

Okeechobee County School Board

**Request for Qualifications
Employment Services
#22/23-01**

Questions and Answers

August 11, 2022 6:08 PM

Question:

I was reaching out to get some clarification on the positions and modalities that can be a part of this RFQ. I know that it says in the one pager that "The RFQ should include, but is not limited to.." for both custodian and sub teaching positions. Would our company be able to list on this and submit all of our other services we provide? We provide personnel staffing for a large number of modalities for schools, and most of the RFQs and RFPs with this title are able to have an all-encompassing approach to them.

Answer:

You may submit a list of all positions you provide; however, at this time, we are considering substitute teacher positions.

August 12, 2022 9:18 AM

Question:

1. Fee Schedule: When quoting a fee schedule for each substitute employee (Tab 10), should proposers use our price sheet or will the district provide a fee schedule form via an addendum?
2. Proposal Page Limit: Specifications on the length and format of the RFQ proposal contained on page 3 include; *The Proposal is limited to 25 informational pages and shall be presented in a binder format.* Does the limit of 25 informational pages include required RFQ forms such as; insurance information, sample customer agreement, reference forms, table of contents, and other required RFQ documents?

Answer:

1. You should use your price sheet. There are no plans to release a fee schedule via an addendum.
2. The page count does not include required RFQ forms such as those listed.

August 12, 2022 2:14 PM

Question:

In regards to your substitute needs, can you please provide the approximate amount of daily (or annual) absences requiring a substitute for the following position types?

- Teaching
- Food Service
- Custodian

Can you please provide the daily (or hourly) substitute pay rate for the following positions?

- Teaching
- Food Service
- Custodian

Answer:

In the 2021-22 school year, we had the following number of vacancies that required substitutes:

- Teaching – 6,040
- Food Service – 694
- Custodian – 349

The current pay rates are as follows:

- Teaching – Rank I: \$11.50 per hour (with a high school diploma); Rank II: \$12.50 per hour (with 60 or more college credits); and Rank III: \$13.50 per hour (with a Bachelor's degree or higher)
- Food Service - \$11.00 per hour
- Custodian - \$11.00 per hour

You may submit a list of all positions you provide; however, at this time, we are considering substitute teacher positions. In addition, there is a current proposal being considered by the Board to raise the minimum hourly rate of pay for all employees to be \$15.00 per hour. For substitute teachers, the rates would be \$15.00 per hour for Rank I, \$16.00 per hour for Rank II, and \$17.00 per hour for Rank III.