

**Superintendent**  
Ken Kenworthy



# School District of Okeechobee County

863-462-5000

700 S.W. Second Avenue  
Okeechobee, Florida 34974

Fax 863-462-5151

**Chairperson**  
Amanda Riedel  
**Vice Chairperson**  
Melisa Jahner  
**Members**  
Joe Arnold  
Jill Hoilcomb  
Malissa Morgan

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## Request for Qualifications (RFQ)

### RFQ #21/22-01

Release Date: July 28, 2021

### The Replacement of Okeechobee High School

Notice is hereby given that the Okeechobee County School Board intends to select a Construction Management firm for the replacement of Okeechobee High School.

The individual project assigned under this contract will have an estimated construction cost of approximately \$66 million.

A proposal in response to this RFQ must be submitted to Okeechobee County School Board, Superintendent's Office **ATTN: Ken Kenworthy**, 700 SW 2<sup>nd</sup> Avenue, Okeechobee, FL 34974, no later than 5:00 PM EST on August 18, 2021.

#### RFQ #21/22-01 – The Replacement of Okeechobee High School

The responsibility for submitting a response to this RFQ to the Okeechobee County School Board Superintendent's Office, on or before the stipulated time and date will be solely and strictly the responsibility of the Proposer. Okeechobee County School Board will in no way be responsible for delays caused by the United States Postal Service or by any other delivery service or occurrence. Any proposals received after the stipulated time and date will not be accepted, and/or opened and will be returned to the Proposer.

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## **SECTION 1 - REQUEST FOR QUALIFICATIONS (RFQ)**

Firms interested in providing CONSTRUCTION MANAGEMENT services to the Okeechobee County School Board are hereby notified that a sealed Proposal for providing the requested services in response to this RFQ will be accepted until time and date listed within the schedule in Section 2 and must be received by mail or delivered by hand to the following location. Proposals received after this deadline will not be accepted.

**Okeechobee County School Board  
Superintendent's Office  
Attn: Ken Kenworthy  
700 SW 2<sup>nd</sup> Avenue  
Okeechobee, FL 34974**

The Proposal is limited to 70 informational pages and shall be presented in a binder format. Ten (10) copies, one (1) original marked "original" and nine (9) copies of the Proposal, shall be signed by a person(s) legally authorized to bind the firm and submitted in a sealed package clearly labeled with the RFQ number and the name of the submitting firm. In addition, one (1) flash drive shall accompany the Proposal submittal.

The format of the Proposal shall be in strict conformance to stipulated criteria in Instructions to Submitting Firms (Section 3) and the Evaluation Criteria (Section 4).

## **SECTION 2 - SCOPE OF SERVICES**

The scope of work is construction of a replacement high school for Okeechobee High School located at 2800 Highway 441 North, Okeechobee, FL 34972. The facility will consist of approximately 250,000 square feet and consist of approximately 1,705 student stations. The project will be funded with federal funds and may or may not be funded in phases. Construction will begin approximately April, 2022 with anticipated final completion within 30 months.

### Schedule

The following dates and activities identify proposed project schedule milestones (subject to modification by Okeechobee County School Board):

Advertisement/RFQ	July 28, 2021
Cutoff for Questions	August 10, 2021
Deadline for Response to Questions	August 13, 2021
Deadline for Qualification Responses	August 18, 2021 – 5:00 PM EST
Bid Opening	August 19, 2021 – 9:00 AM EST
Rating of Initial Proposals by Selection Committee	August 19-September 1, 2021
Notification to Short List Firms	September 2, 2021
Board Approval of Short List Firms	September 9, 2021
Presentation with Short List Firms	September 20-24, 2021
Recommendation of Selected Firms Finalized	September 24, 2021
Board Approval of Selected Firms	October 5, 2021
Board Approval of Master Agreement with Selected Firm	October 19, 2021

## **SECTION 3 - INSTRUCTIONS TO SUBMITTING FIRMS**

### **A . Purpose**

The intent of this Request for Qualifications (RFQ) is to retain a Construction Management firm to build a replacement Okeechobee High School for the Okeechobee County School Board.

### **B . Questions**

Any questions, requests for clarifications or interpretations regarding this RFQ during the submittal preparation period (or reporting errors, inconsistencies, or ambiguities) must be submitted in writing to Greg Kelley, CRA Architects, via email to [gkelley@craarchitects.com](mailto:gkelley@craarchitects.com) no later than the date and time listed in Section 2. No questions or clarifications will be considered

after that date and time. Questions must be typed or printed. Responses will be posted as an addendum and made available on the Operations Department page on the OCSB website ([www.okee.k12.fl.us](http://www.okee.k12.fl.us)).

### **C . Required Submittal Format**

Proposers interested in being considered for these services shall submit a total of ten (10) bound copies, including the one (1) bound response marked “Original”, and one (1) flash drive containing all original documents of the required response to the Request for Qualifications (RFQ) and shall be signed by a person(s) legally authorized to bind the firm.

To facilitate analysis of its submittal, the firm must prepare its proposal in accordance with the criteria outlined in Section 4. **Proposals shall respond to each of the Criteria in the same order listed and use tabs to identify each section.** The Proposal is **limited to 70 informational pages** and shall be presented in a binder format. Proposals shall be submitted in a sealed package clearly labeled with the RFQ number and the name of the submitting firm.

Okeechobee County School Board emphasizes that the Proposer concentrate on accuracy, completeness, and clarity of content. The Proposer must use sections and tabs which are clearly identified and also must number and label all parts, pages, figures, and tables in its proposal.

If a firm’s proposal deviates from these instructions, such proposal may, in Okeechobee County School Board’s sole discretion, be rejected.

### **D . General Conditions for Submissions**

1. Issuance of the RFQ does not constitute a commitment by Okeechobee County School Board to award a contract. Okeechobee County School Board reserves the right to reject any or all submissions received in the response to the RFQ, cancel the RFQ, or waive any technicalities or formalities when and if it is deemed in the best interest of Okeechobee County School Board to do so.
2. The award of any contract hereunder is subject to the provisions of Chapter 112, Florida Statutes (Florida Statute 112.313). Proposers must disclose with their Proposal the name of any officer, director, partner, proprietor, associate or agent who is also an officer or employee of Okeechobee County School Board. Further, all Proposers must disclose the name of any officer or employee of Okeechobee County School Board who owns, directly or indirectly, any interest in the Proposer’s firm or any of its branches or affiliate companies.
3. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. (F.S.287.133). By submitting a proposal, the Proposer represents that restrictions related to public entity crimes stated in Section 287.133(2) (a), Florida Statutes, do not apply to either his/her own company, or that of his/her subcontractors or suppliers.
4. Okeechobee County School Board reserves the right to request clarification of information submitted and to request additional information from one or more firms.
5. All Proposals become the property of the Okeechobee County School Board upon receipt and will not be returned to the Proposer.
6. Okeechobee County School Board operates under the public disclosure laws required of governmental agencies. Proprietary firm information must be identified and will be protected to the greatest extent possible, but must be disclosed by Okeechobee County School Board upon receipt of a Public Records Request.
7. By making a submission, the Proposer agrees to comply with all applicable federal, state and local statutes and regulations.
8. Okeechobee County School Board accepts no responsibility for any expenses incurred by those Proposers offering their services in the preparation of a response to either this RFQ or subsequent requests. All submitting expenses shall be borne by the offering Proposer exclusively.
9. The successful Proposer shall obtain approval from Okeechobee County School Board prior to reassigning any key staff involved in the performance of this service as shown in the submission.
10. The successful Proposer will also obtain approval from Okeechobee County School Board prior to assigning any new personnel to their key staff positions. Such approval will not be unreasonably withheld. Okeechobee County School Board may, with prior written substantiation, require removal of any employee(s) of the successful Proposer who Okeechobee County School Board reasonably deems incompetent, careless, insubordinate, unsuitable, or otherwise unacceptable, or who’s continued employment on the contract it deems contrary to public interest or not in the best interest of Okeechobee County School Board.
11. News releases pertaining to this procurement or contract shall not be made without prior written approval from Okeechobee County School Board.

12. Okeechobee County School Board reserves the right to proceed to interview without further discussion of submissions received, in accordance with the Consultant's Competitive Negotiation Act (CCNA).
13. As a condition of the award, the successful Proposer shall, at its expense, ensure that all of the Contractor's employees and the employees of Contractor's subcontractors who will be permitted access on School grounds when students are present meet the background screening requirements of Sections 1012.465, 1012.467 and 1012.468 Florida Statutes, (Jessica Lunsford Act). Contractor's failure to comply with this requirement will constitute a material breach of the contract. Information regarding the compliance procedure is available by calling the Human Resources Office of Okeechobee County School Board at (863) 462-5000 extension 1022. All costs to comply with this requirement will be borne by the contractor.
14. Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following Okeechobee County School Board posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of Okeechobee County School Board concerning any aspect of this solicitation, except in writing to the authorized Okeechobee County School Board representative identified in Section 3(b). Violation of this provision may be grounds for rejecting a response.
15. Subsequent to the execution of an Agreement, no reports, information or data given to or prepared by the successful Proposer shall be made available to any individual or organization by the successful Proposer without the prior written approval of Director of Operations.
16. Any contract resulting from this RFQ shall be governed by the laws of Florida, without giving effect to the choice of laws principles thereof, and is deemed to have been executed, entered into and performed within Florida. The parties hereby irrevocably submit to jurisdiction in Florida, and venue shall lie in the Okeechobee County Courts. The parties hereby waive any objection to such jurisdiction and venue.
17. If attempts for contract negotiations fail with the selected firm, then negotiations will begin with the next highest ranked firm until a successful contract is awarded.
18. As a condition of the award, the successful Proposer affirmatively states that it is registered with and uses the E-Verify system, as defined in F.S. 448.095, to verify the work authorization status of all newly hired employees, contractor and subcontractors.
19. When considering final contract negotiations, the master agreement will include applicable provisions regarding public access to all records concerning this Contract according to applicable Florida laws including Chapter 119, Florida Statutes.

#### **E . Construction Management at Risk Services**

Firms submitting a response to this RFQ must be a licensed as a general contractor in the State of Florida at the time of application. Further, if a corporation, the applicant registered in the State of Florida by the Department of the State, Division of Corporations, at the time of finalists' selection by the Selection Team. Joint ventures, if selected, will be expected to sign a form of contract making each venture jointly and severally liable for its actions and its co-venture's actions under this contract, or alternatively to provide a copy of an executed, formal joint-venture agreement that so binds each to the other.

#### **F . Insurance Requirements**

Vendors shall furnish a Certificate of Insurance that complies with the insurance requirements listed below. The Certificate of Insurance shall list the deductible to include any self-insured retention (SIR) as well as the type of policy purchased (i.e., claims made or per occurrence) for each of the policies listed below. The following liability coverage limits must not be less than the limits specified. A thirty (30) day advance notice of cancellation is required. The policies must be specifically endorsed to grant Okeechobee County School Board the same notification rights that it provides to the first named insured as respects cancellation and non-renewal. This endorsement must be attached to the certificate of insurance. Okeechobee County School Board by and through its Risk Management Department and, in cooperation with the Purchasing Department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages or endorsements, herein from time to time throughout the term of this contract.

Only insurance companies authorized to do business in the State of Florida with a Best Rating of "B+" or better and a financial size category of "IX" or better according to the latest edition of Best's Key Rating Guide, published A.M. Best Company shall be acceptable.

##### **1. General Liability**

COMMERCIAL GENERAL LIABILITY INSURANCE, INCLUDING CONTRACTUAL LIABILITY, TO COVER THE HOLD HARMLESS AGREEMENT SET FORTH HEREIN, WITH LIMITS OF NOT LESS THAN:

EACH OCCURRENCE	\$1,000,000
PERSONAL/ADVERTISING INJURY	\$1,000,000
PRODUCTS/COMPLETED OPERATIONS AGGREGATE	\$2,000,000
GENERAL AGGREGATE	\$2,000,000
FIRE DAMAGE	\$100,000 ANY 1 FIRE
MEDICAL EXPENSE	\$5,000-\$10,000 ANY 1 PERSON

AN ADDITIONAL INSURED ENDORSEMENT MUST BE ATTACHED TO THE CERTIFICATE OF INSURANCE. COVERAGE IS TO BE WRITTEN ON AN OCCURRENCE FORM BASIS. THIS INSURANCE SHALL APPLY AS PRIMARY INSURANCE/NON-CONTRIBUTORY WITH RESPECT TO ANY OTHER INSURANCE OR SELF-INSURANCE PROGRAMS AVAILABLE TO OKEECHOBEE COUNTY SCHOOL BOARD. A PER PROJECT AGGREGATE LIMIT ENDORSEMENT SHOULD BE ATTACHED. DEFENSE COSTS ARE TO BE IN ADDITION TO THE LIMIT OF LIABILITY. A WAIVER OF SUBROGATION IS TO BE PROVIDED IN FAVOR OF OKEECHOBEE COUNTY SCHOOL BOARD. XCU COVERAGE IS TO BE INCLUDED WHEN INDICATED BY THE SCOPE OF SERVICE. COVERAGE SHOULD EXTEND TO INDEPENDENT CONTRACTORS AND FELLOW EMPLOYEES. COVERAGE IS TO INCLUDE A CROSS LIABILITY OR SEVERABILITY OF INTERESTS PROVISION AS PROVIDED UNDER THE STANDARD ISO FORM SEPARATION OF INSURED'S CLAUSE.

2. Automobile Liability

BUSINESS AUTOMOBILE LIABILITY FOR ANY AUTO (ALL OWNED, HIRED, AND NON-OWNED AUTOS) WITH LIMITS OF NOT LESS THAN \$1,000,000 PER ACCIDENT. IN THE EVENT VENDOR DOES NOT OWN ANY AUTOMOBILES, OKEECHOBEE COUNTY SCHOOL BOARD WILL ACCEPT PROOF OF HIRED AND NON-OWNED AUTO LIABILITY ONLY. CERTIFICATE HOLDER MUST BE LISTED AS ADDITIONAL INSURED. A WAIVER OF SUBROGATION MUST BE PROVIDED. COVERAGE SHOULD APPLY ON A PRIMARY BASIS.

3. Workers' Compensation

WORKERS' COMPENSATION INSURANCE WITH LIMITS EQUAL TO FLORIDA STATUTORY REQUIREMENTS. EMPLOYERS LIABILITY MUST INCLUDE LIMITS OF AT LEAST \$500,000 EACH ACCIDENT, \$500,000 EACH DISEASE/EMPLOYEE, \$500,000 EACH DISEASE/MAXIMUM. A WAIVER OF SUBROGATION MUST BE PROVIDED. COVERAGE SHOULD APPLY ON A PRIMARY BASIS. SHOULD SCOPE OF WORK PERFORMED BY VENDOR QUALIFY ITS EMPLOYEE FOR BENEFITS UNDER FEDERAL WORKERS' COMPENSATION STATUTE (EXAMPLE, U.S. LONGSHORE & HARBOR WORKERS ACT OR MERCHANT MARINE ACT), PROOF OF APPROPRIATE FEDERAL ACT COVERAGE MUST BE PROVIDED.

WORKERS' COMPENSATION EXEMPTION FORMS WILL NOT BE ACCEPTED FOR THE PROJECT ARCHITECT, ENGINEER, GENERAL CONTRACTOR, OR SOLE PRACTITIONER THAT INTENDS TO SUB-CONTRACT THE WORK TO OTHER INDIVIDUALS OR COMPANIES. THESE ENTITIES OR INDIVIDUALS ARE REQUIRED TO PURCHASE A WORKERS' COMPENSATION INSURANCE POLICY.

If Worker's Compensation Insurance or Form DWC-250 Notice of Election to be Exempt is not provided, vendor must indicate the reason, by signature, from the following:

- 1) Vendor is an Independent Contractor.

Signature \_\_\_\_\_

- 2) Vendor is an employer in the non-construction industry, who employs less than four part-time or full-time employees.

Signature \_\_\_\_\_

4. Professional Liability

WHEN INDICATED BY THE SCOPE OF SERVICE, VENDOR MUST MAINTAIN PROFESSIONAL LIABILITY OR EQUIVALENT ERRORS & OMISSIONS LIABILITY WITH LIMIT OF NOT LESS THAN \$1,000,000 PER OCCURRENCE. FOR POLICIES WRITTEN ON A CLAIMS MADE BASIS, VENDOR SHALL MAINTAIN A RETROACTIVE DATE PRIOR TO OR EQUAL TO THE EFFECTIVE DATE OF THIS CONTRACT. IN THE EVENT THE POLICY IS CANCELED, NON-RENEWED, SWITCHED TO AN OCCURRENCE FORM OR THERE IS A CHANGE IN RETROACTIVE DATE, VENDOR MUST

PURCHASE AN EXTENDED REPORTING PERIOD RIDER DURING THE LIFE OF THIS CONTRACT OF NOT LESS THAN 3 YEARS. COVERAGE IS TO APPLY ON A PRIMARY BASIS.

5. Umbrella/Excess Coverage

UMBRELLA/EXCESS LIABILITY INSURANCE THAT PROVIDES COVERAGE FOR ALL UNDERLYING POLICIES WITH LIMITS OF NOT LESS THAN \$1,000,000.

**G . Evaluation Criteria**

The Selection Committee will evaluate the written proposals to determine who to shortlist and interview based upon Proposal Evaluation Criteria below. After this evaluation process, those firms presenting the most responsive statements will be shortlisted and asked to present a personal interview before the Committee.

Okeechobee County School Board reserves the right to accept or reject any proposal in the best interest of the School District.

Okeechobee County School Board reserves the right to award the contract to the next most qualified firm if the successful firm does not begin the contractual services within fifteen (15) days of signing the contract and/or if an acceptable fee cannot be negotiated.

The following Criteria are intended to provide the Selection Committee with information regarding the qualifications of each proposing Architectural services firm. The submittal shall be organized, tabbed and shall respond to each of the Criteria in the same order listed below.

**Written Proposal Format and Evaluation Criteria**

1. **TAB 1: LENGTH OF TIME IN BUSINESS** (0-5 Points)  
Rank the firm based on the number of years in business.
2. **TAB 2: COMPANY LOCATION** (0-5 Points)  
Rank the firm based on location of home and branch offices.
3. **TAB 3: MINORITY BUSINESS ENTERPRISE, WOMEN OR VETERAN OWNED** (0-5 Points)  
Rank the firm based on their Certification as a Minority Business Enterprise, Women or Veteran Owned business.
4. **TAB 4: AVAILABILITY TO START AND MEET SCHEDULE** (0-10 Points)  
Rank the firm based on their current workload, availability, and ability to start and complete the project on time.
5. **TAB 5: INSURANCE, BONDING CAPACITY, LITIGATION AND SETTLEMENTS** (0-5 Points)  
Rank the firm based proof of insurance, bonding capacity, and applicable coverage for this project. In addition, disclose any pending litigation and any settlements in the past five (5) years.
6. **TAB 6: QUALIFICATIONS OF STAFF ASSIGNED TO PROJECT** (0-10 Points)  
Rank the firm based on their staffs experience/resumes with and qualifications that are assigned to this project.
7. **TAB 7: PAST PERFORMANCE – FIVE (5) PREVIOUS CLIENTS** (0-10 Points)  
Rank the firm based on their five previous clients using Reference Form 330.

8. **TAB 8: DESCRIPTION OF PREVIOUS EXPERIENCE** (0-15 Points)  
Rank the firm based on their experience previous experience giving special attention to Florida K-12 schools meeting the School Requirements for Educational Facilities criteria.
9. **TAB 9: EXPERIENCE WORKING ON AN OCCUPIED SCHOOL CAMPUS** (0-15 Points)  
Rank the firm based on their experience and provisions for the safety of students while building on a campus that will house students during construction.
10. **TAB 10: EXPERIENCE WITH SPECIAL FACILITIES CONSTRUCTION ACCOUNT PROJECTS AS WELL AS PHASED FUNDING** (0-15 Points)  
Rank the firm based on their experience previous experience building with phased funding that is common with building schools using the Special Facilities Construction Account.
11. **TAB 11: PREVIOUS EXPERIENCE WITH DAVIS-BACON ACT COMPLIANCE** (0-5 Points)  
Rank the firm based on their previous experience complying with the Davis-Bacon Act and or the methodology the firm would use for compliance.

**Written Proposal Total Possible Points = 100 Points**

**Presentation/Interview Format and Evaluation Criteria**

1. **STAFF ASSIGNED TO PROJECT** (0-15 Points)  
Rank the firm based on their staffs experience/resumes with and qualifications that are assigned to this project.
2. **LOCAL PARTICIPATION** (0-15 Points)  
Rank the firm based on the recruitment and utilization of local contractors, subcontractors, vendors and labor.
3. **EXPERIENCE WORKING ON AN OCCUPIED SCHOOL CAMPUS** (0-15 Points)  
Rank the firm based on their experience and provisions for the safety of students while building on a campus that will house students during construction.
4. **EXPERIENCE WITH SPECIAL FACILITIES CONSTRUCTION ACCOUNT PROJECTS AS WELL AS PHASED FUNDING** (0-10 Points)  
Rank the firm based on their experience previous experience building with phased funding that is common with building schools using the Special Facilities Construction Account.
5. **ABILITY TO MEET THE SCHEDULE** (0-10 Points)  
Rank the firm based upon their ability to meet the schedule.
6. **CONSTRUCTION PHASING & STAGING PROPOSAL FOR OKEECHOBEE** (0-10 Points)  
Rank the firm based on their plans and ideas for construction phasing and staging for Okeechobee High School.
7. **PRE-CONSTRUCTION SERVICES** (0-10 Points)  
Rank the firm based on their bidding policies, materials pricing, and experience with owner direct purchase.
8. **ABILITY TO MEET BUDGET** (0-15 Points)  
Rank the firm based on their experience and methodology to keep project within the budget and comply with Davis-Bacon Act, and archive documents and materials to will withstand the scrutiny of an auditor.

**Presentation/Interview Possible Points = 100 Points**



## SECTION 4 - SELECTION PROCESS

### Short-List

The written Proposals received in response to this RFQ will be evaluated and ranked by a Selection Committee, comprised of not less than six (6) voting members in accordance with the process and evaluation criteria and utilizing the attached Ranking Sheet. Various Professional Consultants, representatives from Okeechobee County School Board may also be present during this process as non-voting members of the Committee. A ranking shall be established by totaling the sum of the scores given to each Proposer by all voting members of the Selection Committee. The Committee has the option to select (short-list) and/or award a minimum of two (2) Proposer's who may give a presentation at a later date to the Selection Committee.

No information will be released by Okeechobee County School Board after the due date for submission of the Proposals until the selection of the short-listed firms has been made. All submitting firms will receive notification of the Proposer's selected. The ranking established for short-listing will not carry forward to the next portion of the process. In accordance with the CCNA, Okeechobee County School Board reserves the right to conduct or not conduct interviews, at its sole discretion.

### Presentation/Interview

Presentations are tentatively scheduled for the date range listed in Attachment A. Proposers should plan on forty (40) minutes for introductions and presentations and twenty (20) minutes for questions and discussion in a "sit down" meeting format. The Selection Committee would like those individuals who will be directly involved in the project to attend the presentation/interview. Presentation boards, PowerPoint presentations, and/or 8 ½" x 11" handouts are permissible. One (1) flash drive containing all documents to be used during the presentation shall be given to the committee prior to the start of the presentation. The Selection Committee will evaluate and rank the Proposer based on the qualification submittals and presentations in accordance with the process and evaluation criteria. A ranking shall be established by totaling the sum of the scores given to each Proposer by all voting members of the Selection Committee for the Presentation/Interview. The ranking by the Selection Committee for the Presentation/Interview will stand alone as the final ranking and will not be combined with the written Proposals.

### Evaluation Criteria Rating Sheets

The Selection Committee will evaluate the Proposals received in response to this RFQ based on the Evaluation Criteria included in this document. The Selection Committee will utilize the attached Evaluation Rating Sheets for both the Short Listing and Presentation/Interview portions of the process.

### Recommendation

The Selection Committee will recommend to the Okeechobee County School Board that an Agreement for services be negotiated with the firm with the highest total points from the Presentation/Interview for replacement of Okeechobee High School in accordance with CCNA provisions.

**Okeechobee County School District**

**Construction Manager Request for Qualifications Evaluation Form**

Project Name: New Okeechobee High School

Date: \_\_\_\_\_

Company Name	Tab: 1 Length of Time in Business	Tab 2: Company Location	Tab 3: Minority Business Enterprise, Women or Veteran Owned Business	Tab 4: Availability to Start and Meet Schedule	Tab 5: Insurance Carrier, Bonding Capacity, Litigation and Settlements	Tab 6: Qualifications of Staff Assigned to Project	Tab 7: Past Performance - Five Previous Clients	Tab 8: Description of Previous Experience in Building Florida K-12 Schools to SREF Specs	Tab 9: Experience Working on an Occupied School Campus	Tab 10: Experience with SFCA Projects as well as Phased Funding	Tab 11: Previous Experience with Davis- Bacon Act Compliance	Total	Rank
	(0-5)	(0-5)	(0-5)	(0-10)	(0-5)	(0-10)	(0-10)	(0-15)	(0-15)	(0-15)	(0-5)	(0-100)	

**Selection Committee Signatures:**


**Comments:**


**Okeechobee County School District**

**Construction Manager Short-List Presentation/Interview Evaluation Form**

Project Name: New Okeechobee High School

Date: \_\_\_\_\_

Company Name	Staff Assigned to Project  (0-15)	Local Participation  (0-15)	Experience Working on an Occupied Facility  (0-15)	Experience Working with Special Facilities Construction Account Projects as well as Phased Funding  (0-10)	Ability to Meet the Schedule  (0-10)	Construction Phasing & Staging for Okeechobee High School Project  (0-10)	Pre-Construction Services  (0-10)	Ability to Meet Budget  (0-15)	Total  (0-100)	Rank

Selection Committee Signatures:

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Comments:

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**OKEECHOBEE COUNTY SCHOOL BOARD**

**CONTRACT MANAGEMENT SERVICES**

**RFQ #21/22-01**

**Replacement of Okeechobee High School**

**ATTACHMENT A  
TIMELINE**

Advertisement/RFQ	July 28, 2021
Cutoff for Questions	August 10, 2021
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