



Florida School Boards Association
SUPERINTENDENT SEARCH



OKEECHOBEE SEARCH TIMELINE

January 30, 2024	Special Board Meeting - <u>Pre-search</u> input from Board - <u>Review</u> and discuss DRAFT search timeline and associated activities as desired by the Board which include or may include a website search portal - on-line survey - community/staff forums – superintendent job description (if applicable) - other items as needed. 6:00 p.m.
February 20, 2024	Board Meeting - <u>Review</u> and approve search timeline, and on-line survey - <u>Identify</u> forum(s) time and locations - activation of website portal - other items as needed. 6:00 p.m.
February 26, 2024	On-line survey goes live.
March 4, 2024	Staff Forum (Okeechobee District Office - Board Room) 4:30 p.m. Community Forum (Okeechobee High School - Media Center) 6:00 p.m.
March 11 thru 15, 2024	Spring Break
March 15, 2024	On-line survey closes.
March 19, 2024	Board Meeting - <u>Discussion</u> regarding results of on-line survey and community/staff forums - <u>Determine</u> minimum and/or preferred qualifications - qualities and characteristics needed in the next superintendent - salary range - length of contract to be offered - contents of application packet - application process - position advertisement and advertisement venues - other items as needed. 6:00 p.m.
March 25, 2024	Advertisement period begins.
April 9, 2024	Board Meeting - <u>Discussion</u> related to applicant screening process for selecting semi-finalists - finalist's



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	interview schedule and associated activities - other items as needed. 6:00 p.m.
April 26, 2024	Advertisement period ends (Midnight)
May 1, 2024	Special Board Meeting - <u>Identify</u> semi-finalists (no ranking) and questions for semi-finalists - <u>Review</u> the method/process for selection of finalists - contract negotiation process - <u>Update</u> related to finalist's interview schedule and associated activities - other items as needed. 1:00 p.m.
May 7, 2024	FSBA receives responses from semi-finalists for dissemination to the Board.
May 14, 2024	Board Meeting - <u>Identify</u> finalists - <u>Review</u> the method/process for selection of superintendent - <u>Updates</u> related to on-site interviews - other items as needed. 6:00 p.m.
May 20, 2024	Out of area finalists arrive in Okeechobee County
May 21 and 22, 2024	<u>Conduct</u> on-site interviews for finalists (NOTE: On-site interviews to include School Board collectively and School Board members individually.) Times TBD
May 29, 2024	Special Board Meeting - Select superintendent - Contract negotiations begin with a position start date determined during contract negotiations 1:00 p.m.
June Date TBD	Board or Special Board Meeting - Approve contract

Timeline - By Board Consensus: Date: 1/30/2024

Timeline - Revised: Date: 2/20/2024