53,781. A portion of this total, \$15,150, will be covered by a SEDNET grant that the district applied for and received. The remaining \$38,631 will be paid through the Mental Health Grant. The agreement is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

MEMORANDUM OF AGREEMENT UNIVERSITY OF SOUTH FLORIDA SEDNET

ADMINISTRATION PROJECT

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve a Memorandum of Agreement with the University of South Florida SEDNET Administration Project to collaborate in youth mental health awareness and services effective March 12, 2020, through August 30, 2020.

BACKGROUND INFORMATION:

This is a new agreement to provide SEDNET funding to support youth mental health. The agreement is included in Board member agendas and is available upon request from the Director of Exceptional Student Education.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

ADVERTISEMENT FOR TEXTBOOK ADOPTION

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve advertisement of these materials under review for textbook adoption for the District:

Science

Publisher	<u>Text</u>	Course <u>Title</u>	Course Code	Grades	Website Preview
Kendall Hunt	Illustrative Mathematics	Algebra I	1200310	8-12	shttps://im.kendallhunt.com/MS/index.html
Pearson	Realidades	Spanish I & II	0708340 0708350	9-12	www.PearsonRealize.com Username: Level1_Student Level2_Student Level3_Student Level4_Student Password: Florida! Username and password are case sensitive

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

DUAL ENROLLMENT AGREEMENT WITH INDIAN RIVER STATE COLLEGE FOR THE

COLLEGIATE HIGH SCHOOL PROGRAM

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve a Dual Enrollment Agreement with Indian River State College for the Collegiate High School Program effective July 1, 2020, through June 30, 2021.

BACKGROUND INFORMATION:

This is a renewal agreement that allows high school seniors to complete up to 60 college credit hours through dual enrollment. A copy of the agreement is included in Board member agendas and is available in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

Addendum to the 2019-20 Dual Enrollment Agreement with Indian

RIVER STATE COLLEGE

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve an addendum to the 2019-20 Dual Enrollment Agreement with Indian River State College.

BACKGROUND INFORMATION:

Due to state and federal safety guidelines on social distancing and limited face to face services on our campuses, an alternative solution for PERT testing has not yet come to fruition. In efforts to continue providing Dual Enrollment opportunities for these new students, we would like to propose this addendum to the 2019-20 Dual Enrollment agreement. A copy of the agreement is attached and is available in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:

Ken Kenworthy

Superintendent of Schools

15

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

GIFTED ADD-ON ENDORSEMENT PLAN

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve the 2019-24 Gifted Add-On Endorsement Plan

BACKGROUND INFORMATION:

The Gifted Endorsement is designed to increase the level of knowledge, expertise, and understanding of educators working with students who are gifted. The endorsement is intended to raise the awareness of the unique characteristics, emotional/social needs, and other challenges and issues associated with students who are gifted. It is designed to foster an understanding of historical state and national trends, policies, and guidelines in order to ensure implementation of appropriate academic curriculum, differentiation strategies, educational intervention, and support for this diverse population.

The Gifted Add-On Endorsement Plan is included in Board member agendas and is available upon request in the office of the Assistant Superintendent for Instructional Services.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

CUSTOMER SERVICE AGREEMENT AND QUOTE WITH FACILITY GATEWAY

CORPORATION

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve a Customer Service Agreement and Quote from Facility Gateway Corporation for Uninterruptible Power Supply Service Scope (UPS Maintenance) for \$5,175.00.

BACKGROUND INFORMATION:

This is a new agreement for UPS Maintenance from Facility Gateway Corporation including, but not limited to preventative maintenance, visual inspections of sub-assemblies, wiring harnesses, contactors, cables and major components.

The Customer Services Agreement and Quote is included in Board member agendas and are available upon request from the Director of Information Technology.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

PROPOSAL AND COST BREAK DOWN FROM MID-STATE MECHANICAL OF VERO

BEACH, INC.

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve proposal and cost break down from Mid-State Mechanical of Vero Beach, Inc. to install owner furnished Trane chillers and power wiring at North Elementary, (base price \$43,858.00) and South Elementary, (base price \$44,173.00), for a combined amount of \$88,031.00.

BACKGROUND INFORMATION:

This is a one-time proposal from Mid-State Mechanical of Vero Beach, Inc. to provide installation of owner furnished Trane chillers at North and South Elementary Schools.

The proposals and the scope of work for these installations are included in Board member agendas and are available upon request from the Director of Operations.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

HILL YORK AIR CONDITIONING SERVICES & ENERGY SOLUTIONS — EMERGENCY

PURCHASE ORDER

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve a project proposal and piggyback documents as an emergency purchase with Hill York Air Conditioning Services & Energy Solutions for a kitchen boiler at Okeechobee High School at a cost of \$18,298.

BACKGROUND INFORMATION:

This is an emergency purchase under Board Policy 7.40* <u>Purchasing Policies and Bidding</u> I.F. Emergency Purchases – The Superintendent or his/her designee may authorize an emergency purchase without formal competitive bidding if one of the following conditions exists: 1. Threat to public health, safety, or welfare. The project proposal is included in Board member agendas and is available upon request in the office of the Director of Operations.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

PROJECT AGREEMENT WITH REMNANT CONSTRUCTION, LLC FOR EVERGLADES

ELEMENTARY SCHOOL SECURITY GATE IMPROVEMENTS

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve this Project Agreement with Remnant Construction, LLC for Security Gate Improvements at Everglades Elementary School at the cost of \$52,193.66.

BACKGROUND INFORMATION:

This Construction Management Project, upon completion, will satisfy SREF compliance at Everglades Elementary.

The Project Agreement is included in Board member agendas and available in the office of the Director of Operations.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

PROJECT AGREEMENT WITH REMNANT CONSTRUCTION, LLC FOR SEMINOLE

ELEMENTARY SCHOOL SECURITY GATE IMPROVEMENTS

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve this Project Agreement with Remnant Construction, LLC for Security Gate Improvements at Seminole Elementary School at the cost of \$47,153.42.

BACKGROUND INFORMATION:

This Construction Management Project, upon completion, will satisfy SREF compliance at Seminole Elementary.

The Project Agreement is included in Board member agendas and available in the office of the Director of Operations.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

PROJECT AGREEMENT WITH REMNANT CONSTRUCTION, LLC. FOR CONSTRUCTION

MANAGEMENT SERVICES AT NORTH ELEMENTARY

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve this Project Agreement for Continued Construction Management from Remnant Construction, LLC. with a Guarantee Maximum Price of \$27,853.99 (see attached order change) for construction modifications at North Elementary School.

BACKGROUND INFORMATION:

This is a renewal Construction Management Agreement and includes drywall installation of partitions and entrance doors for three new offices, including all required associated electrical modifications at North Elementary School.

The Project Agreement, Exhibits A-G, and the order change are included in Board member agendas. All documents are available upon request from Brian Barrett, Director of Operations.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

BID AND CONTRACT FOR OHS LAWN MAINTENANCE

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve a bid for the lawn maintenance at Okeechobee High School and a contract submitted by Nunez Lawn Care, Inc., in the amount of \$25,500.00

BACKGROUND INFORMATION:

After issuing an invitation to bid, four bids were received. The bid opening occurred on March 6, 2020, at 11:00 a.m. in the office of the Director of Operations.

The bid tab sheet and contract are included in Board member agendas. . The Beautiful View Landscape, LLC. entered a bid withdrawal letter on March 13, 2020. All bid documentation including The Beautiful View Landscape, LLC. bid withdrawal letter is available upon request from Brian Barrett, Director of Operations.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

REJECTION OF BIDS FOR PROJECT FOR DRAINAGE SYSTEM SITE WORK FOR

OKEECHOBEE HIGH SCHOOL

DATE:

April 14, 2020

RECOMMENDATION

That the Board reject all bids for the drainage system site work project at Okeechobee High School. The current use of the facility and site may change in the near future which would impact drainage system.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

REVISIONS TO PERSONNEL ALLOCATIONS FOR 2019-20

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve the following revisions to personnel allocations for the 2019-2020 fiscal year:

Non-Instructional Personnel

<u>A</u>	<u>ction</u>				
<u>Add</u>	<u>Delete</u>	#	Position	Location	Effective Date
✓		1	Food Service Worker, 6 Hr	South Elementary School	04/15/2020
	✓	1	Food Service Worker, 6 Hr	Seminole Elementary School	04/15/2020

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

APPOINTMENT OF INSTRUCTIONAL/EXTENDED DROP PERSONNEL

DATE:

April 14, 2020

RECOMMENDATION:

That the following Instructional personnel be appointed on Annual Contract effective:

<u>Name</u>	School	Effective date
Thomas, Lynn	North Elementary School	07/01/2020
Tomlinson, LaRenda	Osceola Middle School	07/01/2020

BACKGROUND INFORMATION:

The Superintendent has authorized a one-year extension of the DROP program for the above per Florida Statutes Section 121.091(13)(b)(1):

Thomas, Lynn – 1st year Tomlinson, LaRenda – 1st year

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EMPLOYMENT OF TEMPORARY PERSONNEL

DATE:

April 14, 2020

RECOMMENDATION:

That the following temporary personnel be employed as needed:

<u>Name</u>	Position	Effective Date
Albritton, Charlotte	Substitute, Food Service	03/04/2020

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EMPLOYMENT OF PERSONNEL

DATE:

April 14, 2020

RECOMMENDATION:

That the following personnel be employed:

<u>Name</u>	Position	School or Center	Effective Date
Conde, Andrea	Bus Driver, 6 HR	Transportation Department	03/06/2020
Rhoden, Ana	District Office Secretary	Human Resources	03/18/2020
Wright, Zelda	Bus Driver, 6 HR	Transportation Department	03/24/2020

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

DATE:

April 14, 2020

RECOMMENDATION:

That resignations for the following personnel be accepted:

Name	Position	School or Center	Effective Date
Bandi, Sylvia Retirement	Teacher, Math-M/J	Yearling Middle School	06/01/2020
Cotton, Karen Retirement	Teacher, VE (Full Time)	North Elementary School	06/01/2020
Harvey, Jennifer	School Secretary	Central Elementary School	04/06/2020
Waldron, Debbie Retirement	Teacher, Fourth Grade	Everglades Elementary School	06/01/2020
Zulberti, Debra	Bus Driver, 6 HR	Transportation Department	05/04/2020

That Latonya Spells, Food Service Assistant, 6 Hrs, Permanent Substitute, Food Service Department, be terminated as a probationary employee effective March 10, 2020.

Recommended By:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

LEAVE REQUESTS

DATE:

April 14, 2020

RECOMMENDATION:

That the following leaves of absence be approved:

Name	School	Leave Type	From	<u>Through</u>
Cardona, Joselin	South Elementary School	Short Term		- 04/30/2020 exceed 60 days
De La Cruz, Mariela	Yearling Middle School	Short Term		- 07/01/2020 exceed 60 days
Hurst, Nicole	Central Elementary School	Short Term		- 07/17/2020 exceed 60 days
Hyatt-Tyson, Heather	Okeechobee Freshman Campus	Short Term		- 04/03/2020 exceed 60 days
Kaufman, Jane	Student Instructional Services	Personal- without pay	03/07/2020	- 06/09/2020
Racine, Michael	Transportation Department	Short Term		- 05/04/2020 exceed 60 days
Roberson, Sandra	Transportation	Short Term	03/03/2020	- 03/13/2020
Selvey, Kathryn	South Elementary School	Short Term		- 05/29/2020 exceed 60 days
Szentmartoni, Samantha Revised	Okeechobee High School	Short Term		- 03/31/2020 exceed 60 days
Walsh, Jacinda Revised	Seminole Elementary School	Short Term		- 04/30/2020 exceed 60 days

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

TRANSFER OF PERSONNEL

DATE:

April 14, 2020

RECOMMENDATION:

That the following personnel transfers be approved:

<u>Name</u>	<u>Transfer From</u>	Transfer To	Effective Date
Ebanks, Cynthia	Food Service Assistant, 6 HR Seminole Elementary School	Food Service Driver Food Service Department	03/24/2020
Peterson, Juanita	Food Service Assistant, 6 HR Yearling Middle School	Food Service Assistant, 6 HR Okeechobee High School	03/24/2020

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

PAYMENTS TO PERSONNEL

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve the following payments to personnel:

Name/Group	Purpose	Rate of Pay	<u>Time Period</u> (<u>(Maximum)</u>	Funding Source
1 Teacher	2020 OHS Summer Library Hours	\$23.00 Per Hour, 3 Hours Per Day	6/2/20-6/30/20 6/1/20 Work Day	#1004 - SAI
1 Teacher	2020 OHS Summer Library Hours	\$23.00 Per Hour, 4 Hours Per Day, M-Th	7/1/20-7/30/20	#4131-Title I, Part A
2 Paraprofessionals	Participate in 2020 Parent Involvement Plan Updates and Revisions	\$10.00 Per Hour	Up to 7 hours each 6/1/20 - 6/30/20	4045 – Title V, Student Support and Academic Enrichment
Bishop, Michelle	Reading Endorsement - Passed SAE	\$1,300.00	03/30/2020	#10390 Reading Training
Breaux, Deanna Kelci	ESOL Endorsement - 300 Hours	\$1,000.00	05/02/15-06/09/19	#1037 - ESOL Training
Roy, Kara	ESOL Endorsement - 300 Hours	\$1,000.00	04/02/17-06/17/18	#1037 - ESOL Training
School Guardians	One Time Stipend for Completion of School Guardian Training and receipt of a School Guardian certification from the Sheriff	\$1,500.00	2019-20 School Year	General Fund
Suarez, Leah	ESOL Endorsement - 300 Hours	\$1,000.00	11/13/17-06/09/19	#1037 - ESOL Training
Zerquera, Carlos	Reading Endorsement - Passed SAE	\$1,300.00	03/03/20	#10390- Reading Training

*All Summer School positions are subject to student enrollment.

<u>Note</u>: All professional development shall comply with provisions in the negotiated personnel contracts.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

MEMBER SERVICE AGREEMENT WITH ENVISION PAYMENT SOLUTIONS

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve this one year Member Service Agreement with Envision Payment Solutions to provide processing of Returned Item Submissions, effective March 4, 2020.

BACKGROUND INFORMATION:

This is a new agreement. Envision Payment Solutions will provide Okeechobee County School Board services to handle collection for Returned Items (NSF checks). These services also guarantee reimbursement of the principal value of Returned Items when checks contain required information and are submitted timely. The services come at no cost to the District. A fee to cover the cost of these services is collected from the account holder by Envision Payment Solutions.

The Agreement is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

REVISED AGREEMENT WITH CITY OF OKEECHOBEE FOR SCHOOL RESOURCE

OFFICER PROGRAM

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve the revised City of Okeechobee's School Resource Officer Program Agreement.

BACKGROUND INFORMATION:

The agreement has been revised to comply with Florida Statute 1006.13(4)a. The agreement is included in Board member agendas and is available upon request from the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

REVISED AGREEMENT WITH SHERIFF'S OFFICE FOR SCHOOL RESOURCE OFFICER

SUBJECT:

PROGRAM

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve the revised Sheriff's Office School Resource Officer Program Agreement.

BACKGROUND INFORMATION:

The agreement has been revised to comply with Florida Statute 1006.13(4)a. agreement is included in Board member agendas and is available upon request from the Superintendent's office.

RECOMMENDED BY:

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

AGREEMENT WITH THE AREA AGENCY ON AGING OF PALM BEACH/TREASURE COAST, INC.

FOR THE FOSTER GRANDPARENT PROGRAM

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve a 3-year agreement effective July 1, 2020, through June 30, 2023, with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. for provision of the Foster Grandparent Program.

BACKGROUND INFORMATION:

This is a renewal agreement which provides Foster Grandparents on a part-time basis for elementary students with special needs. The agreement is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

AGREEMENT WITH C.F. PHYSICAL THERAPY, INC.

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve an agreement with C.F. Physical Therapy, Inc. (aka Physical Therapy of Okeechobee) to provide physical therapy services for ESE students effective August 1, 2020 through July 31, 2021.

BACKGROUND INFORMATION:

This is a renewal agreement with no changes. Medicaid will be billed for reimbursement of services. The agreement is included in Board member agendas and is available upon request in the office of the Director of Exceptional Student Education.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

AGREEMENT WITH MARTHA'S HOUSE, INC.

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve an agreement with Martha's House, Inc., for student mental health services effective August 1, 2020, through July 31, 2021.

BACKGROUND INFORMATION:

This is a renewal agreement. Referrals for services are made by the school psychologists or guidance counselors to the school social worker who then contacts the agency. There are no fees assessed to the School Board unless there are special circumstances approved by the Director of Exceptional Student Education. Special circumstance services are paid from IDEA Project 4149 for non-Medicaid students. The agreement is included in Board member agendas and is available upon request in the office of the Director of Exceptional Student Education.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

AGREEMENT WITH NEW HORIZONS OF THE TREASURE COAST, INC.

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve an agreement with New Horizons of the Treasure Coast, Inc., for student mental health services effective August 1, 2020 through July 31, 2021.

BACKGROUND INFORMATION:

This is a renewal agreement with no changes. New Horizons of the Treasure Coast, Inc. provides a student assistance program. This program works with administrators, guidance counselors, teachers, parents and students to improve communication skills, reduce alcohol and drug involvement, and develop problem-solving strategies. Funding is provided by the Children's Services Council. The agreement is included in Board member agendas and is available upon request in the office of the Director of Exceptional Student Education.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

AGREEMENT WITH PROFESSIONAL THERAPY OF TREASURE COAST, INC.

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve a contract with Professional Therapy of the Treasure Coast, Inc., to provide occupational therapy services for ESE students effective August 1, 2020 through July 31, 2021.

BACKGROUND INFORMATION:

This is a renewal contract with no changes. Medicaid is billed for services to eligible students. The agreement is included in Board member agendas and is available upon request in the office of the Director of Exceptional Student Education.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

AGREEMENT WITH PSYCHOTHERAPY ASSOCIATES, LLC

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve an agreement with Psychotherapy Associates, LLC, for student mental health services effective August 1, 2020, through July 31, 2021.

BACKGROUND INFORMATION:

This is a renewal with no changes. This agreement will allow Psychotherapy Associates to provide mental health services for up to 10 students per week and will be an additional resource for students with Healthy Kids Insurance. There is no charge to the District or students. Referrals will be made by the school social workers and school psychologists. The agreement is included in Board member agendas and is available upon request in the office of the Director of Exceptional Student Education.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

AGREEMENT WITH TYKES AND TEENS, INC.

DATE:

April 14, 2020

RECOMMENDATION:

That the Board approve an agreement with Tykes and Teens, Inc., for student mental health counseling services effective August 1, 2020, through July 31, 2021.

BACKGROUND INFORMATION:

This is a continuing agreement to provide counseling services to students at all schools. There is no cost to the School District. Funding is provided through the Southeast Florida Behavioral Health Network. The agreement is included in Board member agendas and is available upon request from the Director of Exceptional Student Education.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EMPLOYEE PAYROLL SCHEDULES FOR 2020-21

DATE:

April 14, 2020

RECOMMENDATION:

That the Payroll Schedules for all employees for the 2020-21 fiscal year be approved.

BACKGROUND INFORMATION:

The schedules are included in Board member agendas and are available upon request from the Director of Finance.

RECOMMENDED BY:

Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

MONTHLY FINANCIAL STATEMENT FOR FEBRUARY, 2020

DATE:

April 14, 2020

RECOMMENDATION:

That the Monthly Financial Statement for February, 2020, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

PROPERTY DISPOSAL LIST #4 FOR THE 2019-20 FISCAL YEAR

DATE:

April 14, 2020

RECOMMENDATION:

That the items listed on the attached Property Disposal List #4 for the 2019-20 fiscal year be declared as surplus, to be removed from property records, and that the Superintendent be authorized to donate or sell such items in accordance with state statute.

RECOMMENDED BY:

Ken Kenworthy

OKEECHOBEE COUNTY SCHOOL BOARD Property Disposal - 2019-2020 #4

Property Number	Description	Cost	Condition	School/Cost Center
22109	POS Touchscreen	2,157.00	Unrepairable	Food Service
22555	POS Touchscreen	1,923.00	Unrepairable	Food Service
21628	POS Touchscreen	1,738.50	Unrepairable	Food Service
22429	POS Touchscreen	1,915.00	Unrepairable	Food Service
21634	POS Touchscreen	1,738.50	Unrepairable	Food Service
22346	POS Touchscreen ·	2,065.00	Unrepairable	Food Service
22294	POS Touchscreen	2,731.00	Unrepairable	Food Service
22620	POS Touchscreen	1,927.00	Unrepairable	Food Service
22180	Enterasys 48 port switch	3,299.00	Unrepairable	IT
3771F	Dell laptop	1,698.00	Obsolete	SES
8228F	Dell Latitude 3470	898.16	Obsolete	SES
18080	1997 Chevy long bed p/u-Maint	15,080.29	Obsolete	Transportation
19915	Chevy Silverado- Ag truck	21,800.00	Obsolete	Transportation
21332	Ford F-250 - Maint truck	13,795.00	Obsolete	Transportation
20614	2007 Ford F-250- Maint	25,350.57	Obsolete	Transportation
20615	2008 Ford F-250- Maint	26,556.57	Obsolete	Transportation
19921	Bus- 71 passenger	54,984.00	Obsolete	Transportation
19922	Bus- 71 passenger	54,984.00	Obsolete	Transportation
County Custodian:	Sauled	234,640.59	Date: 4/1/202	5
county custoutall.	VIIII		Date. 7/1/202	
Superintendent:	= 1	, =	Date:	
School Board Chairman:	,		Date:	

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

BUDGET AMENDMENT #8 FOR FEBRUARY, 2020

DATE:

April 14, 2020

RECOMMENDATION:

That Budget Amendment #8 for February, 2020, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

WARRANT REGISTER FOR MARCH, 2020

DATE:

April 14, 2020

RECOMMENDATION:

That the Warrant Register for March, 2020, be approved as follows:

General Disbursement Account – Warrants #175868 thru #176184 and ACH #1920008884 thru #192000961 and Wire Transfers #201900649 thru #201900856

Operating General Fund	\$1,971,986.69
Federal Programs Fund	133,106.03
Food Service Fund	119,404.39
Capital Improvement Fund	185,624.48
Total	\$ 2,410,121.59

^{*}Also included are February 2020 wires totaling \$1,159,215.49 from Operating General Fund.

REÇОММЕNDED ВУ:

Ken Kenworthy