

**I. Call to Order**

Call to Order: Chairman Holcomb

- Present: District 1 – Joe Arnold  
 District 2 – Malissa Morgan  
 District 3 – Dixie Ball, Vice Chairman  
 District 4 – Amanda Riedel  
 District 5 – Jill Holcomb, Chairman

Ken Kenworthy, Superintendent of Schools  
 Tom Conely, School Board Attorney

Invocation: Doug Ryan, Pastor, Treasure Island Baptist Church  
 Presentation of Colors and Pledge of Allegiance: JROTC, Okeechobee High School

**Scheduled Recess**

**II. Presentation**

**School Security**

Superintendent Kenworthy provided a power point presentation highlighting school safety and security measures. The presentation covered:

- Safety Precautions and Preventative Measures
- Perceptions on Safety
- Threat Assessments
- SB 7026 Marjory Stoneman Douglas High School Public Safety Act
- Coach Aaron Feis Guardian Program
- Critical Incident Management in Public Schools
- School Security Walk-Throughs
- 2018-19 Mental Health Allocation
- School Resource Officers
- Next Steps

Superintendent Kenworthy, Board Vice Chair Ball and Sheriff Stephen met recently to review SB 7026 Legislation. Currently there is one supervisor and five SROs for Okeechobee County Schools. Superintendent welcomed Sheriff Stephen and invited him to the podium. The Sheriff discussed increasing staff to include an SRO at every school, supervisor and one relief SRO, bringing the total SROs to twelve. One officer at each school at all times. Legislation states that security would be provided by: SROs, School Police Dept. or through the Guardian Program. The discussion continued with the current funding formula and if that formula would hold with the additional proposed SROs. Also discussed: timeline for hiring, training and when the additional Resource Officers would be on campus. Member Arnold asked the Sheriff if he would support the Guardian Program. The Sheriff stated that if the Board approves the Guardian Program, he would support it, the Guardians would give the Officers support. The identity of the Guardians should remain confidential. The extensive training, location, provider of training, cost, who would pay and weapons were also discussed. The Sheriff cautioned that this is a long term commitment, if current funding goes away a mechanism needs to be in place for continued funding. Member Arnold stated that we should move forward. Vice Chair Ball stated that the statute identifies who the Guardian can be, she is in support. Member Morgan stated that she is in support of the Program and the additional six SROs. The Superintendent and Attorney Conely were tasked with writing a policy regarding the Guardian Program for the April School Board meeting. Members requested a "Town hall" meeting to include staff, parents and community members to gather input on the Program. Members agreed that a meeting would be held in the Commission Chambers April 5, to allow for online participation in addition to in-person attendance. A flyer with facts about the Program to be developed to send home with students, post on the District website and distribute at the meeting.

**III. Approval of Minutes**

- Minutes of Special Meeting on February 2, 2018

Motion:	Dixie Ball
Second:	Joe Arnold
Vote:	5-0 In Favor

- Minutes of Meeting on February 13, 2018

Motion:	Dixie Ball
Second:	Amanda Riedel
Vote:	5-0 In Favor

Minutes of  
Okeechobee County School Board Meeting  
March 13, 2018  
6:00 p.m.

**IV. Items for Action**

Chairman Holcomb asked if there were any changes, additions, or deletions to the Items for Action. Mr. Kenworthy asked that Item H. Agreement with WorkforceQA, LLC be added.

Approval of Items for Action Agenda adding Item H.:	
Motion:	Dixie Ball
Second:	Joe Arnold
Vote:	5-0 In Favor

A. EXPULSION OF #18-08, 8<sup>TH</sup> GRADE STUDENT

Superintendent's Recommendation: That #18-08, an 8<sup>th</sup> grade student at Okeechobee Achievement Academy, be expelled for the remainder of the 2017-18 school year and that a final order for expulsion of this student be issued based upon the following act of misconduct and violation of the *Code of Student Conduct*:

N. VIOLENCE

5. The physical use of force or violence by an individual against another.

B. ALCOHOL AND DRUGS

1. Possessing (including possession after use when the substance is still in the body) using and/or procuring, selling or dispensing on school premises, school buses, or at any school activity or school-related function of:

b. Any substance controlled by F.S. 893 or 877.111 (available upon request);

Motion:	Joe Arnold
Second:	Dixie Ball
Discussion/Additional Information	Toni Wiersma, Director of Student Services, stated that the student is enrolled and making progress in virtual school. No comment from the public.
Vote:	5-0 In Favor

B. 2018-19 SCHOOL CALENDAR

Superintendent's Recommendation: That the Board approve the 2018-19 school calendar.

Motion:	Malissa Morgan
Second:	Dixie Ball
Discussion/Additional Information	Assistant Superintendent Pat McCoy stated that the calendar committee met and were given details of a variety of community event schedules. A survey was sent out to every employee at every school. Then a parent and public survey was sent out through Facebook with 780 replies. Using this information two calendars were developed. On February 27-28, 2018, employees voted online for the calendar selection. Calendar A received the most favorable votes, as shown below: Calendar A – 239 Votes                      Calendar B – 178 Votes
Vote:	5-0 In Favor

C. APPOINTMENT OF INSTRUCTIONAL/EXTENDED DROP PERSONNEL

Superintendent's Recommendation: That the following Instructional personnel be appointed on Annual Contract effective:

Name	School	Effective date
Bandi, Sylvia	Yearling Middle School	09/01/2018
Carroll, John	Osceola Middle School	07/01/2018
Gaus, Teresa	North Elementary School	07/01/2018
Stanley, Elizabeth	North Elementary School	07/01/2018

Motion:	Joe Arnold
Second:	Malissa Morgan
Discussion/Additional Information	Superintendent Kenworthy authorized a one-year extension of the DROP program for the above per Florida Statutes Section 121.091(13)(b)(1): Bandi, Sylvia – 1 <sup>st</sup> year Carroll, John – 3 <sup>rd</sup> year

Minutes of  
Okeechobee County School Board Meeting  
March 13, 2018  
6:00 p.m.

	Gaus, Teresa – 3 <sup>rd</sup> year Stanley, Elizabeth – 3 <sup>rd</sup> year These employees completed the traditional DROP plan, this program allows the District, on a volunteer basis, to extend employment for an additional three years.
Vote:	5-0 In Favor

D. APPOINTMENT OF MANAGERIAL PERSONNEL

Superintendent's Recommendation: That the Board approve the following Managerial Personnel be appointed effective February 5, 2018:

Food Service Manager	
Name	Center
Yates, Cecelia	South Elementary School

Motion:	Dixie Ball
Second:	Amanda Riedel
Discussion/Additional Information	Superintendent Kenworthy stated that the former manager retired and he is happy to welcome Cecilia as the new manager.
Vote:	5-0 In Favor

E. AUDITOR GENERAL'S REPORT NO. 2018-111

Superintendent's Recommendation: That the Board accept the Auditor General's Report No. 2018-111 for the period ending June 30, 2017.

Motion:	Malissa Morgan
Second:	Joe Arnold
Discussion/Additional Information	Superintendent Kenworthy stated that the District is blessed in terms of performance on audits. This audit showed no additional findings.
Vote:	5-0 In Favor

F. ATTORNEY TO REPRESENT BOARD AT LEGISLATIVE HEARING

Superintendent's Recommendation: That the Board authorize the employment of an Attorney to advise it during the Legislative Hearing.

Motion:	Joe Arnold. Member Arnold withdrew his motion after discussion and offered an amended motion to authorize Attorney Conely to proceed with negotiating a contract with Mr. McClure.
Second:	Malissa Morgan. Member Morgan withdrew her original second and then seconded the amended motion.
Discussion/Additional Information	Attorney Conely stated that as the regular Board Attorney and a member of the negotiating team he is ethically precluded from advising the Board at the Legislative Hearing. Attorney Conely recommended contracting with Johnny McClure from Sebring. Mr. Conely does not have the contract today and asked the Board if they would authorize him to proceed negotiating a contract with Mr. McClure.
Vote:	5-0 In Favor

G. LEGISLATIVE HEARING DATE

Superintendent's Recommendation: That the Board schedule a date for the Legislative Hearing.

Motion:	Dixie Ball made a motion to hold the Hearing on Monday, April 9, 2018, 4:00 p.m. in the Auditorium.
Second:	Joe Arnold
Discussion/Additional Information	Superintendent Kenworthy stated that the purpose of the Legislative Hearing is to determine resolution of items at impasse between the School District of Okeechobee County and Okeechobee County Education Association 1604. A calendar for March and April 2018 was distributed, estimated time for the hearing three (3) hours.

Minutes of  
Okeechobee County School Board Meeting  
March 13, 2018  
6:00 p.m.

	Superintendent Kenworthy distributed the Resolution of Impasse documents to Board members, Attorney Conely and Union President Harwas. Mr. Kenworthy stated that he cannot discuss the document as this is an Impasse isolation period. He also distributed a draft Agenda for the Legislative Hearing.
Vote:	5-0 In Favor

Addition:

H. AGREEMENT WITH WORKFORCEQA, LLC

Superintendent's Recommendation: The Board approved a renewal Letter of Agreement with WorkforceQA, LLC to allow usage of RFP #1712366 and resulting contract between WorkforceQA, LLC and the School Board of Orange County, Florida, through March 30, 2021, with two (2) additional one (1) year renewal options, unless terminated as provided by the contract.

Motion:	Joe Arnold
Second:	Amanda Riedel
Discussion/Additional Information	Superintendent Kenworthy stated that the current contract will expire on March 30, this is a piggyback contract with Orange County. The District was able to piggyback with Orange County during the last contract period. The price is the same and it is the same company with a new name.
Vote:	5-0 In Favor

**V. Consent Agenda**

Chairman Holcomb asked if there were any changes, additions, or deletions to the *Consent Agenda*. Superintendent Kenworthy asked that Item D. Resignation, Termination and Suspension of Employment be pulled for revision and Member Arnold asked that Item J. Dual Enrollment Agreement with Indian River State College for the Collegiate High School Program be pulled for separate consideration.

Motion To Approve the Consent Agenda pulling Item D. for revision and Item J. for separate consideration:	Joe Arnold
Second:	Dixie Ball
Vote:	5-0 In Favor

A. 2017-2018 OUT-OF-FIELD TEACHERS

That the Board approve the following Out-of-Field Teachers for the 2017-2018 February FTE Survey:

<u>North Elementary School</u>		
Duke, Melissa	ESE VE Inclusion	1 <sup>st</sup> Year of Assignment

B. EMPLOYMENT OF PERSONNEL

That the following personnel be employed:

<u>Name</u>	<u>Position</u>	<u>School or Center</u>	<u>Effective</u>
Kay, Jillian Out of Field – Gifted Out of Field – ESOL	Teacher - Gifted	Osceola Middle School Yearling Middle School	02/12/2018
Liles, Bruce	Bus Driver, 6 HR	Transportation	02/08/2018
Morales, Gisele Out of Field - Lang Ar-E Out of Field - ESOL	Teacher, Lang Ar-E	Yearling Middle School	02/08/2018
Rhoden, Jason	Custodian II	Everglades Elementary School	02/27/2018
Wagner, Laura	Custodian II	Central Elementary School	02/27/2018

Minutes of  
Okeechobee County School Board Meeting  
March 13, 2018  
6:00 p.m.

C. EMPLOYMENT OF TEMPORARY PERSONNEL

That the following temporary personnel be employed as needed:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Huff, Mary	Head Varsity Softball Coach	01/22/2018
Shanks, Deforest	Assistant Varsity Girls Basketball Coach	01/30/2018
Suarez, Steven	Head JV Baseball Coach	01/29/2018

D. PULLED FOR REVISION

E. LEAVE REQUESTS

That the following leave of absence be approved:

<u>Name</u>	<u>School</u>	<u>Leave Type</u>	<u>From</u>	<u>Through</u>
Arana, Hilary	Okeechobee Freshman Campus	Short Term	03/19/2018	05/29/2018
Fletcher, Jerry	South Elementary School	Short Term	01/05/2018	02/05/2018
Hales, Erin	North Elementary School	Personal Leave without Pay	04/05/2018	01/07/2019
Hotmire, Carol	Central Elementary School	Short Term	02/05/2018	03/05/2018
Murphy, Morgan	North Elementary School	Short Term	02/12/2018	05/11/2018
Perry, Janet	Transportation	Short Term	12/01/2017	03/08/2018
Peterson, Juanita	Yearling Middle School	Personal Leave with Pay	01/22/2018	02/28/2018
Storey, Cathy	Okeechobee Freshman Campus / Okeechobee High School	Short Term	03/16/2018	05/29/2018
Straight, Dana	North Elementary School	Short Term	Beginning January 10, 2018, and continuing for a total not to exceed 60 days and not extending beyond January 9, 2019	
Voelker, Angie	South Elementary School	Short Term	05/24/2018	10/21/2018

F. ADDITIONS TO SUBSTITUTE TEACHER LIST FOR 2017-18

RECOMMENDATION:

That the following personnel be added to the Substitute Teacher List for the 2017-18 school year:

<u>Name</u>	<u>Rank</u>
Crosby, Heidi	III
Dryden, Kristen	I
Egli, Jason	III
Lara, Trisha	I
Stripling, Caitlyn	II
Thomas, Katlyn	I

Rank I – Less than 60 college credit hours

Rank II – 60 or more college credit hours

Rank III – Bachelor's degree or higher

G. PAYMENTS TO PERSONNEL

RECOMMENDATION:

That the Board approve the following payments to personnel:

<u>Name/Group</u>	<u>Purpose</u>	<u>Rate of Pay</u>	<u>Time Period (Maximum)</u>	<u>Funding Source</u>
Brewer, Drema	Student Success Skills Teacher	Hourly Rate of Pay	One and One-Half Hours Per Day 01/30/18 – 04/26/18	OHS Budget

Minutes of  
Okeechobee County School Board Meeting  
March 13, 2018  
6:00 p.m.

Instructional Personnel	Saturday School	\$23.00 Per Hour	4 Hours Each Teacher Per Saturday for 2017-18	#1820 – Saturday School OAA - \$2,600 YMS - \$1,700
Lapointe, Michelle	Reading Endorsement	\$1,300.00	December 2015- December 2017	#1839 – Reading Endorsement
Lovett, Shanique	ESOL Endorsement – 300 Hours	\$1,000.00	April 2016 - January 2018	#1837 – ESOL Training
Suarez, Leah	Grant Coordinator/ Additional Duties with Students	\$23.00 Per Hour	02/12/18 - 05/29/18 Not to exceed 20 hours weekly	#1802 - SEFLBH
Watson, Lorraine	Initial Recruitment Bonus for Recruiting Bus Driver (BL)	\$350.00	N/A	Transportation Budget

**Correction to Item Approved by Board 08/15/17**

40 Teachers (Up to 5 per school) Title I Schools	Develop Parent Involvement Plans for 2017-2018	\$13.50 Per Hour	<del>Up to 7 hours Each</del> <del>07/20/17-09/1/17</del> <u>2017-2018</u> <u>School Year</u>	#4755- Title VI, Rural & Low Income Schools #4831 – Title I, Part A
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Note: All professional development shall comply with provisions in the negotiated personnel contracts.

H. FLORIDA INVENTORY OF SCHOOL HOUSES (FISH) CERTIFICATION

The Board approved the Florida Inventory of School Houses (FISH) Certification of Facilities Data.

I. FLORIDA DEPARTMENT OF LAW ENFORCEMENT USER AGREEMENT - RENEWAL

The Board approved the User Agreement with the Florida Department of Law Enforcement for accessing fingerprint information and a criminal history record check from the Florida Department of Law Enforcement and the Federal Bureau of Investigation.

J. PULLED FOR SEPARATE CONSIDERATION

K. TITLE V, PART B, RURAL & LOW INCOME SCHOOLS PROGRAM GRANT APPLICATION

The Board approved the Title V, Part B Grant application for Rural & Low Income Schools Program in the amount of \$106,058.00 for the 2017-18 project year.

L. GRANT APPLICATION – DISTRICT INSTRUCTIONAL LEADERSHIP AND FACULTY DEVELOPMENT

The Board approved a District Instructional Leadership and Faculty Development grant application in the amount of \$19,803.00.

M. THREE YEAR PRODUCT AND SERVICES AGREEMENT WITH CENTURYLINK SALES SOLUTIONS, INC.

The Board approved a three-year Product and Services Agreement with CenturyLink Sales Solutions, Inc. for Wide Area Network communication services at a cost of \$12,495 per month. This service is an E-rated service, and the District's actual cost will be 10% of the total, or \$1,249.50 per month.

N. THREE YEAR LOYAL ADVANTAGE AGREEMENT WITH CENTURYLINK SALES SOLUTIONS, INC.

The Board approved a three-year agreement with CenturyLink Sales Solutions, Inc. This is for internet access effective July 1, 2018. The District's actual cost will be 10% of the total, or \$3,320.00 per month. The remainder of the monthly cost (90%) is funded by the E-rate program.

O. MONTHLY FINANCIAL STATEMENT FOR JANUARY, 2018

The Board approved the Monthly Financial Statement for January, 2018, and ordered it filed as part of public record.

P. BUDGET AMENDMENT #7 FOR JANUARY, 2018

The Board approved Budget Amendment #7 for January, 2018.

Minutes of  
Okeechobee County School Board Meeting  
March 13, 2018  
6:00 p.m.

Q. PROPERTY DISPOSAL LIST #5 FOR THE 2017-18 FISCAL YEAR

The Board approved the items listed on Property Disposal List #5 for the 2017-18 fiscal year as surplus, to be removed from property control records, and authorized the Superintendent to donate or sell such items in accordance with state statute.

Property Number	Description	Cost	Condition	School/Cost Center
18938	Strobe Light Tire Balancer	4,284.61	Unrepairable	Transportation
20943	Camera	1,740.00	Unrepairable	Transportation
21574	Camera, Vandal Resistant Security	932.20	Unrepairable	OFC
21575	Camera, Vandal Resistant Security	932.20	Unrepairable	OFC
4856F	Canon Scanner	1,496.00	Unrepairable	District Office
7301F	Dell Desktop	877.00	Unrepairable	NES
1307	Warming cabinet pass thru	3,158.00	Unrepairable	OHS
1309	Refrigerator Pass thru	3,290.00	Unrepairable	OHS

R. WARRANT REGISTER FOR FEBRUARY, 2018

The Board approved the Warrant Register for February, 2018, as follows:

General Disbursement Account – Warrants #166809 thru #167094

Operating General Fund	\$ 470,638.19
Federal Programs Fund	108,370.79
Food Service Fund	106,953.24
Capital Improvement Fund	<u>25,364.61</u>
Total	\$ 711,326.83

Pulled for Revision:

D. RESIGNATION, TERMINATION, AND SUSPENSION OF EMPLOYMENT

That resignations for the following personnel be accepted:

Name	Position	School or Center	Effective Date
<del>Christensen, Eric</del>	<del>Bus Driver, 6 HR</del>	<del>Transportation</del>	<del>03/16/2018</del>
Garcia, Donna	Coordinator, Staff Training	District Office	05/14/2018
Wiersma, Toni Retirement	Director of Students Services	District Office	07/02/2018
Motion:	Joe Arnold		
Second:	Amanda Riedel		
Discussion/Additional Information	Superintendent Kenworthy stated that he is happy that Mr. Christensen pulled his resignation.		
Vote:	5-0 In Favor		

Pulled for Separate Consideration:

J. DUAL ENROLLMENT AGREEMENT WITH INDIAN RIVER STATE COLLEGE FOR THE COLLEGIATE HIGH SCHOOL PROGRAM

Superintendent's Recommendation: That the Board approved a Dual Enrollment Agreement with Indian River State College for the Collegiate High School Program effective July 1, 2018, through June 30, 2019.

Motion:	Malissa Morgan
Second:	Amanda Riedel
Discussion/Additional Information	Superintendent Kenworthy stated that this is a renewal agreement, it must be signed early to meet with a requirement for IRSC.
Vote:	3-0 In Favor Abstain: Jill Holcomb and Joe Arnold

**VI. Information Items**

A. SUPERINTENDENT

Minutes of  
Okeechobee County School Board Meeting  
March 13, 2018  
6:00 p.m.

- Schools will be closed for Spring break and Good Friday, March 26-30. The District Office will remain open except for Good Friday, March 30.
- A calendar of end-of-the-year events was included in Board packets.
- Update on Berman Road traffic safety concerns. Superintendent Kenworthy thanked both FHP and the Sheriff's Office for their assistance in slowing down traffic and enforcing school bus stop laws.
- Superintendent asked Members about contracting Food Service, should there be a workshop to offer feedback or should the RFP be released. After a lengthy discussion covering concerns from the District including that breakfast is served to 39% and lunch to 69% of students and concerns expressed to staff and Board members by food service employees the following motion was made:

Motion:	Dixie Ball made a motion to issue the RFP
Second:	Joe Arnold
Vote:	5-0 In Favor
	Informational meetings will be arranged for Food Service employees and RFP applicants.

B. SCHOOL BOARD MEMBERS -

- Member Morgan wished everyone a great Spring break and invited members to the Livestock Show.
- Union President Harwas received word from Graham Picklesimer that Resolution of Impasse documents will be sent by the end of the week.

C. SCHOOL BOARD ATTORNEY

- Attorney Conely stated that he is waiting on the results of the three-day Due Process hearing for an ESE student. The Attorney was very complimentary of the staff.

D. PUBLIC - NONE

**VII. Adjournment**

There being no further business to discuss, on a motion by Joe Arnold, seconded by Dixie Ball, the Board adjourned at 8:20 p.m. The next regular meeting of the School Board is scheduled for 6:00 p.m. on Tuesday, April 10, 2018, at 700 S.W. 2<sup>nd</sup> Avenue, Okeechobee, Florida.

OKEECHOBEE COUNTY SCHOOL BOARD

Signature on File  
Jill Holcomb  
Chairman

Signature on File  
Ken Kenworthy  
Superintendent of Schools