

Vision

Achieving Excellence: Putting Students First

Mission

To prepare all students to be college and career ready and function as productive citizens.

Core Values

Perseverance

Respect

Integrity

Dependability

Ethics

SCHOOL BOARD OF OKEECHOBEE COUNTY

AGENDA FOR REGULAR MEETING JANUARY 15, 2019 6:00 p.m.

Chairperson
Jill Holcomb
Vice Chairperson
Amanda Riedel
Members
Joe Arnold
Melisa Jahner
Malissa Morgan

I. Call to Order

- A. Prayer
- B. Pledge of Allegiance

II. Opening Items

- A. Student Recognition
 - ★ Art in Capitol Competition
 - ★ CTE Thanksgiving Dinner
 - ★ District 15 One Act and Individual Event Festival (Florida Thespians)
- B. Staff Recognition
 - ★ Focus Group Participants Secondary
 - ★ Jingle Bell Jog

------Scheduled Recess------

III. Presentation of School Improvement Plans

- Okeechobee Achievement Academy
- Okeechobee Freshman Campus
- Okeechobee High School

IV. Approval of Minutes

Meeting of December 11, 2018

V. <u>Items for Action</u>

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SCHOOL BOARD OF OKEECHOBEE COUNTY

AGENDA FOR REGULAR MEETING JANUARY 15, 2019

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VII. <u>Information Items</u>

- A. Superintendent
- B. School Board Members
- C. School Board Attorney
- D. Public

The next regular School Board meeting is Tuesday, February 12, 2019, at 6:00 p.m.

Persons are advised that if they decide to appeal any decisions made at this meeting, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be made.

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

AMENDMENT OF BOARD POLICY 2.80* WELLNESS POLICY

DATE:

January 15, 2019

RECOMMENDATION:

That the Board approve amendment of Board Policy 2.80* Wellness Policy.

BACKGROUND INFORMATION:

Policy 2.80* was revised to comply with the Child Nutrition and WIC Reauthorization Act of 2004. School districts that participate in the National School Lunch Program must be in compliance with this Reauthorization Act. Advertisement of intent to amend Policy 2.80* was approved by the School Board on November 20, 2018, and legally advertised to the public on November 21, 2018, as required by Chapter 120, Administrative Procedures Act, Florida Statutes. Policy 2.80* with revisions noted, is attached and is also available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy

The School Board of Okeechobee County



Chapter 2.00: School Board Governance and Organization

2.80*

WELLNESS POLICY

On June 30, 2004, Congress passed Section 204 of Public Law 108-265, of the Child Nutrition and WIC reauthorization Act of 2004. This law requires each local education agency participating in a program, authorized by the Richard B. Russell National School Lunch Act (42 USC 1751 et. seq.) or the Child Nutrition Act of 1966 (42 USC 1771 et. seq.), to establish a local school wellness policy by July 1, 2006. In 2010, additional requirements were set forth under Section 204 of Healthy, Hunger-Free Kids Act. This policy incorporates federal law as well as Chapter 5P-1.003(2)(d) of Florida Administrative Code (FAC).

POLICY

I. Philosophy and Commitment

The School Board of Okeechobee County believes that good health fosters student attendance and student achievement. The Board also believes that a healthy staff is a more effective staff and that healthy staff members can serve as role models for healthy lifestyles. The Board is, therefore, committed to provide school and worksite environments that promote and protect children's health, wellbeing, and ability to learn, as well as employees' health and wellbeing by promoting and supporting healthy eating, physical activity, and healthy lifestyles. The Okeechobee County School District believes that a healthy school environment goes beyond the meals in the cafeteria. Maintaining a healthy lifestyle and weight require a combination of healthy food choices and an appropriate amount of physical activity. A healthy and physically active child is more likely to be academically successful. Children and youth who begin each day as healthy individuals can learn more and learn better and are more likely to complete their formal education. The District also believes that healthy employees can more effectively perform their assigned duties and model appropriate wellness behaviors for students. This policy encourages a holistic approach to staff and student wellness that is sensitive to individual and community needs. The District shall implement a multifaceted wellness program with the involvement of students, staff, families, and the community and encourage consideration of the District's wellness policy goals in planning all school activities.

- A. Okeechobee County School District will assemble a representative wellness committee that will meet biannually to evaluate and set goals for the development, implementation and periodic review and update of its local school wellness policy.
 - 1. The appointed District Administrator shall ensure overall compliance with the local school wellness policy.
 - 2. Parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators and the general public shall be permitted to participate in the development, implementation and periodic review and update of the local school wellness policy.

- D.-To schedule meals at appropriate times and allow a minimum of ten (10) minutes to eat breakfast and twenty (20) minutes to eat lunch after being seated.
- E. To ensure that a la carte items meet recommended nutritional standards and limit the portion size of foods and beverages that are sold individually.
- F.-To establish guidelines for content and portion size of food and beverages in vending machines located at schools and at other worksites.
- G.-To provide recommendations for snacks and foods used for rewards, celebration, and school sponsored events.
- H.-To provide recommendations for any foods that are included in fund-raising activities.
- I. To sponsor a year round nutrition program consistent with Florida Statutes.
- J. To incorporate nutrition education for students through a planned, sequential curriculum and a variety of classroom and lunchroom activities.
- K.-To provide nutrition education for families through newsletters, parent meetings, and community activities.
- L. To provide staff development activities for school food service and all other employees.

III. Physical Activity Goals

III. Physical Education and Activity

Physical education and physical activity shall be an essential element of each school's instructional program. The program shall provide the opportunity for students to develop the skills, knowledge and attitudes necessary to participate in a lifetime of healthful physical activity. Physical education and activity will be provided by Board approved personnel.

- A. All elementary school students will have at least 20 minutes of daily recess. Each school will provide space, equipment and an environment conducive to safe and enjoyable play.
- B. Students will have additional opportunities for physical activity integrated into the overall school curriculum, as well as, through before and after school activities or other activity programs. Students will be encouraged to participate in community-offered fitness and athletic programs.
- A.-To provide a physical and social environment that encourages safe and enjoyable activity for all students, including those who are not athletically gifted.
- B. To provide a physical education program that emphasizes physical fitness and healthy lifestyles and includes the development of positive attitudes toward wellness and physical activity, safety guidelines, responsible behavior in physical activity setting, appreciation for a variety of physical activities, and an understanding of the relationship between physical activity, wellness, and nutrition.
- C.-To encourage physical activity during the recess period.
- D. To provide opportunities for physical activity during the school day in addition to scheduled physical education classes and to encourage and assist students to set personal fitness goals.
- E. To consider planning recess before lunch since research indicates that physical activity prior to lunch can increase nutrient intake and reduce food waste.
- F.-To provide opportunities for physical activity in other subject area classes.
- G. To provide opportunities for physical activities for staff.
- H.-To encourage parents to promote physical activity and to participate in physical activities with their children.

IV. Physical Education Program

The physical education program shall be designed to encourage physical activity and encourage healthy, active lifestyles. The program shall consist of physical activities that are sufficient to provide a significant health benefit to students, subject to the differing abilities of students.

A. Requires each district school board to include the availability of one-on-one counseling concerning the benefits of physical education in their written physical education policy.

<u>Proceeds from the sale of foods and beverage items during the school day shall accrue to the food service program or to a school organization approved by the School Board.</u>

- D. Free water must be made readily available to children during lunch.
- E. School must offer fat-free or low-fat milk varieties.
- F. Ensure students are offered both fruits and vegetables every day of the week. Substantially increasing offerings of whole grain rich foods.
- G. Limit calories based on age of children being served to ensure proper portion size.
- H. Increase focus on reducing the amounts of saturated fat, trans-fat and sodium.
- I. Student will be provided adequate time to consume breakfast and lunch.
- J. Fundraising
 - 1. Fundraising efforts will be supportive of healthy eating by complying with all applicable regulations and nutrition standards for competitive foods while also emphasizing the sale of nonfood times.
 - 2. Exempt fundraisers that include the sale of food items may not occur until thirty (30) minutes after the conclusion of the last designated meal service period.
 - 3. The school board is permitted to grant a special exemption from the standards for competitive foods as specified below for the purpose of conduction infrequent school-sponsored fundraisers, not to exceed the following maximum number of school days per school campus each school year:

School Type	Maximum Number of School Days to Conduct Exempted Fundraisers	
Elementary Schools	5 days	
Middle/Junior High Schools	10 days	
Senior High Schools	15 days	
Combination Schools	10 days	

- 4. Each school's Healthy School Team will maintain a school calendar identifying the dates when exempted competitive food fundraisers will occur and submit to the Food Service Supervisor (FAC 5P-1.003).
- VII. Policy for Food and Beverage Marketing
 - A. School-based marketing will be consistent with policies for nutrition education and health promotion. As such the following guidelines apply:
 - 1. School will only be allowed to market and advertise those foods and beverages that meet or exceed USDA's Smart Snacks in School nutrition standards.
 - 2. Marketing activities that promote healthy behaviors (and are therefore encouraged)
 include: vending machine covers promoting water, pricing structures that promote healthy
 options in a la carte lines or vending machines, sales of fruit for fundraisers and coupons
 for discounted gym memberships.
- VIII. Nutrition Standards for All Goods Sold in School
 - A. Competitive Foods for Sale
 - 1. All foods and beverages sold on the school campus to students outside of reimbursable school meals are considered "competitive foods", and must comply with the nutrition standards for competitive food as defined and required in 7 CFR 210.11.
 - i. School campus means, for the purpose of competitive food standards implementation, all areas of the property under the jurisdiction of the school that are accessible to students during the school day.
 - ii. School day means, for the purpose of competitive food standards implantation, the period from the midnight before, to thirty (30) minutes after the end of the official school day.
 - 2. The Food and Nutrition Services department will comply with the provisions set forth in Federal Law regarding the sale of competitive food and foods of minimal nutritional value.

- A. The school will provide parents and teachers a list of ideas for healthy celebration/party rewards and fundraising activities.
- B. Class parties or celebrations shall be held after the lunch period.
- C. Schools will limit celebrations that involve food during the school day to no more than one party per class per month.

X. Counseling/Psychosocial and Social Services

- A. Each school shall provide a supportive and nurturing environment that includes school counseling, social workers, mental health counseling, and psychological services.
- B. Each school shall provide a supportive environment that includes guidance, counseling, and school social work services offered to encourage students, families, and staff members to request assistance when needed and to help link them to school and community resources as appropriate. Programs and student service plans that support and value the social and emotional well-being of students, families and staff build a healthy school environment.
- C. Students shall be taught the skills to express thoughts and feeling in a responsible manner and give and receive support from others.
- <u>D. Student shall be taught to understand and respect the differences in others and how to build</u> positive interpersonal relations.
- E. Students and staff shall be encouraged to balance work and recreation.

IV.XI. Health and Safety Goals

- A. To ensure that all buildings, structures, and grounds are inspected and meet health and safety standards.
- B. To maintain a school and worksite environment that is free from tobacco. except in designated smoking areas.
- C. To maintain a school and worksite environment that is free from alcohol and drugs.
- D. To monitor routes to school and encourage walking and bicycle riding where appropriate and safe.
- E. To provide a comprehensive health and safety education program for students.
- F. To provide career education awareness for careers in health and wellness related fields.
- G. To provide career education awareness for careers in health and wellness related fields.
- H. To refer students, families and staff to health resources in the community.
- I. To promote and support health and safety programs in the community.

XII. Staff Wellness

The district, and each work site, shall provide information about wellness resources and services to assist in identifying and supporting the health, safety and well-being of site staff.

- A. Employees shall be encouraged to engage in daily physical activity before or after work hours in site-sponsored programs or as part of a local fitness facility.
- B. Each school and district site shall be in compliance with drug, alcohol and tobacco free policies.
- C. Each school and district site shall provide an accessible and productive work environment free from physical dangers or emotional threat that is as safe as possible and consistent with applicable occupation and health laws, policies and rules.

V.XIII. Family and Community Involvement Goals

- A. To make facilities available to the community for wellness related activities through established procedure.
- B. To collaborate with community agencies and organizations to promote, support and encourage wellness activities in the community and support and encourage participation in the community activities such as organized walks, health screenings, and educational programs.
- C. Long term effective partnerships improve the planning and implementation of health promotion projects and events within each school and throughout the community.
- B.D. Family, students, and community partners shall be included on an ongoing basis in school and district wellness planning processes. The equality and diversity of the school and district community shall be valued in the planning and implementation.

- A. Okeechobee County School District will develop a triennial assessment to measure compliance with Okeechobee County School District's wellness policy. This assessment will include, but is not limited to the following:
 - 1. The extent to which schools under the jurisdiction of Okeechobee County School District are in compliance with the local school wellness policy;
 - 2. The extent to which the local school wellness policy compares to model wellness policies; and
 - 3. A description of the progress made in attaining the goals of the local school wellness policy.

B. Informing the Public

The Okeechobee County School district will ensure the wellness policy, information and updates to and about the wellness policy and the triennial assessment are available to the public at all times.

- 1. The Okeechobee County School District will ensure the most updated version the wellness policy and the triennial assessments are always available on the school website for the public to view.
- 2. Wellness goals and policy updates will be provided to students, parents and staff on a monthly basis. Wellness updates may be provided in the form of handouts, Okeechobee County School District website, articles and information provided in each school's newsletter, presentations and through other appropriate means to ensure that the community in the district is informed and that public input is encouraged.
- 3. Each school will provide all parents with a complete copy of the local school wellness policy at the beginning of the school year by making the policy available to the public by posting it on Okeechobee County School District's website.

C. Community Involvement

Okeechobee County School District is committed to being responsive to community input, which beings with awareness of the wellness policy. Okeechobee School District will actively communicate ways in which parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators and the general public can participate in the development, implementation and periodic review and update of the local school wellness policy through a variety of means, including:

- 1. The school will consider student need in planning for a healthy nutrition environment.

 Students will be asked for input and feedback through the use of surveys and attention will be given to their comments.
- 2. Okeechobee County School District will use electronic mechanisms, such as email or displaying notices on Okeechobee County School District's website, as well as non-electronic mechanisms, such as newsletters, presentations to parent or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of and updates to the wellness policy, as well as how to get involved and support the policy.
- 3. A the final public school board meeting of each year the local school wellness policy will be discussed and all stakeholders will be asked to provide feedback on the policy. All comments and recommendations will be reviewed and considered.

D. Record Keeping

Okeechobee County School District will retain records to document compliance with the requirements of the local school wellness policy at 700 SW 2nd Avenue, Okeechobee, FL 34974. Documentation kept in this location will include, but is not limited to, the following:

1. The written local school wellness policy:

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent

SUBJECT:

MEMORANDUM OF UNDERSTANDING WITH BOARD OF COUNTY COMMISSIONERS,

OKEECHOBEE COUNTY

DATE:

January 15, 2019

RECOMMENDATION:

That the Board approve a Memorandum of Understanding with Board of County Commissioners, Okeechobee County.

BACKGROUND

This is a new Memorandum of Understanding to provide internet service for Delagall Foundation's After School Tutorial at Douglas Brown Community Center.

A copy of the agreement is included in Board member agendas and is available upon request in the Superintendent's office.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

FEDERALLY-FUNDED SUBAWARD AND GRANT AGREEMENT (FEMA)

DATE:

January 15, 2019

RECOMMENDATION:

That the Board approve this Federally-Funded Subaward Grant and Agreement in the amount of \$23,758.18.

BACKGROUND INFORMATION:

This is a new Agreement - Grant to Local Government for debris removal, emergency protective measures and repair or replacement of disaster-damaged facilities.

The Agreement is included in Board member agendas and is available upon request from the Director of Operations.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

SERVICE AGREEMENT WITH CLEVER, INC.

DATE:

January 15, 2019

RECOMMENDATION:

That the Board approve this Service Agreement with Clever, Inc. to facilitate student participation in a free online end-of-course preparation resource

BACKGROUND INFORMATION:

This is a new agreement. Algebra Nation, which is a cooperative venture between the University of Florida and the Florida Department of Education, provides access to an online algebra end-of-course curriculum. Because the curriculum is computer based, Clever, Inc. will allow the integration of the District data base with the University of Florida.

The Agreement is included in Board member agendas and is available upon request from the Director of Information Technology.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EMPLOYMENT OF PERSONNEL

DATE:

January 15, 2019

RECOMMENDATION:

That the following personnel be employed:

Name	Position	School or Center	<u>Effective</u>
Burk, Jennifer	Teacher, 2 nd Grade	South Elementary School	12/17/2018
Creasman, John	Bus Driver, 6 HRS	Transportation	12/06/2018
Hagin, Monica – Out of Field Mathematics	Teacher, Math Senior High Teacher, VE (Full-Time)	OFC/OHS	01/07/2019
Perez, Susanne	Bus Driver, 6 HRS	Transportation	12/03/2018
Quam, Barbara	Teacher, Reading Senior High	OFC/OHS	12/10/2018
Ramirez, Marialejandra	Teacher, PK	South Elementary School	12/04/2018
Rowell, Karli - Out of Field Elementary Ed & ESOL	Teacher, Kindergarten	Central Elementary School	11/28/2018
Smet, Jeannette	Paraprofessional, ESE, Ages 6-21	Yearling Middle School	12/03/2018
Wagner, Heather – Out of field Early Childhood Education & ESE	Teacher, PK Handicap	Okeechobee Achievement Academy	12/17/2018

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

EMPLOYMENT OF TEMPORARY PERSONNEL

DATE:

January 15, 2019

RECOMMENDATION:

That the following temporary personnel be employed as needed:

<u>Name</u>	Position	Effective Date
Attaway, Glenn	Assistant Varsity Football Coach	07/30/2018
Guerrero, Ruben	Assistant Varsity Football Coach	07/30/2018
Milliken, Patrick	Custodian, Substitute	12/03/2018

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

DATE:

January 15, 2019

RECOMMENDATION:

That resignations for the following personnel be accepted:

Name	Position	School or Center	Effective Date
Hagin, Claudia	Bus Aide, ESE	Transportation	12/21/2018

That the resignation of Heidi LeFevre, Teacher, Language Arts-M/J, Yearling Middle School, be accepted with prejudice effective December 21, 2018, due to lack of sufficient notice.

That Sarah Giles, Teacher, South Elementary School, be terminated as a probationary employee effective December 14, 2018, in accordance with Florida Statute 1012.335.

RECOMMENDED BY:

Ken Kenworthy

VELTO:

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

LEAVE REQUESTS

DATE:

January 15, 2019

RECOMMENDATION:

That the following leave of absences be approved:

Name	School	Leave Type	From	<u>Through</u>
Browning, Karen	Okeechobee Achievement Academy	Short Term	12/03/2018	01/16/2019
Morgan, Eva	Everglades Elementary School	Short Term	11/26/2018	02/11/2019
Ratliff, Virginia	Everglades Elementary School	Short Term	11/16/2018	01/31/2019
Rucks, Glenna	Everglades Elementary School	Short Term	09/24/2018	12/21/2018
Velasquez-Pineda, Rosalva	North Elementary School	Short Term	01/28/2019	04/19/2019

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

PAYMENTS TO PERSONNEL

DATE:

January 15, 2019

RECOMMENDATION:

That the Board approve the following payments to personnel:

Name/Group	Purpose	Rate of Pay	<u>Time Period</u> (Maximum)	Funding Source
Barton, Pam	Initial Recruitment Bonus (SP)	\$350.00	N/A	Transportation Budget
Kidd, Ashley	ESOL Endorsement – 300 Hours	\$1,000 Less Deductions	04/19/16- 12/02/18	#1937 – ESOL Training
5 Guidance Counselors	Schedule incoming 11th & 12th Grade students	\$23.00 Per Hour	15 Hours	OFC/OHS Budget
5 Guidance Counselors	Schedule incoming 10th Grade students	\$23.00 Per Hour	9 Hours	OFC/OHS Budget
8 Teachers/Guidance Counselors	Schedule incoming 9th Grade students	\$23.00 Per Hour	12 Hours	OFC/OHS Budget

Note: All professional development shall comply with provisions in the negotiated personnel contracts.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

TAPS SAFETY AND SECURITY OF BUILDINGS GRANT

DATE:

January 15, 2019

RECOMMENDATION:

That the Board approve the TAPS Project Award Notification for Safety and Security of School Buildings in the amount of \$219,353.00.

BACKGROUND INFORMATION:

This is a reimbursement Grant for the purchase and installation of security fencing on school campuses to create a single point of entry and to limit access to student occupied spaces.

The grant application/award pages and budget pages are included in Board member agendas and available upon request from the Office of the Assistant Superintendent for Administrative Services.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

MONTHLY FINANCIAL STATEMENT FOR NOVEMBER, 2018

DATE:

January 15, 2019

RECOMMENDATION:

That the Monthly Financial Statement for November, 2018, be accepted and filed as part of public record.

BACKGROUND INFORMATION:

The Financial Statement is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

BUDGET AMENDMENT #5 FOR NOVEMBER, 2018

DATE:

January 15, 2019

RECOMMENDATION:

That Budget Amendment #5 for November, 2018, be approved.

BACKGROUND INFORMATION:

The Budget Amendment is included in Board member agendas and is available upon request from the Director of Finance.

RECOMMENDED BY:

Ken Kenworthy

The Okeechobee County School Board

FROM:

Ken Kenworthy, Superintendent of Schools

SUBJECT:

WARRANT REGISTER FOR DECEMBER, 2018

DATE:

January 15, 2019

RECOMMENDATION:

That the Warrant Register for December, 2018, be approved as follows:

General Disbursement Account – Warrants #170216 thru #170466 and ACH #181900692 thru #181900769 and Wire Transfers #201800316 thru #201800466

Operating General Fund	\$2,135,950.45
Federal Programs Fund	68,453.57
Food Service Fund	109,542.83
Capital Improvement Fund	352,203.17
Total	\$ 2,666,150.02

RECOMMENDED BY:

Ken Kenworthy

Superintendent of Schools

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